



**CITY COUNCIL
MEETING MINUTES**

**February 27, 2024
5:30 PM**

**Location: City Hall Basement Conference Room, 408 N. Spokane Street, Post Falls, ID
83854**

CALL TO ORDER BY MAYOR JACOBSON

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund, Kenny Shove
Steigleder, Malloy, Ziegler, Westlund, Shove - Present
Walker - Absent

WORKSHOP – 5:30 pm Basement Conference Room

a. Land Use Training

Roles of Decision Makers: Local Legislator

- In Idaho, a City Council Member plays a crucial role as a local legislator. You have the responsibility to enact local ordinances, policies, and regulations that govern the city. You will work closely with other council members and the mayor to address issues such as zoning, public safety, infrastructure, and community services.
- Your decisions directly impact the daily life of residents.
- You will also work on budgets, city planning, and initiatives to improve the local economy and quality of life. As local legislators, you play a key role in shaping the future of our community.

Types of Public Hearings

Legislative Hearings (Role is that of a Legislator)

- Matters of general concern - drafting laws.
- Open-ended for comments.
- Free to consider any and all information when reaching decisions.

Types of Legislative Matters

- Text changes to the zoning or subdivision code.
- Amendments to the Comprehensive Plan.
- Decision to Annex.

Quasi-judicial Hearings (Role is that of a Judge)

- Deals with specific rights of individuals.
- Due process is required.
- Notice and Opportunity to be heard before a neutral tribunal.
- Can only consider relevant information in the record.

Types of Quasi-Judicial Matters

Site specific land use matters

- Special Use Permits.
- Subdivision Applications.
- Variances.
- Zone changes/initial zoning upon annexation (but not annexation).
- Planned unit developments.

Preparing for the hearing

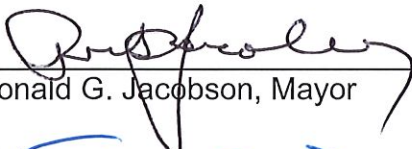
- Read your packet before the hearing. Lack of preparation reflects on the hearing body, the process, and the City.
- Write down your questions as you go through the materials.
- Do not visit the site.
- Know what types of hearings are on the agenda. Remember sometimes you're a judge and sometimes you're a legislator. The rules and procedures you follow depend on the type of hearing.
- Know and keep the adopted hearing procedures handy.
- If you have questions, consult with legal and planning staff.
- Contact legal staff in advance if you think you have a conflict.

A quorum is required to conduct any business. A quorum of City Council is 4 members.


Fair Housing Act

The Fair Housing Act prohibits using land use policies or actions to treat groups of minorities and persons with disabilities less favorably than other groups of people. This applies to both intentional and unintentional acts that have the effect of differential treatment.

ADJOURNMENT



Ronald G. Jacobson, Mayor



Shannon Howard, City Clerk



Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Mayor Ronald G. Jacobson
Councilors: Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund , Kenny Shove

Mission
Building Community.

