CITY OF POST FALLS

CITY COUNCIL MEETING MINUTES

June 4, 2024
6:00 PM

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

WORKSHOP – 5:00 pm Basement Conference Room

a. Compensation Philosophy

Joe Malloy, Josh Walker, Samantha Steigleder, Randy Westlund, Nathan Ziegler – Present
Kenny Shove – Excused

Deputy City Administrator Warren Wilson presented an overview of how and why the city wants to develop a Compensation Philosophy. This will tie into the Strategic Plan and the goals related to workforce and operations. The Compensation Philosophy is a document providing direction, guidance and clarity for making compensation decisions within an organization. It ensures that we are treating staff legally and equitably. The city's current approach involves multiple Kinds and Levels charts throughout the different city departments and divisions. The city also currently does salary surveys as needed internally. With the development of the Compensation Philosophy, an outside contractor would likely perform the surveys for a more comprehensive and impartial view of compensation. Staff have a planned request for proposals to develop a Compensation Philosophy that will be sent to Council for approval likely at the next Council meeting. The hope is to create a holistic, proactive approach to improving hiring and compensation processes. Department Head contracts were also discussed as they need to be streamlined and updated as a group in the near future.

Workshop adjourned at 5:42 PM

REGULAR MEETING – 6:00 pm City Council Chambers

CALL TO ORDER BY MAYOR JACOBSON

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS
Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund, Kenny Shove
Joe Malloy, Josh Walker, Samantha Steigleder, Randy Westlund, Nathan Ziegler – **Present**
Kenny Shove – **Excused**

CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION: ACTION ITEM

Mayor Ron Jacobson: Tonight we bid farewell to City Engineer Bill Melvin. After 29 years with the City, he is retiring. On behalf of the entire city we want to thank you for everything you have done for the city.

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

None

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

None

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

a. Minutes – May 21, 2024, City Council Meeting

b. Minutes - May 22, 2024 City Council Workshop

c. Payables May 17, 2024 - May 29, 2024

d. Acceptance of Property - Rights-Of-Way and Easement - Prairie/Zorros Roundabout

e. Arche Annexation Grant of Easement

Motion by City Council Malloy to accept the Consent Calendar as presented.
Second by City Council Westlund.
Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Westlund
Motion Carried

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:
None

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

a. Contract Amendment for WRF Hopper Modifications Project

Craig Borrenpohl, Utility Manager Presenting: This is an additional services contract for our solids and odor control project that we are doing at the Water Reclamation Facility. Originally we were limiting the scope of this project, but after rejection of the Hopper Building bids we decided to expand the scope to include some additional work to the facility. This additional scope requires an engineering contract amendment. The additional work will include the media of the Biofilter and Odor Control System and adjusting the design to get some additional air through the bio filter. Images of the site and what will be improved were shown. In terms of the financial impact, what we've asked for here are time and material estimates. It should be a quick retrofit, but we wanted to have some buffer in case we get into something unexpected. Within this amendment there are three separate portions; the initial design, bidding, and then a resident project representative. The maximum spent would be $52,790. This would come out of the Odors Solids Dewatering Facility budget.
Steigleder: You are asking us to approve the $11,000, you are just not planning on using it unless its necessary?
Borrenpohl: Correct.

Motion by City Council Malloy to Approve the Contract Amendment for WRF Hopper Modifications Project.
Second by City Council Ziegler.
Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Westlund
Motion Carried

b. City Hall Remodel Project – Recommendation of Award

John Beacham, Public Works Director Presenting: Here we are talking about awarding a bid for the City Hall Remodel Project. We started this project in 2021 with the Facilities Master Planning. We have been doing the design work since 2023, and now we are moving into the bidding and, hopefully, construction. The project includes office space work in Admin and Legal, adding a conference room in what is now the Finance lobby, sound deadening and other improvements to the Rotunda to be able to better use that space. The total cost is estimated at $1.2 million. That is an estimate at this point as we don't have all the projects bid out. Bids were published in April, and opened in May. Four bids were received, and Dardan Enterprises was the apparent low bid. After legal review and architect review, we do recommend moving forward with awarding the bid to Darden. The bid was for $689,417. We are requesting a contingency of 10%. The bids were all below the engineer's estimates for construction costs.

Jacobson: You said $1.2 million?
Beacham: I believe the total cost of the project will be $1.2 million.
Jacobson: Right now, if council approves it, would it only be for Darden's bid plus the contingency?
Beacham: Correct. The other things that would be in the $1.2 million are the furnishings' vendor, audiovisual vendor, security vendor, and some ancillary costs.
Steigleder: What fund is this coming out of?
Beacham: This comes out of money that is set aside for facilities projects. As part of the 2021 Facilities Master Plan, there's a financial plan outlining all the projects that need to take place. We have been setting aside money to fund those projects. This money would come out of that fund.
Steigleder: One of the other projects in that is still the Public Works building?
Beacham: Correct.
Steigleder: Is there money to fund that?
Beacham: In the shorter term, 10 year time frame, our Facilities Plan has funding, so the Public Works Operations Center would be able to move forward with a phase one project. After about 2033, we need to find additional funding for some of the projects. Under current assumptions.
Steiglder: I appreciate what we are doing in this building, but it seems largely functional. What has been presented with the Public Works Department and the things they struggle with, I'm concerned that we could use some of this money to help them faster.
Beacham: I appreciate that concern. We are moving forward with the Public Works operations center and we approved the preliminary design work. I don't think the City Hall remodel impacts our choices in terms of what we have funding for the Public Works Operations Center. I will also say, the Public Works Operations Center was forecast to be something we did maybe 10–15 years out when we did the Facilities Plan, so moving it up at all is an improvement.
Beacham: The next steps step is the bid award. Then the additional components will be the furniture contract, A/V contract etc. that may come to you if they are over the $50,000 limit. Construction will last until about winter this year.

Motion by City Council Malloy to Approve the City Hall Remodel Project – Recommendation of Award.
Second by City Council Ziegler.
Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Westlund
Motion Carried

c. Ordinance Relating to City Council Meetings

Chris Gabbert, Deputy City Attorney: This is a follow-up to some discussions you had about amending the start times currently codified in the city code. What's proposed before you is a draft ordinance that changes by removing the set start time from our city code. The direction from Council was to bring back a draft ordinance and policy for review and comment. It doesn't change the mechanics of how you do things, it just gives you more flexibility. There was some discussion about the start time and moving from the workshop into the regular meeting. Currently, it is noticed as a single meeting, so this would give you flexibility that if you got done early enough you could take a vote and move straight from your workshop into some of the regular council meeting items.

Jacobson: One of the concerns expressed was public hearings and I noticed in the draft ordinance that public hearings would not start prior to the 6:00pm start time we currently have.
Gabber: Correct. The ordinance just deals with a couple of mechanics and the policy gets into the details on how and when you would move into a regular council but not impairing the public's ability to participate in those public hearings. It is brought before you tonight for discussion purposes. You can review it and comment on it. It could be passed tonight if there were no changes. The ordinance itself has minimal changes.
Ziegler: I like the stipulation of types of gatherings. Like if we have an executive session prior to the public meeting, it makes sense if we have a gap in time. I like having it specified that public hearings would not start prior to six because that was one of the concerns that we had. I think the draft is addressing everything that we discussed.
Gabbert: In theory, you normally have the ability to move your agenda around anyway.
Westlund: What's the purpose of taking the start time out of City ordinance and then into a policy, versus putting that into the ordinance?
Gabbert: The codification of the 6pm start time is not necessary under Idaho Law anyway, because we publish the agendas publicly. Because its currently codified it makes it more difficult to change if you need to shift it or start at 5pm. By moving that start time out, then the public will always be directed back to the city website to look at the agenda to see when the start time is.
Westlund: Just because policies are easier to change than ordinances, that's the reason to have the policy govern it instead?
Gabbert: There's no reason to codify it to the code itself. It gives you more flexibility.
Steigleder: My recollection of the conversation we had about this was that we weren't going to remove the 6pm start time, but put additional provisions in the ordinance that just said for what reasons and how we could move the start time if we wanted to. I was surprised to see it removed entirely.
Gabbert: I wasn't there during those discussions. Having the flexibility to start earlier probably conflicts with publishing a set start time for the 6pm regular agenda if you want to move things to an earlier agenda.
Steigleder: After our original conversation, I did some random spot checking with the public and they liked the set start time. As far as flexibility, I think it's my responsibility to make it easier for the citizens that come. Flexibility is not the priority in this position. I would not be in favor of taking it out.
Malloy: I can add some to that because I was part of this discussion. The executive session is part of the regular session. The public is not privy to it in any case, so whether it is before six or after six makes no difference whatsoever as far as the public is concerned. If the code states we can't start a regular session until six, that also means the executive session. Take that out of the code, and put it in the policy that we also have to follow, we can do the executive session prior to six, but everything else has to be after. It still achieves the same effect.
Steigleder: So we would still have to come, sit down, and start the meeting, say the pledge, and then exit to executive session, maybe come back at 6:05 or 6:03. I don't think it's the most correct way to do the situation.
Walker: I like it. I think it gives us flexibility. There's nothing else that the public's privy to starting until six anyways.
Jacobson: If we opted to start it early, we wanted to enter into executive session prior to the 6pm start time, it would take a vote by council anyway. Would it not?
Gabbert: The way the policy is drafted, yes.
Westlund: Clarification on that. Would we be able to take a vote out of session?
Gabbert: The workshop is noticed as part of your normal meeting, so your meeting is technically

starting at 5pm. You're rearranging the agenda to put things forward earlier than have normally been agendized.
Westlund: That would be a motion we would do in the basement conference room?
Gabbert: Yes, the minutes would reflect that.
Westlund: I'm still opposed to this. I appreciate the intentions behind it, but it doesn't put citizens first. Its not good governance. Having the executive session at the end of the meeting makes sense to me. I would not support moving this forward.
Warren Wilson, Deputy City Administrator: Typically, ordinances are intended to regulate the outside world, the citizens at large. Policy is what we do to regulate our own behavior, what the city does. It's out of place to have the start time in the ordinance because it regulates how we do business rather than regulating the city at large. What really drives the start time for our City Council meetings is state law that requires that we publish notice once a year that says this is the time our regular meetings are going to start. That's the date, that's the time that matters. It's odd to have it baked into your ordinance. We are trying to address some of the technical defects. Actually it's one meeting that starts at 5pm. This is typically policy territory.
Ziegler: Are we noticing our meeting as starting at five now?
Wilson: I don't know the answer to that, I'm guessing six, and we probably need to fix that.
Ziegler: So we aren't noticing our workshop as part of the regular meeting?
Wilson: Yes, we need to fix that and make sure that's some that we've got right.
Westlund: I believe all the public notices say it starts at six but at the top of the agenda it says workshop at five.
Steigleder: So a workshop is considered a regular meeting?
Wilson: There really is no such thing as a workshop under state law. You have regular meetings and special call meetings. Anytime you get together on a regular basis, it's a regular meeting. If we have a special call meeting saying we need to get together to deal with an emergent situation, it's a special meeting.
Jacobson: So the workshop is more of an agenda item?
Wilson: Correct.
Ziegler: So if we notice a normal meeting as starting at five, what would we do if we didn't have a workshop?
Wilson: We would list it as the normal start time of 5:00pm, and if we don't have one, the agenda we're publishing would essentially say we are starting at six today.
Steiglder: If we are making the workshop a part of the regular meeting, it is not conducive to the public coming. There are limited seats, it's in a different area than up here. That seems like a larger conversation than just changing the ordinance.
Wilson: That's part of the reason we're looking at having another conference room upstairs. It's more cohesive and set up for more public participation than being in the basement. How it is on the agenda doesn't change the function of that portion of the meeting.
Gabbert: Generally, the people who are in attendance at the meetings are going to look for the start time published on the agenda, not go to the city code and dive through the ordinance to find out what the start time of the meeting is.
Westlund: I understand there's no legal difference between the workshops and the council meeting, there's very much a difference in terms of the structure and the feel of the meeting. At the workshops, we're down in the basement, we're not passing motions, we're not doing formal business. It's a more informal environment and I really like that. It makes a lot of sense to me to keep them separate. At least by policy, if not by state code. If this was just to take the six start time out of the ordinance to put it in a policy, I would be ok with that. The flexible start time for this part of the meeting is the part I would object to.
Wilson: I don't think any of us have any strong feeling one way or the other. It was an attempt to

fix a technical issue that we have. However the council wants to move on this, we are completely happy with whatever the outcome is.

Malloy: For me, it's not that big of a deal either way. It seems strange to me that if we can get business that's inherently non-public out-of-the-way so we don't have to keep the whole room full of people here any longer than we have to, then why not?

Ziegler: I would agree with you on that. I think increasing efficiency is also a responsibility that we have to the public.

Jacobson: We can either make a motion now, or bring back a modified draft.

Malloy: I'm not sure what else would need to be clarified or can be clarified.

Westlund: I would like to see this come back and have the flexible start time removed from the policy. Move the 6pm start time from ordinance to policy but keep the same structure we have now.

Jacobson: So you eliminate the opportunity to move executive session up if time allowed.

Westlund: Yes, because we don't know how long that's going to last.

Jacobson: Actually, typically they do, to last no longer than.

Westlund: We can give an estimate, but discussions happen in session they can go long.

Council Malloy moved to place the Ordinance Relating to City Council Meetings on its first and only reading by title only while under suspension of the rules.
Second by Council Ziegler.
Ayes: Council Ziegler, Council Walker, Council Malloy
Nayes: Council Westlund, Council Steigleder
Motion Carried

Jacobson: I would assume that if we do this, and we recognize an issue, we can address it, correct?

Gabbert: We can change it.

AN ORDINANCE OF THE CITY OF POST FALLS, KOOTENAI COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR REPEAL AND REPLACEMENT OF POST FALLS MUNICIPAL CODE 2.04.060 CITY COUNCIL MEETINGS; PROVIDING THAT REMAINING SECTIONS OF POST FALLS CITY CODE SHALL REMAIN IN EFFECT; PROVIDING FOR SEVERABILITY; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW

Council Malloy moved to approve the Ordinance Relating to City Council Meetings and to direct the clerk to assign the appropriate number and that it be published by summary only.
Second by Council Ziegler.
Ayes: Council Ziegler, Council Walker, Council Malloy
Nayes: Council Westlund, Council Steigleder
Motion Carried

d. Arche Annexation and Zone Classification Ordinance

Chris Gabbert, Deputy City Attorney: This is a follow up to the zone classification and annexation for the Arche Annexation that was approved at the last Council meeting. There is an amendment. It looks like Exhibit A was not uploaded as the legal description for the annexation. I will pass

them out.
Jacobson: This is an ordinance we are being asked to approve tonight?
Gabbert: Yes.
Jacobson: It's published by summary only, so this will not affect what would be published in the newspaper, correct?
Gabbert: We have a summary for publication that already contains that.

Motion by Council Malloy to place the Ordinance for Arche Annexation and Zone Classification on its first and only reading by title only while under suspension of the rules.
Second by Council Ziegler.
Ayes: Council Westlund, Council Steigleder, Council Walker, Council Malloy, Council Ziegler
Motion carried.

A PARCEL OF LAND BEING TAX NUMBERS 20105 AND 12011 LYING WITHIN THE SOUTHEAST QUARTER OF SECTION 6, TOWNSHIP 50 NORTH, RANGE 4 WEST, BOISE MERIDIAN, KOOTENAI COUNTY, IDAHO; PROVIDING FOR AMENDMENT OF THE OFFICIAL ZONING MAP; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF:

Motion by Council Malloy to approve the Ordinance for Arche Annexation and Zone Classification and to direct the clerk to assign the appropriate number and that it be published by summary only.
Second by Council Ziegler.
Ayes: Council Westlund, Council Steigleder, Council Walker, Council Malloy, Council Ziegler
Motion carried.

4. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

ACTION ITEMS:

a. 2024 Asphalt Chip Seal and Fog Seal Contract

Ross Junkin, Public Works Maintenance Manager Presenting: Tonight I bring to you a contract that we put out to bid and the recommendation to award it. We did a pre-qualification process and there were two qualified contractors that submitted, but we only received one bid of those two. Poe Asphalt was the only and apparent low bid for $615,000. For this year's budget we have $400,000 dedicated just for chip seal. We plan to use those funds as well as street reconstruction funds to make up the difference. The past chip seal numbers since 2021 were reviewed. The best practice is to chip seal every 7–10 years. Using current pricing, it would be about $3.3 million per year to achieve that goal. We did a pavement condition survey. They were surprised at the good condition of our roads in comparison to the surrounding cities that they've done. They suspect that's because we have been doing the chip seal. Chip Seal is the most cost-effective way to maintain our streets for a long time. We expect the costs for chip sealing to continue increasing going forward. We plan to use the budget process to bridge that gap in the future. We will do assessments of our streets roughly every five years. The total amount of the contract is $645,806, which includes a 5% contingency. Historically, we haven't needed to use that contingency, but it's good to have that anyway.

Jacobson: We've been using Poe for several years, have we not?
Junkin: We have bounced back and forth between Poe Asphalt and Road Products Incorporated for the past few years. Last year was RPI.
Jacobson: Several years ago we had an issue where the job that was done was extremely poor. Staff addressed it and to my knowledge, we have not received any complaints since then. Poe has been around for a very long time.
Junkin: Since I've been here we have not had any issues with Poe, the project management, or the product.
Jacobson: The other issue is the cost. How do you control it?
Junkin: They tell me that most of the cost is in the oil that they place down for the rock to be pushed in, and that's gone up.
Ziegler: What is the expected life span of a typical residential asphalt city street that is in that recommended 7-10 year chip seal treatment?
Junkin: Asphalt on a residential road has less abuse versus something like Seltice. On average, it's 20 years. Chip seal prolongs that. Especially here with frost thaw cycles. Aligatored is when water gets into those cracks and freezes and breaks it apart. We also have other ways to fix that with crack seal, and dirt patching for small areas.
Ziegler: We are using money from street reconstruction to bridge the gap. From an allocation standpoint, would it make more sense to reallocate some of the money to reconstruction costs if it extends the life of the road significantly?
Junkin: We do use that money. We have an in-house asphalt program. We repave sections of roads, about a mile and half per year. Those funds go towards that and fixing our sidewalks and ADA ramps, which are requirements whenever we do road work in intersections. Last year we scaled back on how many miles to chip seal to drop the cost by about 25%.
Ziegler: I'm trying to get the best out of our streets. There's plenty of roadway to reconstruct.
Junkin: Chip seal is a high priority for us. We also have to repave those roads that are past a bandaid.
Westlund: So we should be spending $3.3 million a year on chip seal if we're to do each section of roadway every seven years like we should be.
Junkin: That's a broad number. I didn't dive deep into it.
Westlund: We have $400,000 allocated now. That's a pretty substantial shortfall.
Junkin: We do the best we can with what we have.

Motion by City Council Malloy to Approve the 2024 Asphalt Chip Seal and Fog Seal Contract.
Second by City Council Westlund.
Ayes: Council Steigleder, Council Walker, Council Malloy, Council Ziegler, Council Westlund
Motion carried.

b. Acceptance of the Annual Comprehensive Financial Report for FY 2023

Jason Faulkner, Finance Director Presenting: We had Alpine Summit CPAs perform the City's audit. They look at cash control, invoice payments, year end cutoff, payroll, and fixed assets. We had no issues with the audit. There were no misstatements, no disagreements, no audit findings, no adjustments that needed to be made after the statements were done. We've had to add any city leases and subscription based IT agreements to the governmental activities sheet. Deferred inflows is the PERSI pension liability if it was to default as of today, and subscription liability as well. The Popular Annual Financial Report was briefly reviewed. This report is available to the public and is abbreviated for reader friendliness. This is our 26th year of receiving the annual report with GFA for the financial statements.

Jacobson: I would like to congratulate you on a clean audit report. The city's been doing an excellent job in that regard since Shelly was the financial officer and you've continued it. I congratulate you and your staff.

Motion by City Council Malloy to Approve the Acceptance of the Annual Comprehensive Financial Report for FY 2023.
Second by City Council Westlund.
Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Westlund
Motion Carried

5. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings, including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

None

6. ADMINISTRATIVE / STAFF REPORTS

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

None

7. MAYOR AND COUNCIL COMMENTS

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

Steigleder: Can we advertise for the Parks day on Saturday to come out and volunteer at the Community Forest at 9:00am?
Malloy: Where do you meet, at the trail head on Riverdale?
Dave Fair, Parks and Recreation Director: I believe that they meet at Q'emiln Park.

8. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

ACTION ITEMS:
None

RETURN TO REGULAR SESSION

ADJOURNMENT
Ajourned at 6:58pm.

Ronald G. Jacobson, Mayor

~~Shannon Howard, City Clerk~~
Rhiannon O'Neill, Deputy City Clerk

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (https://www.youtube.com/c/CityofPostFallsIdaho).

Mayor Ronald G. Jacobson
Councilors: Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund , Kenny Shove

Mission
Building Community.