CITY OF POST FALLS

CITY COUNCIL MEETING AGENDA

February 20, 2024 6:00 PM

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

WORKSHOP – 5:00 pm Basement Conference Room

a. I90-Business Loop, City Acquisition from ITD

REGULAR MEETING – 6:00 pm City Council Chambers

CALL TO ORDER BY MAYOR JACOBSON

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund, Kenny Shove

CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION: ACTION ITEM

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

a. Minutes – February 6, 2024, City Council Meeting

b. Payables January 30, 2024 - February 12, 2024

c. December Cash and Investments

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:

a. Update to the FY 2024 Fee Resolution

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

a. Ordinance - Fiscal Year 2024 Budget Amendment

4. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

ACTION ITEMS:

a. Ordinance to Clarify Payment of Impact Fees by Public Agencies

b. Police Department radio upgrade ACU

5. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings, including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

6. ADMINISTRATIVE / STAFF REPORTS

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

a. Water Reclamation Facility: Tertiary Treatment Project Status Update

7. MAYOR AND COUNCIL COMMENTS

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

8. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

ACTION ITEMS:

RETURN TO REGULAR SESSION

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (https://www.youtube.com/c/CityofPostFallsIdaho).

Mayor Ronald G. Jacobson
Councilors: Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund , Kenny Shove

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Vision
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CITY OF POST FALLS

CITY COUNCIL
MEETING MINUTES

February 6, 2024
6:00 PM

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

WORKSHOP – 5:00 pm Basement Conference Room

a. Transportation Master Plan

Roll Call
Steigleder, Walker, Malloy, Ziegler, Westlund, Shove - All Present

Presentation was given by Bill Melvin, Post Falls City Engineer, Jay Hassell, Project Manager, JUB Engineers, and Hannah Anderson, Public Involvement Lead, The Langdon Group.

The Transportation Master Plan needs to be updated every 5 to 10 years. It was last updated in 2017. The plan will evaluate new traffic and growth data, incorporate community feedback and value, and provide a list of community transportation needs.

REGULAR MEETING – 6:00 pm City Council Chambers

CALL TO ORDER BY MAYOR JACOBSON

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS
Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund, Kenny Shove
All Present

CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM
City Hall and City business offices will be closed Monday, February 19th in observance of President's Day

AMENDMENTS TO THE AGENDA
Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.
None

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS
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certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

None

1. CONSENT CALENDAR

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ACTION ITEMS:

a. Minutes – January 16, 2024 City Council Meeting

b. Payables January 9, 2024 - January 29, 2024

c. Idaline Lift Station Pump Replacement

d. McGuckin Duplexes Minor Subdivision Construction Improvement Agreement

e. Updated Hydrilla Estates Subdivision Construction Improvement Agreement

f. Elm Place Subdivision Construction Improvement Agreement

g. McGuckin Duplexes Minor Subdivision Plat Application

Motion by Malloy to approve the Consent Calendar as presented.
Second by Ziegler.
Vote: Shove-Aye, Steigleder-Aye, Westlund-Aye, Walker-Aye, Ziegler-Aye, Malloy-Aye
Motion Carried

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:

a. FY 2024 Budget Amendment

Public Hearing Opened at 6:02 pm.

Staff Report:

Jason Faulkner, Finance Director, presenting: There are several items to be budgeted from items and projects that were unspent for the prior fiscal year.

- The fleet division wants to carry-over the funds related to the city hall parking lot which will be

expended in fiscal year 2024.
- The park construction division requests to carry-over unspent funds from the prior year due to staffing shortages for the non-completion of projects.
- The urban forestry division has a vehicle that was ordered but won't be delivered until fiscal year 2024.
- The parks division has a vehicle that was ordered but won't be delivered until fiscal year 2024.
- The parks division has a vehicle that was ordered but won't be delivered until fiscal year 2024.

The parks division requests to carry0over the unspent funds from the prior year to complete the well at Q'emiln Park in fiscal year 2024.
The parks division was unable to complete the irrigation system at Singing Hills Park in the prion year.
- The streets department requested prior years funding to complete the Spokane Street Rehabilitation project for construction on the current year.
- The water division requests to contribute to the I-90 and Hwy 41 interchange due to the Idaho Transportation Department cooperative agreement.
- The wastewater division requests to contribute to the I-90 and Hwy 41 interchange due to the Idaho Transportation Department cooperative agreement. Street Impact requests to contribute to the I90 and Hwy 41 interchange due to the Idaho Transportation Department cooperative agreement.

Total amount of the carry over into FY 2024 budget is $2,900,139.

Council took a break. The recording of the meeting was not recording sound.
Media Department was able to get the sound working the meeting came back to order.

There was no public comment.

Public Hearing was closed

Motion by Malloy to approve the FY 2024 Budget Amendment.
Second by Ziegler.
Vote: Steigleder-Aye, Westlund-Aye, Walker-Aye, Ziegler-Aye, Malloy-Aye, Shove-Aye
Motion Carried

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

a. Strategic Initiatives Grant Award for the Rehabilitation of Spokane Street

Andrew abbini, Projects Manager: A section of Spokane Street asphalt pavement needs replacement, in the vicinity of the Spokane River Bridge to the eastbound ramps of I-90. The Strategic Initiatives Grant program provides grant funding for selected projects meeting the Idaho Transportation Department (ITD) program requirements. Following the city's application to this program, the city received word in late 2023 that the Spokane Street Rehabilitation project had been selected for the grant funding. The $1.17 million grant will go towards offsetting the total project costs estimated at $1.8 million. The balance of project costs will come from the Streets Capital Improvements fund and project line. This project was identified in the FY 2022 budget. The availability of grant funding to offset project costs will allow the balance of these city funds to be used towards other street and capital improvement projects in the city.

Motion by Malloy to approve the Strategic Initiatives Grant Award for the Rehabilitation of Spokane Street and authorize the Mayor to sign the documents.
Second by Ziegler.
Vote: Westlund-Aye, Walker-Aye, Ziegler-Aye, Malloy-Aye, Shove-Aye, Steigleder-Aye
Motion Carried

4. NEW BUSINESS

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ACTION ITEMS:

a. Citizen's Handbook

Westlund: I would like to propose an annual handbook that would be mailed out to our citizens with a summary of everything you might want to know as a citizen of Post Falls. Overview of the City, information on key issues. This would help people to understand all the work that goes into keeping the city running. An example could be a map of the city streets, which ones are plowed by the city, necessity of moving basketball hoop off the road during the winter, everything that goes into painting the streets, a did you know section, a letter from the Mayor. This would fall very nicely with our strategic values.
Malloy: Great idea. There are two challenges, one is the cost of materials and two is getting people to read it. Maybe a seasonal one of one to two pages that goes out with their utility bill that also points people to our website for more information.
Westlund: Renters do not get the bill the homeowner does and people who are on automatic pay do not get a bill. The Parks and Recreation Department puts out a seasonal booklet which is fantastic. I expect what they spend would be about what we would spend on the handbook.
Steigleder: My house loves getting the Park and Rec booklett. It is kind og like getting the toy catalog. I do think it being in the utility bill would hit alot of people and would need to be more than yearly. I would like to see how many hits the website is getting and how many people are getting their bills online.
Shelly Enderud, City Administrator: We can put together this information and costs and bring it back to Council.
Shove: I agree, it is a good idea. It would need to be monthly or at least quarterly. Alot of the information would be seasonal. I am concerned about the cost.
Walker: It is a good idea.
Ziegler: I like it. People are going to look at it if it is reverent to them.

This will come back with more information.

b. Resolution - Water/Wastewater Division Disposal of Records

Mayor: This is a common occurance. I checked with Shannon and she has to keep these records for 2 years and these are more likely older than 2 years.

Motion by Malloy to approve the Resolution - Water/Wastewater Division Disposal of Records.
Second by Walker.
Vote: Ziegler-Aye, Malloy-Aye, Shove-Aye, Steigleder-Aye, Westlund-Aye Walker-Aye
Motion Carried

c. Montrose 2022 PUD Amendment and Subdivision MDA File No PUDA-22-1/SUBD-22-10

Jon Manley, Planning Manager: Montrose was entitled as a Planned Unit Development (PUD) in 1998. The subject sea had some cluster and multi-family housing shown in the 1998 Montrose PUD. The amendment proposes to eliminate those cluster housing and multi-family areas and replace them with single-family detached lots. This amendment also has changes to the local access street layout. The proposal eliminated many of the cul-de-sacs shown in the original design. The proposed Major PUD amendment requested a design standard deviation to increase lot coverage from 40% allowed to 50%. This amendment decreased the potential housing units from 769 to 465 housing units. The applicant also requested subdivision approval for the proposed multi-phase subdivision of approximately 306 lots on 73.72 acres.
Mayor: I like the elimination of cul-de-sacs and cluster housing.
Malloy: The setbacks would stay the same, so increasing the lot coverage would not affect anybody.
Steigleder: What is cluster housing and if they are taking out the cluster housing and multi-family families, does that mean they are putting in more single-family?
Manley: They are reducing the density. Cluster housing is alot of housing in one location. Cluster housing is an old term used when this PUD started. We have different terms now like cottage housing.

Motion by Malloy to approve the Montrose 2022 PUD Amendment and Subdivision MDA File No PUDA-22-1/SUBD-22-10.
Second by Ziegler.
Vote: Malloy-Aye, Shove-Aye, Steigleder-Aye, Westlund-Aye, Walker-Aye, Ziegler-Aye
Motion Carried

5. CITIZEN ISSUES

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None

6. ADMINISTRATIVE / STAFF REPORTS

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a. 2023 Department Accomplishments

Shelly Enderud, City Administrator, went over Department accomplishments from 2023.
City Wide
- Urban Renewal Districts Closures (Expo, Center Point, and East Post Falls).
- City Property Purchases (Land Application, Montrose Ball Fields, Police Department Campus, Public works/Parks Site, and Dog Park Site Established).
- Community Development (Prairie/Spokane Street Roundabout and Water Tower Parking Lot, Transportation Master Plan Update, Cottage Home and Tiny Home Ordinances, Efficient Plan Reviews and Inspections).
- Parks and Recreation (381 Park Reservations, $112,510 in Sponsorships, Increased Attendance at the Post Falls Festival and the Music and Market, Successful Management of Parkway Fire Aftermath).
- Police Department (West Post Falls Substation, Upgrades to CAD/RMS System, Radio Project Upgrade, Axom Fleet 3 and Axom Body 3 Camera Transition).
- Public Works (Incorporated New Well 10 and Rehabilitated Well 3 into System, Negotiated IPDES Permit, Salt Shed Completion and Purchase of 4 New Loarders, Purchase of New Property for Public Works Operation Center).
- Services (Admin, Legal, Finance, HR) (32 Full-Time Hiers and New Benefits Enrollment Platform, IT Disaster Recovery Site Installed, Enhanced Social Media Presence).

b. Update: PF Community Forest Hazard Fuels Treatment Project

Preston Hill, Urban Forester: A fuel break will reduce fuels and create a crown separation within the target areas. The project is intended to modify wildland fire behavior, slowing its progress and reducing its intensity. The result will give first responders more time and ability to stop the spread before it reaches adjacent properties and homes.

7. MAYOR AND COUNCIL COMMENTS

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8. EXECUTIVE SESSION

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ACTION ITEMS:
None

RETURN TO REGULAR SESSION

ADJOURNMENT
6:52PM

____
Ronald G. Jacobson, Mayor

____

Shannon Howard, City Clerk

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CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 2/20/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Marcie Bayless, CSR/AP

SUBJECT: Payables January 30, 2024 - February 12, 2024

ITEM AND RECOMMENDED ACTION:
Hand Checks, Check Run

DISCUSSION:
Hand Checks , Check Run

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

APPROVED OR DIRECTION GIVEN:

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:
1,802,590.26

BUDGET CODE:
Various

ATTACHMENTS:
1. Post Falls Check Approval 02.21.24
2. Hand Checks 02.21.24

Post Falls Check Approval

City of Post Falls

Packet: APPKT12388 - Check Run 02.21.24 **Check Date: 2/14/2024**
Vendor Set: 01 - Vendor Set 01

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 001 - GENERAL FUND					
Balance Sheet Accounts					
VEN14923	Lot Development				
APMWB	Check	Verte Glenn 1	Partial Bond Release - Verte Glenn	001-22115	236,928.97
		Verte Glenn		001-22115	42,166.83
				Balance Sheet Accounts Total:	**279,095.80**
Dept: 411 Mayor & Council					
P050	Panhandle Area Council				
APMWB	Check	012324	PAC 2024 Dues	001-411.0000.62060	4,469.40
P2420	Post Falls Chamber				
APMWB	Check	68897	Chamber 2024 Recognition Gala Tickets	001-411.0000.64010	225.00
VEN14744	Veritas Advisors, LLP				
APMWB	Check	5700	Veritas Advisors January Lobbiest	001-411.0000.62040	2,916.66
				Dept 411 Total:	**7,611.06**
Dept: 414 Finance					
A4280	Alpine Summit CPAs				
APMWB	Check	10657	Audit Progress Billing	001-414.0000.62091	10,000.00
B091	BDS				
APMWB	Check	92582	Delinquent Notices	001-414.1445.62170	296.63
				001-414.1445.62190	171.98
C239	CMRS-FP				
APMWB	Check	105000635877 2.05	postage for postage machine	001-414.0000.63070	2,000.00
C291	Coeur d' Alene Press				
APMWB	Check	0000018688-01182(	NOPH Update to Fee Resolution	001-414.0000.62000	35.72
D09750	DeVries Info Management				
APMWB	Check	0175510	Shredding for Finance Dept	001-414.0000.62040	55.00
V040	ODP Business Solutions				
APMWB	Check	337750171001A	Office supplies- Finance	001-414.0000.63060	123.02
		350221731001	Office Supplies- Recreation	001-414.0000.63060	41.63
		353866990001	Office Supplies-Finance	001-414.0000.63060	98.87
		350221731001	Office Supplies- Recreation	001-414.0000.63060	6.91
		351951148001	Replacement 10pk Tape that was never deli	001-414.0000.63060	18.99
		351949934001	Credit on Tape that was never delivered.	001-414.0000.63060	-18.99
		337750171001A	Office supplies- Finance	001-414.0000.63060	13.07
		350221731001	Office Supplies- Recreation	001-414.0000.63060	23.17
		337750171001A	Office supplies- Finance	001-414.0000.63060	16.89
VEN02035	Staples, Inc				
APMWB	Check	3558932947	Credit for return on File Folders	001-414.0000.63060	-9.25
		3558932946	Office Supplies-Engineering	001-414.0000.63060	9.25
				Dept 414 Total:	**12,882.89**
Dept: 415 City Clerk					
A4761	APS Inc				
APMWB	Check	90914	Annual Maintenance Contract for Postage M	001-415.0000.66080	690.00
		90809	Ink cartridge for postage machine and install	001-415.0000.66080	240.00
VEN03335	Francotyp-Postalia Inc				
APMWB	Check	RI106055722	Rental of postage meter 1/3/24-4/2/24	001-415.0000.66080	135.00
VEN02035	Staples, Inc				
APMWB	Check	3558932949	Office Supplies- Clerk	001-415.0000.63060	64.00
				Dept 415 Total:	**1,129.00**
Dept: 418 Human Resources					

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
A1190	A Drug Free Alliance				
APMWB	Check	89142	Drug Testing January 2024	001-418.4000.72070	1,005.00
D09750	DeVries Info Management				
APMWB	Check	0175510	Shredding for Finance Dept	001-418.0000.63060	55.00
				Dept 418 Total:	**1,060.00**

Dept: 421 Police

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
A0901	AT&T Mobility				
APMWB	Check	287291408138X012	PD Mobile Devices	001-421.0000.65030	1,572.28
B160	Body By Scotty Towing				
APMWB	Check	45455	Vehicle repairs - PFPD147	001-421.0000.67170	8,332.01
VEN14145	Charter Communications				
APMWB	Check	228876901020124	Substation Internet	001-421.0000.65030	114.99
		0337140012024	PD Internet	001-421.0000.65030	159.98
C210	City of Post Falls				
APMWB	Check	INV0147419	City Utilities 01.24	001-421.0000.65004	213.49
C220	Coleman Oil Co				
APMWB	Check	CP-0083170	PD Fuel	001-421.0000.64030	4,757.15
VEN14742	Concept Seating Division				
APMWB	Check	124687	Dispatch Chair Cover	001-421.0000.63060	280.00
VEN14874	Debra J Salish				
APMWB	Check	24-17	Uniform Repair - Reynolds	001-421.4000.72000	30.00
G020	Galls, LLC				
APMWB	Electronic Funds Transf	026912244	Tourniquet - Scott	001-421.0000.67020	29.44
		026890462	Handcuff Case - Sjolie	001-421.0000.67020	76.77
		026890449	New Hire Equipment - Sjolie	001-421.0000.67020	258.98
		026890465	Handcuff Case - Sjolie	001-421.0000.67020	76.77
		026879331	New Hire Uniform & Equipment - Scott	001-421.0000.67020	538.73
				001-421.4000.72000	787.91
		026837574	Uniform Alterations	001-421.4000.72000	23.98
		026866965	Mag Holder - N Casey	001-421.4000.72000	37.26
		026930909	Uniform Belt - Borders	001-421.4000.72000	45.08
G098	Grainger				
APMWB	Check	9974069305	Auto Parts	001-421.0000.67100	101.41
K080	Knudtsen Chevrolet and GMAC				
APMWB	Check	5002668	PFPD109 Valve	001-421.0000.67100	56.98
		5002686	PD Auto Cap	001-421.0000.67100	68.34
		5002691	PFPD120 Suspension Mounts	001-421.0000.67100	279.79
		5002544	PFPD121 Sensors	001-421.0000.67100	298.08
		5002684	PFPD110 Cap - Return	001-421.0000.67100	-126.94
		5002642	PFPD118 Sensors	001-421.0000.67100	298.08
K140	Kootenai Electric				
APMWB	Check	1588061 013024	Blossom Mtn Cell Site	001-421.0000.65021	667.93
VEN14015	Midway Hyundai				
APMWB	Check	175380	PFPD118 Servicing	001-421.0000.67170	209.90
VEN12699	Mike White Ford of Coeur d'Alene				
APMWB	Check	149170	PFPD132 Hood Replacement	001-421.0000.67100	1,257.87
N001	Napa Auto Parts				
APMWB	Check	3688-276069	PFPD124 Micro Ribbed Belt	001-421.0000.67100	17.75
		3688-275807	PFPD121 Hub Bearing Assembly	001-421.0000.67100	153.85
		3688-276561	PFPDSTOCK Transmission Fluid	001-421.0000.67100	110.40
		3688-276930	PFPD109 Rad Mount Bushing	001-421.0000.67100	82.56
		3688-275950	PFPD126 Valve & Air Filter	001-421.0000.67100	8.89
		3688-276550	PFPDSTOCK Serpentine Belts	001-421.0000.67100	79.50
		3688-276099	PFPD124 Engine Valve	001-421.0000.67100	59.04
		3688-276046	PFPDSTOCK Supplies	001-421.0000.67100	137.06
		3688-275778	PFPDSTOCK Terry Towels	001-421.0000.67100	54.00
		3688-276933	PFPDSTOCK Cabin Air Filters	001-421.0000.67100	44.36
		3688-276688	PFPD Gen Set Oil Pressure Switch	001-421.0000.67100	38.60
		3688-276687	PFPD Generator Oil Pressure Switch	001-421.0000.67100	38.60
		3688-276803	PFPD60 Lamp	001-421.0000.67100	30.80

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APMWB	Check	3688-275821	PFPDSTOCK Brake Fluid	001-421.0000.67100	37.88
V040	ODP Business Solutions				
APMWB	Check	351709207001	Office Supplies-PD	001-421.0000.63060	36.95
				001-421.0000.66042	99.45
		354291213001		001-421.0000.66042	77.00
VEN01379	O'Reilly Auto Parts				
APMWB	Check	3829-137115	PFPD120 Engine Mount	001-421.0000.67100	114.49
VEN04390	Personnel Evaluation, Inc.				
APMWB	Check	50410	Applicant Testing	001-421.0000.62040	75.00
VEN04570	Premier Vehicle Installation, Inc				
APMWB	Check	43280	PFPD142 Retrofit	001-421.0000.67100	296.90
VEN07943	Retail Acquisition & Development, Inc				
APMWB	Check	9001919912	AED & Flashlight Batteries	001-421.0000.63130	643.00
R251	Serights Ace Hardware				
APMWB	Check	351495/1	Dishwasher Hose	001-421.0000.63060	16.19
		351775/1	PD Shop - Nails, Bolts, Nuts	001-421.0000.67100	18.55
VEN02035	Staples, Inc				
APMWB	Check	3558932950	Office supplies-PD	001-421.0000.63060	66.77
VEN14751	Tetiri, LLC				
APMWB	Check	38	Feb 2024 Substation Rent	001-421.0000.62040	1,480.50
		39	Jan 2024 Substation Rent	001-421.0000.62040	1,480.50
VEN14902	The Bunker Tri-Cities LLC				
APMWB	Check	INV-4711	Jumpsuit - Williamson	001-421.4000.72000	493.34
		INV-4672	Jumpsuit - Allen	001-421.4000.72000	450.28
T0030	T-Mobile USA				
APMWB	Check	986172479 012124	Patrol Mobile Devices	001-421.0000.65030	2,026.12
VEN07714	Uniforms2gear, Inc				
APMWB	Electronic Funds Transfe	INV/2024/01/1159	PD Uniforms - Owens	001-421.4000.72000	75.28
		INV/2023/12/0523	PD Uniforms	001-421.4000.72000	138.22
		INV/2024/01/1160	ECO Uniform Shirts	001-421.4000.72000	75.28
		INV/2023/12/0522	PD Uniform Belts	001-421.4000.72000	35.36
		INV/2024/01/1161	PD Uniform Belt	001-421.4000.72000	17.68
VEN14328	ZaccWorks				
APMWB	Check	2024-0122A	Feb 2024 Website Maintenance	001-421.0000.66043	125.00
		2024-0122B	Feb 2024 Server Maintenance	001-421.0000.66043	135.00
VEN03255	Ziply Fiber				
APMWB	Check	208-773-6415-0613	PD Elevator Line	001-421.0000.65030	50.04
		208-710-0197-1010	Substation Space Rent	001-421.0000.65030	163.50
		208-777-7569-0714	PD Wifi	001-421.0000.65030	175.20
		208-773-3518-0620	PD Phones	001-421.0000.65030	295.18
				Dept 421 Total:	**30,000.33**

Dept: 423 Oasis

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
VEN13531	Nixon Law Office				
APMWB	Check	011924	VSU Client Legal Services	001-423.1153.68400	1,499.00
				Dept 423 Total:	**1,499.00**

Dept: 424 Legal

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-424.0000.64030	117.62
D09750	DeVries Info Management				
APMWB	Check	0167801	Document Shredding	001-424.0000.63060	55.00
		0175510	Shredding for Finance Dept	001-424.0000.63060	110.00
VEN09725	International Municipal Lawyers Association				
APMWB	Check	20155610	IMLA Membership	001-424.0000.62060	729.00
		925282024	IMLA Annual Conference	001-424.0000.64020	600.00
V040	ODP Business Solutions				
APMWB	Check	351962953001	Credit on Mesh paper clip that was never del	001-424.0000.63060	-0.77
VEN14845	Smith & Malek, PLLC				
APMWB	Check	48443	HWY 41 Borrow Pit	001-424.0000.62040	17,281.00
		48225	PF & CDA vs. KC Treasury	001-424.0000.62040	529.75

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
VEN02035	Staples, Inc				
APMWB	Check	3558932951	Office Supplies-Legal	001-424.0000.63060	14.55
VEN14758	Witherspoon Brajcich McPhee, PLLC				
APMWB	Check	6	General Employment Question	001-424.0000.62040	509.00
				Dept 424 Total:	**19,945.15**
Dept: 427 Animal Control					
C220	Coleman Oil Co				
APMWB	Check	CP-0083170	PD Fuel	001-427.0000.64030	235.30
G020	Galls, LLC				
APMWB	Electronic Funds Transfe	026879338	Uniform - Alexander	001-427.4000.72000	75.44
				Dept 427 Total:	**310.74**
Dept: 431 Streets					
A365	American On-Site Services				
APMWB	Check	I13448	Streets PortaJohn Trailer Cleanout	001-431.0000.68130	78.00
VEN13187	Checkr Inc				
APMWB	Electronic Funds Transfe	1121624	Background Checks January 2024	001-431.0000.62080	237.97
C210	City of Post Falls				
APMWB	Check	INV0147419	City Utilities 01.24	001-431.0000.65004	551.51
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-431.0000.64030	8,449.90
C3818	Cooper Fabrication, Inc.				
APMWB	Check	27291	Build of 48 Pins for Gated Plows	001-431.0000.63525	2,865.28
C38421	Coral Sales Company				
APMWB	Check	INV-77612	Programmable Flashing Beacon	001-431.0000.68140	5,130.00
H001	H & H Business Systems, Inc.				
APMWB	Electronic Funds Transfe	CM0004893	Cr for AR292868 pd twice	001-431.0000.66050	-13.37
VEN01373	Intermountain Sign & Safety				
APMWB	Check	18242	24"x9" Aluminum Blanks	001-431.0000.63260	108.00
K100	Kootenai County Solid Waste				
APMWB	Check	09-31027	Streets - General Refuse	001-431.0000.68150	7.15
VEN14768	Northwest Sign Refurbishing and Recycling				
APMWB	Check	4487	Hydrostripping of 92 signs	001-431.0000.63260	1,092.44
R251	Serights Ace Hardware				
APMWB	Check	351430/1	Solvent & Alcohol	001-431.0000.63260	47.68
		351760/1	Caulkgun/Silicone	001-431.0000.67090	26.97
		351529/1	Heatgun - Dual Temp	001-431.0000.67090	28.79
		351732/1	Concrete Premix	001-431.0000.68130	261.82
		351809/1	Solvent & engine oil	001-431.0000.68130	65.98
		351759/1	Starter Rope	001-431.0000.68130	11.36
S140	Sherwin Williams				
APMWB	Check	6301-4	STANDARD 89 WTH NANO Scarafier	001-431.0000.90010	9,999.00
VEN02288	Superior Fluid Power Inc				
APMWB	Check	19944	Welded Cylinders	001-431.0000.63525	402.23
VEN14310	US Fleet Tracking LLC				
APMWB	Check	462026	Monthly Fleet Tracking	001-431.0000.66016	539.10
				Dept 431 Total:	**29,889.81**
Dept: 432 Public Works Administration					
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-432.0000.64030	30.78
				Dept 432 Total:	**30.78**
Dept: 433 Facility Maintenance					
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-433.0000.64030	157.40
S0760	Seltice Laundry				
APMWB	Check	8-107	laundry service	001-433.0000.63160	19.54
		8-126		001-433.0000.63160	25.78
		8-133		001-433.0000.63160	27.45

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APMWB	Check	8-129	laundry service	001-433.0000.63160	14.97
		8-123		001-433.0000.63160	24.95
R251	Serights Ace Hardware				
APMWB	Check	351824/1	potting soil	001-433.0000.63730	19.78
		351448-1	adhesive caulk AC	001-433.0000.63730	9.89
		351495-1	Dishwasher replacement hose PD	001-433.0000.81505	16.19
W0226	Walter E Nelson Co				
APMWB	Electronic Funds Transf	517209	paper supplies CH and PD	001-433.0000.63140	658.65
		517210	cleaning supplies	001-433.0000.63150	434.48
				Dept 433 Total:	**1,409.08**
Dept: 434 Fleet Maintenance					
VEN07171	208Tools				
APMWB	Check	11302395325	Tools for Fllet Mechanics	001-434.0000.67090	426.85
A1395	Advanced Compressor & Hose Inc				
APMWB	Check	94615	Pro-Tec HD Sleeve	001-434.0000.63011	103.68
C1800	Certified Laboratories				
APMWB	Check	8550235	Premalube	001-434.0000.63011	1,090.93
VEN14736	Cintas Corporation No. 3				
APMWB	Check	4181554435	Laundry & Rug Service	001-434.0000.63160	92.41
		4182300220	Laundry & rugs	001-434.0000.63160	92.41
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-434.0000.64030	264.00
VEN06546	Findlay Chrysler Dodge Jeep Ram				
APMWB	Check	253151	Coolant Bottle - S122	001-434.0000.63011	221.60
F145	Freightliner Northwest- Spokane				
APMWB	Check	PC001606708 01	Wiring Harness - S215	001-434.0000.63011	60.38
		M001001034	S223 2024 Freightliner 114SD Tandem axle	001-434.0000.90010	377,900.10
K035	Kimball International				
APMWB	Check	101847818	Handwash/cleaners	001-434.0000.63013	514.87
K080	Knudtsen Chevrolet and GMAC				
APMWB	Check	5002602	Battery hold down strap - F101	001-434.0000.63011	180.78
N001	Napa Auto Parts				
APMWB	Check	3688-276869	Battery - S555	001-434.0000.63011	307.28
		3688-276573	Filters, fluid - stock	001-434.0000.63011	99.00
		3688-275705	Battery - F101	001-434.0000.63011	153.16
		3688-276702	Filters - S555	001-434.0000.63011	100.24
		3688-276819	16 ga wire - stock	001-434.0000.63011	29.63
		3688-276865	Air Filter - S555	001-434.0000.63011	26.93
		3688-276706	return of fuelfilter purchased on 3688-27670	001-434.0000.63011	-31.18
		3688-276573	Filters, fluid - stock	001-434.0000.63012	99.00
		3688-276819	16 ga wire - stock	001-434.0000.63012	29.62
		3688-276573	Filters, fluid - stock	001-434.0000.63013	96.61
		3688-276819	16 ga wire - stock	001-434.0000.63013	19.75
		3688-277234	Marking pens	001-434.0000.67090	7.30
		3688-276556	Milwaukee Tire Inflator - F101	001-434.0000.67090	179.51
N107	Norlift Inc				
APMWB	Check	50091974	Reman Starter - S345	001-434.0000.63011	400.57
VEN08121	PacWest Machinery LLC				
APMWB	Check	30419133	Baffles & hoses for S555	001-434.0000.63011	881.22
P1001	Pape Machinery				
APMWB	Check	15040768	Air Filter - S555	001-434.0000.63011	154.56
		15035756	Filter Element - S555	001-434.0000.63011	105.20
R251	Serights Ace Hardware				
APMWB	Check	351513/1	nuts& bolts	001-434.0000.63011	25.00
				001-434.0000.63012	24.00
				001-434.0000.63013	11.44
		351876/1	drill bits, nuts, bolts	001-434.0000.67090	24.82
T106	Titan Truck Equipment				
APMWB	Check	1360789CM Corr	Correction to 1360789CM	001-434.0000.63011	680.96
		C89049	Credit for tax charged inv 1360788	001-434.0000.63011	-66.42

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
VEN13987	Western Peterbilt, LLC				
APMWB	Check	027P12079	Crankcase & Coupling - S555	001-434.0000.63011	200.22
				Dept 434 Total:	384,506.43
Dept: 441 Urban Forestry					
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-441.0000.64030	614.77
C410	Country Lock & Key, Inc.				
APMWB	Electronic Funds Transfe	12857	Key Copies for padlocks	001-441.0000.67090	24.21
G098	Grainger				
APMWB	Check	9006783329	Leather Gloves for Safety	001-441.0000.63110	430.92
V040	ODP Business Solutions				
APMWB	Check	350151982001	3 hole punch did not work for its intended pu	001-441.0000.63060	-16.39
R251	Serights Ace Hardware				
APMWB	Check	351535/1	2 Stroke Engine Oil	001-441.0000.64030	34.87
		351758/1	Keys for Padlocks	001-441.0000.67090	8.07
		351302/1	Measuring Tapes	001-441.0000.67090	50.57
		351709/1	Paint Rollers & Trays	001-441.0000.67090	20.83
VEN14926	Spokane Conservation District				
APMWB	Check	1622	Tree Seedlings	001-441.0000.68190	456.00
K0195	The Kenerson Group				
APMWB	Check	1235	TreeWorks Software License	001-441.0000.66016	1,000.00
				Dept 441 Total:	2,623.85
Dept: 442 Cemetery					
VEN14799	Arvig Media				
APMWB	Check	0003092536 001 5 (	AVIG	001-442.0000.62040	110.18
C210	City of Post Falls				
APMWB	Check	INV0147419	City Utilities 01.24	001-442.0000.65004	94.10
C2961	Cold Spring Granite Company				
APMWB	Check	RI 2143926	FISHER	001-442.0000.63760	292.00
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-442.0000.64030	139.05
				Dept 442 Total:	635.33
Dept: 443 Parks					
VEN14470	ABBEON CAL INC				
APMWB	Check	123918	Tips for Plastic Welder	001-443.0000.67090	1,142.70
A228	A-L Compressed Gases, Inc.				
APMWB	Check	0003029343	Acetylene for Welder	001-443.0000.64030	9.08
A365	American On-Site Services				
APMWB	Check	I13437	Black Bay Portable Restroom	001-443.0000.65050	78.00
		I13443	Crown Pointe Portable Restroom	001-443.0000.65050	78.00
		I13436	4th St. Trailhead Portable Restroom	001-443.0000.65050	105.00
		I13439	Kiwanis Park Portable Restroom	001-443.0000.65050	105.00
		I13449	Skate Park Portable Restroom	001-443.0000.65050	105.00
		I13445	White Pine Portable Restroom	001-443.0000.65050	78.00
		I13440	Corbin Park Portables	001-443.0000.65050	183.00
		I13466	Tullamore Park Portable Restroom	001-443.0000.65050	105.18
		I13438	Falls Park Portable Restroom	001-443.0000.65050	228.00
		I13447	Q'emiln Park Portable Restroom	001-443.0000.65050	366.00
A497	Arrow Construction Supply, Inc				
APMWB	Check	392314	Concrete Blankets	001-443.0000.68170	256.51
A017	A-Tec, Inc.				
APMWB	Check	6132	White Pine Restroom Access	001-443.0000.62180	155.00
C180	Central Pre Mix Concrete				
APMWB	Check	3730181	Concrete Supplies for Sign Installs	001-443.0000.68170	230.05
C210	City of Post Falls				
APMWB	Check	INV0147419	City Utilities 01.24	001-443.0000.65004	1,109.99
C280	Coeur d'Alene Power Tool				
APMWB	Check	2-254787	Tools for Parks	001-443.0000.67090	303.97

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-443.0000.64030	2,058.03
C3818	Cooper Fabrication, Inc.				
APMWB	Check	27274	Fabricate & Install New Caps at Tullamore	001-443.0000.67050	5,589.98
VEN14867	CW Signs				
APMWB	Check	1469	Decals for 3rd Ave.	001-443.0000.63260	312.00
		1504	Park Closed Signs	001-443.0000.63260	90.00
H002	H & E Equipment Services Inc				
APMWB	Check	99159033	Rental of Skidsteer with Auger	001-443.0000.67070	380.75
H1957	Horizon				
APMWB	Electronic Funds Transfe	7F010360	Irrigation Training	001-443.0000.64020	100.00
I340	Interstate Concrete & Asphalt				
APMWB	Check	940998	Concrete for Sign Install	001-443.0000.68170	308.00
L109	Lowe's Credit Services				
APMWB	Check	17589	Tools for Construction	001-443.0000.67090	65.88
		17072	Tools for Shop	001-443.0000.67090	30.32
VEN05363	North 40 Outfitters				
APMWB	Check	045636/E	Small Equipment Parts	001-443.0000.66190	68.95
O050	Oxarc Inc.				
APMWB	Electronic Funds Transfe	0031990884	Caution Tape for Safety	001-443.0000.63110	40.02
R1691	River City Paint & Decorating				
APMWB	Check	55534	Floor Paint Supplies	001-443.0000.68160	477.81
		55418	Paint for Warehouse Interior	001-443.0000.68160	22.38
		55503	Paint Supplies for Kiwanis Restrooms	001-443.0000.68160	205.49
VEN09319	Rolled Steel Products, Inc				
APMWB	Check	IN63183	Flashing for Lean-to Garage Door	001-443.0000.94180	74.58
S0760	Seltice Laundry				
APMWB	Check	8/135	Car Washes	001-443.0000.63150	15.00
R251	Serights Ace Hardware				
APMWB	Check	351561/1	Cleaning supplies	001-443.0000.63150	34.18
		351816/1	Bar Chain Oil	001-443.0000.66190	19.79
		351731/1	Small Equipment Oil	001-443.0000.66190	52.20
		351783/1	Tools	001-443.0000.67030	22.52
		351562/1	Tools for Construction	001-443.0000.67090	135.97
		351884/1	Valve Box Risers for Irrigation	001-443.0000.68230	248.28
T106	Titan Truck Equipment				
APMWB	Check	1364036	Shoe Kit for Plow	001-443.0000.66190	182.95
U040	United Electrical				
APMWB	Check	22525	Electric Wiring for West Side Lean-to	001-443.0000.62180	2,038.04
W0226	Walter E Nelson Co				
APMWB	Electronic Funds Transfe	517588	Floor Care Supplies	001-443.0000.63150	342.90
Z026	Ziegler Lumber Co #017				
APMWB	Check	626265	Lumber for sign installs	001-443.0000.68160	262.40
		626998	Lumber for Shop	001-443.0000.68160	117.38
		625368	Concrete for sign install	001-443.0000.68170	312.20
		625717	Rebar for Sign Install	001-443.0000.68170	67.65
		628129	Trim for Lean-to	001-443.0000.94180	78.83
				Dept 443 Total:	**18,392.96**

Dept: 445 Recreation

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
VEN13187	Checkr Inc				
APMWB	Electronic Funds Transfe	1121624	Background Checks January 2024	001-445.0000.62080	825.98
VEN01020	Cindy Jacobs				
APMWB	Check	01/30/24	January Contractual Payment	001-445.0000.62040	88.20
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-445.0000.64030	71.36
N2332	Collins, Tom				
APMWB	Check	01.30.24	January Contractual Payment	001-445.0000.62040	299.60
VEN14918	Julia Bartlett				
APMWB	Check	02.09.24	Refund for canceled rock climbing class	001-445.1639.39335	156.00
V040	ODP Business Solutions				

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APMWB	Check	336635230001A	Office Supplies- Recreation	001-445.0000.63060	59.34
		350299596001		001-445.0000.63060	23.78
		336635230001A		001-445.0000.63060	27.91
		354269357001	Office Supplies-Recreation	001-445.0000.63060	105.01
		350221731001	Office Supplies- Recreation	001-445.0000.63060	16.66
		336635230001A		001-445.0000.63060	30.56
R097	Rebecca Powell				
APMWB	Check	01/30/24	Spring Guide Layout	001-445.0000.63210	1,070.00
S050	Saturday Night Inc.				
APMWB	Electronic Funds Transf	105417	Shirts for Basketball	001-445.0000.63430	1,158.60
		105426	Basketball shirts	001-445.0000.63430	1,116.40
S054	Schmidt, Sheila				
APMWB	Electronic Funds Transf	02.07.24	Gymnastics Contractual Payment	001-445.0000.62040	2,140.20
VEN02035	Staples, Inc				
APMWB	Check	3558932952	Office Supplies-Recreation	001-445.0000.63060	42.85
VEN14801	StarGuard Elite, LLC				
APMWB	Electronic Funds Transf	INV/2024/00257	Annual Training Center Fee	001-445.0000.64020	500.00
				Dept 445 Total:	**7,732.45**
Dept: 451 Planning & Zoning					
C291	Coeur d' Alene Press				
APMWB	Check	0000138640-06232(	Publice Notice Publication-Montrose PDUA-2	001-451.0000.62000	400.00
		0000018944-01252(	Public Notice Legion Park ANNX-23-7	001-451.0000.62000	332.72
G098	Grainger				
APMWB	Check	9003677904	Straight Wall Gray Container	001-451.0000.63000	81.38
H001	H & H Business Systems, Inc.				
APMWB	Electronic Funds Transf	AR313267	Monthly Contract Charges for V9735700465	001-451.1901.66140	6.91
		AR313268	Monthly Contract Charges for G736M660937	001-451.1901.66140	23.98
R1541	Ricoh USA Inc.				
APMWB	Check	5068857579	Monthly Contract Charges for Comm Dev Pri	001-451.1901.66140	43.05
VEN02035	Staples, Inc				
APMWB	Check	3558932946	Office Supplies-Engineering	001-451.0000.63000	14.05
		3558932953	Office Supplies- Community Dev	001-451.0000.63060	34.88
		3558932957	Office Supplies- Comm Dev	001-451.0000.63060	49.38
		3558932953	Office Supplies- Community Dev	001-451.0000.63060	1.95
		3558932954		001-451.0000.63060	6.49
		3558932956		001-451.0000.63060	4.49
		3558932955		001-451.0000.63060	6.23
				Dept 451 Total:	**1,005.51**
Dept: 452 Building Inspector					
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-452.0000.64030	417.12
H001	H & H Business Systems, Inc.				
APMWB	Electronic Funds Transf	AR313268	Monthly Contract Charges for G736M660937	001-452.1901.66140	23.97
		AR313267	Monthly Contract Charges for V9735700465	001-452.1901.66140	6.91
R1541	Ricoh USA Inc.				
APMWB	Check	5068857579	Monthly Contract Charges for Comm Dev Pri	001-452.1901.66140	43.04
VEN02035	Staples, Inc				
APMWB	Check	3558932957	Office Supplies- Comm Dev	001-452.0000.63060	3.91
		3558932955	Office Supplies- Community Dev	001-452.0000.63060	6.23
		3558932957	Office Supplies- Comm Dev	001-452.0000.63060	3.91
		3558932953	Office Supplies- Community Dev	001-452.0000.63060	18.80
		3558932956		001-452.0000.63060	4.50
		3558932951	Office Supplies-Legal	001-452.0000.63060	10.32
		3558932953	Office Supplies- Community Dev	001-452.0000.63060	18.04
		3558932954		001-452.0000.63060	6.50
		3558932957	Office Supplies- Comm Dev	001-452.0000.63060	41.56
				Dept 452 Total:	**604.81**

Dept: 453 Engineering

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	001-453.0000.64030	168.67
H001	H & H Business Systems, Inc.				
APMWB	Electronic Funds Transf	AR313268	Monthly Contract Charges for G736M66093	001-453.1901.66140	23.97
		AR313267	Monthly Contract Charges for V9735700465	001-453.1901.66140	6.90
R1541	Ricoh USA Inc.				
APMWB	Check	5068857579	Monthly Contract Charges for Comm Dev Pri	001-453.1901.66140	43.04
VEN02035	Staples, Inc				
APMWB	Check	3558932954	Office Supplies- Community Dev	001-453.0000.63060	6.50
		3558932955		001-453.0000.63060	6.23
		3558932953		001-453.0000.63060	18.80
		3558932957	Office Supplies- Comm Dev	001-453.0000.63060	3.90
		3558932951	Office Supplies-Legal	001-453.0000.63060	16.55
		3558932953	Office Supplies- Community Dev	001-453.0000.63060	18.04
		3558932956		001-453.0000.63060	4.50
		3558932957	Office Supplies- Comm Dev	001-453.0000.63060	45.46
		3558932946	Office Supplies-Engineering	001-453.0000.63060	22.99
				Dept 453 Total:	**385.55**
Dept: 465 Street Lights					
T090	Thorco, Inc.				
APMWB	Check	1795190	Repair of Street Light - 3rd & McReynolds	001-465.0000.64020	2,785.00
				Dept 465 Total:	**2,785.00**
Dept: 481 Capital Improvements/Contracts					
VEN14834	Carrier Corporation				
APMWB	Electronic Funds Transf	CM0004915	Credit for HVAC overcharge	001-481.0000.68390	-335.00
		90331457	Repair work to air handler ERV1 at CH	001-481.0000.68390	2,077.00
		90331883	Replacement of HP 43 CH	001-481.0000.68390	6,190.76
C210	City of Post Falls				
APMWB	Check	INV0147419	City Utilities 01.24	001-481.0000.68390	137.74
S140	Sherwin Williams				
APMWB	Check	CM0004894	Inv 0639/1812 paid twice	001-481.0000.68395	-93.07
				Dept 481 Total:	**7,977.43**
				Fund 001 Total:	**811,512.96**
Fund: 003 - PERSONNEL BENEFIT POOL					
Dept: 482 Personnel Pool					
VEN04994	Gallagher Benefit Services Inc.				
APMWB	Electronic Funds Transf	305097	February 2024 Consulting	003-482.0000.62040	2,500.00
				Dept 482 Total:	**2,500.00**
				Fund 003 Total:	**2,500.00**
Fund: 023 - SPECIAL EVENTS					
Dept: 446 Special Events					
VEN01920	Mallaurcott Design				
APMWB	Check	3247	River Cirty Market and Music Vertical Banne	023-446.1605.63002	35.00
				Dept 446 Total:	**35.00**
				Fund 023 Total:	**35.00**
Fund: 034 - KOOTENAI FIRE/EMS IMPACT FEES					
Dept: 428 Kootenai Fire/EMS Impact Fees					
VEN01250	Kootenai County EMS System				
APMWB	Check	January 2024 Impac	January 2024 Impact Fees	034-428.0000.33117	-170.00
				034-428.0000.62040	1,983.20
VEN06795	Kootenai County Fire & Rescue				
APMWB	Electronic Funds Transf	January 2024 Impac	January 2024 Impact Fees	034-428.0000.33117	-340.00
				034-428.0000.62040	18,003.00

Dept 428 Total:	19,476.20
Fund 034 Total:	19,476.20

Packet: APPKT12388 - Check Run 02.21.24 **Check Date: 2/14/2024**
Vendor Set: 01 - Vendor Set 01

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 037 - STREETS IMPACT FEES					
Dept: 431 Streets					
VEN02944	BNSF Railway Company				
APMWB	Electronic Funds Transfe	90263676	Inv #90263676	037-431.0000.95136	1,204.94
W090	Welch Comer & Associates, Inc.				
APMWB	Electronic Funds Transfe	41354090-023	Inv #41354090-023 - Chase Rd BNSF RRX	037-431.0000.95136	9,097.66
				Dept 431 Total:	**10,302.60**
				Fund 037 Total:	**10,302.60**
Fund: 038 - PARKS IMPACT FEES					
Dept: 443 Parks					
C291	Coeur d' Alene Press				
APMWB	Check	0000014728-10032(	Black Bay Park Phase 1 Bid Ad	038-443.0000.94070	138.65
				Dept 443 Total:	**138.65**
				Fund 038 Total:	**138.65**
Fund: 650 - RECLAIMED WATER OPERATING					
Dept: 463 Wastewater Operating					
A1395	Advanced Compressor & Hose Inc				
APMWB	Check	94777	PAC ECHO 3/8-9/16#510 500' ONE PIECE	650-463.0000.63400	337.50
A228	A-L Compressed Gases, Inc.				
APMWB	Check	0003029419	High Pressure	650-463.0000.68025	9.08
		0003027977	High Pressure	650-463.0000.68025	9.08
A424	Anatek Labs, Inc.				
APMWB	Check	2402637	Local Limits Domestic Background	650-463.0000.68360	1,130.00
		2402611		650-463.0000.68360	1,130.00
VEN03129	Barr Tech LLC				
APMWB	Check	9398	Bio Solids Disposal Jan 2024 27 Loads	650-463.0000.62150	66,819.14
VEN14467	CDA Redi Mix & Precast, Inc				
APMWB	Check	74806	36" Ring & Cover	650-463.0000.68025	663.00
C210	City of Post Falls				
APMWB	Check	INV0147419	City Utilities 01.24	650-463.0000.65080	136.92
C18750	CityServiceValcon, LLC				
APMWB	Check	0735123	Mobilgrease XHP 222 - 40 Cart	650-463.0000.68025	185.19
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	650-463.0000.65005	472.05
VEN03982	Dally Environmental LLC				
APMWB	Electronic Funds Transfe	2749	Avista Contract No.R-39492 Stakeholder De	650-463.0000.62040	123.76
H030	Hach Company				
APMWB	Check	13903085	hach lab supplies	650-463.0000.63400	1,510.96
I129	Idaho Rural Water Assoc.				
APMWB	Check	#E5505	IRWA Registration Ricky Estrada	650-463.0000.64020	325.00
I2731	Inland Environmental Resources				
APMWB	Electronic Funds Transfe	2024-5180	Mag Deliveries & Pinion Gear Kit	650-463.0000.63008	4,716.40
				650-463.0000.68025	225.42
		2024-5117	GEAR, DRIVEN & PINION GEAR KIT	650-463.0000.68025	664.40
K100	Kootenai County Solid Waste				
APMWB	Check	09-32367	Dump Run	650-463.0000.68010	12.15
L01935	Landia, Inc.				
APMWB	Check	15303	Repair Set 2-Component Coating	650-463.0000.68025	141.40
N001	Napa Auto Parts				
APMWB	Check	3688-276606	Notch V-Belt for Plant	650-463.0000.68025	160.08
		3688-278557	Plant Supplies	650-463.0000.68025	100.32
		3688-278164	Hydraulic Filters	650-463.0000.68025	42.68
		3688-278090	Hydraulic Filter	650-463.0000.68025	42.68

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APMWB	Check	3688-276270	Exchanged V-Belt Inv# 3688-276211	650-463.0000.68025	1.08
N040	NCL of Wisconsin, Inc.				
APMWB	Check	498129	Lab Supplies	650-463.0000.63400	1,064.62
VEN04172	Northwest Scientific, Inc.				
APMWB	Electronic Funds Transf	5175934	Phosphorus, Total, Test 'N Tube Reagent	650-463.0000.63400	524.77
V040	ODP Business Solutions				
APMWB	Check	353344137001	Office Supplies-Water/Wastewater	650-463.0000.63060	59.34
		353344138001		650-463.0000.63060	28.19
		353344137001		650-463.0000.63060	39.94
VEN14559	One Call Concepts, Inc				
APMWB	Check	4015023	WW & Water Locates	650-463.0000.62320	204.16
P180	Perfection Tire				
APMWB	Check	1068985	Full Service Oil Change on Trk # T-116	650-463.0000.67170	55.15
R251	Serights Ace Hardware				
APMWB	Check	351393/1	Hose & Quick Connector	650-463.0000.68025	33.44
		351609/1	Hose Coupling	650-463.0000.68025	15.46
VEN06538	SGS AXYS Analytical Services Ltd				
APMWB	Electronic Funds Transf	11638778	PCB Samples	650-463.0000.68360	2,589.76
VEN02035	Staples, Inc				
APMWB	Check	3558932960	Office Supplies-Wastewater	650-463.0000.63060	13.29
		3558932961		650-463.0000.63060	230.95
U1006	Univar Solutions USA, LLC				
APMWB	Check	51806196	Poly order 1/26/24	650-463.0000.63480	9,030.25
VEN13163	Wapiti Consulting, LLC				
APMWB	Electronic Funds Transf	433	Headworks EQ Mixer VFD replacement and	650-463.0000.62040	160.00
W180	Western States Equipment				
APMWB	Check	IN002675833	Coolant	650-463.0000.68025	105.24
VEN09501	Yoke's Foods Inc				
APMWB	Check	02-1427154	HW Auger Ice	650-463.0000.68025	19.12
Z026	Ziegler Lumber Co #017				
APMWB	Check	627307	Screws, UC4A Brown Treated	650-463.0000.68025	136.50
				Dept 463 Total:	**93,268.47**

Dept: 466 Wastewater - Collections

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
A1395	Advanced Compressor & Hose Inc				
APMWB	Check	94722	8" 150 PSI Industrial Sewer Vacuum Hose	650-466.0000.63330	425.64
A497	Arrow Construction Supply, Inc				
APMWB	Check	392049	Flourescent Green Marking	650-466.0000.63330	61.55
C210	City of Post Falls				
APMWB	Check	INV0147419	City Utilities 01.24	650-466.0000.65080	12.82
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	650-466.0000.65005	1,733.81
C3090	Columbia Electric Supply				
APMWB	Check	1120-1016627	600V 7A Class J Fuse	650-466.0000.63006	102.78
F020	Fastenal Company				
APMWB	Check	IDCOE194539	WWTP Supplies	650-466.0000.63330	158.34
G098	Grainger				
APMWB	Check	9008261910	Wire Shelves Unit	650-466.0000.63006	205.94
VEN01373	Intermountain Sign & Safety				
APMWB	Check	18254	28" PVCS Cones	650-466.0000.63110	350.00
N001	Napa Auto Parts				
APMWB	Check	3688-278477	WWTP Cleaning Supplies	650-466.0000.63330	33.75
R251	Serights Ace Hardware				
APMWB	Check	351849/1	Shop Supplies	650-466.0000.63006	65.55
		351378/1	Angle Steel & Absorbent	650-466.0000.63006	29.67
VEN01248	United Crown Pump & Drilling				
APMWB	Check	106986	Sensor Float Control	650-466.0000.68021	392.90
				Dept 466 Total:	**3,572.75**

Dept: 468 Wastewater - Surface Water

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
A424	Anatek Labs, Inc.				

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APMWB	Check	2402513	Surface Water Testing	650-468.0000.68360	605.00
		2402512		650-468.0000.68360	555.00
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	650-468.0000.65005	196.71
N001	Napa Auto Parts				
APMWB	Check	3688-277301	Adapter Trailer Wire	650-468.0000.68380	36.80
P180	Perfection Tire				
APMWB	Check	1068867	Tires for Super Z Mower	650-468.0000.68380	78.92
		1068936	FIRESTONE TR13 TUBE for Super Z Mowe	650-468.0000.68380	14.08
R251	Serights Ace Hardware				
APMWB	Check	351935/1	Surface Water Supplies	650-468.0000.68380	76.02
		351603/1	Eye Bolts for F550 Surface Water	650-468.0000.68380	47.80
				Dept 468 Total:	**1,610.33**
				Fund 650 Total:	**98,451.55**

Fund: 651 - RECLAIMED WATER CAPITAL - WWTP

Dept: 463 Wastewater Operating

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
P050	Panhandle Area Council				
APMWB	Check	45-PFLM	Tertiary Upgrade PAC Invoice January 2024	651-463.3213.90015	1,871.00
VEN14291	Sletten Construction Company				
APMWB	Electronic Funds Transf	AFP-38	Tertiary Upgrade Sletten Pay App 38 Decem	651-463.3213.90015	351,490.06
				Dept 463 Total:	**353,361.06**
				Fund 651 Total:	**353,361.06**

Fund: 652 - RECLAIMED WATER CAPITAL - COLLECTOR

Dept: 463 Wastewater Operating

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
VEN01858	AAA Sweeping LLC				
APMWB	Check	78373-A	Camera Service to Inspect Line on 1/24/202	652-463.3234.95520	571.50
R220	Roto-Rooter				
APMWB	Check	151147	Located Three 4" Mainlines @ Corbin LS	652-463.3234.95520	687.50
				Dept 463 Total:	**1,259.00**
				Fund 652 Total:	**1,259.00**

Fund: 700 - SANITATION

Dept: 461 Sanitation

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
VEN07913	CANNON HILL				
APMWB	Check	37905	Wood Waste	700-461.0000.65050	742.00
VEN04268	Coeur d'Alene Garbage Service				
APMWB	Check	2299510	Trailhead Dumpster	700-461.0000.65050	47.00
VEN02262	Factory Direct Promos				
APMWB	Check	44007272	Insulated Tote Bags for Spring CleanUp Eve	700-461.0000.62041	1,453.34
C115	Northwest Waste and Recycling				
APMWB	Electronic Funds Transf	2.13.24	Monthly Sanitation Contract	700-461.0000.62042	364,526.43
				Dept 461 Total:	**366,768.77**
				Fund 700 Total:	**366,768.77**

Fund: 750 - WATER OPERATING

Dept: 462 Water Operating

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
A090	Accurate Testing Labs LLC				
APMWB	Check	136461	Coliform Presence/Absence	750-462.0000.68360	150.00
		136501		750-462.0000.68360	30.00
		136502		750-462.0000.68360	90.00
VEN14124	Badger Meter, Inc.				
APMWB	Check	80150037	BEACON MBL HOSTING SERV UNIT	750-462.0000.66012	58.98
VEN05261	CDA PAVING				
APMWB	Check	92315	3/4" Minus Crushed Base	750-462.0000.63280	151.94
C210	City of Post Falls				

Vendor Number / Bank Code	Vendor Name / Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APMWB	Check	INV0147419	City Utilities 01.24	750-462.0000.65004	68.46
C220	Coleman Oil Co				
APMWB	Check	CP-0079704	January Fuel Usage	750-462.0000.64030	1,656.37
F1000	Ferguson Waterworks				
APMWB	Check	0029737	Sensus Annual Support Fee	750-462.0000.66012	2,635.05
VEN14305	General Pacific, Inc				
APMWB	Electronic Funds Transfe	1485033	2" Compound Elliptical Flange Meter	750-462.0000.63280	2,445.00
		1485031	1-1/2" E-Series Meter - 4848 W Expo	750-462.0000.63280	696.00
		1485029	1-1/2" E-Series Meter -4936 W Expo Parkwa	750-462.0000.63280	696.00
		1485034	Orion Cellular LTE Endpoint IR Alignment	750-462.0000.63280	116.00
		1485036	2" Compound Elliptical Flange Meter	750-462.0000.63280	2,445.00
		1485038	M35 Liner Bottom Plastic	750-462.0000.63280	68.00
		1485030	M170 2" HRE Twist Tight - 150 N Beck	750-462.0000.63280	838.00
		1485039	Badger 2in E-Series Meter, USG	750-462.0000.63280	899.00
		1485028	Non Working Meter Replacement	750-462.0000.68235	9,780.00
		1485027	Replacement Meters 1"" & 3/4"	750-462.0000.91280	15,586.00
G098	Grainger				
APMWB	Check	9011575397	883 PIPE EXTRACTOR SET,6 PC,1/8 TO 1	750-462.0000.67090	1,097.66
K100	Kootenai County Solid Waste				
APMWB	Check	39-76874	Concrete from Well 9 Fence Posts	750-462.0000.68010	51.15
VEN08917	Motion Auto Supply				
APMWB	Check	11-313491	Tool Box Liner	750-462.0000.67170	19.95
N0991	Norco Inc				
APMWB	Check	39831894	Shop Supplies & Drill Set	750-462.0000.63280	31.15
		39881112	6' X 8' Single Panel Green	750-462.0000.63280	133.04
		39831894	Shop Supplies & Drill Set	750-462.0000.67090	138.47
V040	ODP Business Solutions				
APMWB	Check	353344133001	Office Supplies-Water/Wastewater	750-462.0000.63060	10.38
		353343890001		750-462.0000.63060	40.47
VEN14559	One Call Concepts, Inc				
APMWB	Check	4015023	WW & Water Locates	750-462.0000.62320	204.17
P310	Platt Electric Supply				
APMWB	Check	5Z69884	M12 360 Laser Kit	750-462.0000.67090	599.00
R251	Serights Ace Hardware				
APMWB	Check	351565/1	Office & Shop Supplies	750-462.0000.63060	34.33
		351418/1	Hand soap & air freshener	750-462.0000.63060	25.50
		351565/1	Office & Shop Supplies	750-462.0000.63280	44.99
		351900/1	STEP STOOL 2STP	750-462.0000.63280	37.79
		351427/1	Water Shop Supplies	750-462.0000.63280	196.98
		351489/1	Chaulk & Valves	750-462.0000.63280	17.80
		351922/1	Water Shop Supply	750-462.0000.63280	265.97
		351786/1	Water Shop Supplies	750-462.0000.63280	182.46
VEN14544	Watts Regulator Company				
APMWB	Check	16515294	Syncta Water CCC 2024	750-462.0000.66012	7,625.00
				Dept 462 Total:	**49,166.06**
				Fund 750 Total:	**49,166.06**
				Report Total:	**1,712,971.85**

Fund	Account	Amount
001 - GENERAL FUND		
	001-22115	279,095.80
	001-411.0000.62040	2,916.66
	001-411.0000.62060	4,469.40
	001-411.0000.64010	225.00
	001-414.0000.62000	35.72
	001-414.0000.62040	55.00
	001-414.0000.62091	10,000.00
	001-414.0000.63060	323.56
	001-414.0000.63070	2,000.00
	001-414.1445.62170	296.63
	001-414.1445.62190	171.98
	001-415.0000.63060	64.00
	001-415.0000.66080	1,065.00
	001-418.0000.63060	55.00
	001-418.4000.72070	1,005.00
	001-421.0000.62040	3,036.00
	001-421.0000.63060	399.91
	001-421.0000.63130	643.00
	001-421.0000.64030	4,757.15
	001-421.0000.65004	213.49
	001-421.0000.65021	667.93
	001-421.0000.65030	4,557.29
	001-421.0000.66042	176.45
	001-421.0000.66043	260.00
	001-421.0000.67020	980.69
	001-421.0000.67100	3,556.84
	001-421.0000.67170	8,541.91
	001-421.4000.72000	2,209.67
	001-423.1153.68400	1,499.00
	001-424.0000.62040	18,319.75
	001-424.0000.62060	729.00
	001-424.0000.63060	178.78
	001-424.0000.64020	600.00
	001-424.0000.64030	117.62
	001-427.0000.64030	235.30
	001-427.4000.72000	75.44
	001-431.0000.62080	237.97
	001-431.0000.63260	1,248.12
	001-431.0000.63525	3,267.51
	001-431.0000.64030	8,449.90
	001-431.0000.65004	551.51
	001-431.0000.66016	539.10
	001-431.0000.66050	-13.37
	001-431.0000.67090	55.76
	001-431.0000.68130	417.16
	001-431.0000.68140	5,130.00
	001-431.0000.68150	7.15
	001-431.0000.90010	9,999.00
	001-432.0000.64030	30.78
	001-433.0000.63140	658.65
	001-433.0000.63150	434.48
	001-433.0000.63160	112.69
	001-433.0000.63730	29.67
	001-433.0000.64030	157.40
	001-433.0000.81505	16.19
	001-434.0000.63011	4,723.74

	001-434.0000.63012		152.62
	001-434.0000.63013		642.67
	001-434.0000.63160		184.82
	001-434.0000.64030		264.00
	001-434.0000.67090		638.48
	001-434.0000.90010		377,900.10
	001-441.0000.63060		-16.39
	001-441.0000.63110		430.92
	001-441.0000.64030		649.64
	001-441.0000.66016		1,000.00
	001-441.0000.67090		103.68
	001-441.0000.68190		456.00
	001-442.0000.62040		110.18
	001-442.0000.63760		292.00
	001-442.0000.64030		139.05
	001-442.0000.65004		94.10
	001-443.0000.62180		2,193.04
	001-443.0000.63110		40.02
	001-443.0000.63150		392.08
	001-443.0000.63260		402.00
	001-443.0000.64020		100.00
	001-443.0000.64030		2,067.11
	001-443.0000.65004		1,109.99
	001-443.0000.65050		1,431.18
	001-443.0000.66190		323.89
	001-443.0000.67030		22.52
	001-443.0000.67050		5,589.98
	001-443.0000.67070		380.75
	001-443.0000.67090		1,678.84
	001-443.0000.68160		1,085.46
	001-443.0000.68170		1,174.41
	001-443.0000.68230		248.28
	001-443.0000.94180		153.41
	001-445.0000.62040		2,528.00
	001-445.0000.62080		825.98
	001-445.0000.63060		306.11
	001-445.0000.63210		1,070.00
	001-445.0000.63430		2,275.00
	001-445.0000.64020		500.00
	001-445.0000.64030		71.36
	001-445.1639.39335		156.00
	001-451.0000.62000		732.72
	001-451.0000.63000		95.43
	001-451.0000.63060		103.42
	001-451.1901.66140		73.94
	001-452.0000.63060		113.77
	001-452.0000.64030		417.12
	001-452.1901.66140		73.92
	001-453.0000.63060		142.97
	001-453.0000.64030		168.67
	001-453.1901.66140		73.91
	001-465.0000.64020		2,785.00
	001-481.0000.68390		8,070.50
	001-481.0000.68395		-93.07
		Fund 001 Total:	**811,512.96**
003 - PERSONNEL BENEFIT POOL			
	003-482.0000.62040		2,500.00
		Fund 003 Total:	**2,500.00**
023 - SPECIAL EVENTS			
	023-446.1605.63002		35.00
		Fund 023 Total:	**35.00**
034 - KOOTENAI FIRE/EMS IMPACT FEES			
	034-428.0000.33117		-510.00
	034-428.0000.62040		19,986.20
		Fund 034 Total:	**19,476.20**
037 - STREETS IMPACT FEES			

037-431.0000.95136		10,302.60
	Fund 037 Total:	**10,302.60**
038 - PARKS IMPACT FEES		
038-443.0000.94070		138.65
	Fund 038 Total:	**138.65**
650 - RECLAIMED WATER OPERATING		
650-463.0000.62040		283.76
650-463.0000.62150		66,819.14
650-463.0000.62320		204.16
650-463.0000.63008		4,716.40
650-463.0000.63060		371.71
650-463.0000.63400		3,437.85
650-463.0000.63480		9,030.25
650-463.0000.64020		325.00
650-463.0000.65005		472.05
650-463.0000.65080		136.92
650-463.0000.67170		55.15
650-463.0000.68010		12.15
650-463.0000.68025		2,554.17
650-463.0000.68360		4,849.76
650-466.0000.63006		403.94
650-466.0000.63110		350.00
650-466.0000.63330		679.28
650-466.0000.65005		1,733.81
650-466.0000.65080		12.82
650-466.0000.68021		392.90
650-468.0000.65005		196.71
650-468.0000.68360		1,160.00
650-468.0000.68380		253.62
	Fund 650 Total:	**98,451.55**
651 - RECLAIMED WATER CAPITAL - WWTP		
651-463.3213.90015		353,361.06
	Fund 651 Total:	**353,361.06**
652 - RECLAIMED WATER CAPITAL - COLLECTOR		
652-463.3234.95520		1,259.00
	Fund 652 Total:	**1,259.00**
700 - SANITATION		
700-461.0000.62041		1,453.34
700-461.0000.62042		364,526.43
700-461.0000.65050		789.00
	Fund 700 Total:	**366,768.77**
750 - WATER OPERATING		
750-462.0000.62320		204.17
750-462.0000.63060		110.68
750-462.0000.63280		9,265.12
750-462.0000.64030		1,656.37
750-462.0000.65004		68.46
750-462.0000.66012		10,319.03
750-462.0000.67090		1,835.13
750-462.0000.67170		19.95
750-462.0000.68010		51.15
750-462.0000.68235		9,780.00
750-462.0000.68360		270.00
750-462.0000.91280		15,586.00
	Fund 750 Total:	**49,166.06**
	Report Total:	**1,712,971.85**

		ACCOUNTS PAYABLE HANDCHECK ACCOUNTABILITY FOR CHECK RUN		
2/2/2024	19.54	95374	AT&T Mobility	Pay Before Due Date
2/2/2024	982.80	95375	East Greenacres Irrigation	Pay Before Due Date
2/2/2024	950.00	95377	East Greenacres Irrigation Water Shut-offs	Pay Before Due Date
2/2/2024	350.00	95378	Ross Point Water	Pay Before Due Date
2/2/2024	169.98	95379	Spectrum	Pay Before Due Date
2/2/2024	134.98	95380	Spectrum	Pay Before Due Date
2/2/2024	86.46	95381	Ziply Fiber	Pay Before Due Date
2/2/2024	72.34	95382	Ziply Fiber	Pay Before Due Date
2/2/2024	57.13	95383	Ziply Fiber	Pay Before Due Date
2/9/2024	49.72	95394	AT&T- Long Distance	Pay Before Due Date
2/9/2024	662.37	95395	AT&T Mobility	Pay Before Due Date
2/9/2024	541.52	95396	AT&T Mobility	Pay Before Due Date
2/9/2024	44948.11	95397	AVISTA Utilities	Pay Before Due Date
2/9/2024	39292.86	95398	Kootenai Electric	Pay Before Due Date
2/9/2024	240.25	95400	Ross Point Water	Pay Before Due Date
2/9/2024	99.97	95401	Spectrum	Pay Before Due Date
2/9/2024	200.19	95402	Verizon Wireless	Pay Before Due Date
2/9/2024	80.02	95403	Verizon Wireless	Pay Before Due Date
2/9/2024	120.03	95404	Verizon Wireless	Pay Before Due Date
2/9/2024	440.11	95405	Verizon Wireless	Pay Before Due Date
2/9/2024	120.03	95406	Verizon Wireless	Pay Before Due Date
	89618.41			

2.21.24
750-462.0000.65030
Various
750-462.3317.33610
750-462.3317.33610
001-443.0000.65030
001-443.0000.65030
001-445.0000.65030
650-463.0000.65030
001-481.0000.68390
001-445.0000.65030
650-466.0000.65030
650-463.0000.65030
Various
Various
Various
001-443.0000.65030
Various
001-452.0000.65030
001-453.0000.65030
Various
001-424.0000.65030

CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 2/20/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Victoria Howell, Purchasing/CSR

SUBJECT: December Cash and Investments

ITEM AND RECOMMENDED ACTION:
Monthly Cash and Investments

DISCUSSION:
None

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:
None

APPROVED OR DIRECTION GIVEN:
None

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:
172213115.00

BUDGET CODE:
Various

ATTACHMENTS:
1. Budget Status Report
2. Cash and Investments
3. Treasurer's Report of Cash and Investment Transactions

CITY OF POST FALLS

BUDGET STATUS REPORT

FOR MONTH ENDED December 31, 2023

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGET	YTD EXPENDITURE	PERCENT EXPENDED
411 - MAYOR COUNCIL	Operating	$ 156,830.00	$ 81,474.63	52.0%
	Personnel	102,747.40	22,489.23	21.9%
		259,577.40	103,963.86	40.1%
412 - INFORMATION SYSTEMS	Operating	78,225.00	22,739.62	29.1%
	Capital	-	-	0.0%
	Personnel	408,212.48	91,035.15	22.3%
		486,437.48	113,774.77	23.4%
413 - GENERAL SERVICES	Operating	25,750.00	5,180.23	20.1%
	Personnel	533,488.86	120,491.04	22.6%
		559,238.86	125,671.27	22.5%
414 - FINANCE	Operating	507,935.00	154,655.80	30.4%
	Personnel	644,021.66	154,777.19	24.0%
		1,151,956.66	309,432.99	26.9%
415 - CITY CLERK	Operating	50,353.00	16,879.56	33.5%
	Capital	-	-	0.0%
	Personnel	86,293.92	21,377.77	24.8%
		136,646.92	38,257.33	28.0%
417 - MEDIA/CABLE FRANCHISE	Operating	7,200.00	1,917.47	26.6%
	Capital	-	-	0.0%
	Personnel	152,168.84	34,807.31	22.9%
		159,368.84	36,724.78	23.0%
418 - HUMAN RESOURCES	Operating	6,450.00	3,236.12	50.2%
	Personnel	218,272.21	57,040.82	26.1%
		224,722.21	60,276.94	26.8%
421 - POLICE	Operating	797,105.48	567,748.60	71.2%
	Capital	268,000.00	106,159.50	39.6%
	Personnel	8,042,990.74	1,648,046.93	20.5%
		9,108,096.22	2,321,955.03	25.5%
423 - OASIS	Operating	4,000.00	11,477.55	286.9%
	Capital	-	18,109.00	0.0%
	Personnel	120,791.50	30,475.00	25.2%
		124,791.50	60,061.55	48.1%
424 - LEGAL (PROSECUTING)	Operating	81,550.00	29,258.18	35.9%
	Capital	-	-	0.0%
	Personnel	770,254.91	179,085.95	23.3%
		851,804.91	208,344.13	24.5%
427 - ANIMAL CONTROL	Operating	16,250.00	1,531.00	9.4%
	Personnel	192,013.10	44,027.99	22.9%
		208,263.10	45,558.99	21.9%
431 - STREETS	Operating	2,086,266.00	(246,115.64)	-11.8%
	Capital	5,266,437.00	1,384,835.10	0.0%
	Personnel	1,575,252.07	274,044.67	17.4%
		8,927,955.07	1,412,764.13	15.8%

CITY OF POST FALLS
BUDGET STATUS REPORT
FOR MONTH ENDED December 31, 2023

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGET	YTD EXPENDITURE	PERCENT EXPENDED
432 - PUBLIC WORKS ADMIN.	Operating	19,480.00	2,281.84	11.7%
		19,480.00	2,281.84	11.7%
433 - FACILITY MAINTENANCE	Operating	42,080.00	9,422.93	22.4%
	Capital	38,000.00	38,926.14	102.4%
	Personnel	337,784.38	65,533.32	19.4%
		417,864.38	113,882.39	27.3%
434 - FLEET MAINTENANCE	Operating	251,497.00	48,293.39	19.2%
	Capital	3,070,307.01	783,493.34	25.5%
	Personnel	479,756.66	95,105.78	19.8%
		3,801,560.67	926,892.51	24.4%
435 - -GIS	Operating	60,230.00	7,997.91	13.3%
	Personnel	193,780.63	44,298.45	22.9%
		254,010.63	52,296.36	20.6%
441 - URBAN FORESTRY	Operating	52,750.00	13,707.13	26.0%
	Capital	204,800.00	58,700.00	0.0%
	Personnel	275,303.32	59,878.74	21.8%
		532,853.32	132,285.87	24.8%
442 - CEMETERY	Operating	111,145.00	25,810.76	23.2%
	Capital	30,000.00	20,051.36	0.0%
	Personnel	241,099.10	55,044.87	22.8%
		382,244.10	100,906.99	26.4%
443 - PARKS	Operating	875,324.00	154,132.74	17.6%
	Capital	1,300,912.60	148,808.65	11.4%
	Personnel	1,427,171.23	288,312.76	20.2%
		3,603,407.83	591,254.15	16.4%
444 - PARKS CONSTRUCTION	Operating	-	-	0.0%
	Capital	442,000.00	22,977.76	5.2%
		442,000.00	22,977.76	5.2%
445 - RECREATION	Operating	219,814.00	39,138.23	17.8%
	Capital	-	5,534.60	0.0%
	Personnel	926,118.98	186,016.74	20.1%
		1,145,932.98	230,689.57	20.1%
451 - PLANNING & ZONING	Operating	337,419.00	3,249.28	1.0%
	Capital	50,000.00	-	100.0%
	Personnel	371,282.21	72,159.66	19.4%
		758,701.21	75,408.94	9.9%
452 - BUILDING INSPECTOR	Operating	30,600.00	8,191.67	26.8%
	Personnel	773,410.60	178,547.69	23.1%
	Capital	-	-	
		804,010.60	186,739.36	23.2%
453 - ENGINEERING	Operating	45,100.00	5,343.99	11.8%
	Capital	30,000.00	-	100.0%
	Personnel	803,098.02	170,966.73	21.3%
		878,198.02	176,310.72	20.1%

CITY OF POST FALLS
BUDGET STATUS REPORT
FOR MONTH ENDED December 31, 2023

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGET	YTD EXPENDITURE	PERCENT EXPENDED
454 - Community Development Admin	Operating	85,070.00	27,644.84	32.5%
	Capital	-	-	0.0%
	Personnel	225,457.51	51,498.78	22.8%
		310,527.51	79,143.62	25.5%
465 - STREET LIGHTS	Operating	650,000.00	164,480.17	25.3%
		650,000.00	164,480.17	25.3%
481 - CAPITAL IMPROVMENTS/CONTRACTS	Operating	1,331,114.00	705,052.13	53.0%
	Capital	-	-	0.0%
		1,331,114.00	705,052.13	53.0%
482 - PERSONNEL POOL	Operating	4,557,500.00	1,139,375.01	25.0%
	Personnel	1,176,714.51	26,802.26	2.3%
		5,734,214.51	1,166,177.27	20.3%
497 - TRANSFERS OUT	Operating	-	-	0.0%
		-	-	0.0%
TOTAL GENERAL FUND		**43,264,978.93**	**9,563,565.42**	22.1%
002 - INSURANCE FUND	Operating	337,326.00	326,860.00	96.9%
		337,326.00	326,860.00	96.9%
003 - PERSONNEL FUND	Operating	51,800.00	6,550.42	12.6%
	Capital	-	-	0.0%
	Personnel	4,660,700.00	1,077,685.00	23.1%
		4,712,500.00	1,084,235.42	23.0%
004-Street Lights	Operating	-	-	0.0%
		-	-	
007 - DRUG SEIZURE FUND	Operating	168,000.00	8,045.91	4.8%
	Capital	-	-	
		168,000.00	8,045.91	4.8%
008 - 911 FUND	Operating	2,875,282.69	47,789.13	1.7%
	Capital	-	-	0.0%
	Personnel	81,465.89	19,583.65	24.0%
		2,956,748.58	67,372.78	2.3%
011 - FACILITY BUILDING RESERVE FUND	Operating	7,900,000.00	-	0.0%
	Capital	-	-	0.0%
		7,900,000.00	-	0.0%
017 - ANNEXATION FUND	Operating	4,640,000.00	160,005.73	3.4%
	Capital	-	-	
		4,640,000.00	160,005.73	3.4%
023 - SPECIAL EVENTS FUND	Operating	52,820.00	4,475.28	8.5%
		52,820.00	4,475.28	8.5%
029 - CEMETERY IMPROVEMENTS FUND	Operating	202,500.00	-	0.0%
	Capital	-	-	
		202,500.00	-	0.0%
034- KOOTENAI FIRE/EMS IMPACT FEES				
	Operating	2,000,000.00	159,682.19	8.0%
		2,000,000.00	159,682.19	8.0%

CITY OF POST FALLS
BUDGET STATUS REPORT
FOR MONTH ENDED December 31, 2023

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGET	YTD EXPENDITURE	PERCENT EXPENDED
035 - PUBLIC SAFETY IMPACT FEES FUND	Operating	2,355,000.00	8,615.19	0.4%
	Capital	-	-	0.0%
		2,355,000.00	8,615.19	0.4%

CITY OF POST FALLS
BUDGET STATUS REPORT
FOR MONTH ENDED December 31, 2023

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGET	YTD EXPENDITURE	PERCENT EXPENDED
037 - STREET IMPACT FEE FUND	Operating	2,980,000.00	1,126,918.91	0.0%
	Capital	120,000.00	191,805.74	
		3,100,000.00	1,318,724.65	0.0%
038 - PARK IMPACT FEE FUND	Operating	960,000.00	5,014.36	0.0%
	Capital	2,800,000.00	(146,201.05)	-5.2%
		3,760,000.00	(141,186.69)	-3.8%
039 - STREET CAPITAL PROJECTS	Operating	-	-	0.0%
		-	-	0.0%
402 - LID 99-1 FUND	Operating	-	-	0.0%
		-	-	0.0%
410 - LID 2004	Operating	-	-	0.0%
		-	-	0.0%
450 - LID GUARANTEE FUND	Operating	-	-	0.0%
		-	-	0.0%
650 - RECLAIMED WATER OPERATING FUND	Operating	15,418,214.69	2,787,887.76	18.1%
incld: wwo, collections, recycled, surface	Capital	5,345,000.00	250,805.70	4.7%
	Personnel	2,192,724.82	482,713.98	22.0%
		22,955,939.51	3,521,407.44	15.3%
651 - RECLAIMED WATER - CAPITAL WWTP FUND	Operating	2,474,925.00	337,954.50	13.7%
	Capital	5,570,000.00	6,108,964.25	109.7%
		8,044,925.00	6,446,918.75	80.1%
652 - RECLAIMED WATER CAPITAL - COLLECTOR FUND	Capital	29,135,000.00	575,945.52	2.0%
		29,135,000.00	575,945.52	2.0%
700 - SANITATION FUND	Operating	3,688,815.00	777,320.33	21.1%
		3,688,815.00	777,320.33	21.1%
750 - WATER OPERATING FUND	Operating	1,920,775.26	252,965.28	13.2%
	Capital	3,044,500.00	105,088.50	
	Personnel	815,338.59	191,102.39	23.4%
		5,780,613.85	549,156.17	9.5%
753 - WATER CAPITAL FUND	Operating	-	-	0.0%
	Capital	3,400,000.00	450,493.24	13.2%
		3,400,000.00	450,493.24	13.2%
GRAND TOTAL		$ 148,455,166.87	$ 24,881,637.33	16.8%

I HEREBY SWEAR UNDER OATH THAT THE AMOUNTS REPORTED ABOVE, ON THE CASH BASIS, ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Jason Faulkner

Jason Faulkner, Finance Director, City of Post Falls, Idaho.

City of Post Falls
Cash and Investments
12/31/2023

Description	City's Balance
Idaho State Investment Pool	
LGIP Acct 1399	42,865,973.41
LGIP Acct 1441	277,170.04
First Financial Equity Corporation	
General Accts Investments	23,258,579.55
Contingency Accts	9,707,816.52
Replacement & Reserve Accts	55,890,530.45
Moreton Capital Investments	
Moreton Securities	19,950,812.69
Mountain West bank	
Repurchase Sweep Account	20,185,516.16
Checking Account	75,003.18
Cash on Hand	
Finance	400.00
Animal Control	150.00
Police	525.00
Recreation	280.00
Park	208.00
Planning and Zoning	150.00
Total	$ 172,213,115.00

I HEREBY SWEAR UNDER OATH THAT THE AMOUNTS REPORTED ABOVE, ON THE CASH BASIS, ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Jason Faulkner

Jason Faulkner, Finance Director, City of Post Falls, Idaho

City of Post Falls

Treasurer's Report of Cash and Investment Transactions

12/31/2023

FUND	BALANCE 11/30/2023	RECEIPTS	DISBURSEMENTS	BALANCE 12/31/2023
001 - GENERAL FUND	$ 33,583,262.18	$ 16,765,326.65	$ 19,238,520.13	$ 31,110,068.70
002 - COMPREHENSIVE LIABILITY	529,188.71	$ 13,014.16	$ -	542,202.87
003 - PERSONNEL BENEFIT POOL	(446,557.26)	$ 393,758.29	$ 392,987.87	(445,786.84)
004 - STREET LIGHTS	-	$ -	$ -	-
007 - DRUG SEIZURE PROGRAM	166,027.02	$ 673.44	$ 693.00	166,007.46
008 - 911 SUPPORT	2,487,159.99	$ 116,895.28	$ 24,985.50	2,579,069.77
011 - FACILITY BUILDING RESERVE	11,294,547.72	$ 4,652,689.22	$ 4,000,000.00	11,947,236.94
017 - ANNEXATION FEES	2,001,113.61	$ 13,828.00	$ 53,339.07	1,961,602.54
023 - SPECIAL EVENTS	353,832.79	$ 3,993.45	$ 4,601.96	353,224.28
029 - CEMETERY CAPITAL IMPROVEMENT	442,505.67	$ 6,376.63	$ 2,362.50	446,519.80
034 - KOOTENAI FIRE/EMS IMPACT FEES	50,564.45	$ 28,017.82	$ 40,221.69	38,360.58
035 - PUBLIC SAFETY IMPACT FEES	2,393,127.90	$ 46,275.88	$ 2,871.73	2,436,532.05
037 - STREETS IMPACT FEES	6,859,951.47	$ 177,750.15	$ 1,324,892.53	5,712,809.09
038 - PARKS IMPACT FEES	5,483,278.12	$ 229,603.49	$ 4,739.47	5,708,142.14
039 - STREETS CAPITAL PROJECTS	-	$ -	$ -	-
402 - LID 99-1	(30,979.88)	$ -	$ -	(30,979.88)
410 - LID 2004	(82,643.51)	$ 1,226.69	$ -	(81,416.82)
450 - LID GUARANTEE	17,964.98	$ 53.53	$ -	18,018.51
650 - RECLAIMED WATER OPERATING	53,559,493.49	$ 1,797,708.17	$ 1,153,163.27	54,204,038.39
651 - RECLAIMED WATER CAPITAL - WWTP	6,425,114.30	$ 723,622.41	$ 4,403,856.64	2,744,880.07
652 - RECLAIMED WATER CAPITAL - COLLECTOR	22,534,770.05	$ 962,803.97	$ 429,289.86	23,068,284.16
700 - SANITATION	1,629,492.35	$ 412,533.58	$ 771,389.01	1,270,636.92
750 - WATER OPERATING	23,361,819.35	$ 377,113.89	$ 220,344.55	23,518,588.69
753 - WATER CAPITAL	5,241,293.27	$ 23,348.92	$ 319,566.61	4,945,075.58
GRAND TOTAL:	**$ 177,854,326.77**	**$ 26,746,613.62**	**$ 32,387,825.39**	**$ 172,213,115.00**

I HEREBY SWEAR UNDER OATH THAT THE AMOUNTS REPORTED ABOVE, ON THE CASH BASIS, ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Jason Faulkner

Jason Faulkner, Finance Director, City of Post Falls, Idaho

CITY OF POST FALLS
AGENDA REPORT
PUBLIC HEARINGS
MEETING DATE: 2/20/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Jason Faulkner, Finance Director

SUBJECT: Update to the FY 2024 Fee Resolution

ITEM AND RECOMMENDED ACTION:
There are a few items regarding Parks and Recreation Fees and to clarify the impact fees for Kootenai Fire and Rescue (KCFR) and Kootenai Emergency Management Services (KCEMS). KCFR and KCEMS fees are combined , and now the update shows the fees split apart.

DISCUSSION:
Staff has attached the proposed updates to the fee resolution and highlighted the changes, accordingly.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:
The prior fee resolution was approved as part of the FY 2024 budget process.

APPROVED OR DIRECTION GIVEN:
Approve, as presented.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:
N/A

BUDGET CODE:
N/A

ATTACHMENTS:
1. Fee Resolution FY 2024_Revised #1

RESOLUTION NO. ______________

RESOLUTION ADOPTING CITY OF POST FALLS' FEE SCHEDULE

WHEREAS, the City of Post Falls annually reviews all fees during the budget process to ensure accuracy; and

WHEREAS, periodic revisions to fees may be necessary; and

WHEREAS, the City has fees already established; and

WHEREAS, the City of Post Falls has determined that the fee schedule be amended to reflect the reasonable cost of providing the services; and

WHEREAS, after public hearing has been held prior to the adoption of this resolution, regarding new and increased city fees, it is deemed by the City Council to be in the best interest of the City of Post Falls and the citizens thereof that the fee schedule be amended to include the new and increased fees which were addressed in the public hearing.

NOW, THEREFORE, Be It Resolved by the Mayor and City Council of the City of Post Falls, Idaho that the following fee schedule, which reflect the new and amended fees and all other fees that have not been amended, be adopted for the City of Post Falls:

FEE TYPE	ATTACHMENT NO.
Utility Fees	1
Recreation Fees	2
Parks Fees	3
Cemetery Fees	4
Community Development Fees	5
Public Safety Fees	6
Administrative Fees	7
Local Improvement District Fees	8
Records & Copy Fees	9
Permit Valuation Chart	10

City staff is directed to take all administrative actions necessary to implement the attached listing of effective City fees.

Any fee inconsistent with the provisions of this Resolution is hereby repealed or superseded to the extent of such inconsistency, as appropriate.

The revised fee schedule shall be effective beginning February 6th, 2024, unless another date is otherwise indicated in the resolution, and shall remain in force until revised by subsequent Resolution of the Post Falls City Council.

DATED this _____ day of ________________, 2024.

Ronald G. Jacobson, Mayor

ATTEST:

Shannon Howard, City Clerk

ATTACHMENT 1 - UTILITY FEES

WATER:

Capitalization Fees:

Service Size	Capitalization Fee
3/4 - 1"	$ 3,397.00
1" (Commercial)	$ 5,662.00
1 1/2"	$ 11,323.00
2"	$ 18,116.00
3"	$ 36,232.00
4"	$ 56,612.00
6"	$ 113,224.00
8"	$ 167,031.00

Use Fees:

The sum of the following elements (A+B):

A. BASE FEE FOR ALL USERS:

Meter Size	Monthly Fee
1" or less	$ 12.82
1.5"	$ 21.45
2"	$ 31.88
3"	$ 56.31
4"	$ 90.97
6"	$ 177.86
8"	$ 307.88

B. USAGE FEE FOR ALL USERS ON A PER THOUSAND GALLON BASIS:

Each 1,000 gallon unit or any portion thereof for residential and irrigation accounts:

0 to 49,000 gallons	$ 1.42
50,000 gallons +	$ 2.03

Each 1,000 gallon unit or any portion thereof for all other accounts:

0 + gallons	$ 1.42

RECLAIMED WATER:

Capitalization Fees:
The revised fee schedule shall be effective beginning October 1st, 2023, unless another
Basic Capitalization Fee
The revised fee schedule shall be effective beginning October 1st, 2023, unless another
Commercial/Industrial Capitalization Fee - A minimum of $7,843 plus an additional $7,843 for each 5,000 gallons of reclaimed water flow based upon water consumption, above the first 5,000 gallons per month.

User Fees:

That pursuant to Section 13.32.120 of the Post Falls Municipal Code, requiring revision to the user fees when costs or the number of equivalent users change so as to affect the ability of the system to provide the intended service, and increases have occurred since 2012 in the number of equivalent residential users and the costs of operation, maintenance, debt service and capital replacement; and is an essential part of the protection and management of the reclaimed water collection and treatment system; and the costs associated with reclaimed surface water management should be included in the costs of maintenance of the reclaimed water collection and treatment system, the reclaimed water rates of the City of Post Falls shall be as follows:

The equivalent residential user base charge for reclaimed water service shall be increased to sixty-eight dollars and forty-six cents ($68.46) per month, and $13.73 per 1,000 gallons of water use over 5,000 gallons for commercial units.

SOLID WASTE:

A. That the base rate for current 35 gallon cart residential users shall be $9.84 per month, with such service to provide an opportunity to recycle as authorized by the contract between the City and its contract hauler. Maintenance of such rate for existing 35 gallon cart customers shall depend upon compliance with the administrative rules established for the one-can rate;

B. That the base rate for 96 gallon cart residential users shall be $13.17 per month, with such service to provide an opportunity to recycle as authorized by the contract between the City and its contract hauler;

C. That the base rate for one-can (now known as 35 gallon cart customers) residential users was discontinued as a rate option effective June 1, 1999, with those currently signed up for this option, and in compliance with the required sticker on their garbage can, being allowed to keep this option until such time garbage rates are changed in the future. New residential customers shall be charged the base residential rate of $13.17 per month with a 96 gallon cart weekly disposal allowance;

D. That all garbage placed for collection which exceeds the per-can base rate established for the account shall be charged at the rate of two dollars and seventy-six cents ($2.76) per can equivalent, per pickup;

E. Commercial and additional rates will be as follows:

FL = Front Load
RL = Rear Load

Container Type	Pick-ups Per Week 1	2	3	4	5	6
96 Gallon Cart	$ 22.24	$ 30.31	$ -	$ -	$ -	$ -
300 Gallon Cart	$ 38.38	$ 84.82	$ 127.25	$ -	$ -	$ -
400 Gallon Cart	$ 54.53	$ 109.05	$ 163.59	$ -	$ -	$ -
FL Dumpster - 1 YD	$ 33.22	$ 66.66	$ 94.94	$ 123.19	$ 151.47	$ -
FL Dumpster - 1.5 YD	$ 46.46	$ 88.88	$ 129.25	$ 169.64	$ 210.03	$ -
FL Dumpster - 2 YD	$ 57.59	$ 110.06	$ 161.58	$ 212.06	$ 262.53	$ -
FL Dumpster - 3 YD	$ 84.82	$ 161.58	$ 238.30	$ 306.99	$ 389.74	$ -
FL Dumpster - 4 YD	$ 103.00	$ 195.55	$ 290.82	$ 379.68	$ 468.55	$ 568.38
FL Dumpster - 6 YD	$ 139.36	$ 262.53	$ 381.59	$ 502.84	$ 624.01	$ -
FL Dumpster - 8 YD	$ 181.78	$ 341.32	$ 498.84	$ 656.35	$ 811.84	$ 1,122.84
RL Dumpster - 1 YD	$ 37.68	$ 66.66	$ 94.94	$ 121.18	$ 147.40	$ -
RL Dumpster - 1.5 YD	$ 53.53	$ 92.90	$ 135.34	$ 159.54	$ 195.89	$ -
RL Dumpster - 2 YD	$ 59.59	$ 110.09	$ 161.58	$ 212.06	$ 262.53	$ -
RL Dumpster - 3 YD	$ 86.83	$ 161.58	$ 238.30	$ 306.99	$ 389.74	$ -
RL Dumpster - 4 YD	$ 105.01	$ 197.92	$ 288.79	$ 379.68	$ 472.57	$ -
RL Dumpster - 6 YD	$ 179.75	$ 315.04	$ 448.32	$ 579.62	$ 710.87	$ -
RL Dumpster - 8 YD	$ 224.18	$ 407.95	$ 591.73	$ 775.48	$ 959.27	$ -
Compactor - 4 YD	$ 302.93	$ 605.86	$ 858.31	$ -	$ -	$ -
Compactor - 5 YD	$ 373.61	$ 747.22	$ 1,120.82	$ -	$ -	$ -
Compactor - 6 YD	$ 403.93	$ 807.82	$ 1,211.68	$ -	$ -	$ -
Compactor - 10 YD	$ 605.86	$ 1,211.67	$ 1,817.54	$ -	$ -	$ -
Compactor - 15 YD	$ 212.06	$ -	$ -	$ -	$ -	$ -
Compactor - 20 YD	$ 282.85	$ -	$ -	$ -	$ -	$ -
Compactor - 30 YD	$ 403.93	$ -	$ -	$ -	$ -	$ -
Compactor - 40 YD	$ 874.86	$ -	$ -	$ -	$ -	$ -
Construction Only - 8 YD	$ 224.18	$ 407.95	$ 591.73	$ 775.48	$ 959.27	$ -
Construction Only - 10 YD	$ 266.58	$ 494.77	$ 725.01	$ 951.20	$ 1,181.42	$ -

Additional commercial sanitation will be charged at:

$14.16 each additional pick up on a 96 gallon cart
$19.22 each additional yard

Roll Off Boxes:

20 YD delivery	$ 88.88
20 YD dump	212.06
30 YD delivery	88.88
30 YD dump	212.06
Roll off return trip	64.67
Roll off round trip	40.39
Roll off turn around	20.23

Special Hauls:

4 YD compactor	$ 111.10
5 YD compactor	131.29
6 YD compactor	145.41
10 YD compactor	171.68

Special Hauls on Existing and Short Term Service (FL, RL and Side Load Bins):

96 Gallon commercial	$ 12.13	4 YD	$ 44.45
300 Gallon	$ 20.23	6 YD FL	$ 60.61
400 Gallon	$ 27.31	6 YD RL	$ 73.24
1 YD	$ 12.13	8 YD FL	$ 78.82
1.5 YD	$ 24.24	8 YD RL	$ 88.96
2 YD	$ 26.28	10 YD RL	$ 100.97

3 YD	$	32.32

Bin Placement or Removal:

96 Gallon	$	10.14
300 Gallon	$	50.51
400 Gallon	$	50.51
1 - 8 YD FL	$	50.51
1 - 10 YD RL	$	50.51

Daily Rent:

96 Gallon	$	0.54	1 - 4 YD RL	$	2.26
300 Gallon		2.26	6 - 8 YD FL & RL		4.57
400 Gallon		2.26	10 YD RL		5.09
1 - 4 YD FL		2.26	20 & 30 YD Roll Off		6.00

Other Service Rates:

Delivery/Removal of Permanent Svc Container	$	50.51
Make Container Lockable	$	66.92
Special Haul Return Fee	$	50.51
Gate Fee (each time)	$	10.05
Driver Assistance Residential (each time)	$	6.10
Driver Assistance Commercial (each time)	$	6.10
Man and Truck 1 hour minimum (hour)	$	131.29
Commercial Recycling Bin (month)	$	12.13
Fighting Creek Trip Charge (each time)	$	191.86
Return Trip Residential (each time)	$	10.14
Return Trip Container (each time)	$	50.51
Additional Cart Service	$	10.13
96 Gallon Cart Exchange (each time)	$	12.13
Return Trip Recycling (each time)	$	10.08
Recycling Bin Removal (each time)	$	10.08
Pack-out Service (special consideration for disabled and elderly) - (month)	$	8.10
Saturday Pickup (each time)	$	20.23
Container Wash (each time)	$	66.92

F. The City Administrator is herby authorized to establish specific rates for special services or circumstances which do not fit with the categories established hereby, maintaining a proper relationship between the service provided and costs charged by the City's contractor.

MINIMUM MONTHLY UTILITY CHARGE:

The City of Post Falls finds it appropriate and necessary that property owners benefited by municipal utility systems pay, at a minimum, the fixed capital and operational costs of the utility systems maintained to serve their property. The following provisions establish a base rate for availability of reclaimed water services and allowing a temporary waiver of solid waste collection fees when the property is unoccupied for thirty days or more.

A. Notwithstanding any provisions of prior resolution to the contrary, every residential connection to the City reclaimed water collection and treatment system shall pay a minimum monthly charge (base rate) of $23.34 for each month, or part thereof, for every month that reclaimed water disposal and treatment service are available to the property by connection but the residence is unoccupied and has been for a period of thirty (30) days or more. Commercial or industrial uses shall likewise pay a base monthly reclaimed water charge of $23.34 per month per equivalent residential unit for those months during which the property is connected to the reclaimed water collection and treatment system but is unoccupied and has been for a period of thirty (30) days or more.

B. Further, notwithstanding any provision of prior resolutions to the contrary, the monthly sanitation (solid waste) collection charge for any property to which water service is temporarily discontinued for a period of thirty (30) days or more may be temporarily waived proportionate to the time that water service is discontinued. The standard disconnect fee will be charged in association with this water disconnection if disconnection is restored earlier than thirty (30) days.

MISCELLANEOUS UTILITY FEES:

Water Shut Off Fee - Per Occurrence (City of Post Falls)		$50.00
Water Shut Off Fee - Per Occurrence (Ross Point Water Dist).		$50.00
Deliquent Hang Tag Fee - Per Occurrence, Per Dwelling Unit		$35.00
Pre-Treatment Sampling	Cost plus 15% admin fee	
Dye Test	$	50.00
Locate Disk (refundable on return)	$	15.00
Meter Fee	Cost of Meter	
Dig-in-fee	Cost of Labor and Equipment	

ATTACHMENT 2 - RECREATION FEES

Recreation Activities Fees:

All recreation classes will have $2.00 added to the listed price that will go directly to the Park Trust Account.

	Resident		Non-Resident		
Youth Competitive Basketball	$ 478.00	Team	$ 495.00	Team, extra player $36.00	Team, extra player $46.00
Youth Rec. League Basketball	$ 45.00		$ 53.00		
Men's Basketball League	$ 427.00	Team	$ 459.00	Team, extra player $26.00	
Pre K - Kind. Instructional Basketball	$ 45.00		$ 53.00		
Youth T-Ball	$ 45.00		$ 53.00		
Youth Soccer	$ 45.00		$ 53.00		
Youth Flag Football	$ 45.00	$ 55.00	$ 53.00	$ 59.00	Late: $64/$71
Smart Start Flag Football	$ 65.00		$ 59.00		
Adult Flag Football	$ 551.00	Team	$ 592.00	Team, extra player $30.00	
Adult Volleyball Leagues	$ 220.00	Team	$ 240.00	Team, extra player $30.00	
Adult Co-ed 4 Volleyball	$ 220.00	Team	$ 240.00	Team	
Youth Dance (3 - 9 yrs.) - 9 wks.	$ 98.00	$ 105.00	$ 98.00	$ 105.00	
Gymnastics (2 - 3 yrs.) - 5 wks.	$ 50.00		$ 50.00		
Gymnastics (4 - 6 yrs.) - 5 wks.	$ 50.00		$ 50.00		
Martial Arts Classes - 4 wks.	$ 39.00	(1/2 hour)	$ 50.00	(1 hr.)	
Youth Triathlon Camp - wk.	$ 117.00		$ 117.00		
Youth Golf Camp - wk.	$ 120.00		$ 135.00		
Youth Basketball Camp - wk.			$ 90.00	half day rate	
Youth Volleyball Camp - wk.	$ 120.00		$ 120.00		
Mini Hawk Camp	$ 99.00		$ 99.00		
Flag Football Camp	$ 145.00		$ 145.00		
Youth Soccer Camp - wk.	$ 145.00		$ 145.00		
Triathlon - Adult	$ 85.00	Individual	$ 165.00		
Aerobatic Cheerleading - 10 wks.	$ 119.00		$ 119.00		
Aerobics	$ 22.00	x 1 wk.	$ 22.00	x 1 wk.	
	$ 26.00	x 2 wk.	$ 26.00	x 2 wk.	
	$ 30.00	x 3 wk.	$ 30.00		
Basketball, Open Gym	$ 5.00		$ 5.00		
Cross Country Skiing	$ 36.00	own gear	$ 36.00	own gear	
	$ 52.00	rent gear	$ 52.00		
Guitar, Intro. - 4 wks.	$ 50.00		$ 50.00		
Gym, Parent Tot - 4 wks.	$ 30.00		$ 35.00		
Landscaping Class/Gardening	$ 22.00		$ 22.00		
Running shoes & Microbrews - 5K	$ 40.00	over 21	$ 50.00		
Rock Climbing: outdoor	$ 150.00	Plus Equip	$ 150.00	Plus Equip	
Rock Climbing: indoor	$ 31.00		$ 31.00		
Tennis, Individual	$ 50.00	(1.5 hr.)	$ 60.00	(1.5 hr.)	
Piano	$ 48.00		$ 48.00		
Art in the Park	$ 34.00		$ 34.00		
Summer Dance Camp	$ 60.00		$ 60.00		
Volleyball, Open Gym	$ 5.00		$ 5.00		
Youth Volleyball - Open Gym	$ 5.00		$ 5.00		
Yoga Class - 4 wks.	$ 39.00		$ 39.00		
Youth Baseball	$ 45.00		$ 53.00		

Youth Baseball - Smart Hitters		$ 49.00		$ 59.00		
Youth Basketball		$ 45.00		$ 53.00		
Youth Sponsorship		$ 275.00		$ 275.00		
Youth Volleyball		$ 45.00	$ 55.00	$ 53.00	$ 59.00	Late: $64/$71
Day Camp (K - 8th Grade) - wk.		$ 225.00		$ 225.00		
Pee Wee Camp - wk.		$ 165.00		$ 185.00		
Wilderness Camp - wk.		$ 325.00		$ 325.00		
JACC Arts Camp - wk.		$ 250.00		$ 250.00		
Winter Day Kamp		$ 225.00		$ 225.00		
Spring Day Kamp		$ 225.00		$ 225.00		
Camp Extended Care - wk.		$ 100.00		$ 110.00		
Camp Counselor In Training - wk.		$ 75.00		$ 75.00		
Camp No School Days - day.		$ 55.00		$ 55.00		
Golf Lessons - 5 wks.		$ 105.00	$ 110.00	$ 105.00	$ 110.00	
Intro. To Bowling - 4 wks.		$ 39.00		$ 39.00		
Photography Classes		$ 30.00		$ 30.00		
Snowshoe Classes		$ 36.00		$ 36.00		
Spokane Chiefs Tickets		$ 25.00		$ 30.00		
White Water Rafting Trips						
Spokane River		$ 52.00	cost + 50%	$ 52.00	cost + 50%	
Clark Fork River		$ 73.00	cost + 50%	$ 73.00	cost + 50%	
Spokane or Clark Fork-Wine Taste		$ 73.00	cost + 50%	$ 73.00	cost + 50%	
Ice Skating Lessons - 8 wks.		$ 110.00		$ 120.00		
Hockey Lessons - 5 wks.		$ 70.00		$ 70.00		
Preschool Workshops		$ 20.00		$ 20.00		
Preschool - Discovery Art (4 wks.)		$ 40.00		$ 40.00		
Youth Volleyball - Competitive		$ 188.00	Team	$ 214.00	Team, extra player $29.00	
Archery		$ 65.00	(6-12 yr. olds)	$ 65.00	(13-18 yr. olds)	
Pickleball Lessons		$ 50.00		$ 50.00		
River City Basketball Tournament		$ 300.00	Team	$ 300.00	$ 315.00	
Murder Mystery Party		$ 70.00	per person	$ 70.00	per person	
Dodgeball Tournament	$ 150.00	$ 125.00	Team	$ 125.00	$150.00	
Volleyball Tournament		$ 110.00		$ 110.00		
Daddy Daughter Program		$ 40.00		$ 40.00		
Kickball League		$ 200.00		$ 250.00		
Snow Tubing Trip						
Adult		$ 45.00		$ 50.00		
Youth		$ 37.00		$ 41.00		
Camping 101		$ 55.00		$ 55.00		
E-Sports Tournaments		$ 25.00		$ 25.00		
Volleyball and Football Clinics		$ 45.00		$ 55.00		
Theater Arts		$ 65.00		$ 65.00		
Arts Enrichment		$ 40.00		$ 40.00		
Pickleball Tournament		$ 50.00		$ 50.00		
Ladies Day Out	$ 70.00	$ 60.00		$ 70.00	$ 80.00	
Comics Design		$ 25.00		$ 25.00		
Gaming Introduction		$ 12.00		$ 12.00		
Strider Camp		$ 125.00		$ 125.00		
Kickball Tournament	$ 150.00	$ 125.00		$ 125.00	$ 150.00	
Preschool Holiday Art		$ 20.00		$ 20.00		
Sponsorships		Negotiated		Negotiated		

Festival Fees:

10 X 10 Food Booth	$335.00
10x15 Food Booth	$460.00
10x20 Food Booth	$620.00
10 X 10 Craft Booth	$175.00
10x20 Craft Booth	$345.00
10x10 Prepackaged Food Booth	$280.00
Electricity Fees	$65.00 per plug / 220 volt outlet @ $225
Camping Fees	$150.00
One Day Craft Booth	$75.00
Odd sized and special activities based upon negotiated activities.	
Event Sponsorship	Negotiated
Bridal Fair Booth	$75.00
Post Falls Festival/Craft Booth	$75.00

Centennial Trail User Fee:

Request for special events to use the Centennial Trail will be charged a $0.50 per user fee that will go towards the upkeep and maintenance of the Centennial Trail. There is also a re-fundable $500.00 performance deposit required.

Contracted Programs:

Fees for contracted programs will be that amount established in the contract between the Contractor and the City of Post Falls, which will take into consideration the number of participants, supplies, equipment and Contractor's other costs.

New Programs:

Fees will be set to cover Program hard costs (staff, supplies, marketing, facility rental) plus 30% to cover administrative costs.

Tournaments

Fees will be set to cover the use of the City facilities. Minimum charge is $100.00 per day and up to $500.00 per day based on the scope of the event and fees being charged. Fees for field preparation might be charged, if necessary.

Miscellaneous Recreation Fees:

A $75 fee is charged for the rescheduling and/or forfeit of games in League Sports programs. Late registrations (following the pre-season meeting) for youth sports programs will be assessed an additional $15.00.

ATTACHMENT 3 - PARK FEES

Picnic Shelter Fees:

Grand Pavilion & Tullamore Amphitheater:

	Resident		Non-Resident	
	Weekday	Weekend/ Holiday	Weekday	Weekend/ Holiday
Family	$ 125.00	$ 250.00	$ 175.00	$ 350.00
Non Profit	$ 150.00	$ 300.00	$ 200.00	$ 400.00
Business	$ 175.00	$ 350.00	$ 225.00	$ 450.00

Picnic Shelter/West Lawn Area/Higgins/Tullamore South Pavilion:

	Weekday	Weekend/ Holiday	Weekday	Weekend/ Holiday
Family	$ 100.00	$ 175.00	$ 150.00	$ 225.00
Non Profit	$ 125.00	$ 200.00	$ 175.00	$ 250.00
Business	$ 150.00	$ 225.00	$ 200.00	$ 275.00

Gazebo/Corbin Park/Falls Park/Syringa

	Weekday	Weekend/ Holiday	Weekday	Weekend/ Holiday
Family	$ 50.00	$ 125.00	$ 100.00	$ 175.00
Non Profit	$ 75.00	$ 150.00	$ 125.00	$ 200.00
Business	$ 100.00	$ 175.00	$ 150.00	$ 225.00

General Picnic Shelters:

	Weekday	Weekend/ Holiday	Weekday	Weekend/ Holiday
Family	$ 25.00	$ 50.00	$ 35.00	$ 60.00
Non Profit	$ 30.00	$ 55.00	$ 40.00	$ 65.00
Business	$ 35.00	$ 60.00	$ 45.00	$ 70.00

Trailhead Shelter

	Weekday * (Mon-Thur)	Weekend/ Holiday ** (Fri/Sat/Sun)
Regular:	$100.00/hr.	$195.00/hr.
Holiday:	$275.00/hr.	$295.00/hr.

* Minimum of 2 hours.
** Minimum of 4 hours.

The revised fee schedule shall be effective beginning October 1st, 2023, unless another

Daily Fees:

Resident		Non-Resident	
Cars	$ 6.00	Cars	$ 10.00
RV	$ 15.00	RV	$ 30.00
Boat Launch	$ 15.00	Boat Launch	$ 30.00
Busses *	$ 50.00	Busses *	$ 50.00

* Busses will be classified as any vehicle requiring a commercial drivers license (CDL) to operate.

Season Pass **

Resident		Non-Resident	
Cars	$ 20.00	Cars	$ 50.00
Bus	$ 150.00		$ 150.00

** Each household within the City limits of Post Falls will receive one complimentary parking pass for Q'Emiln Park per calendar year. Any lost and/or additional passes will result in the required fee. Complimentary parking passes will be verified by a valid drivers license.

Ball/Sports Field Usage Fees:

Use/Reservation of field	$15.00/hr.
Pre-game prep of baseball fields	$40.00/time
Pre-game prep of soccer & football fields	$75.00/time
Additional material (ex: drying agent)	Charged at cost

*Organized league users may be eligible for adjusted fees if supply equipment for City use.

Miscellaneous Items:

Gym Rental	$20.00/hr.
Community Garden	
4 X 8 Plot	$ 30.00
20 X 20 Plot	$ 80.00
Deposit	$ 40.00

ATTACHMENT 4 - CEMETERY FEES

Burial Lots

	Roadside	$	1,800.00
	Middle	$	1,600.00
	Inner	$	1,400.00
	Cremation Lot	$	1,150.00
	2nd Use Lot	Half of lot fee	
Blocks 101, 103, 106, 107 & 108			
	All lots	$	2,500.00
Double depth lots are 1.5 X the lot cost			
	Niche - Top	$	1,350.00
	Niche - Middle	$	1,300.00
	Niche - Bottom	$	1,250.00
Niches Blocks 100 -155			
	Row A (top)	$	1,800.00
	Row B	$	1,700.00
	Row C	$	1,600.00
	Row D	$	1,500.00
	Row E	$	1,400.00
	Row F (bottom)	$	1,300.00

Opening and Closing - Lots

Single depth	Weekdays	$	500.00
Double depth - 1st	Weekdays	$	600.00
Double depth - 2nd	Weekdays	$	500.00
Single depth/Top double	Saturday (No Sunday)	$	800.00
Double depth - 1st	Saturday (No Sunday)	$	900.00
Additional to above pricing:			
	After 3 PM	$	250.00
	Winter Surcharge	$	75.00
	Holiday Weekend/Saturday	$	450.00

Opening and Closing - Niche

	Weekdays	$	350.00
	Saturday (No Sunday)	$	650.00

The revised fee schedule shall be effective beginning October 1st, 2023, unless another

Additional to above pricing:			
	After 3 PM	$	250.00

Holiday Weekend/Saturday	$ 450.00

Miscellaneous

Headstone Locations	$ 100.00
Setting Military Markers	$ 125.00
Setting Markers	$ 200.00
Moving Markers/Headstones	$ 200.00
Oversize Headstones	Based upon scope of job
Liners	2.5 X Cost
Deed Transfer	$ 75.00
Engraving	2.5 X Cost
Sell Lot Back to City	$ 75.00
Temporary Markers	2.5 X Cost
Markers	2.5 X Cost
Ancillary Items	2.5 X Cost
Memorial Tree	$ 750.00

ATTACHMENT 5 - COMMUNITY DEVELOPMENT FEES

ANNEXATION (Standard)

Annexation Pre-Application Conference	$600.00 plus $300.00/follow-up meeting
Annexation Application	$3,000 w/out major infrastructure (includes one agreement). Negotiated fees with infrastructure issues (includes one agreement). $500.00 for each additional agreement.
Annexation Fee (paid w/building permit)	$1,000 per lot per unit (residential) $0.10 per square ft. of property (non-residential)

BUILDING

Commercial	Valuation
Provisional Certificate of Occupancy	$250.00 flat fee
Board of Appeals Application Fee	$150.00 flat fee
Residential Plan Review	25% of building permit to be paid at plan submittal.
Commercial Plan Review	65% of building permit
Commercial Mechanical Plan Review	25% of mechanical permit
Foundation Only Permit	10% of building permit in addition to the full building permit fee
Work Performed with no valid permit	Regular Building/Mechanical permit fee X 2
Retaining Walls	$4.50 per Linear Foot
Manufactured Home Regular Set	$150.00 flat fee
Manufactured/Modular Home Foundation	$400.00 flat fee
Building Move	$300.00 flat fee
Additions to Residential Homes	$72.62 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Patio Cover Only	$20.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Deck Only	$15.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Deck w/Cover	$20.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Deck/Patio Cover and Enclosure	$25.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Breezeway	$20.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Interior Finish Residential Homes	$20.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
General Building Permit Valuation per Occupancy and Type of Construction	Per Building Safety Journal 7/2008 to establish valuation
Basement - Finished	$96.83 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Basement - Unfinished	$77.46 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Pole Building Residential	$20.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Special Inspection/Re-inspection	$100.00 per hour, one hour minimum
Re-Roof, Residential	$150 flat fee
Re-Roof, Commercial	Based upon the valuation of the work to be performed, minimum of $150 fee.
Residing a Structure, Residential	Residential - $100 flat fee.
Residing a Structure, Commercial	Based upon the valuation of the work to be performed, minimum of $100 fee.
Replacing Windows, Residential	Residential - $100 flat fee.
Replacing Windows, Commercial	Based upon the valuation of the work to be performed, minimum of $100 fee.
Changes to Approved plans	$100 per hour, one half hour minimum.
Each Pole/Monument sign 8 ft. or higher	$400.00 each
All Other Signs, per type of sign per site	$200.00 per type
The Demolition-Residential per lot	$200.00 flat fee
Demolition-Commercial per lot	$300.00 flat fee
Swimming Pool	Based upon the valuation of the work to be performed.

TOTAL VALUATION	PERMIT FEE WORKSHEET
$1.00 to $500	$23.50
$501 to $2,000	$23.50 for the first $500 plus $3.05 for each additional $100, or fraction thereof, to and including $2,000.
$2,001 to $25,000	$69.25 for the first $2,000 plus $14 for each additional $1,000, or fraction thereof, to and including $25,000.
$25,001 to $50,000	$391.25 for the first $25,000 plus $10.10 for each additional $1,000, or fraction thereof, to and including $50,000.
$50,001 to $100,000	$643.75 for the first $50,000 plus $7.00 for each additional $1,000, or fraction thereof, to and including $100,000.
$100,001 to $500,000	$993.75 for the first $100,000 plus $5.60 for each additional $1,000, or fraction thereof, to and including $500,000.

$500,001 to $1,000,000	$3,233.75 for the first $500,000 plus $4.75 for each additional $1,000, or fraction thereof, to and including $1,000,000
$1,000,001 and up	$5,608.75 for the first $1,000,000 plus $3.15 for each additional $1,000, or fraction thereof.

MECHANICAL PERMIT FEES

Processing fee on all permits	$45.00
Furnace, all types under 100KBTU	$18.00
Furnace, all types over 100KBTU	$22.00
Misc. venting, C/A, duct modifications	$15.00
Gas fireplace	$25.00
Residential range hood	$16.00
Gas water heater	$15.00
Ventilating/exhaust fans	$10.00
Gas piping, each outlet	$5.00
Clothes dryers	$16.00
Heat pump, A/C 0-3 tons,	$16.00
Heat pump, A/C 3+-15 tons,	$30.00
Heat pump, A/C 15+-30 tons,	$40.00
Heat pump, A/C 30+-50 tons,	$60.00
Heat pump, A/C over 50 tons,	$100.00
Air handlers, Fan coil units under	$15.00
Air handlers, Fan coil units over 10,000	$20.00
Air to air heat exchangers	$25.00
Evaporative coolers, all types	$15.00
Type I hood, commercial use	$16.00/ft.
Type II hood, commercial use	$16.00/ft.
Solid fuel stoves, inserts, must be listed	$25.00
Installation/relocation of floor/wall/suspended heaters	$20.00
Commercial plan review fee	25% of equipment fees.

RESIDENTIAL/COMMERCIAL/INDUSTRIAL

Utility R-O-W	$100.00
Commercial R-O-W (Base fee)	$350.00
Residential R-O-W (Base fee)	$150.00
Utility Trench Inspection	
1 - 200 ft.	$250.00
201 - 200 ft.	$350.00
401 - 600 ft.	$400.00
601 - 800 ft.	$450.00
Over 800 ft.	$0.85 per ft.
Curb and Gutter	$150.00 + $0.60 per ft.
Sidewalk and Approaches	$150.00 + $0.60 per ft.
Swales and Drywells	$150.00 + $0.20 per sq. ft. Swale + $60.00/Drywell
Pavement	$150.00 + $0.50 per sq. yard
Water Pressure Test	$120.00/observed test
Sewer Pressure Test	$120.00/observed test
Street Tree Inspection	$40.00 per tree

MAPS

Small Map (24"-35")	$25.00
Large Map (36" +)	$35.00
Electronic CD	$20.00

MAILING AND PUBLICATIONS

Public Notice Mailings	$6.00 each
Published Notices (billed to applicant)	$300.00

MISCELLANEOUS

Table A-33-A - Grading Plan Review Fees

50 cubic yards or less	No fee
51 to 100 cubic yards	$35.00
101 to 1,000 cubic yards	$55.00
1,001 to 10,000 cubic yards	$75.00
10,001 to 100,000 cubic yards	$75.00 for the first 10,000 cubic yards + $40.00 for each additional 10,000 cubic yards or fraction thereof.
100,001 to 200,000 cubic yards	$435.00 for the first 100,000 cubic yards + $20.00 for each additional 10,000 cubic yards or fraction thereof.
200,001 cubic yards or more	$615.00 for the first 200,000 cubic yards + $10.00 for each additional 10,000 cubic yards or fraction thereof.
Other Fees: Additional plan review required by changes, additions or revisions to approved plans	$100.00 per hour*
	*Or the total hourly cost to the jurisdiction, whichever is the greatest. The cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Table A-33-B - Grading Permit Fees[1]

50 cubic yards or less	$35.00
51 to 100 cubic yards	$55.00
101 to 1,000 cubic yards	$55.00 for the first 100 cubic yards + $25.00 for each additional 100 cubic yards or fraction thereof.
1,001 to 10,000 cubic yards	$280.00 for the first 1,000 cubic yards + $22.00 for each additional 1,000 cubic yards or fraction thereof.
10,001 to 100,000 cubic yards	$480.00 for the first 10,000 cubic yards + $100.00 for each additional 10,000 cubic yards or fraction thereof.
100,001 cubic yards or more	$1,380.00 for the first 100,000 cubic yards + $55.00 for each additional 10,000 cubic yards or fraction thereof.
Other inspections and Fees:	
Inspections outside of normal business hours (minimum charge - two (2) hours)	$100.00 per hour2
Reinspection fees assessed under provisions of Section 108.8	$100.00 per hour2
Inspections for which no fee is specifically indicated (minimum charge - one half (1/2) hour	$100.00 per hour2
	1 The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.
	2 Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.
Road Closure/Lane Closure	$150.00
Street/Plat Vacation	$750.00
Off-Site Improvement Waiver	$150.00
Special Pre-Application Meeting Requests	$250.00 (1st Meeting No Charge, 2nd request $250.00)
Floodplain Permit	$50.00

SUBDIVISION

Subdivision Pre-Application Conference	$600.00, $300.00 follow-up meetings
Minor Subdivision	$1,000
Subdivision Amendment	$500
Subdivision Fee	$2,500.00 + $50.00/lot
Subdivision Extension	$150.00
Construction Plan Review	$2,000.00 + $50.00/lot >50 lots
Condominium <50 units	$750.00
Condominium >50 units	$750.00 + $10.00/unit >50 units
Final Plat <50 lots	$600.00
Final Plat >50 lots	$600.00 + $10.00/lot >50 lots
Engineering Construction Srvs. (Commercial)	See Commercial R-O-W Fees
Engineering Construction Srvs.(Residential	$350.00/lot
Engineering Construction Improvement Agreement	$750.00

ZONING (Standard & Smart Code)

Smart Code Regulating Plan Review	$3,500.00
Special Use Permit	$750.00
Zone Amendment (Map/Text)	$1,200.00
Variance	$350.00
Preliminary PUD	$2,500.00
Final PUD	$1,000.00
PUD Modification/Amendment Major	$1,500.00
PUD Modification/Amendment Minor	$200.00
Comprehensive Plan Amendment (Map/Text)	$1,200.00
Site Plan Review (Commercial and 3plex+)	$2,000 per site (two reviews), $250.00 (additional reviews or meetings).
Administrative Permit	$300.00
Parking Lot Permit	$500.00
Tree Installation Fee	$600.00
Appeal (P&Z, Staff Action, or City Council)	$350.00
License To Use Real Property	$1,000.00
Development Agreement Addendum	$600.00
Fee in lieu for parking	$6,102.00

SPECIAL EVENTS

Special Event Permit	$100.00 Parade Fee (No Fee for other events)

ATTACHMENT 5 - COMMUNITY DEVELOPMENT FEES

ELECTRICAL

Residential	
Up to 1,500 sq. ft.	$130.00
1,501 to 2,500 sq. ft.	$195.00
2,501 to 3,500 sq. ft.	$260.00
3,501 to 4,500 sq. ft.	$325.00
Over 4,500 sq.ft.	$325 plus $65 for each additional 1,000 sq. ft. or portion thereof.
New Multi-Family Dwelling (contractors only):	
Duplex	$260.00
Three or more multi-family unites	$130 per building plus $65 per unit.
Existing Residence/Modular, Manufactured or Mobile Homes/Detached Shop/Garage	$65 fee (one circuit included) plus $10 per additional branch circuit, up to the maximum of the corresponding square feet of the building.
Spas and Hot Tubs	$65.00 for each inspection.
Swimming Pools	$130.00 (covers two (2) mandatory inspections with the exception of lighting.)
Miscellaneous	
Signs	$65 per sign.
Outline Lighting	$65 per occupancy.
Other	$65 per hour.
Requested Inspection	$65 per hour.
Power has been off for over 1 year.	$65 per hour.
Plan Check (2 hour minimum)	$65 per hour.
Temporary Service	$65 for 200 amps or less; over 200 amps - see Commercial.
Reinspection Fee	$100.00
Work without permit	Failure to obtain permit prior to commencing work (fee equal to permit).
Commercial/Industrial	
Total Cost of Electrical System (contracted amount)	
Up to $10,000:	(Total cost of system * 0.02) + $60
$10,001 to $100,000:.	((Total cost of system - 10,000) * 0.01) + $260
$100,001 and over:	((Total cost of system - 100,000) * 0.005) + $1,160
Plan Review Fee	(NEC, Building & Energy Code Compliance) 55% of Electrical Permit Fee.

PLUMBING

Bar Sinks	$8.00 + $35.00 processing fee on all permits.
Bath Tub, including shower	$8.00 + $35.00 processing fee on all permits.
Backflow Assembly (Building)	$8.00 + $35.00 processing fee on all permits.
The Backflow Assembly (Landscape)	$8.00 + $35.00 processing fee on all permits.
Backwater Valve	$8.00 + $35.00 processing fee on all permits.
Clothes Washer	$8.00 + $35.00 processing fee on all permits.
Drain waste/vent piping, alteration/replacement each fix	$8.00 + $35.00 processing fee on all permits.
Floor Drains/Hub Drains	$8.00 + $35.00 processing fee on all permits.
Gas Piping	$8.00 + $35.00 processing fee on all permits.
Kitchen Sinks and /or dishwasher	$8.00 + $35.00 processing fee on all permits.
Lavatory (wash basins)	$8.00 + $35.00 processing fee on all permits.
Lawn Sprinklers from water connect through backflow c	$8.00 + $35.00 processing fee on all permits.
Mobile Home W/S Hook up	$8.00 + $35.00 processing fee on all permits.
Other	$8.00 + $35.00 processing fee on all permits.
Radiant Head (Quantity equals # of zones)	$8.00 + $35.00 processing fee on all permits.
Sewer Ejector/Sump Pump	$8.00 + $35.00 processing fee on all permits.
Sewer Service	$8.00 + $35.00 processing fee on all permits.
Showers	$8.00 + $35.00 processing fee on all permits.
Utility Sinks	$8.00 + $35.00 processing fee on all permits.
Water Closet (toilet)	$8.00 + $35.00 processing fee on all permits.

Water Heater	\$8.00 + \$35.00 processing fee on all permits.
Water Piping, alteration or replacement, each fixture.	\$8.00 + \$35.00 processing fee on all permits.
Water Service	\$8.00 + \$35.00 processing fee on all permits.
Water Softener	\$8.00 + \$35.00 processing fee on all permits.
Residential Fire Sprinkler Supply from Domestic Water System	\$65.00 (up to 16 heads)
Residential Fire Sprinkler Supply from Domestic Water System.	\$4.00 per head (17 heads and up)

Commercial Fee Schedule

Up to the 1st \$20,000	3% of the contract price.
\$20,001 to \$100,000	2% of the contract price.
\$100,001 to \$200,000	1% of the contract price.
Over \$200,001	.5% of the contract price.

IMPACT FEES

Type of Use	Parks	Public Safety	Streets	Multimodal	Fire	EMS	Total
Residential				Per Housing Unit			
Multi-Family	$ 4,797	$ 937	$ 1,795	$ 1,032	$ 1,244	$ 136	$ 9,941
Single-Family	$ 6,444	$ 1,260	$ 3,174	$ 1,387	$ 1,244	$ 136	$ 13,645
Non-Residential							
Commercial /Shopping Center	N/A	$ 1.24	$ 6.34	$ 1.36	$ 0.61	$ 0.08	$ 9.63
Office	N/A	$ 0.49	$ 2.48	$ 0.53	$ 0.61	$ 0.08	$ 4.19
Light Industrial	N/A	$ 0.25	$ 1.26	$ 0.28	$ 0.61	$ 0.08	$ 2.48
Manufacturing	N/A	$ 0.20	$ 1.00	$ 0.22	$ 0.61	$ 0.08	$ 2.11
Warehousing	N/A	$ 0.09	$ 0.45	$ 0.10	$ 0.61	$ 0.08	$ 1.33
Mini-Warehouse	N/A	$ 0.08	$ 0.39	$ 0.09	$ 0.61	$ 0.08	$ 1.25
Elementary School	N/A	$ 0.64	$ 3.28	$ 0.70	$ 0.61	$ 0.08	$ 5.31
Middle School/Junior High	N/A	$ 0.66	$ 3.39	$ 0.74	$ 0.61	$ 0.08	$ 5.48
High School	N/A	$ 0.47	$ 2.36	$ 0.52	$ 0.61	$ 0.08	$ 4.04
Day Care	N/A	$ 1.57	$ 8.00	$ 1.71	$ 0.61	$ 0.08	$ 11.97
Church	N/A	$ 0.35	$ 1.77	$ 0.39	$ 0.61	$ 0.08	$ 3.20
Assisted Living	N/A	$ 0.21	$ 1.06	$ 0.23	$ 0.61	$ 0.08	$ 2.19
Nursing Home	N/A	$ 0.33	$ 1.69	$ 0.36	$ 0.61	$ 0.08	$ 3.07
Recreational Community Center	N/A	$ 1.44	$ 7.34	$ 1.58	$ 0.61	$ 0.08	$ 11.05
Hotel (per room)	N/A	$ 416.12	$ 2,128.11	$ 455.63	N/A	N/A	$ 2,999.86
Hotel (per sq. foot)	N/A	N/A	N/A	N/A	$ 0.61	$ 0.08	$ 0.69

ATTACHMENT 6 - PUBLIC SAFETY FEES

All Violations of Title 6 - Animal Control Violations

First Offense	$ 25.00
Second Offense	$ 50.00
Third Offense	$ 100.00

Animal Control Impound Fees

Impound For (up to 72 hours)	$ 25.00
After 72 hours	$10.00/Day

Animal Control Licenses

Spayed/Neutered Canine	$1.25/Month
Not Spayed/Neutered Canine	$2.25/Month
Spayed/Neutered Cat	Free
Not Spayed/Neutered Cat	Will Not License
Miniature Pig	$25.00 (one-time fee)
Adoption Fee	$40.00

Police Department Fees and Fines

VIN Inspections	$ 5.00
Vehicle Storage	$15.00/Day
Parking Fine	$ 20.00
Fingerprinting	$10.00 first card $5.00 each additional card
Salvage Permit Fee - 30 days	$ 75.00
Salvage Permit Fee - 6 months	$ 300.00*

*eligible for a $50 refund/month if vehicle(s) is removed from the premises prior to the expiration date of the permit

Use of Police Department Community Room

Refundable Cleaning & Damage Deposit	$ 25.00
Use of Audio/Visual Equipment	$10.00/Day
Special Room Configuration and Setup	$25.00 minimum
Room Use	$ 25.00

The revised fee schedule shall be effective beginning October 1st, 2023, unless another

The revise	First Offense	$ 25.00
	Second Offense	$ 50.00
	Third Offense	$ 100.00

Title 5 Fees

Sexually Oriented Business	$300.00 Annually
Bathhouses & Massage Parlors	$300.00 Annually

ATTACHMENT 7 - ADMINISTRATIVE FEES

Business Licenses & Regulations

Alcoholic Beverage Licenses

Beer (off premises)	$ 50.00	Annually
Beer (on premises)	$ 200.00	Annually
Wine (off premises)	$ 200.00	Annually
Wine (on premises)	$ 200.00	Annually
Liquor/Wine (on premises)	$ 562.50	Annually
Liquor/Wine (club)	$ 281.25	Annually
Liquor/Wine (golf course)	$ 300.00	Annually
Catering Permit	$ 20.00	Daily
Door to Door Solicitation (180 days only)	$ 25.00	Annually
Merchant Security Police	$ 25.00	Annually
Business Licenses	$ 25.00	Annually

Media Department

Use of audio/visual equipment, including but not limited to presentation equipment in the Council Chambers	$35.00/hr.
Maximum Daily Fee	$ 150.00
Taping/broadcast and facility use	$50.00/hr.

City Hall Area Use Fee

Rotunda	$ 100.00
Council Ante Room	$ 50.00
Council Chambers	$ 200.00
Plaza- Full Day	$ 250.00
Plaza- Half Day	$125.00
Carpet Soiling Surcharge	$ 50.00

Deposit

Rotunda	$ 50.00
Council Ante Room	$ 25.00
Council Chambers	$ 75.00
Plaza	$ 150.00

Miscellaneous

City Street Renaming	$ 250.00

ATTACHMENT 8 - LOCAL IMPROVEMENT DISTRICT FEES

2 % Penalty	Charged after 30 day grace period
Idaho State judgment rate of interest, not to exceed 10% per annum	Charged as of delinquency certificate filing
Professional Services Fee	Bond Counsel Fees as billed, any other professional necessary as billed and actual staff time as calculated on staff's hourly benefited rate of pay
Early Pay-off Fee	Current LID principal, interest and penalty balance + calculated interest for current year + one year interest + a 2% penalty (calculated on the total aforementioned amounts)
Segregation Fee	Bond Counsel Fees as billed, any other professional necessary as billed and actual staff time as calculated on staff's hourly benefited rate of pay

ATTACHMENT 9 - RECORDS & COPY FEES

Records Oversight & Copy Fee Schedule - consistent with Records Policy and Idaho Law (no research or redaction required; over 100 copies or over 2 hours of copying or hours of records oversight, cumulatively - first 100 copies of back and white per 8 1/2" x 11" image area at no charge so long as can be done in less than 2 hours)

Black and White Copies	$0.05 per page (not to exceed 11"x17")
Color Copies	$0.10 per page (not to exceed 8 1/2"x11")
DVD Copies	$1.00 each
CD Copies	$1.00 each
Photos	$2.00 each per 8 1/2"x10" or smaller image
VHS Tape (PD)	$2.00 each
Oversized Documents (greater than 11"x17")	Net cost of duplication by outside vendor
Records examination oversight (for services beyond 2 hours in any calendar year)	Lowest hourly wage plus benefited amount of any employee qualified to assist in the records research and oversight
Examination for redaction of confidential information	Lowest hourly wage plus benefited amount of any employee qualified to assist in the records research and oversight. Legal services concerning redaction examination will be charged at the hourly wage plus benefited amount, of the least paid attorney who is qualified to process the request.

Records sought to be copied must be City records that actually exist. The City does not perform research projects for those who request records that require compilation. Records examination and copying must conform to available personnel to assure that regular City business can be maintained.

Prepayment is required for any records-related activities that exceed 2 hours during any calendar year. Prepayment amounts will be based upon good faith estimates of time and resources required. When records have been produced pursuant to a prepaid request and the amount prepaid exceeds actual costs, the City will refund any balance that is not expended in provision of services or copies. Copying will not be completed unless prepaid, as required.

Serial records requests that are related to one another in any way will be treated as one request for purposes of calculating, copying, or records oversight charges.

Records produced pursuant to this fee schedule and the policy it accompanies shall not be used for mail or telephone solicitation as prohibited by law. A person requesting such records may be asked to affirm compliance with such requirement by signature on a request form or similar document.

CITY OF POST FALLS
AGENDA REPORT
UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS
MEETING DATE: 2/20/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Jason Faulkner, Finance Director

SUBJECT: Ordinance - Fiscal Year 2024 Budget Amendment

ITEM AND RECOMMENDED ACTION:
Approve as presented.

DISCUSSION:
The budget ordinance was asked to be presented to council after the public hearing on February 6th, 2024.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:
Public Hearing from February 6th, 2024.

APPROVED OR DIRECTION GIVEN:
Approve, as presented

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:
$2,900,137

BUDGET CODE:
Various

ATTACHMENTS:
1. FY 2024 Amendment Ordinance (version 1)

CITY OF POST FALLS

ORDINANCE NO. ________________

AN ORDINANCE OF THE CITY OF POST FALLS, IDAHO, AMENDING THE ANNUAL APPROPRIATION ORDINANCE 1495 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, TO REFLECT THE RECEIPT OF UNSCHEDULED REVENUES AND TO AUTHORIZE EXPENDITURE OF PREVIOUSLY UNBUDGETED FUND BALANCE, INCREASING AND ESTABLISHING THE APPROPRIATIONS FOR EXPENDITURES IN VARIOUS DEPARTMENTS AND FUNDS, PROVIDING THAT THE TAX LEVY UPON TAXABLE PROPERTY WITHIN THE CITY IS NOT AFFECTED HEREBY, PROVIDING THAT ALL ORDINANCES IN CONFLICT HEREWITH ARE SUPERSEDED BY THIS ORDINANCE TO THE EXTENT OF SUCH CONFLICT, AND PROVIDING THAT THE ORDINANCE SHALL BE EFFECTIVE UPON ITS PUBLICATION DATE.

Section 1. That the sum of $2,900,137 from unexpected revenues and unappropriated fund balances, be, and the same is hereby appropriated to defray the additional necessary expenses and liabilities of the City of Post Falls, Kootenai County, Idaho for the fiscal year beginning October 1, 2023, thereby amending and superseding prior appropriations contained in Ordinance 1495 of the City.

Section 2. Purposes and Amounts of Appropriation. That the objects and purposes for which such additional appropriations are made, and the amounts of such supplemental appropriations are as follows, after accounting for receipt of unscheduled revenues and authorizing expenditure of previously unappropriated fund balances:

ADDITIONAL REVENUES/FUNDING RESOURCES

GENERAL FUND:		
FUND BALANCE REBUDGETED	$	1,707,984
TOTAL GENERAL FUND RESOURCES		1,707,984
CAPITAL PROJECT FUNDS:		
FUND BALANCE REBUDGETED		523,648
TOTAL CAPITAL PROJECT FUND RESOURCES		523,648
ENTERPRISE FUNDS:		
FUND EQUITY REBGTD/BOND		668,505
TOTAL ENTERPRISE FUND RESOURCES		668,505
TOTAL PROPOSED REVENUES……………………………………………………………	**$**	**2,900,137**

ADDITIONAL EXPENDITURES AUTHORIZED

GENERAL FUND:		
PARKS	$	370,450
STREETS		1,279,200

PARKS CONSTRUCTION	24,650
FLEET	26,260
URBAN FORESTRY	7,424
TOTAL GENERAL FUND	1,707,984
CAPITAL PROJECTS FUNDS:	
STREET IMPACT FEES	523,648
TOTAL CAPITAL PROJECTS FUND EXPENSE	523,648
ENTERPRISE FUNDS:	
SEWER CONST - WWTP	31,350
WATER CONSTRUCTION	637,155
TOTAL CAPITAL PROJECTS FUND EXPEND	668,505
TOTAL PROPOSED EXPENDITURES…………………………………………………………	**$ 2,900,137**

Section 3. Tax Levy unaffected. That the tax levy established for the City of Post Falls for the Fiscal year beginning October 1, 2023, shall be unaffected by this ordinance.

Section 4. Amendment of Prior Appropriation Ordinance. That all ordinances or parts of ordinances in conflict with this ordinance are hereby amended and superseded to the extent of such conflict to conform to the appropriations made by this ordinance. The total appropriated expenditures for the Fiscal year beginning October 1, 2023, as amended by this ordinance, shall be as follows:

AMENDED AUTHORIZED EXPENDITURES/EXPENSES

GENERAL FUND:	
ADMINISTRATION	
FINANCE	
CITY CLERK	
LEGAL SERVICES	
COMMUNITY DEVELOPMENT	
SAFETY	
PUBLIC WORKS	
PARKS & RECREATION	
CAPITAL IMPROVEMENTS/CONTRACTS	
PERSONNEL	
PERSONNEL POOL	
ANNEXATION FEE ACCOUNT	
TOTAL GENERAL FUND………………………………………………………………………………..	54,325,463
SPECIAL REVENUE FUNDS:	
COMPREHENSIVE LIABILITY INSURANCE	
STREET LIGHTS	
911 SUPPORT	
DRUG SEIZURE	
SPECIAL EVENTS	
CEMETERY CAPITAL IMPROVEMENT	
TOTAL SPECIAL REVENUE FUND EXPENDITURES……………………………………………….	3,717,395
CAPITAL PROJECTS FUNDS:	
FACILITY RESERVE ACCOUNT	
CAPITAL IMPROVEMENTS	
TOTAL CAPITAL PROJECTS FUND EXPENDITURES………………………………………………	19,638,648

DEBT SERVICE FUNDS:
LID DEBT SERVICE
TOTAL DEBT SERVICE FUND EXPENDITURES……………………………………………………. -

ENTERPRISE FUNDS:
SEWER
SANITATION
WATER
TOTAL ENTERPRISE FUND EXPENSES……………………………………………………………… 73,673,798

TOTAL ALL FUND EXPENDITURES/EXPENSES……………………………………………… 151,355,304

Section 5. This ordinance shall take effect and be in full force upon its passage, approval and publication of a summary of the ordinance in one issue of the Post Falls Press, a newspaper of general circulation in the City of Post Falls, and the official newspaper of said City.

PASSED under suspension of the rules upon which a roll call vote was taken and duly enacted an ordinance of the City of Post Falls, Kootenai County, Idaho at a convened meeting of the City of Post Falls City Council held on the 20th day of February, 2024.

RONALD G. JACOBSON, MAYOR

ATTEST:

SHANNON HOWARD, CITY CLERK

CITY OF POST FALLS
AGENDA REPORT
NEW BUSINESS
MEETING DATE: 2/20/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Warren Wilson, Deputy City Administrator

SUBJECT: Ordinance to Clarify Payment of Impact Fees by Public Agencies

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ITEM AND RECOMMENDED ACTION:
Staff recommends that City Council approve an ordinance to clarify payment of impact fees by local public agencies.

DISCUSSION:
Under state law (Idaho Code 67-2803(7)), local government agencies who are supported by property taxes and charter schools are exempt from paying impact fees unless the city's ordinance specifically requires those agencies to pay impact fees. The city's impact fee ordinance also contains a provision exempting local agencies and charter schools from paying impact fees. However, the current provision is difficult to find, making it difficult for staff members of other agencies to find the provision. The proposed ordinance makes the exemption a stand-alone section (Municipal Code Section 19.04.035) with a title making it easier to find. The ordinance makes no other changes.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:
N/A

APPROVED OR DIRECTION GIVEN:
N/A

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:
N/A

BUDGET CODE:
N/A

ATTACHMENTS:
1. 2023.10.06 Public Agency Impact Fee Exemption Ord

ORDINANCE NO. [Category]

AN ORDINANCE OF THE CITY OF POST FALLS, KOOTENAI COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING SECTION 19.04.090 AND ADOPTING A NEW SECTION 19.04.035 TO CLARIFY THAT IMPACT FEES ARE NOT APPLICABLE TO TAXING DISTRICTS AND CHARTER SCHOOLS; PROVIDING THAT REMAINING SECTIONS OF POST FALLS CITY CODE SHALL REMAIN IN EFFECT; PROVIDING FOR SEVERABILITY; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Mayor and City Council find that it is in the public interest to clarify the application of impact fees to taxing districts and charter schools; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Post Falls as follows:

SECTION 1. That a new Section 19.04.035 entitled, Application To Taxing Districts And Charter Schools, is added to the Post Falls Municipal Code as follows:

19.04.035: APPLICATION TO TAXING DISTRICTS AND CHARTER SCHOOLS

Construction or development by the city and taxing districts as defined in Idaho Code section 63-201 and public charter schools as defined in Idaho Code section 33-502A are exempt from payment of the development impact fees provided for in this title.

SECTION 2. That Post Falls Municipal Code Section 19.04.090 amended as follows:

19.04.090: CREDITS, REIMBURSEMENT AND WAIVERS:

A. In the calculation of development impact fees for a particular project, a credit or reimbursement will be given for the present value of any construction of system improvements or contribution or dedication of land or money required by the city from a developer for system improvements of the category for which the development impact fee is being collected, including such system improvements paid for pursuant to a local improvement district. Such credit or reimbursement will not be given for project improvements.

B. In the calculation of development impact fees for a particular project, credit will be given for the present value of all tax and user fee revenue generated by the developer, within the service area where the impact fee is being assessed and used by the city for system improvements of the category for which the development impact fee is being collected. If the amount of credit exceeds the proportionate share for the project, the developer will receive a credit on future impact fees for the amount in excess of the proportionate share. The credit may be applied by the developer as an offset against future impact fees only in the service area where the credit was generated.

C. If a developer is required to construct, fund or contribute system improvements in excess of the development project's proportionate share of system improvement costs, the developer will receive a credit on future impact fees or be reimbursed at the developer's choice for such excess construction, funding or contribution from development impact fees paid by future development which impacts the system improvements constructed, funded or contributed by the developer(s) or fee payer.

D. If a credit or reimbursement is due to the developer pursuant to this section, the city will enter into a written agreement with the fee payer, negotiated in good faith, prior to the construction, funding or contribution. The agreement will provide for the amount of credit or the amount, time, and form of reimbursement.

E. No credits will be given for the construction of local on-site facilities, structures, improvements, or other project improvements required by zoning, subdivision, or other city regulations unless the improvement is identified in the capital improvements plan or there is a finding that the proposed improvements meet the same need as improvements identified in the capital improvements plan.

F. Any person requesting such credit or reimbursement must submit his/her request in writing explaining the legal and factual basis for the request and present documentation of costs or payments for facilities to the director for use in determining the amount of credit or reimbursement to be given. Requests for credit or reimbursement must be submitted to the director prior to issuance of a building permit, site development permit, or manufactured/mobile home installation permit. The determination will be made no more than forty five (45) days after complete documentation is submitted to the director. Any appeal from such a determination by the director must be pursuant to section 19.04.110 of this chapter.

~~G. Construction or development by the city and taxing districts as defined in Idaho Code section 63-201 and public charter schools as defined in Idaho Code section 33-502A are exempt from payment of the development impact fees provided for herein.~~

SECTION 1. All provisions of the current Post Falls Municipal Code or ordinances of the City of Post Falls and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 2. Neither the adoption of this ordinance nor the repeal of any ordinance shall, in any manner, affect the prosecution for violation of such ordinance committed prior to the effective date of this ordinance or be construed as a waiver of any license or penalty due under any such ordinance or in any manner affect the validity of any action heretofore taken by the City of Post Falls City Council or the validity of any such action to be taken upon matters pending before the City Council on the effective date of this ordinance.

SECTION 3. The provisions of this ordinance are severable and if any provision, clause, sentence, subsection, word, or part thereof is held illegal, invalid, or unconstitutional or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words or parts of this ordinance or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid, or unconstitutional provision, clause sentence, subsection, word, or part had not been included therein, and if such person or circumstance to which the ordinance or part thereof is held inapplicable had been specifically exempt therefrom.

SECTION 4. After its passage and adoption, a summary of this Ordinance, under the provisions of the Idaho Code, shall be published once in the official newspaper of the City of Post Falls, and upon such publication shall be in full force and effect.

Passed under suspension of rules upon which a roll call vote was duly taken and duly enacted an Ordinance of the City of Post Falls at a regular session of the City Council on February ___ 2024.

APPROVED, ADOPTED and SIGNED this day of February, 2024.

____
Ronald G. Jacobson, Mayor

ATTEST:

____
Shannon Howard, City Clerk

SUMMARY OF POST FALLS ORDINANCE NO. [Category]

AN ORDINANCE OF THE CITY OF POST FALLS, KOOTENAI COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AMENDING SECTION 19.04.090 AND ADOPTING A NEW SECTION 19.04.035 TO CLARIFY THAT IMPACT FEES ARE NOT APPLICABLE TO TAXING DISTRICTS AND CHARTER SCHOOLS; PROVIDING THAT REMAINING SECTIONS OF POST FALLS CITY CODE SHALL REMAIN IN EFFECT; PROVIDING FOR SEVERABILITY; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

The City of Post Falls, Kootenai County Idaho hereby gives notice of the adoption of Post Falls Ordinance No. [Category], which clarifies that impact fees are not applicable to taxing districts and charter schools; providing repeal of conflicting ordinances and providing severability. The ordinance is effective upon publication of this summary. The full text of Ordinance No. [Category] is available at Post Falls City Hall, 408 Spokane Street, Post Falls, ID 83854 in the office of the City Clerk. Dated this ____ day of February, 2024.

______________/s/________________________
Shannon Howard, City Clerk

STATEMENT OF LEGAL ADVISOR

I, Warren J. Wilson, the legal advisor for the City of Post Falls, I have examined the attached summary of Ordinance No. [Category], which [DESCRIPTION], and find it to be a true and complete summary of said ordinance and provides adequate notice of the contents to the public.

Dated this ____ day of February, 2024.

____

Field Herrington, City Attorney

CITY OF POST FALLS
AGENDA REPORT
NEW BUSINESS
MEETING DATE: 2/20/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Mark Brantl, Police Captain, Greg McLean, Police Chief

SUBJECT: Police Department radio upgrade ACU

ITEM AND RECOMMENDED ACTION:
Seeking approval of two quotes, one from JPS Interoperability Solutions and the second from Motorola Solutions, for the purchase and installation of a ACU bridge and other equipment to increase our radio capability.

DISCUSSION:
Request is for the purchase and installation of equipment that will increase our ability to speak with other first responders such as fire, medical and other area law enforcement who are not on our radio network. Currently, we have to rely on Kootenai County to be able to speak with other area first responders. With the purchase of this equipment, we would be able to control the ability to patch over to a radio channel that is not in our network. All the equipment was quoted using a competitive bid process that are used in Idaho.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:
N/A

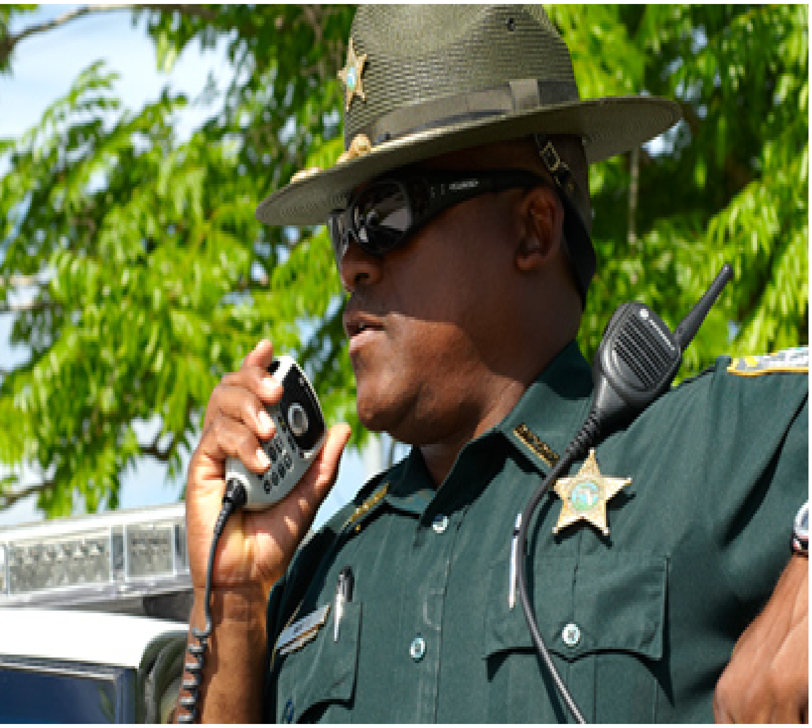
APPROVED OR DIRECTION GIVEN:
Request approval of the quotes for purchase.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:
$228,265.11 to be paid out of 911 maintenance fees

BUDGET CODE:
008-426.0000.67020

ATTACHMENTS:
1. Post Falls equipment and installation QUOTE-1819670-5.pdf 1-11-24
2. Est_7034_from_JPS_Interoperability_Solutions_Inc._7748
3. 2024.02.15 Memo Cooperative Purchasing-signed
4. 00318_Competitive_Solicitation
5. 00318 Award Summary

MOTOROLA SOLUTIONS



POST FALLS POLICE DEPT

01/11/2024

01/11/2024

POST FALLS POLICE DEPT
1717 E POLSTON
POST FALLS, ID 83854

Dear Mark Brantl,

Motorola Solutions is pleased to present POST FALLS POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide POST FALLS POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Steven Fontaine at sfontaine@daywireless.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Steven Fontaine

Motorola Solutions Manufacturer's Representative

Billing Address:
POST FALLS POLICE DEPT
1717 E POLSTON
POST FALLS, ID 83854
US

Quote Date:01/11/2024
Expiration Date:03/11/2024
Quote Created By:
Steven Fontaine
sfontaine@daywireless.com

End Customer:
POST FALLS POLICE DEPT
Mark Brantl

Contract: 19860 - NASPO 00318

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4500 Enhanced					
1	M22URS9PW1BN	APX4500 ENHANCED 7/800 MHZ MOBILE	8	$2,117.44	$1,545.73	$12,365.84
1a	G996AS	ENH: OVER THE AIR PROVISIONING	8	$110.00	$80.30	$642.40
1b	G66BF	ADD: DASH MOUNT O2 APXM	8	$138.00	$100.74	$805.92
1c	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	8	$1,727.00	$1,260.71	$10,085.68
1d	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	8	$0.00	$0.00	$0.00
1e	GA05100AA	ADD: STD WARRANTY - NO ESSENTIAL	8	$0.00	$0.00	$0.00
1f	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	8	$66.00	$48.18	$385.44
1g	G843AH	ADD: AES ENCRYPTION AND ADP	8	$523.00	$381.79	$3,054.32
1h	GA00804AA	ADD: APX O2 CH (GREY)	8	$541.00	$394.93	$3,159.44
1i	G89AC	ADD: NO RF ANTENNA NEEDED	8	$0.00	$0.00	$0.00
1j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	8	$0.00	$0.00	$0.00
1k	QA03399AA	ADD: ENHANCED DATA APX	8	$165.00	$120.45	$963.60

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1l	W22BA	ADD: STD PALM MICROPHONE APX	8	$79.00	$57.67	$461.36
1m	W969BG	ADD: MULTIKEY OPERATION	8	$363.00	$264.99	$2,119.92
1n	QA09113AB	ADD: BASELINE RELEASE SW	8	$0.00	$0.00	$0.00
	APX™ Consolette					
2	L37TSS9PW1AN	ALL BAND CONSOLETTE	1	$9,933.04	$7,251.12	$7,251.12
2a	G90AC	ADD: NO MICROPHONE NEEDED APX	1	$0.00	$0.00	$0.00
2b	G996AS	ENH: OVER THE AIR PROVISIONING	1	$110.00	$80.30	$80.30
2c	G51AT	ENH:SMARTZONE	1	$1,650.00	$1,204.50	$1,204.50
2d	L999AG	ADD: FULL FP W/E5/KEYPAD/ CLOCK/VU	1	$868.00	$633.64	$633.64
2e	GA05100AA	ADD: STD WARRANTY - NO ESSENTIAL	1	$0.00	$0.00	$0.00
2f	G843AH	ADD: AES ENCRYPTION AND ADP	1	$523.00	$381.79	$381.79
2g	QA03399AA	ADD: ENHANCED DATA APX	1	$165.00	$120.45	$120.45
2h	G806BL	ENH: ASTRO DIGITAL CAI OP APX	1	$567.00	$413.91	$413.91
2i	W969BG	ADD: MULTIKEY OPERATION	1	$363.00	$264.99	$264.99
2j	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1	$330.00	$240.90	$240.90
2k	QA09113AB	ADD: BASELINE RELEASE SW	1	$0.00	$0.00	$0.00
3	HKN6233C	APX CONSOLETTE RACK MOUNT KIT	1	$200.00	$146.00	$146.00
	APX™ 4500 Enhanced					
4	M22QSS9PW1BN	APX4500 ENHANCED UHF R1 MOBILE	5	$2,117.44	$1,545.73	$7,728.65
4a	G66BF	ADD: DASH MOUNT O2 APXM	5	$138.00	$100.74	$503.70
4b	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	5	$0.00	$0.00	$0.00

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
4c	GA05100AA	ADD: STD WARRANTY - NO ESSENTIAL	5	$0.00	$0.00	$0.00
4d	Q811BU	ADD: SOFTWARE P25 CONVENTIONAL	5	$715.00	$521.95	$2,609.75
4e	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	5	$66.00	$48.18	$240.90
4f	G843AH	ADD: AES ENCRYPTION AND ADP	5	$523.00	$381.79	$1,908.95
4g	GA00804AA	ADD: APX O2 CH (GREY)	5	$541.00	$394.93	$1,974.65
4h	G89AC	ADD: NO RF ANTENNA NEEDED	5	$0.00	$0.00	$0.00
4i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	5	$0.00	$0.00	$0.00
4j	W22BA	ADD: STD PALM MICROPHONE APX	5	$79.00	$57.67	$288.35
4k	W969BG	ADD: MULTIKEY OPERATION	5	$363.00	$264.99	$1,324.95
4l	QA09113AB	ADD: BASELINE RELEASE SW	5	$0.00	$0.00	$0.00
	Product Services					
5	LSV00Q00202A	DEVICE PROGRAMMING	1	$14,285.71	$14,285.71	$14,285.71
6	LSV00Q00203A	DEVICE INSTALLATION	1	$43,500.00	$43,500.00	$43,500.00
7	LSV00Q01073A	DEVICE MISCELLANEOUS DEVICE PARTS/EQUIPMENT	1	$65,244.06	$65,244.06	$65,244.06

Grand Total **$184,391.19(USD)**

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

MOTOROLA SOLUTIONS

Purchase Order Checklist
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept
Ship To Contact Name & Phone #
Tax Exemption Status
Signatures (As required)

Quote

Quote #	7034

REMIT PAYMENT TO:
ATTN: LYNDA COLBERT

JPS Interoperability Solutions, Inc.
5800 Departure Drive | Raleigh, NC 27616 USA
P: 919.790.1011 | F: 919.865.1400

Bill to Name/Address	Ship To Name/Address
POST FALLS POLICE DEPTARTMENT Mark Brantl (208) 773-6391 1717 E Polston Avenue Post Falls, ID 83854	POST FALLS POLICE DEPTARTMENT Mark Brantl (208) 773-6391 1717 E Polston Avenue Post Falls, ID 83854

Primary Salesperson:	MS	Discount %	HGAC

Terms	Date	Expiration Date	Ship VIA	Shipping Term	End User
Net 30	12/26/23	6/30/24	UPS GND PPD	FCA RALEIGH	Post Falls, ID

Item	Description	Qty	U/M	Rate	Amount
5160-100000	ACU-Z1 NEXT GENERATION MODULAR INTEROPERABILITY GATEWAY	1	ea	10,705.56	10,705.56
5160-120000	VIM-Z1 VOICE INTERFACE MODULE	12	ea	1,963.80	23,565.60
5961-291262-15	CABLE - MOTOROLA RADIO INTERFACE - APX4500	13	ea	340.00	4,420.00
5961-291414-15	CABLE - ACU to MOTOROLA APX CONSOLETTE;15 FT	1	ea	340.00	340.00
5160-600000	RSP-Z2 DUAL-CHANNEL TOP LEVEL w/Access Kit & Quick Start Guide	2	ea	2,421.38	4,842.76
FNI	Freight is not included in this Quote/Order - it will be added when invoiced			0.00	0.00
HGAC	HGAC contract #RA05-21 for 2024 prices			0.00	0.00

Applicable taxes and freight, if any, may or may not be included in this quote.

This statement only applies to orders coming directly or indirectly from the US Federal Government: "As JPS Interoperability Solutions is a small business concern, pursuant to FAR 52.232-40, we request accelerated payment of our invoice. Please confirm approval of this request."

JPS Interoperability Solutions, Inc. adds an additional fee when paying by credit card. We charge a 3% fee on credit card amounts starting at $5,000 and up. We encourage our customers to pay using ACH/EFT through your bank or eCheck via QuickBooks using the View & Pay Invoice link at the bottom of the invoice.

Contact- Todd Dixon - Phone- 919-865-1253, Email- TODD.DIXON@JPS.COM

Total

JPS INTEROPERABILITY SOLUTIONS, INC. is recognized and registered in SAM as a certified small business concern. Registered as follows: CAGE CODE – 7LW62, DUNS – 080220623, Federal Tax ID – 81-2123251

THE TERMS OF SALE HEREIN ARE INCOTERMS 2020

These commodities, technologies, or software were exported from the United States in accordance with the export administration regulations. Diversion contrary to U.S. law is prohibited.

Quote

Quote #	7034

REMIT PAYMENT TO:
ATTN: LYNDA COLBERT

JPS Interoperability Solutions, Inc.
5800 Departure Drive | Raleigh, NC 27616 USA
P: 919.790.1011 | F: 919.865.1400

Bill to Name/Address	Ship To Name/Address
POST FALLS POLICE DEPTARTMENT Mark Brantl (208) 773-6391 1717 E Polston Avenue Post Falls, ID 83854	POST FALLS POLICE DEPTARTMENT Mark Brantl (208) 773-6391 1717 E Polston Avenue Post Falls, ID 83854

Primary Salesperson:	MS			Discount %	HGAC
Terms	Date	Expiration Date	Ship VIA	Shipping Term	End User
Net 30	12/26/23	6/30/24	UPS GND PPD	FCA RALEIGH	Post Falls, ID

Item	Description	Qty	U/M	Rate	Amount
INCO	THE TERMS OF SALE HEREIN ARE INCOTERMS 2020. Unless expressly stated otherwise, JPS ships per Incoterms 2020 FCA Raleigh, which means that ownership transfers to Buyer when the product is loaded onto the carrier at JPS's factory in Raleigh, North Carolina; the total invoiced amount is Buyer's risk during shipment and is not insured by JPS (Buyer may purchase insurance to cover said risk – please advise if you would like to purchase the insurance).			0.00	0.00
Contact Name	Mark Brantl			0.00	0.00
Contact Email	mbrantl@postfallspolice.gov			0.00	0.00
Contact Phone	(208) 773-6391			0.00	0.00
	Non-taxable Sales			0.00%	0.00

Applicable taxes and freight, if any, may or may not be included in this quote.

This statement only applies to orders coming directly or indirectly from the US Federal Government: "As JPS Interoperability Solutions is a small business concern, pursuant to FAR 52.232-40, we request accelerated payment of our invoice. Please confirm approval of this request."

JPS Interoperability Solutions, Inc. adds an additional fee when paying by credit card. We charge a 3% fee on credit card amounts starting at $5,000 and up. We encourage our customers to pay using ACH/EFT through your bank or eCheck via QuickBooks using the View & Pay Invoice link at the bottom of the invoice.

Contact- Todd Dixon - Phone- 919-865-1253, Email- TODD.DIXON@JPS.COM

Total $43,873.92

JPS INTEROPERABILITY SOLUTIONS, INC. is recognized and registered in SAM as a certified small business concern. Registered as follows: CAGE CODE – 7LW62, DUNS – 080220623, Federal Tax ID – 81-2123251

THE TERMS OF SALE HEREIN ARE INCOTERMS 2020

These commodities, technologies, or software were exported from the United States in accordance with the export administration regulations. Diversion contrary to U.S. law is prohibited.

Legal Services
Phone: (208) 773-0215
Fax: (208) 773-0214

Memorandum of Legal Counsel

To: Mark Brantl, Chief of Police
From: Christopher Gabbert, Deputy City Attorney
Date: February 15, 2024
Re: January 11, 2024, Cooperative Purchasing – Motorola Solutions

---

My review and analysis are based purely on the legal aspects of the cooperative purchasing procurement as authorized by the Idaho purchasing statutes, particularly Idaho Code § 67-2807. Idaho Code §67-2807 allows the City Council to approve participation in cooperative purchasing agreements with the state of Idaho, other Idaho political subdivisions, other government entities, or associations of such public entities. The city may also participate in cooperative purchasing programs established by any association that offers its goods or services as a result of competitive solicitation processes.

The legal department is tasked with reviewing purchases using cooperative purchasing to determine if the entity meets the requirements of state code and whether the entity used a competitive solicitation process for the item(s) the department intends to purchase. Once the determination is made, the department must then complete the purchase using the same approval process that would ordinarily be required based on the cost of the purchase.

On or about 12/1/2023, I received copies of contract documents that were received by the Post Falls Police Department utilizing NASPO ValuePoint and Washington State Department of Enterprise Services.

I have reviewed the submittal and researched the competitive solicitation process that NASPO ValuePoint and Washington State Department of Enterprise Services utilized. NASPO ValuePoint and Washington State Department of Enterprise Services published a competitive solicitation ("RFP") on 11/16/2020, and awarded the contract to Motorola Solutions. Motorola Solutions provided its Quote to the city on 01/11/24 through its representative Day Wireless. The associated RFP, Executive Summary and Quote have been attached for your review.

Based upon the contract amount being over $100,000, the contract, along with a staff memo explaining the reasoning for the procurement must be presented for approval by the City Council and signed by the Mayor.

My review of the competitive solicitation process leads me to conclude, on a purely legal level, that Motorola Solutions is offering the goods or services through its authorized representative Day

Wireless as a result of a competitive solicitation process and is in accordance with the requirements of Idaho Code and the city of Post Falls' procurement standards.

Therefore, the City of Post Falls may go ahead with the procurement as indicated on the quote from Day Wireless.

Should you have any questions, please feel free to contact me.

Sincerely,

Christopher Gabbert

Christopher Gabbert
Deputy City Attorney

Enclosures

COMPETITIVE SOLICITATION – NO. 00318

COOPERATIVE PURCHASING MASTER AGREEMENT

FOR

PUBLIC SAFETY COMMUNICATIONS PRODUCTS, SERVICES AND SOLUTIONS

INTRODUCTION

The Washington State Department of Enterprise Services (Enterprise Services) is issuing this Competitive Solicitation pursuant to RCW chapter 39.26. Pursuant to this Competitive Solicitation, Enterprise Services intends to conduct a competitive procurement to establish and award nationwide Cooperative Purchasing Master Agreements for eligible purchasers to purchase Public Safety Communication Products, Services and Solutions ("Public Safety Radio"). The Cooperative Purchasing Master Agreements will be awarded as set forth in this Competitive Solicitation.

Cooperative Purchasing Agreement: Pursuant to RCW 39.26.060, Enterprise Services is authorized to participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any goods or services with one or more states, state agencies, local governments, local government agencies, federal agencies, or tribes located in Washington, in accordance with an agreement entered into between the participants. Enterprise Services, pursuant to an agreement with NASPO ValuePoint Cooperative Purchasing Program, is serving as 'Lead State' in conducting the competitive procurement and resulting Cooperative Purchasing Master Agreement for Public Safety Radio. Enterprise Services intends to use the solicitation to establish Cooperative Purchasing Master Agreements with qualified Bidders to provide Public Safety Radio for Washington State and all NASPO ValuePoint Participating States and authorized Participating Entities.

NASPO ValuePoint. NASPO ValuePoint is a cooperative purchasing program of all 50 states, the District of Columbia and the territories of the United States. The Program is facilitated by the NASPO Cooperative Purchasing Organization LLC, a nonprofit subsidiary of the National Association of State Procurement Officials (NASPO), doing business as NASPO ValuePoint. NASPO is a non-profit association dedicated to strengthening the procurement community through education, research, and communication. It is made up of the directors of the central purchasing offices in each of the 50 states, the District of Columbia and the territories of the United States. NASPO ValuePoint facilitates administration of the cooperative group-contracting consortium of state chief procurement officials for the benefit of state departments, institutions, agencies, and political subdivisions and other eligible entities (i.e., colleges, school districts, counties, cities, some nonprofit organizations, etc.) for all states, the District of Columbia, and territories of the United States. For more information consult the following websites: www.naspovaluepoint.org and www.naspo.org.

Participating Entities. The resulting Cooperative Purchasing Master Agreement(s) from this solicitation will be available for use by the State of Washington and any NASPO ValuePoint cooperative purchasing member – i.e., any state, the District of Columbia, or territory of the United States (collectively "State").

Participation shall be through a Participation Addendum to participate in the Cooperative Purchasing Master Agreement(s); *Provided*, however, that such Participating Addendum must be executed by the chief procurement official for the applicable State which may authorize local participation in accordance with applicable State law; and *Provided further*, that such Participating Addendum shall not change the terms and conditions set forth in the Cooperative Purchasing Master Agreement(s). Any State that executes such Participating Addendum is a 'Participating State,' and its authorized participants (purchasers) are 'Purchasing Entities.' Some local governments, political subdivisions, and other authorized entities under the applicable state may be permitted by the chief procurement official to execute a Participating Addendum and also become a Participating Entity.

- PARTICIPATING STATES. In addition to Washington, the Lead State conducting this Competitive Solicitation, the following Participating States have requested to be named in this Competitive Solicitation as potential users of the resulting Cooperative Purchasing Master Agreement(s):

Alaska	Maryland	Utah
California	Montana	Vermont
Colorado	New Mexico	Wisconsin
Florida	Oklahoma	
Hawaii	Oregon	
Illinois	South Dakota	

Other States may choose to execute a Participating Addendum, as set forth herein, after award of the Cooperative Purchasing Master Agreement(s).

Some States may have included additional special or unique state terms and conditions that will govern their Participating Addendum. These terms and conditions are being provided as a courtesy to Bidders to indicate which additional terms and conditions may be incorporated into the Participating Addendum of such states after award of the Cooperative Purchasing Master Agreement(s). The Lead State will not address questions or concerns or negotiate other States' terms and conditions. The Participating States shall negotiate these terms and conditions directly with the awarded Bidder. Awarded Bidders have no obligation to agree to any substantive terms and conditions set forth in a Participating Addendum that have not been set forth in this Competitive Solicitation.

The form of the Participating Addendum for the State of Washington as well as the Participating Addendum template(s) or Special Terms and Conditions for other Participating or Purchasing Entities is attached as exhibits:

- *Exhibit E-1 Participating Addendum – State of Washington (Lead State)*
- *Exhibit E-2 Participating Addendum – State of Oregon*
- *Exhibit E-3 Terms and Conditions – State of Vermont*
- *Exhibit E-4 Terms and Conditions – State of New Mexico*
- *Exhibit E-5 Terms and Conditions – State of Montana*
- *Exhibit E-6 Terms and Conditions – State of Hawaii*
- *Exhibit E-7 Terms and Conditions – State of Utah*
- *Exhibit E-8 Terms and Conditions – State of California*
- *Exhibit E-9 Terms and Conditions – State of Illinois*

- *Exhibit E-10 Participating Addendum – State of Wisconsin*
- *Exhibit E-11 Terms and Conditions – State of Maryland*
- *Exhibit E-12 Terms and Conditions – State of Alaska*

This Competitive Solicitation is divided into six (6) sections:

- Section 1 provides a summary table of relevant deadlines for responding to the Competitive Solicitation and identifies contact information for Enterprise Services' Procurement Coordinator
- Section 2 provides important information about the procurement that is designed to help interested Bidder's evaluate the potential opportunity, including the purpose of the procurement and the Cooperative Purchasing Master Agreement, the form of the resulting the Cooperative Purchasing Master Agreement, and potential contract sales.
- Section 3 identifies how Enterprise Services will evaluate the bids.
- Section 4 identifies how to prepare and submit a bid for this Competitive Solicitation, including detailed instructions regarding what to submit and how to submit your bid.
- Section 5 details the applicable requirements to file a complaint, request a debrief conference, or file a protest regarding this Competitive Solicitation.
- Section 6 provides information pertaining to doing business with the State of Washington.

In addition, this Competitive Solicitation includes the following Exhibits:

- *Exhibit A – Required Bidder Information*: These exhibits identify information that Bidders must provide to Enterprise Services to constitute a responsive bid. See Section 4, below.
  - *Exhibit A-1 – Bidder Certification*
  - *Exhibit A-2 – Bidder Profile*
- *Exhibit B – Technical/Performance Requirements*: This exhibit outlines the required specifications/qualifications for the Public Safety Radio that is/are the subject of this Competitive Solicitation.
  - *Exhibit B-1 Mandatory Technical Requirements*
  - *Exhibit B-2 System Solutions Narratives*
  - *Exhibit B-3 Experience, Qualifications, Certifications, and Services*
  - *Exhibit B-4 References*
- *Exhibit C – Bid Price*: This exhibit provides the pricing information that Bidders will complete as part of their bid and the price evaluation tool that Enterprise Services will use to evaluate and compare bids.
- *Exhibit D – Cooperative Purchasing Master Agreement*: This exhibit is a draft of the Cooperative Purchasing Master Agreement that any successful Bidder will execute with Enterprise Services.
- *Exhibit D-1 Cooperative Purchasing Master Agreement Issues List.* This exhibit provides a template for submitting any issues/concerns with the Cooperative Purchasing Master Agreement attached as Exhibit D.

- *Exhibit E – Historical Sales and Other State Information*. This exhibit provides other states historical sales and unique terms & conditions that are negotiated with that state as a part of the Participating Addendum process.

SECTION 1 – DEADLINES, QUESTIONS, PROCUREMENT COORDINATOR, AND MODIFICATION

This section identifies important deadlines for this Competitive Solicitation and where to direct questions regarding the Competitive Solicitation.

1.1. **COMPETITIVE SOLICITATION DEADLINES**. The following table identifies important dates for this Competitive Solicitation:

COMPETITIVE SOLICITATION DEADLINES	
ITEM	**DATE**
Competitive Solicitation Posting Date:	November 16, 2020
Pre-Bid Conference Date and Instructions:	December 2, 2020 https://www.eventbrite.com/e/public-safety-communications-pre-bid-conferences-tickets-127043742253 1) Pre-Bid Conference registration is open from November 16-23, 2020. 2) All Pre-Bid Conference attendees must register using the link above. 3) A total of five (5) attendees from each company may register. 4) All attendees from each company must register individually. 5) One (1) week prior to the Pre-Bid Conference, all registered attendees will receive a link and instructions for attendance. 6) The Pre-Bid Conference will be recorded.
Question & Answer Period:	November 16 – January 15, 2021
Deadline for submitting Bids:	January 25, 2021
Bid Evaluation:	February 1 – February 26, 2021
Anticipated Announcement of Apparent Successful Bidders (s):	March 10, 2021
Anticipated Award of Cooperative Purchasing Master Agreement(s):	March 19, 2021
Cooperative Purchasing Master Agreement Negotiations:	March 22, 2021 through May 31, 2021
Cooperative Purchasing Master Agreement Start Date:	July 1, 2021

The solicitation (and award of the Cooperative Purchasing Master Agreements) is subject to complaints, debriefs, and protests, which may impact the dates set forth above.

1.2. **COMPETITIVE SOLICITATION QUESTIONS**. Questions or concerns regarding this Competitive Solicitation must be directed to the following Procurement Coordinator:

Procurement Coordinator	
Name:	Neva Peckham
Telephone:	360-407-2218
Email:	DESContractsTeamCypress@des.wa.gov

Questions raised at the pre-bid conference and during the Q&A period will be answered and responses posted to Washington's Electronic Business Solutions (WEBS).

1.3. **COMPLAINTS, DEBRIEFS, & PROTESTS**. The Competitive Solicitation (and award of any Cooperative Purchasing Master Agreement) is subject to complaints, debriefs, and protests as explained in Section 5, which may impact the dates set forth above.

1.4. **COMPETITIVE SOLICITATION – AMENDMENT & MODIFICATION**. Enterprise Services reserves the right to amend and modify this Competitive Solicitation. Only Bidders who have properly registered and downloaded the original Competitive Solicitation directly via Washington's Electronic Business Solutions (WEBS) will receive notifications of amendments and other correspondence pertinent to this Competitive Solicitation. Bidders must be registered in WEBS to be awarded a Cooperative Purchasing Master Agreement. Visit WEBS to register.

SECTION 2 – INFORMATION ABOUT THE PROCUREMENT

This section describes the purpose of the Competitive Solicitation and provides information about this procurement, including the potential scope of the opportunity.

2.1. **PURPOSE OF THE PROCUREMENT – AWARD COOPERATIVE PURCHASING MASTER AGREEMENTS**. The purpose of this Competitive Solicitation is to receive competitive bids to evaluate and, as appropriate, award nationwide Cooperative Purchasing Master Agreements for Public Safety Radio.

Enterprise Services intends to award Cooperative Purchasing Master Agreement(s) to Manufacturers by category/sub-category. Bidders may choose to submit a bid to any or all of the categories/sub-categories. The Categories and Allowable Awards are as follows:

CATEGORY	ALLOWABLE AWARD
1. Radio (P-25)*	Manufacturers**
2. Conventional Analog Portable (Non-P25)	Manufacturers
3. Vehicular Repeater Systems (VRS) P25	Manufacturers
4. Dispatch Consoles	Manufacturers
5. Microwave Radio	Manufacturers
6. Interoperability Gateway Devices	Manufacturers
7. Power Supply Products & Solutions	Authorized Resellers***

8. Test Equipment	Manufacturers
9. Monitoring & Alarm Equipment	Manufacturers
10. Furniture, Dispatch Console	Manufacturers
11. Equipment Shelters	Manufacturers
12. Towers	Manufacturers

*Enterprise Services intends to award Cooperative Purchasing Master Agreement(s) for Radio System Solutions to qualifying Radio Manufacturers. Radio Manufacturers awarded the Base Station Repeater (Sub-Category 1.7) and Dispatch Console (Category 4) are considered qualifying Manufacturer and may have the opportunity to offer a complete (turnkey) radio system solution. System solution may include a system upgrade or a new system. System solution Bidders will be responsible for all components of a solution.

**For purposes of this Cooperative Purchasing Master Agreement, Manufacturer is defined as a company that, as one of its primary functions, designs, assembles, owns the trademark/patent and markets branded products.

***Enterprise Services intends to award Cooperative Purchasing Master Agreements to authorized resellers by category/sub-category in Category 7 Power Supply Products and Solutions. Authorized resellers of power system products may choose to submit a bid for any or all of the categories/sub-categories. System solution providers will be responsible for all components of the solution. Authorized resellers may choose to respond to any or all categories/sub-categories in Category 7.

2.2. **Cooperative Purchasing Master Agreement**. The form of the Cooperative Purchasing Master Agreement that will be awarded as a result of this Competitive Solicitation is attached as *Exhibit D – Cooperative Purchasing Master Agreement*.

2.3. **Contract Term**. As set forth in the attached Cooperative Purchasing Master Agreement for this Competitive Solicitation, the contract term is sixty (60) months. Bidders are to specify prices for the contract term. Cooperative Purchasing Master Agreements are subject to earlier termination.

2.4. **Estimated Sales.** For prior Cooperative Purchasing Master Agreements, historical sales from 2012 - 2019 totaled approximately $899,401,791 for public safety radio among all eligible Purchasers. See *Exhibit E Historical Sales* for additional detail by Vendor and State.

2.5. **Washington State Procurement Priority & Preference**. Enterprise Services will apply the following Washington State procurement priorities and preferences to this Competitive Solicitation which, as set forth in Section 3.9, will impact the evaluation of bids for this Competitive Solicitation:

- Executive Order 18-03: 50 points

Section 3 – Bid Evaluation

This section identifies how Enterprise Services will evaluate bids for this Competitive Solicitation.

3.1 **OVERVIEW**. Enterprise Services will evaluate bids for this Competitive Solicitation as described below.

- Bidder responsiveness, performance requirements, price factors, and responsibility, will be evaluated based on the process described herein.
- Any Bidder whose bid is determined to be non-responsive will be rejected and will be notified of the reasons for this rejection.
- Enterprise Services reserves the right to: (1) Waive any informality; (2) Reject any or all bids, or portions thereof; (3) Accept any portion of the items bid unless the Bidder stipulates all or nothing in their bid; (4) Request clarification of any bid; (5) Cancel the Competitive Solicitation and re-solicit bids; and/or (6) Negotiate with the lowest responsive and responsible Bidder(s) to determine if such bid can be improved.
- Enterprise Services will use the following process and evaluation criteria for an award of a Cooperative Purchasing Master Agreement:

STEP	**ITEM**	**POINTS**	
		Products	**Solutions**
1	**Responsiveness**	Pass/Fail	Pass/Fail
2	**Exhibit B-1 Mandatory Technical Requirements** (per category/sub-category)	Pass/Fail	N/A
3	**Exhibit B-2 System Solutions Narratives**	N/A	250
4	**Exhibit B-3 Experience, Qualifications, Certifications, and Services**	500	500
5	**Exhibit B-4 References** (per category/sub-category/solution)	250	250
	TECHNICAL/PERFORMANCE POINTS AVAILABLE	**750**	**750**
6	**Exhibit C Bid Price** (per category/sub-category/solution)	300	300
	COMBINED TECHNICAL/PERFORMANCE & BID PRICE POINTS AVAILABLE	**1050**	**1300**
7	**Washington Preference -** Executive Order 18-03	50	50
	TOTAL AVAILABLE POINTS	**1100**	**1350**
8	**Responsibility Analysis**	Pass/Fail	Pass/Fail
9	**Contract Negotiations**	Pass/Fail	Pass/Fail

3.2 **RESPONSIVENESS** (STEP 1). Enterprise Services will review bids – on a pass/fail basis – to determine whether the bid is 'responsive' to this Competitive Solicitation. This means that Enterprise Services will review each bid to determine whether the bid is complete – i.e., does the bid include each of the required bid submittals, are the submittals complete, signed, legible. Enterprise Services reserves the right – in its sole discretion – to determine whether a bid is responsive – i.e., to determine a Bidder's compliance with the requirements specified in this Competitive Solicitation and to waive informalities in a bid. An informality is an immaterial variation from the exact requirements of the Competitive Solicitation, having no effect or merely a minor or negligible effect on quality, quantity, or delivery of the goods or performance of the services being procured, and the correction or waiver of which would not affect the relative standing of, or be otherwise prejudicial, to Bidders. Responsive bids will be evaluated as set forth herein.

3.3 **MANDATORY TECHNICAL REQUIREMENTS EVALUATION** (STEP 2). Enterprise Services will convene a team to review bids to determine whether each Bidder's product(s) meet the performance requirements set forth in *Exhibit B-1 – Category/Sub-Category Mandatory Technical Requirements*. Enterprise Services reserves the right to request additional information or perform tests and measurements before selecting the Apparent Successful Bidder. A Bidder's failure to provide requested information to Enterprise Services within ten (10) business days may result in disqualification. Failure to meet the mandatory technical requirements in a category/sub-category will not be further evaluated for the relevant category/sub-category.

3.4 **SYSTEM SOLUTIONS NARRATIVE EVALUATION** (STEP 3)**.** Enterprise Services will convene a team to review and rate the bid narratives submitted for System Solution Narratives in Exhibit B-2. System Solutions are evaluated and awarded separately by category/sub-category.

Average Evaluator ratings, using the guidelines below will determine awarded points. Bidder's combined average rating will be divided by the available rating to determine the percentage of awarded points. The percentage will be multiplied by the number of points available to determine the Bidder's total awarded points. For example:

Average Evaluator Rating (65) / available rating (100) = Percentage of Points (65%)
Percentage of Points (65%) X maximum points available (250) = Awarded points = 162.50

3.5 **EXPERIENCE, QUALIFICATIONS, CERTIFICATIONS, AND SERVICES** (STEP 4). Enterprise Services will convene a team to evaluate bid responses to Exhibit B-3 Experience, Qualifications, Certifications, and Services. Average Evaluator ratings, using the guidelines below will determine awarded points. Bidder's average rating will be divided by the available rating to determine the percentage of awarded points. The percentage will be multiplied by the number of points available to determine the Bidder's total awarded points. For example:

Average Evaluator Rating (65) / maximum available rating (100) = Percentage of Points (65%)
Percentage of Points (65%) X total points available (500) = Awarded points = 325.00

Quality of Response	Scoring Guidelines	Evaluator's Rating
Unacceptable	Bid response fails to meet the requirement/solution, answer the question, or address the topic at hand. Bid response has multiple, significant weaknesses.	0
Marginal	Bid response partially answers each section/requirements or minimally addresses the line item topic. Bid response has minimal strengths and some weaknesses.	20

Quality of Response	Scoring Guidelines	Evaluator's Rating
Moderate	Bid response answers most of the section/requirements and addresses most of the requirements, but does not provide a clear understanding of how the requirement/solution is met. Bid response has minimal strengths that clearly outweigh weaknesses.	40
Good	Bid response answers all of the sections/requirements, meets the requirements and contains some strengths and/or only has minor weaknesses.	60
Excellent	Bid response answers all of the sections/requirements completely, exceeds the requirements and exhibits a strong and unique approach with multiple strengths.	80
Outstanding	Bid response answers all of the sections/requirements completely with additional information that vastly exceeds the requirement and exhibits a very strong and unique approach with multiple strengths.	100

3.6 **REFERENCES** (Step 5). Enterprise Services will convene a team to evaluate Bidder References. Two (2) references per category/sub-category/solution is required. Bidders are required to submit the reference form in Exhibit B-4 with their bid as instructed. References may be duplicated for each category/sub-category/solution if the work was similar in nature and scope. The combined average reference rating for all references will determine Bidder's awarded points using the formula sample below:

Average Evaluator Rating (3) / available rating (5) = Percentage of Points (60%)
Percentage of Points (60%) X maximum points available (250) = Awarded points = 150.00

3.7 **BID PRICING EVALUATION** (STEP 6). Only Bidders who are responsive, meet the minimum mandatory requirements and score at least seventy percent (70%) of the total non-cost evaluation points will advance to the Bid Pricing Evaluation. Enterprise Services will evaluate bids – to identify the lowest evaluation total – by reviewing and comparing the submitted bid prices provided in Exhibit C. The lowest bid price in each category/sub-category will receive the maximum points available. Others will receive proportionately fewer points, using the formula below:

Lowest Price/Higher Price X Maximum Available Points = Bidder's Awarded Points

3.8 **WASHINGTON STATE PROCUREMENT PRIORITIES & PREFERENCES** (STEP 7). Enterprise Services will apply the following Washington State procurement priorities and preferences, as set forth below, to this Competitive Solicitation.

- EXECUTIVE ORDER 18.03 (WORKERS' RIGHTS) - Procurement Preference for Executive Order 18-03 (Firms without Mandatory Individual Arbitration for Employees). Pursuant to RCW 39.26.160(3) (best value criteria) and consistent with Executive Order 18-03 – Supporting Workers' Rights to Effectively Address Workplace Violations (dated June 12, 2018), Enterprise Services will evaluate bids for best value and will provide a bid preference in the amount of fifty (50) evaluation points to any Bidder who certifies, pursuant to the Bidder Certification attached as Exhibit A-1 – Bidder Certification, that their firm does NOT require its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waiver.

3.9 **RESPONSIBILITY ANALYSIS** (STEP 8)**.** For responsive bids, Enterprise Services will make reasonable inquiry to determine the responsibility of any Bidder. Enterprise Services will determine responsibility on a pass/fail basis. In determining responsibility, Enterprise Services will consider the following statutory elements:

- The ability, capacity, and skill of the Bidder to perform the contract or provide the service required;
- The character, integrity, reputation, judgment, experience, and efficiency of the Bidder;
- Whether the Bidder can perform the contract within the time specified;
- The quality of performance of previous contracts or services;
- The previous and existing compliance by the Bidder with laws relating to the contract or services;
- Whether, within the three-year period immediately preceding the date of the Competitive Solicitation, the Bidder has been determined by a final and binding citation and notice of assessment issued by the Washington State Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW; and
- Such other information as may be secured having a bearing on the decision to award a Cooperative Purchasing Master Agreement.

See RCW 39.26.160(2)(a)-(f). In addition, Enterprise Services may consider the following:

- Financial Information: Enterprise Services may request financial statements, credit ratings, references, record of past performance, clarification of Bidder's offer, on-site inspection of Bidder's or subcontractor's facilities, or other information as necessary. Failure to respond to these requests may result in a bid being rejected as non-responsive.

- References: Enterprise Services reserves the right to use references to confirm satisfactory customer service, performance, satisfaction with service/product, knowledge of /service/industry and timeliness. Any negative or unsatisfactory reference can be reason for rejecting a Bidder as non-responsible.

3.10 **ANNOUNCEMENT OF APPARENT SUCCESSFUL BIDDER.** Enterprise Services will determine the Apparent Successful Bidder ("ASB") per category/sub-category. The ASB will be the responsive and responsible Bidder (s) that best meet(s) the Competitive Solicitation requirements and presents the best total value, including price, as calculated consistent with the instructions set forth in Exhibit C – Bid Price, and other factors as set forth in this Competitive Solicitation.

- Designation as an ASB does not imply that Enterprise Services will issue an award for a Cooperative Purchasing Master Agreement to your firm. Rather, this designation allows Enterprise Services to perform further analysis and ask for additional documentation. The Bidder must not construe this as an award, impending award, attempt to negotiate, etc. If a Bidder acts or fails to act as a result of this notification, it does so at its own risk and expense.

- Upon announcement of the ASB, Bidders may request a debrief conference as specified in Section 5.

3.11 **AWARD OF A COOPERATIVE PURCHASING MASTER AGREEMENT.** Subject to protests, if any, Enterprise Services and the ASB will enter into a Cooperative Purchasing Master Agreement as set forth in Exhibit D – Cooperative Purchasing Master Agreement. An award, in part or full, is made and a contract formed by execution of the Cooperative Purchasing Master Agreement by Enterprise Services and the awarded Bidder. Enterprise Services reserves the right to award on an all-or-nothing consolidated basis. Following the award of the Cooperative Purchasing Master Agreement, all Bidders registered in WEBS will receive a Notice of Award delivered to the Bidder's email address provided in the Bidder's profile in WEBS.

Cooperative Purchasing Master Agreement awards will be made to Bidders who:

1. Are responsive, and
2. Meet all the requirements of Exhibit B-1, and
3. Score seventy percent (70%) of the total technical/performance evaluation points, and
4. Total combined technical/performance and price points is equal to or greater than seventy percent (70%) of the highest Bidder's score in category/sub-category/solution, and
5. Are responsible.

3.12 **Bid Information Availability.** Upon Enterprise Services' announcement of ASB, all bid submissions and all bid evaluations are subject to public disclosure pursuant to Washington's Public Records Act. *See* RCW 39.26.030(2). Upon Enterprise Services' announcement of ASB, Enterprise Services will post all bid evaluations to Enterprise Services' website.

SECTION 4 – HOW TO PREPARE AND SUBMIT A BID FOR THIS COMPETITIVE SOLICITATION

This section identifies how to prepare and submit your bid to Enterprise Services for this Competitive Solicitation. In addition, Bidders will need to review and follow the Competitive Solicitation requirements including those set forth in the exhibits, which identifies the information that Bidders must provide to Enterprise Services to constitute a responsive bid. By responding to this Competitive Solicitation and submitting a bid, Bidders acknowledge having read and understood the entire Competitive Solicitation and accept all information contained within this Competitive Solicitation.

4.1. **PRE-BID CONFERENCE**. Enterprise Services will host a Competitive Solicitation pre-bid conference as described in Section 1.1 of this Competitive Solicitation. Attendance is not mandatory. Bidders, however, are encouraged to attend and participate. The purpose of the pre-bid conference is to clarify the Competitive Solicitation as needed and raise any issues or concerns that Bidders may have. If changes to the Competitive Solicitation are required as a result of the pre-bid conference, the Procurement Coordinator will post an amendment to this Competitive Solicitation to WEBS. Assistance for disabled, blind, or hearing-impaired persons who wish to attend the pre-bid conference is available with prior arrangement by contacting the Procurement Coordinator.

4.2. **Bidder Communications Regarding this Competitive Solicitation**. During the Competitive Solicitation process, all Bidder communications regarding this Competitive Solicitation must be directed to the Procurement Coordinator for this Competitive Solicitation. See Section 1.2 of this Competitive Solicitation. Bidders should rely only on this Competitive Solicitation and written amendments to the Competitive Solicitation issued by the Procurement Coordinator. In no event will oral communications regarding the Competitive Solicitation be binding.

- Bidders are encouraged to make any inquiry regarding the Competitive Solicitation as early in the process as possible to allow Enterprise Services to consider and, if warranted, respond to the inquiry. If Bidder does not notify Enterprise Services of an issue, exception, addition, or omission, Enterprise Services may consider the matter waived by the Bidder for protest purposes.
- If Bidder inquiries result in changes to the Competitive Solicitation, written amendments will be issued and posted on WEBS.
- Unauthorized contact regarding this Competitive Solicitation with other state employees involved with the Competitive Solicitation may result in Bidder disqualification.

4.3. **Pricing**. Bid prices must include all cost components needed for the delivery of the goods and/or services as described in this Competitive Solicitation. *See* ***Exhibit C – Bid Price***. A Bidder's failure to identify all costs in a manner consistent with the instructions in this Competitive Solicitation is sufficient grounds for disqualification.

- Inclusive Pricing: Bidders must identify and include all cost elements in their pricing. In the event that Bidder is awarded a Cooperative Purchasing Master Agreement, the total price for the goods and/or services shall be Bidder's price as submitted. Except as provided in the Cooperative Purchasing Master Agreement, there shall be no additional costs of any kind.
- Credit Cards (P-Cards): In the event that Bidder is awarded a Cooperative Purchasing Master Agreement, the total price for the goods and/or services shall be the same regardless of whether Purchasers make payment by cash, credit card, or electronic payment. Bidder shall bear, in full, any processing or surcharge fees associated with the use of credit cards or electronic payment.

4.4. **Bid Submittal Checklist – Required Bid Submittals**. This section identifies the bid submittals that must be provided to Enterprise Services to constitute a responsive bid. The submittals must be delivered as set forth below. Bids that do not include the submittals identified below may be rejected as nonresponsive. In addition, Bidder's failure to complete any submittal as instructed may result in the bid being rejected. Bidders must identify any supplemental materials with the Bidder's name. Bidder must submit required documents as described below:

☐ **Exhibit A-1 – Bidder Certification**
This document is the Bidder Certification. Complete the certification and submit it along with any exceptions or required explanations to Enterprise Services.
Note: The Certification must be complete. Where there are choices, Bidder must check a box. The certification must be signed and submitted by a duly authorized representative for the Bidder.

☐ **Exhibit A-2 – Bidder's Profile**
This document is required Bidder information for Enterprise Services' contract administration purposes. Complete as instructed and submit with bid to Enterprise Services.

☐ **Exhibit B-1 – Mandatory Technical Requirements**
Bidder must confirm that the goods meet or exceed the detailed specifications set forth in *Exhibit B-1*. Complete as instructed and submit with bid to Enterprise Services.

☐ **Exhibit B-2 System Solution Narratives.**
Bidder offering either a Radio Solution or a Power Supply Solutions must complete narrative responses to the system solutions as instructed in *Exhibit B-2* and submit with bid to Enterprise Services.

☐ **Exhibit B-3 Experience, Qualifications, Certifications, and Services.**
Bidder must to complete the worksheet as instructed in *Exhibit B-3* and submit with bid to Enterprise Services.

☐ **Exhibit B-4 References**.
Bidder must complete the reference form(s) as instructed in *Exhibit B-4 References* and submit with bid to Enterprise Services.

☐ **Exhibit C – Bid Price**
Bidder is required to complete the price worksheet as instructed in *Exhibit C – Bid Price* and submit with bid to Enterprise Services.

4.5. **Bid Format**. Bids must be complete, legible, signed, and follow all instructions stated in the Competitive Solicitation (including the exhibits). Unless otherwise specified in writing by Enterprise Services, documents included with an electronic bid must be prepared in MS Word, MS Excel, or machine readable Adobe PDF. Documents must not be protected using a password to access.

4.6. **Submitting Bids**. You must submit one (1) electronic bid.

Electronic bids must be emailed to DESContractsTeamCypress@des.wa.gov . Enterprise Services' email boxes only can accept emails that total less than 30MB in size. Bidders are cautioned to keep email sizes to less than 25MB to ease delivery. Bidders may submit multiple electronic files to accommodate the email limits. Multiple electronic files must be labeled to easily identify Bidder and submission. For example; "*00318 [foldername-documentname-Biddername*]". Zipped files cannot be accepted.

Bid response must be separated into two folders, Technical/Performance and Bid Price.

Technical/Performance Folder must include the following documents and labeled, "*00138Technical-Performance-BidderName*":

1. Exhibit A-1 Bidder Certification
2. Exhibit A-2 Bidder Profile

3. Exhibit B-1 Mandatory Technical Requirements
4. Exhibit B-2 System Solution Narratives
5. Exhibit B-3 Experience, Qualifications, Certifications and Services
6. Exhibit B-4 References
7. Exhibit D-1 Cooperative Purchasing Master Agreement Issues List

Bid Price Folder must be labeled "*00318BidPrice-BidderName*" and include:

- Exhibit C Bid Price

SECTION 5 – COMPLAINT, DEBRIEF, & PROTEST REQUIREMENTS

This section details the applicable requirements for complaints, debriefs, and protests.

5.1. **COMPLAINTS**. This Competitive Solicitation offers a complaint period for Bidders wishing to voice objections to this solicitation. The complaint period ends five (5) business days before the bid due date. The complaint period is an opportunity to voice objections, raise concerns, or suggest changes that were not addressed during the Question & Answer Period or, if applicable, at the Pre-Bid Conference. Failure by the Bidder to raise a complaint at this stage may waive its right for later consideration. Enterprise Services will consider all complaints but is not required to adopt a complaint, in part or in full. If Bidder complaints result in changes to the Competitive Solicitation, written amendments will be issued and posted on WEBS.

a. CRITERIA FOR COMPLAINT. A formal complaint may be based only on one or more of the following grounds: (a) The solicitation unnecessarily restricts competition; (b) The solicitation evaluation or scoring process is unfair or flawed; or (c) The solicitation requirements are inadequate or insufficient to prepare a response.

b. INITIATING A COMPLAINT. A complaint must: (a) Be submitted to and received by the Procurement Coordinator no less than five (5) business days prior to the deadline for bid submittal; and (b) Be in writing (see Form and Substance, and Other below). A complaint should clearly articulate the basis of the complaint and include a proposed remedy.

c. RESPONSE. When a complaint is received, the Procurement Coordinator (or designee) will consider all the facts available and respond in writing prior to the deadline for bid submittals, unless more time is needed. Enterprise Services is required to promptly post the response to a complaint on WEBS.

d. RESPONSE IS FINAL. The Procurement Coordinator's response to the complaint is final and not subject to administrative appeal. Issues raised in a complaint may not be raised again during the protest period. Furthermore, any issue, exception, addition, or omission not brought to the attention of the Procurement Coordinator prior to bid submittal may be deemed waived for protest purposes.

5.2. **DEBRIEF CONFERENCES**. A Debrief Conference is an opportunity for Bidder and the Procurement Coordinator to meet and discuss the Bidder's bid. A debrief is a required prerequisite for Bidder wishing to file a protest. Following the evaluation of the bids, Enterprise Services will issue an announcement of the ASB. That announcement may be made by any means, but Enterprise Services likely will use email to the Bidder's email address provided in the Bidder's Profile. Bidder will have three (3) business days to request a Debrief Conference. Once a Debrief Conference is requested, Enterprise Services will offer the requesting Bidder one meeting opportunity and notify the Bidder of the Debrief Conference place, date, and time. Please note, because the debrief process must occur before making an award, Enterprise Services likely will schedule the Debrief Conference shortly after the announcement of the ASB and the Bidder's request for a Debrief Conference. Enterprise Services will not allow the debrief process to delay the award. Therefore, Bidder should plan for contingencies and alternate representatives; Bidder who are unwilling or unable to attend the Debrief Conference will lose the opportunity to protest.

a. TIMING. A Debrief Conference may be requested by Bidder following announcement of the Apparent Successful Bidder.

b. PURPOSE OF DEBRIEF CONFERENCE. Any Bidder who has submitted a timely bid response may request a Debrief Conference (see Form and Substance, and Other below). A Debrief Conference provides an opportunity for the Bidder to meet with Enterprise Services to discuss its bid and evaluation.

c. REQUESTING A DEBRIEF CONFERENCE. The request for a Debrief Conference must be made in writing via email to the Procurement Coordinator and received within three (3) business days after the announcement of the Apparent Successful Bidder. Debrief conferences may be conducted either in person at the Enterprise Services offices in Olympia, Washington, via Zoom (or other approved remote meeting application), or via telephone, as determined by Enterprise Services, and may be limited by Enterprise Services to a specified period of time. The failure of Bidder to request a debrief within the specified time and attend a debrief conference constitutes a waiver of the right to submit a protest. Any issue, exception, addition, or omission not brought to the attention of the procurement coordinator before or during the debrief conference may be deemed waived for protest purposes.

5.3. **PROTESTS**. Following a Debrief Conference, Bidder may protest the award of a Cooperative Purchasing Master Agreement.

a. CRITERIA FOR A PROTEST. A protest may be based only on one or more of the following: (a) Bias, discrimination, or conflict of interest on the part of an evaluator; (b) Error in computing evaluation scores; or (c) Non-compliance with any procedures described in the Competitive Solicitation.

b. INITIATING A PROTEST. Any Bidder may protest an award to the ASB. A protest must: (a) Be submitted to and received by the Protest Officer specified below, within five (5) business days after the protesting Bidder's Debriefing Conference (see Form and Substance, and Other below); (b) Be in writing; (c) Include a specific and complete statement of facts forming the basis of the protest; and (d) Include a description of the relief or corrective action requested.

c. PROTEST RESPONSE. After reviewing the protest and available facts, Enterprise Services' Protest Officer will issue a written response within ten (10) business days from receipt of the protest, unless additional time is needed.

d. DECISION IS FINAL. The protest decision is final and not subject to administrative appeal. If the protesting Bidder does not accept Enterprise Services' protest response, the Bidder may seek relief in Thurston County Superior Court.

5.4. **COMMUNICATION DURING COMPLAINTS, DEBRIEFS, AND PROTESTS**. With the exception of protests, all communications about this Competitive Solicitation, including complaints and debriefs, must be addressed to the Procurement Coordinator unless otherwise directed. Protests must be addressed to the Protest Officer.

a. FORM, SUBSTANCE, & OTHER. All complaints, requests for debrief, and protests must (a) Be in writing; (b) Be signed by the complaining or protesting Bidder or an authorized agent, unless sent by email; (c) Be delivered within the time frame(s) outlined herein; (d) Identify the solicitation number; (e) Conspicuously state “Complaint,” “Debrief” or “Protest” in any subject line of any correspondence or email, and (f) Be sent to the address identified below.

b. COMPLAINTS & PROTESTS. All complaints and protests must (a) State all facts and arguments on which the complaining or protesting Bidder is relying as the basis for its action; and (b) Include any relevant documentation or other supporting evidence.

5.5. **HOW TO CONTACT ENTERPRISE SERVICES**.

a. TO SUBMIT A COMPLAINT. Send an email message to the Procurement Coordinator listed in this Competitive Solicitation. The email message must include “Complaint” in the subject line of the email message. Alternatively, mail the complaint to the Procurement Coordinator listed in this Competitive Solicitation at the following address:

Attn: Procurement Coordinator – Complaint
Contracts & Procurement Division
Washington State Department of Enterprise Services
P.O. Box 41411
Olympia, WA 98504-1411

b. TO REQUEST A DEBRIEF CONFERENCE. Send an email message to the Procurement Coordinator listed in this Competitive Solicitation. The email message must include “Debrief” in the subject line of the email message.

c. TO SUBMIT A PROTEST. Send an email message to the Protest Officer at the following email address: DESDLProcurementProtest@des.wa.gov. The email message must include “Protest” in the subject line of the email message. Alternatively, mail the protest to the Protest Officer at the following address:

Attn: Protest Officer
Contracts & Procurement Division
Washington State Department of Enterprise Services
P.O. Box 41411
Olympia, WA 98504-1411

Section 6 – Doing Business with the State of Washington

This section provides additional information regarding doing business with the State of Washington.

6.1. **Washington's Public Records Act – Public Records Disclosure Requests.**

- All documents (written and electronic) submitted to Enterprise Services as part of this procurement are public records. Unless statutorily exempt from disclosure, such records are subject to disclosure ***if*** requested. *See* RCW chapter 42.56, Public Records Act. Enterprise Services strongly discourages Bidder from unnecessarily submitting sensitive information (e.g., information that you might categorize as 'confidential,' 'proprietary,' 'sensitive,' 'trade secret,' etc.).
  - If, in your judgment, there is an applicable statutory exemption from disclosure for certain portions of your bid, please mark the precise portion(s) of the relevant page(s) of your bid that you believe are statutorily exempt from disclosure and identify the precise statutory basis for exemption from disclosure.
  - In addition, if, in your judgment, certain portions of your bid are not statutorily exempt from disclosure but are sensitive because these particular portions of your bid (NOT including pricing) include highly confidential, proprietary, or trade secret information (or the equivalent) that your firm protects through the regular use of confidentiality or similar agreements and routine enforcements through court enforcement actions, please mark the precise portion(s) of the relevant page(s) of your bid that include such sensitive information.
- In the event that Enterprise Services receives a public records disclosure request pertaining to information that you have submitted and marked either as (a) statutorily exempt from disclosure; or (b) sensitive, Enterprise Services, prior to disclosure, will do the following:
  - Enterprise Services' Public Records Officer will review any records marked as statutorily exempt from disclosure. In those situations, where the designation comports with the stated statutory exemption from disclosure, Enterprise Services will redact or withhold the document(s) as appropriate.
  - For documents marked 'sensitive' or for documents where Enterprise Services either determines that no statutory exemption to disclosure applies or is unable to determine whether the stated statutory exemption to disclosure properly applies, Enterprise Services will notify the Bidder at the address provided in the bid submittal of the public records disclosure request and identify the date that Enterprise Services intends to release the document(s) (including documents marked 'sensitive' or exempt from disclosure) to the requester unless the Bidder, at Bidder's sole expense, timely obtains a court order enjoining Enterprise Services from such disclosure. In the event Bidder fails to timely file a motion for a court order enjoining such disclosure, Enterprise Services will release the requested document(s) on the date specified. Bidder's failure properly to identify exempted or sensitive information or timely respond after notice of request for public disclosure has been given shall be deemed a waiver by Bidder of any claim that such materials are exempt or protected from disclosure.

6.2. **ECONOMIC GOALS**. In support of the state's economic goals, Bidder is encouraged to consider the following in responding to this Competitive Solicitation:

- Support for a diverse supplier pool, including, veteran-owned, minority-owned and women-owned business enterprises. Results Washington has established the following voluntary numerical goals for this Competitive Solicitation:
    - Ten (10) percent minority-owned businesses (MBE);
    - Six (6) percent women-owned businesses (WBE);
    - Five (5) percent veteran-owned businesses (VB).

  Achievement of these goals is encouraged whether directly or through subcontractors. Bidder may contact the Office of Minority and Women's Business Enterprises for information on certified firms or to become certified.

- Veterans and U.S. active duty, reserve or National Guard service-members are eligible for the registry. The veteran or service-member must control and own at least fifty-one (51) percent of the business and the business must be legally operating in the State of Washington. Control means the authority or ability to direct, regulate or influence day-to-day operations.

6.3. **POLYCHLORINATED BIPHENYLS (PCBS) NOTICE**. Polychlorinated biphenyls, commonly known as PCBs, have adverse effects on human health and the environment. Accordingly, the State of Washington, through its procurements of goods, is trying to minimize the purchase of PCBS and to incentivize its contractual vendors to sell and package without PCBs. Bidders certifying all products and packaging contain no PCBS will not be evaluated but may receive additional consideration when doing business with the State of Washington. Other states having the same or similar requirement and will be further defined in Participating Addendum.

6.4. **RESOURCES**.

- Register for competitive solicitation notices at the Washington Electronic Business Solution (WEBS) WEBS Registration. Note: There is no cost to register on WEBS.
- If you qualify as a Washington small business, identify yourself in WEBS. Call WEBS Customer Service at 360-902-7400.
- Contact the Washington State Office of Minority and Women's Business Enterprises about state and federal certification programs at Phone 866-208-1064 or OMWBE.
- Contact the Washington State Department of Veterans' Affairs about veteran-owned businesses certification at (360) 725-2169 or DVA.
- Contact Enterprise Services about small and diverse business inclusion.

EXHIBIT A-1 BIDDER CERTIFICATION

See attached *Exhibit A-1 Bidder Certification*.

Note: As set forth above, Bidder must complete, sign, and return the Exhibit A-1 Bidder Certification to Enterprise Services.

EXHIBIT A-2 BIDDER PROFILE

See attached *Exhibit A-2 Bidder Profile*.

Note: As set forth above, Bidder must complete and return the Exhibit B-2 Bidder Profile to Enterprise Services.

EXHIBIT B -1 MANDATORY TECHNICAL REQUIREMENTS

See attached *Exhibit B-1 Mandatory Technical Requirements*.

Note: As set forth above, Bidder must complete and return Exhibit B-1 Mandatory Technical Requirements to Enterprise Services.

See attached *Exhibit B-2 System Solution Narratives*.

As set forth above, Bidder must complete, and return the Exhibit B-2 System Solution Narratives to Enterprise Services as instructed.

Exhibit B-3 Experience, Qualifications, Certifications and Services

See attached *Exhibit B-3 Experience, Qualifications, Certifications and Services.*

Note: As set forth above, Bidder must complete and return Exhibit B-3 Experience, Qualifications, Certifications and Services to Enterprise Services as instructed.

See attached *Exhibit B-4 References.*

Note: As set forth above, Bidder must complete and return Exhibit B-4 References to Enterprise Services as instructed.

EXHIBIT C – BID PRICE

See attached *Exhibit C – Bid Price*.

Note: As set forth above, Bidder must complete and return Exhibit C – Bid Price to Enterprise Services as instructed.

EXHIBIT D COOPERATIVE PURCHASING MASTER AGREEMENT

See attached *Exhibit D – Cooperative Purchasing Master Agreement* for Competitive Solicitation No. 00318 – Public Safety Communications Products, Services and Solutions.

EXHIBIT D-1 COOPERATIVE PURCHASING MASTER AGREEMENT ISSUES LIST

See attached *Exhibit D-1 – Cooperative Purchasing Master Agreement Issues List*.

Note: As set forth above, Bidder may complete and return Exhibit D-1 – Cooperative Purchasing Master Agreement Issues Lis*t* to Enterprise Services.

EXHIBIT E – HISTORICAL SALES AND OTHER STATE INFORMATION

See attached *Exhibit E Historical Sales*.

Note: As a courtesy, Exhibit E – Historical Sales provides historical sales by state and vendor.

EXHIBIT E-1 PARTICIPATING ADDENDUM - STATE OF WASHINGTON

See attached *Exhibit E-1 Participating Addendum - State of Washington*.

Note: As a courtesy, Exhibit E-1 Participating Addendum - State of Washington provides a copy of the Participating Addendum awarded Contactors may be required to sign to do business in the State of Washington.

EXHIBIT E-2 PARTICIPATING ADDENDUM - STATE OF OREGON

See attached *Exhibit E-2 Participating Addendum - State of Oregon.*

Note: As a courtesy, Exhibit E-2 Participating Addendum - State of Oregon provides a copy of the Participating Addendum awarded Contactors may be required to sign to do business in the State of Oregon.

EXHIBIT E-3 TERMS AND CONDITIONS – STATE OF VERMONT

See attached *Exhibit E-3 Terms and Conditions - State of Vermont*

Note: As a courtesy, Exhibit E-3 Terms and Conditions - State of Vermont provides a copy of the terms and conditions awarded Contactors may be required to agree to do business in the State of Vermont.

EXHIBIT E-4 TERMS AND CONDITIONS – STATE OF NEW MEXICO

See attached *Exhibit E-4 Terms and Conditions - State of New Mexico*

Note: As a courtesy, Exhibit E-4 Terms and Conditions - State of New Mexico provides a copy of the terms and conditions awarded Contactors may be required to agree to do business in the State of New Mexico.

EXHIBIT E-5 TERMS AND CONDITIONS – STATE OF MONTANA

See attached *Exhibit E-5 Terms and Conditions - State of Montana*

Note: As a courtesy, Exhibit E-5 Terms and Conditions - State of Montana provides a copy of the terms and conditions awarded Contactors may be required to agree to do business in the State of Montana.

EXHIBIT E-6 TERMS AND CONDITIONS – STATE OF HAWAII

See attached *Exhibit E-6 Terms and Conditions - State of Hawaii*

Note: As a courtesy, Exhibit E-6 Terms and Conditions - State of Hawaii provides a copy of the terms and conditions awarded Contactors may be required to agree to do business in the State of Hawaii.

EXHIBIT E-7 TERMS AND CONDITIONS – STATE OF UTAH

See attached *Exhibit E-7 Terms and Conditions - State of Utah*

Note: As a courtesy, Exhibit E-7 Terms and Conditions - State of Utah provides a copy the terms and conditions awarded Contactors may be required to agree to do business in the State of Utah.

EXHIBIT E-8 TERMS AND CONDITIONS – STATE OF CALIFORNIA

See attached *Exhibit E-8 Terms and Conditions - State of California*

Note: As a courtesy, Exhibit E-8 Terms and Conditions - State of California provides a copy the terms and conditions awarded Contactors may be required to agree to do business in the State of California.

EXHIBIT E-9 TERMS AND CONDITIONS – STATE OF ILLINOIS

See attached *Exhibit E-9 Terms and Conditions - State of Illinois*

Note: As a courtesy, Exhibit E-9 Terms and Conditions - State of Illinois provides a copy of the terms and conditions awarded Contactors may be required to agree to do business in the State of Illinois.

EXHIBIT E-10 PARTICIPATING ADDENDUM – STATE OF WISCONSIN

See attached *Exhibit E-1- Participating Addendum - State of Wisconsin.*

Note: As a courtesy, Exhibit E-10 Participating Addendum - State of Wisconsin provides a copy of the Participating Addendum awarded Contactors may be required to sign to do business in the State of Wisconsin.

EXHIBIT E-11 TERMS AND CONDITIONS – STATE OF MARYLAND

See attached *Exhibit E-11 Terms and Conditions – State of Maryland*

Note: As a courtesy, Exhibit E-11 Terms and Conditions – State of Maryland provides a copy of the terms and conditions awarded Contactors may be required to agree to do business in the State of Maryland.

Exhibit E-12 Terms and Conditions – State of Alaska

See attached *Exhibit E-12 Terms and Conditions – State of Alaska*

Note: As a courtesy, Exhibit E-12 Terms and Conditions – State of Alaska provides a copy of the terms and conditions awarded Contactors may be required to agree to do business in the State of Alaska.

AWARD RECOMMENDATION
EXECUTIVE SUMMARY

NASPO ValuePoint

PUBLIC SAFETY COMMUNICATIONS PRODUCTS, SERVICES AND SOLUTIONS – Washington State

Potential Term: 5 Years – Cooperative Contract Coordinator: Ted Fosket

BENCHMARKS

The current average percentage off list price is 29.09%. The new average percentage off list price is 24.31%.

Although the overall percentage is less, negotiations and the increase in suppliers has the potential to increase competition and drive cost down.

Current Suppliers: 22

New Suppliers: 19

Total Suppliers: 41

POTENTIAL VOLUME

- Number of ITPs: 16
- Current annual spend (2020): $132M
- Current number of using states: 34
- Current number of Contractors: 31

POTENTIAL REVENUE

The contract includes a new "solutions option" e.g. radio, microwave radio, and power supply. We believe these additions will increase revenue.

SUPPLIER AWARDS *(Current suppliers are underlined)*

American Power Systems, Aviat US, Avtec, BK Technologies, Ceragon Networks, Codan Communications, EF Johnson, GenCore Candeo, ICOM America, InterTalk, JVC Kenwood USA, L3Harris, Microwave Networks, Mimomax Wireless, Motorola Solutions, Mutualink, Nokia Corporation of America, Power Products, Pyramid Communications, Saber Communications, SIAE Microelettronica, Tait North America, TASC Systems, Valmont Structures, and Zetron.

SUPPLIERS REJECTED

Bosch Security Systems, CCS-Mindshare, JPS Interoperability, Discount Two-Way Radio NorCal Battery, Tessco, Vertiv

CATEGORY REBID

Category 8: TESTING EQUIPMENT

VENDORS IMPACTED - Freedom Communications, Locus Diagnostics, Signal Monitoring, PCTEL, Viavi Solutions

Category 10: DISPATCH CONSOLE FURNITURE

VENDORS IMPACTED - ErgoFlex-Xybix, Evans Consoles, Watson Furniture

KEY BENEFITS

- Being able to execute PAs easily of a variety of public safety communications equipment to promote end user competition.
- Streamlined procurement process.
- The possibility to integrate total solutions approach to problems.
- Facilitation of multijurisdictional investment in interoperable communications infrastructure by enabling system compatibility.
- Supports end of fiscal year purchasing.

CCC NOTES:

This is a rebid and combining two current NASPO ValuePoint Public Safety Radio portfolios. Based on the number of bids received, we anticipate increased participation and revenue; especially from state and local public safety entities.

SOURCING TEAM

- Washington (Lead)
- Washington (Technical Expert)
- Alaska (Procurement & Technical Experts)
- Oregon (Procurement Expert)
- Utah (Procurement Expert)
- Montana (Technical Expert)
- California (Procurement & Technical Expert)
- Colorado (Technical Expert)
- Nevada (Technical Expert
- Tennessee (Procurement Expert)

SOLICITATION INFORMATION

- Number: 00318
- Released: 11/16/2020
- Closed: 02/08/2021
- Total days Posted: 85
- Amendments: 6
- Pre-Proposal Conference: 12/02/2019
- Supplier Attendance: 97

BACKGROUND

The NASPO ValuePoint Management Board approved rebid of the current Public Safety Communications Support Equipment (Phase Two) portfolio with the sole purpose of merging both the current Phase One and Phase Two portfolios into a single comprehensive Master Agreement for Public Safety Communications, Products, Services and Solutions.

EVALUATIONS

02/09/2021 – 04/30/2021

Virtual

EVALUATION CRITERIA

- Mandatory Technical Requirements (Pass/Fail)
- Solution Narratives (Scored)
- Experience, Qualifications & Services (Scored)
- References (Scored)
- Cost (Scored)
- Responsibility (Pass/Fail)

FINAL SCORING

The solicitation allowed for multiple vendor awards by category, sub-category and solution. Each category, sub-category, solution was evaluated and awarded separately. A list and title of categories, sub-categories and solutions can be found on the last page of this document.

NA=Not Applicable

UPDATE 02-07-2021. A protest was received and found with merit due to calculation errors in the bid tabulation resulting in a detailed review. The following errors, highlighted below, were identified and corrected in the 02-07-2021 bid tabulation.

VENDORS	TECHNICAL (Pass/Fail)	SOLUTION NARRATIVES (Scored)	EXPERIENCE (Scored)	REFERENCES (Scored)	COST (Scored)	PREFERENCES (Scored)	RESPONSIBILITY (Pass/Fail)	TOTAL POINTS	AWARDS
GenCore Candeo	Pass	NA	277.60	250.00	52.66	50.00	Pass	630.26	Sub-Cat 9.2
Pyramid Communications	Pass	NA	268.00	229.17	300.00	50.00	Pass	847.17	Category 3
SIAE Microelettronica	Pass	NA	326.67	208.71	300.00	50.00	Pass	885.38	Sub-Cat 5.1
	Pass	NA	326.67	229.55	300.00	50.00	Pass	906.22	Sub-Cat 5.2
	Pass	NA	326.67	208.71	300.00	50.00	Pass	885.38	Sub-Cat 5.5
Sabre Communications	Pass	NA	312.89	166.67	300.00	50.00	Pass	829.56	Sub-Cat 11.2
	Pass	NA	312.89	235.42	300.00	50.00	Pass	898.31	Sub-Cat 12.4
	Pass	NA	312.89	235.42	300.00	50.00	Pass	898.31	Sub-Cat 12.5
	Pass	NA	312.89	235.42	300.00	50.00	Pass	898.31	Sub-Cat 12.6
	Pass	NA	312.89	235.42	300.00	50.00	Pass	898.31	Sub-Cat 12.7
	Pass	NA	312.89	235.42	235.56	50.00	Pass	833.87	Sub-Cat 12.8
ICOM America	Pass	NA	257.33	237.50	91.26	50.00	Pass	636.09	Sub-Cat 1.1
	Pass	NA	257.33	237.50	106.84	50.00	Pass	651.67	Sub-Cat 1.2
	Pass	NA	257.33	237.50	122.86	50.00	Pass	667.69	Sub-Cat 1.3
	Pass	NA	257.33	245.83	300.00	50.00	Pass	853.16	Sub-Cat 2.1
	Pass	NA	257.33	237.50	300.00	50.00	Pass	844.83	Sub-Cat 2.2
	Pass	NA	257.33	250.00	300.00	50.00	Pass	857.33	Sub-Cat 2.3
	Pass	NA	257.33	239.58	262.80	50.00	Pass	809.71	Sub-Cat 2.4
Mimomax Wireless	Pass	NA	284.00	210.00	300.00	50.00	Pass	844.00	Sub-Cat 5.4
Motorola Solutions	Pass	NA	347.20	209.38	117.18	50.00	Pass	723.76	Sub-Cat 1.1
	Pass	NA	347.20	231.25	89.21	50.00	Pass	717.66	Sub-Cat 1.2
	Pass	NA	347.20	241.67	108.23	50.00	Pass	747.10	Sub-Cat 1.3
	Pass	NA	347.20	225.00	182.49	50.00	Pass	804.69	Sub-Cat 1.4
	Pass	NA	347.20	225.00	154.23	50.00	Pass	776.43	Sub-Cat 1.5
	Pass	NA	347.20	225.57	177.93	50.00	Pass	800.70	Sub-Cat 1.6
	Pass	NA	347.20	223.96	151.02	50.00	Pass	772.18	Sub-Cat 1.7
	Pass	NA	347.20	247.92	57.96	50.00	Pass	703.08	Sub-Cat 2.1

	Pass	NA	347.20	241.67	35.50	50.00	Pass	674.37	Sub-Cat 2.2
	Pass	NA	347.20	250.00	56.94	50.00	Pass	704.14	Sub-Cat 2.3
	Pass	NA	347.20	236.46	47.48	50.00	Pass	809.71	Sub-Cat 2.4
	Pass	NA	347.20	241.67	300.00	50.00	Pass	938.87	Category 4
	NA	158.34	347.20	219.79	73.71		Pass	849.04	Radio Solution
Aviat Networks	Pass	NA	244.40	231.25	241.26	50.00	Pass	766.91	Sub-Cat 5.1
	Pass	NA	244.40	231.25	281.78	50.00	Pass	807.43	Sub-Cat 5.2
	Pass	NA	244.40	231.25	267.83	50.00	Pass	793.48	Sub-Cat 5.5
	NA	125.00	244.40	231.25	300.00	50.00	Pass	950.65	5.1 Indoor Solution
	NA	125.00	244.40	231.25	300.00	50.00	Pass	950.65	5.1 Outdoor Solution
	NA	125.00	244.40	231.25	300.00	50.00	Pass	950.65	5.2 Indoor Solution
	NA	125.00	244.40	231.25	300.00	50.00	Pass	950.65	5.2 Outdoor Solution
	NA	125.00	244.40	231.25	300.00	50.00	Pass	950.65	5.5 Indoor Solution
	NA	125.00	244.40	231.25	300.00	50.00	Pass	950.65	5.5 Outdoor Solution
BK Technologies	Pass	NA	264.00	225.00	92.54	50.00	Pass	631.54	Sub-Cat 1.1
	~~Pass~~	~~NA~~	~~264.00~~	~~204.17~~	~~71.30~~	~~50.00~~	~~Pass~~	~~589.47~~	~~Sub-Cat 1.3~~
	~~Pass~~	~~NA~~	~~264.00~~	~~229.17~~	~~27.55~~	~~50.00~~	~~Pass~~	~~570.72~~	~~Sub-Cat 2.2~~
	~~Pass~~	~~NA~~	~~264.00~~	~~229.17~~	~~34.32~~	~~50.00~~	~~Pass~~	~~577.49~~	~~Sub-Cat 2.3~~
Valmont Structures	Pass	NA	275.33	222.92	162.84	50.00	Pass	711.09	Sub-Cat 12.4
	Pass	NA	275.33	222.92	249.35	50.00	Pass	797.60	Sub-Cat 12.5
	Pass	NA	275.33	231.25	189.12	50.00	Pass	745.70	Sub-Cat 12.6
	Pass	NA	275.33	225.00	184.23	50.00	Pass	734.56	Sub-Cat 12.7
	Pass	NA	275.33	222.92	300.00	50.00	Pass	848.25	Sub-Cat 12.8
	Pass	NA	275.33	225.00	300.00	50.00	Pass	850.33	Sub-Cat 12.9
Avtec	Pass	NA	305.33	227.08	206.30	50.00	Pass	788.71	Category 4
Codan Communications	Pass	NA	322.67	218.75	267.48	50.00	Pass	858.90	Sub-Cat 1.7
	Pass	NA	322.67	239.58	58.24	50.00	Pass	670.49	Sub-Cat 2.4
TASC Systems	Pass	NA	236.80	237.50	300.00	50.00	Pass	824.30	Sub-Cat 9.2
Tait North America	Pass	NA	284.80	250.00	124.91	50.00	Pass	690.96	Sub-Cat 1.1
	Pass	NA	284.80	231.25	164.51	50.00	Pass	730.56	Sub-Cat 1.2
	Pass	NA	284.80	231.25	300.00	50.00	Pass	866.05	Sub-Cat 1.7
	Pass	NA	284.80	250.00	66.00	50.00	Pass	650.80	Sub-Cat 2.1
	Pass	NA	284.80	250.00	94.78	50.00	Pass	679.58	Sub-Cat 2.2
	~~Pass~~	~~NA~~	~~284.80~~	~~125.00~~	~~119.45~~	~~50.00~~	~~Pass~~	~~579.25~~	~~Sub-Cat 2.3~~
	Pass	NA	284.80	250.00	87.84	50.00	Pass	672.64	Sub-Cat 2.4
InterTalk Critical Information Systems	Pass	NA	309.33	203.47	131.49	50.00	Pass	694.29	Category 4
Microwave Networks	Pass	NA	294.22	239.58	55.31	50.00	Pass	639.11	Sub-Cat 5.1
	Pass	NA	294.22	239.58	62.52	50.00	Pass	646.32	Sub-Cat 5.2
	Pass	NA	294.22	239.58	300.00	50.00	Pass	883.80	Sub-Cat 5.3

	Pass	NA	294.22	239.58	69.95	50.00	Pass	653.75	Sub-Cat 5.5
	NA	165.00	294.22	239.58	35.51	50.00	Pass	784.31	5.1 Indoor Solution
	NA	165.00	294.22	239.58	30.97	50.00	Pass	779.77	5.1 Outdoor Solution
	NA	165.00	294.22	239.58	40.34	50.00	Pass	789.14	5.2 Indoor Solution
	NA	165.00	294.22	239.58	39.89	50.00	Pass	788.69	5.2 Outdoor Solution
	NA	171.66	294.22	239.58	300.00	50.00	Pass	1055.46	5.3 Indoor Solution
	NA	171.66	294.22	239.58	300.00	50.00	Pass	1055.46	5.3 Outdoor Solution
	NA	165.00	294.22	239.58	36.07	50.00	Pass	784.87	5.5 Indoor Solution
	NA	165.00	294.22	239.58	31.09	50.00	Pass	779.89	5.5 Outdoor Solution
Ceragon Networks	Pass	NA	255.20	241.67	86.59	50.00	Pass	633.46	Sub-Cat 5.1
	Pass	NA	255.20	241.67	79.04	50.00	Pass	625.71	Sub-Cat 5.2
	Pass	143.34	255.20	241.67	141.56	50.00	Pass	831.77	5.1 Indoor Solution
	Pass	143.34	255.20	241.67	177.98	50.00	Pass	868.19	5.2 Indoor Solution
L3Harris	Pass	NA	319.20	222.92	62.22	50.00	Pass	654.34	Sub-Cat 1.1
	Pass	NA	319.20	245.83	38.22	50.00	Pass	653.25	Sub-Cat 1.2
	Pass	NA	319.20	222.92	224.79	50.00	Pass	816.91	Sub-Cat 1.4
	Pass	NA	319.20	245.83	137.67	50.00	Pass	752.70	Sub-Cat 1.6
	Pass	NA	319.20	222.92	97.97	50.00	Pass	690.09	Sub-Cat 1.7
	Pass	NA	319.20	202.80	141.56	50.00	Pass	713.56	Category 4
	Pass	163.34	319.20	239.58	104.03	50.00	Pass	876.15	Radio Solution
Nokia Corporation of America	Pass	NA	339.60	243.75	192.70	50.00	Pass	826.05	Sub-Cat 5.1
	Pass	NA	339.60	243.75	287.08	50.00	Pass	920.43	Sub-Cat 5.2
	Pass	NA	339.60	231.25	217.71	50.00	Pass	838.56	Sub-Cat 5.5
	NA	163.34	339.60	243.75	71.85	50.00	Pass	868.54	5.1 Indoor Solution
	NA	163.34	339.60	243.75	66.59	50.00	Pass	863.28	5.1 Outdoor Solution
	NA	163.34	339.60	243.75	69.58	50.00	Pass	866.27	5.2 Indoor Solution
	NA	163.34	339.60	243.75	60.69	50.00	Pass	857.38	5.2 Outdoor Solution
	NA	163.34	339.60	231.25	104.30	50.00	Pass	888.49	5.5 Indoor Solution
	NA	163.34	339.60	231.25	61.55	50.00	Pass	845.74	5.5 Outdoor Solution
Power Products Unlimited	Pass	161.66	216.80	230.49	242.67	50.00	Pass	901.62	7.1 Solution
	Pass	156.66	216.80	230.49	115.62	50.00	Pass	769.57	7.2 Solution
Mutualink	Pass	NA	314.00	229.17	300.00	50.00	Pass	893.17	Category 6
JVC Kenwood USA	Pass	NA	308.00	239.58	300.00	50.00	Pass	897.58	Sub-Cat 1.1
	Pass	NA	308.00	243.75	300.00	50.00	Pass	901.75	Sub-Cat 1.2
	Pass	NA	308.00	237.50	300.00	50.00	Pass	895.50	Sub-Cat 1.3
	Pass	NA	308.00	243.75	300.00	50.00	Pass	901.75	Sub-Cat 1.5
	Pass	NA	308.00	243.75	300.00	50.00	Pass	901.75	Sub-Cat 1.6
	Pass	NA	308.00	225.00	119.08	50.00	Pass	702.08	Sub-Cat 2.1
	Pass	NA	308.00	243.75	148.92	50.00	Pass	750.67	Sub-Cat 2.2
	Pass	NA	308.00	243.75	120.73	50.00	Pass	722.48	Sub-Cat 2.3

	Pass	NA	308.00	243.75	300.00	50.00	Pass	901.75	Sub-Cat 2.4
Zetron	Pass	NA	320.00	250.00	93.60	50.00	Pass	713.60	Category 4
	Pass	NA	320.00	250.00	55.71	50.00	Pass	675.71	Category 6
E.F. Johnson Company	Pass	NA	313.60	220.83	77.18	50.00	Pass	661.61	Sub-Cat 1.1
	Pass	NA	313.60	220.83	73.17	50.00	Pass	657.60	Sub-Cat 1.2
	Pass	NA	313.60	220.83	84.16	50.00	Pass	668.59	Sub-Cat 1.3
	Pass	NA	313.60	220.83	300.00	50.00	Pass	884.43	Sub-Cat 1.4
	Pass	NA	313.60	220.83	137.21	50.00	Pass	721.64	Sub-Cat 1.5
	Pass	NA	313.60	220.83	129.58	50.00	Pass	714.01	Sub-Cat 1.6
	Pass	NA	313.60	220.83	140.17	50.00	Pass	724.60	Sub-Cat 1.7
	Pass	NA	313.60	237.50	39.82	50.00	Pass	640.92	Sub-Cat 2.1
	Pass	NA	313.60	237.50	37.26	50.00	Pass	638.36	Sub-Cat 2.2
	Pass	NA	313.60	237.50	58.24	50.00	Pass	659.34	Sub-Cat 2.3
	Pass	NA	313.60	220.83	120.39	50.00	Pass	704.82	Category 4
	Pass	158.34	313.60	235.42	71.60	50.00	Pass	828.96	Radio Solution
American Power Systems	Pass	167.78	228.00	220.83	300.00	50.00	Pass	966.61	7.1 Solution
	Pass	150.00	228.00	220.83	300.00	50.00	Pass	948.83	7.2 Solution

	CATEGORY/SUB-CATEGORY/SOLUTION
1.1	RADIO: SINGLE-BAND PORTABLE RADIO (P25)
1.2	RADIO: SINGLE-BAND MOBILE RADIO (P25)
1.3	RADIO: SINGLE-BAND DESKTOP RADIO (P25)
1.4	RADIO: MULTI-BAND PORTABLE RADIO (P25)
1.5	RADIO: MULTI-BAND MOBILE RADIO (P25)
1.6	RADIO: MULTI-BAND DESKTOP RADIO (P25)
1.7	RADIO: BASE STATION/REPEATER (P25)
2.1	RADIO: CONVENTIONAL ANALOG PORTABLE (NON-P25)
2.2	RADIO: CONVENTIONAL ANALOG MOBILE (NON-P25)
2.3	RADIO: CONVENTIONAL ANALOG DESKTOP (NON-P25)
2.4	RADIO: CONVENTIONAL ANALOG BASE STATION/REPEATER (NON-P25)
3.0	VEHICULAR REPEATER SYSTEMS (VRS) P25
4.0	DISPATCH CONSOLES
5.1	MICROWAVE: CARRIER GRADE, PACKET DATA (NATIVE IP)
5.2	MICROWAVE: NETWORK GRADE
5.3	MICROWAVE: NATIVE IP, SUB 5.925 GHZ
5.4	MICROWAVE: NATIVE IP, 900 MHZ
5.5	MICROWAVE: CARRIER GRADE, NATIVE TIME DIVISION MULTIPLEX (TDM)
6.0	INTEROPERABILITY GATEWAY DEVICES
7.1	POWER SUPPLY: DC POWER SYSTEM SOLUTIONS
7.2	POWER SUPPLY: VRLA (VALVE REGULATED LEAD ACID) BATTERY SYSTEMS SOLUTIONS
7.3	POWER SUPPLY: RACK-MOUNTED DISTRIBUTION PANELS
7.4.1	POWER SUPPLY: VOLTAGE CONVERTERS
7.4.2	POWER SUPPLY: INVERTERS
8.1	TESTING: MULTIFUNCTION RADIO TEST SET
8.2	TESTING: SPECIALIZED RF INSTRUMENTS
9.1	MONITORING & ALARM: ENVIRONMENTAL
9.2	MONITORING & ALARM: RADIO NETWORK
10.0	FURNITURE, DISPATCH CONSOLE
11.1	EQUIPMENT SHELTER: BALLASTED
11.2	EQUIPMENT SHELTER: CONCRETE
11.3	EQUIPMENT SHELTER: FIBERGLASS
11.4	EQUIPMENT SHELTER: FRAMED, LIGHT WEIGHT
11.5	EQUIPMENT SHELTER: OUTDOOR CABINET
12.2	TOWERS: ACCESSORIES & APPURTENANCES
12.3	TOWERS: DEPLOYABLE/TEMPORARY
12.4	TOWERS: GUYED
12.5	TOWERS: GUYED, LIGHT
12.6	TOWERS: LATTICE
12.7	TOWERS: LATTICE, LIGHT
12.8	TOWERS: MONOPOLE
12.9	TOWERS: PASSIVE MICROWAVE REPEATER

CITY OF POST FALLS
AGENDA REPORT
ADMINISTRATIVE / STAFF REPORTS
MEETING DATE: 2/20/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM:

SUBJECT: Water Reclamation Facility: Tertiary Treatment Project Status Update

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ITEM AND RECOMMENDED ACTION:
Staff will provide a summary of the current project status.

DISCUSSION:
N/A

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

APPROVED OR DIRECTION GIVEN:

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:
N/A

BUDGET CODE:

ATTACHMENTS:
None