



**PARKS AND RECREATION COMMISSION
MEETING AGENDA**

**March 26, 2024
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

REGULAR MEETING – 6:00 pm City Council Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – Thank you

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

James Hail, Jayson Cornwell, Geena Duczek, Krista Noyes, Christie Vranich, Angela Snyder, Dani Zibell-Wolfe

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Commission.

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

- a. There will not be an April Commissioners meeting.

DECLARATION OF CONFLICT

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

1. CONSENT CALENDAR

The consent calendar includes items which require formal Commission action, but which are typically routine or not of great controversy. Individual Commission members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Commission agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Parks and Recreation Minutes from 02/27/24

2. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Commission on an issue that is not on the agenda. Comments on issues that are planned for future meeting agendas should be held for that meeting.

3. UNFINISHED / OLD BUSINESS

4. NEW BUSINESS

- a. Tullamore phase change - The Quarry
- b. Pickleball signage request
- c. Commission Elections - Action Item

5. ADMINISTRATIVE / STAFF REPORTS

6. COMMISSION COMMENT

7. ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Commission Chair: Geena Duczek Vice-Chair: Christie Vranich
Members: Jayson Cornwell, Dani Zibell-Wolfe, James A. Hail III, Krista Noyes, Angela Snyder

Mission
Building Community



**PARKS AND RECREATION COMMISSION
MEETING MINUTES**

**February 27, 2024
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

REGULAR MEETING – 6:00 pm City Council Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – Thank you

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

James Hail, Jayson Cornwell, Geena Duczek, Krista Noyes, Christie Vranich, Angela Snyder, Dani Zibell-Wolfe

Hail, present. Cornwell, not present. Duczek, present. Noyes, present. Vranich, not present. Snyder, present. Zibell-wolfe, not present.

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Commission.

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

- a. Avista presentation on upcoming channel work

Greg Crossman, Todd Kiesbuy and Rene Wiley from Avista presented upcoming channel work on the Avista Dam. Greg stated there will be a 28 foot container gate. April Install begins. There will be periodic drilling for a couple of months. This project will have phases that reach into March of 2026. Parking will be the major issue for Falls Park and possibly for The Landings Park. Greg presented the phases on a powerpoint presentation.

DECLARATION OF CONFLICT

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

1. CONSENT CALENDAR

Approval of Minutes from 01/23/24

ACTION ITEMS:

- a. Approval of Minutes from 01/23/24

Hail motioned for the approval of minutes for 01/23/24 Parks and Recreation Commission meeting. Seconded by Noyes. Hail, aye, Snyder, aye, Duczek, abstain, Noyes, aye. Motion passed.

2. CITIZEN ISSUES

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3. UNFINISHED / OLD BUSINESS

4. NEW BUSINESS

- a. Community Development Block Grant

Robbie Quinn spoke about a Community Block Grant that the City is looking to obtain for road fringe improvement to Warren Playfield. The grant total that is wanting to be obtained is \$325,000. Parking conflicts will be resolved. Curb, gutting and storm management are a major focus. Improving access to the park is another main focus, including ADA access to the field. This will go to council as well. If approved, design will be this year and construction will be 2025.

- b. Trails Project at Kiwanis Park

Preston Hill, Urban Forester, is working with a local scout for a project on trail marking at Kwanis Park. Eagle Scout, Joseph Moran, would like to install post markers and tree markers for the trails at Kiwanis Park. He would have color coded routes with markers every 200 feet. He would like to construct a kiosk that shows the entire trail system. Keon Construction will be donating lumber for the kiosk.

5. ADMINISTRATIVE / STAFF REPORTS

- a. Post Falls Community Forest Update

Preston Hill, Urban Forester, gave an update on the Community Forest. The burn area is still closed off. There are still concerns about the safety of erosion and rock movement. There will be a public meeting on March 4th concerning the burn. There is a lot to be done in the forest in hopes of reopening the whole trail system by late spring.

- b. Job Fair details with Tracy Mullennix and David Bugenhagen

David Bugenhagen, Recreation Coordinator, spoke of an upcoming Job Fair. It will be held on March 14th at Black Bay Depot from 4-7pm. Positions are seasonal. Several departments are hiring and will have someone to represent each department. There will be interviews on site. There will be prizes given out to attendees.

- c. Easter Egg Extravaganza update with Cody Dehn

Cody Dehn, Recreation Supervisor, spoke of the upcoming Easter Egg Hunt that is held on March 30th from 1-2:15 at Q'emiln Park. Goldenwest Credit Union is sponsoring. The event is rain or shine. Cody stated he is seeking volunteers for the event. There are prizes for different

age groups. There is a group for special needs and mobility. If anyone wants to volunteer, contact Cody Dehn in Parks and Recreation.

6. COMMISSION COMMENT

Commissioner Duczek asked if the pond at Falls Park will be filled this year. There are hopes to have the pond filled this summer.

7. ADJOURNMENT

7:01pm

Date: _____

Chair: _____

Attest: _____

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