



**CITY COUNCIL
MEETING MINUTES**

**September 3, 2024
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

REGULAR MEETING – 6:00 pm City Council Chambers

CALL TO ORDER BY MAYOR JACOBSON

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund, Kenny Shove
Josh Walker, Joe Malloy, Nathan Ziegler, Kenny Shove, Samantha Steigleder, Randy Westlund –
Present

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

Ron Jacobson, Mayor: We are having some technical challenges due to the remodel tonight, so there's only one projector screen and the microphone is adjustable, but you need to speak into it. Please note that the next City Council meeting will be Monday, September 16, as opposed to Tuesday, September 17, due to some scheduling conflicts.

- a. ID Sonshine Kootenai County Fairgrounds Health Clinic

This was canceled as it was announced at the last council meeting.

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

None

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

None

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar

in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes – August 20th, 2024, City Council Meeting
- b. Payables _8.13.24-9.3.24
- c. Consultant Contract for Warren Park Frontage Improvements
- d. Boyd's Landing 1st Addition Subdivision Construction Improvement Agreement
- e. Surplus Woodbridge Playground
- f. MOU with Panhandle Health District for Administration of Rathdrum Prairie Aquifer Ordinance

Shelly Enderud, City Administrator: There were two corrections to the minutes.

Rhiannon O'Neill, Deputy City Clerk: The vote for the public hearing on the budget was not in there. We added it to the one that will be signed tonight.

Jacobson: The minutes stated that I called the meeting to order, but it was Councilor Malloy.

Steigleder: I have questions for item c. How was JUB selected for that contract? Did we look at any other companies?

Bob Seale, Community Development Director: JUB is on the consultant list that we go out to every two years. JUB was selected as the best of the applicants.

Steigleder: Because it was under \$100,000, it didn't have to go out for a formal bid, or it doesn't fit that type of service?

Seale: It doesn't have to go out because it fits within that roster, and it is within a certain dollar threshold.

Field Herrington, City Attorney: It's also a professional services contract, and we put those out to get a pre-approved list. We do that list every two years.

Malloy: On item e, the surplus of playground equipment. How often do we actually surplus playground equipment?

Enderud: Most of our equipment lasts a very long time. You're looking at 20–25 years for some of the equipment. Woodbridge, we did come in and left the old playground equipment while they installed the new equipment. It's rare that we will come forward with playground equipment surplus. Sometimes it has just been destroyed or damaged.

Malloy: So do we turn it over every 20ish years then?

Jacobson: Some of it is also probably new safety requirements etc. Things continue to change.

Enderud: We do repair and rehab some of our equipment too.

Motion by City Council Malloy to accept the Consent Calendar as presented.

Second by Ziegler.

Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Shove, City Council Steigleder, City Council Westlund

Motion Carried

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:

- a. Fee Hearing for Fiscal Year 2025

Public Hearing Opened at 6:07 PM

Deputy City Administrator, Warren Wilson Presenting: This is the fee hearing that we typically do once per year. State law requires that we have a hearing on each new fee and every time a fee increases by more than five percent. We typically bring all the fee increases to you, so you see all the fees that are either new or going up. Following the meeting tonight, we would bring back to you at the next meeting the adoption of the annual fee resolution. Water, wastewater, solid waste, cemetery, recreation, community development, and impact fees that are increasing or are new were reviewed. Impact fees increases are based on the Engineering News Record Index that tracks construction inflation and is per dwelling unit.

Steigleder: Why is the mailing fee for community development going down by \$5?

Wilson: That fee was probably too high. It doesn't cost \$6 to provide that service. It's essentially mailing the notice of the hearing, per mailing. The fee should only be based on what it costs to provide the service.

Westlund: I have a question about the impact fees. The discussion has come up of trying to district out the city and have different impact fees based on where it is. Is that something that has to wait until we do the next comprehensive plan?

Wilson: That is ongoing. We are working through an impact fee update right now. You should be getting an update on October 15. That will be a retooling of all the impact fees. In the interim between those years when we adopt them, we ratchet them up by ENR.

Steigleder: I noticed there are impact fees for usages that seem very similar. Why do we do that and how is that determined?

Wilson: You are trying to model the fee based on the impact created by a specific class of user. Typically, you try to divide out if there's something different between these two types of users. The consultant that we used in the past looked at those different users. I don't know that our current consultant will have the same model, so you may see some changes. I tend to agree with you, and it seems that we can group some of them for convenience.

Steigleder: Would that be the same for the parks? I noticed there are many classifications that don't pay any impact fees for parks.

Wilson: That's based on who potentially has an impact on parks services. Which is typically residential users. We recently saw Coeur d'Alene adopt a park impact fee for their hotel spaces because those have an impact on some of their downtown parks. You have to be able to base the fees on models and what the impact is on those areas.

Malloy: We have to base it on something that is justifiable quantitatively.

Wilson: Yes.

Testimony

In Favor: None

Neutral: None

Opposed: None

Public Hearing Closed at 6:18PM

Malloy: A lot of the fees are based on plans that we drafted years ago. Water, water reclamation, solid waste etc. Those models are still functional and still able to pay the bills we need to pay. The rest of it is still, for the most part, below what the rate of inflation has been. I'm fairly satisfied with that. I would recommend that we go forward.

Westlund: Anytime a fee increase is less than inflation, that reflects well on what we are doing.

Walker: I agree.

Motion by City Council Malloy to Approve the Fee Hearing for Fiscal Year 2025.

Second by City Council Westlund.

Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Shove, City Council Steigleder, City Council Westlund

Motion Carried

- b. 17th & Catherine Vacation File No. VAC-24-1

Public Hearing Opened at 6:19 PM

Planner, Ethan Porter Presenting: This is the request of Connie Krueger on behalf of the owner, Chad Johnson, to vacate rights-of-way adjacent to 116 W 17th Avenue. This includes 5 feet of ROW along W. 17th Avenue and 7.5 feet of ROW along N. Catherine Street. They will be mirroring previous vacations on the south-eastern side of 17th Avenue. By vacating the proposed areas, it may provide more flexibility in site design, more space and functionality. Staff have no concerns about the proposed vacation. The existing rights-of-way widths exceed minimum standards.

Westlund: Why was the ROW larger than the minimum standards? Did our standards change over time? What's the history behind that?

City Engineer, Rob Palus: That area of town dates back to the pre-1970's. Back then we had a lot of very wide rights-of-way. As time has developed, we've gone with narrower roadways. Today we utilize 32-foot wide roadways curb face to curb face.

Westlund: I would imagine that there are many properties that have wider right-of-ways than what is needed?

Palus: Yes, however, we always want to take a look at what the function of the roadway is long term in the plans that we have. Also, do we have our utilities in place? Making sure we reserve enough easements and ROWs that we can take care of what we have today and what we anticipate we need tomorrow. This is one of those areas where we have the utilities in place. We don't ever see a need for going with a wider road.

Westlund: This doesn't have any impact on our utilities? We don't have to move anything?

Palus: Correct.

Malloy: Ten years from now, say a developer buys that entire block and wants to get a change in use, maybe do something commercial on Spokane Street. So, we want them to make improvements, and they have to have sidewalks, curb, gutter, etc. Does this vacation still allow

enough space for all that?

Palus: For the residential roadway standard that's on 17th Avenue and on Catherine Street, yes.

Jacobson: If they develop it now, they would have to do that.

Steigleder: When we want rights of way we have to purchase that land, but when we vacate land the property owner doesn't have to buy it?

Palus: When we vacate land, the determination is that it's no longer needed by the public, so it goes back to the property that adjoins it. When a developer comes in and does a subdivision, they dedicate and they give those ROWs to the city freely in most cases. If we have a road project in the area and don't have enough ROW, we may purchase it.

Testimony

In Favor: None

Neutral: None

Opposed: None

Public Hearing Closed at 6:29 PM

**Motion by City Council Malloy to Approve the 17th & Catherine Vacation File No. VAC-24-1.
Second by City Council Ziegler.**

**Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Shove,
City Council Steigleder, City Council Westlund**

Motion Carried

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

- a. Resolution Authorizing Use of Foregone Tax Authority

A RESOLUTION OF THE CITY OF POST FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, CERTIFYING THE LEVY OF ONE PERCENT (1%) OF THE CITY'S FORGONE BALANCE, IN THE AMOUNT OF ONE HUNDRED AND SIXTY THOUSAND AND FORTY-SEVEN DOLLARS (\$160,047.00) AND 3% OF THE CITY'S FOREGONE BALANCE OF FOUR HUNDRED EIGHTY-SEVEN THOUSAND AND ONE DOLLAR (\$487,001.00), TO BE INCLUDED IN THE CITY'S 2024-2025 BUDGET FOR THE SPECIFIC PURPOSE OF FUNDING OPERATIONS AND A CAPITAL PROJECT(S) DESCRIBED BELOW WITHIN THE GENERAL FUND, AND PROVIDING THAT THIS RESOLUTION BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, Idaho Code §50-235 empowers the City Council to levy taxes for general revenue purposes; and

WHEREAS, Idaho Code §50-

1002 requires the Council to pass a budget, referred to as an Annual Appropriation Ordinance; and
d

WHEREAS, Idaho Code §63-802 sets limitations on all taxing district budget requests on the amount of property tax revenues that can be used to fund programs and services; and

WHEREAS, Idaho Code §63-802(1)(a) allows each taxing entity to increase property tax budget amounts by a maximum of three percent (3%), plus an amount calculated based on the value of both new construction and annexation added during the previous calendar year, plus an amount for forgone taxes; and

WHEREAS, Idaho Code §63-802(1)(e) requires that the Council must publish notice of its intent to recover a forgone levy and hold a public hearing; and

WHEREAS, the Council has met the notice and hearing requirements in Idaho Code §63-802(1)(e) to levy from its foregone balance;

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF POST FALLS, IDAHO, AS FOLLOWS:

1. That the City of Post Falls, Idaho, certifies that, in addition to the other increases allowed under Idaho Code, the City is levying one percent (1%) from the City's forgone balance for the specific purpose of funding operations in the amount of one hundred sixty thousand and forty-seven dollars (\$160,047) to be included in the City's 2024-2025 Budget.
2. That the City of Post Falls, Idaho, certifies that, in addition to the other increases allowed under Idaho Code, the City is levying three percent (3%) from the City's forgone balance for the specific purpose of funding a capital project or projects outlined in the City's 2021 Facilities Master Plan for expanding the police station, public works facility, or parks maintenance facility in the amount of four hundred eighty-seven thousand and one dollars (\$487,001) to be included in the City's 2024-2025 Budget.
3. Effective Date. This Resolution, passed by a majority of the Post Falls City Council, is in full force and effect from and after its passage and approval according to law.

Motion by City Council Malloy to Approve the Resolution Authorizing Use of Foregone Tax Authority.

Second by City Council Westlund.

Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Shove, City Council Westlund

Nays: City Council Steigleder

Motion Carried

b. Fiscal Year 2025 Budget Ordinance

Motion by City Council Malloy to place the ordinance Fiscal Year 2025 Budget Ordinance on its first and only reading by title only while under suspension of the rules.

Second by City Council Ziegler.

Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Shove, City Council Westlund

Nays: City Council Steigleder

Motion Carried

AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR FISCAL YEAR BEGINNING OCTOBER 1, 2024, APPROPRIATING THE SUM OF \$159,616,812 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF POST FALLS FOR SAID FISCAL YEAR AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATIONS

Motion by City Council Malloy to approve the ordinance Fiscal Year 2025 Budget Ordinance and to direct the clerk to assign the appropriate number and that it be published by summary only.

Second by City Council Ziegler.

Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Shove, City Council Westlund

Nays: City Council Steigleder

Motion Carried

c. Alcoholic Beverage Fees

City Administrator Shelly Enderud Presenting: Tonight we are answering any questions you might have regarding the alcoholic beverage fees. We brought this forward this summer in a workshop. We are limited under state code for the fees that we charge. We looked at the other cities in Idaho. The only one who was charging differently was Rathdrum, and they were charging \$2.50 more for the liquor and wine and \$50 less on the wine to go. We could actually charge a few more dollars because the state just increased their fees a few years ago, and we did not increase ours back then. These fees should be relative to the actual process.

Malloy: We are entering into a new budget, and we need to pass something, so in this case I would say we need to pass these. However, for me, I haven't been smart enough to come up with a better system. I still think we should have a system to charge based on volume. Super 1 is selling a lot more beer than the Republic, for example. I would rather this topic not die yet.

Enderud: The fees are annually renewed in February. Unless you are a new business, you aren't going to pay this fee again until February. So, you do have time.

Steigleder: I would ask for a breakdown of how long it takes to collect this information and do the background. We can go down the volume route, but getting the liquor license is going to take the same amount of time whether you are Super 1 or the Republic. If we can have more definitive evidence of what the price tag for the city actually is. We could talk about it more in real terms.

Enderud: One thing about how we do the fees that might go against what you are seeking, is if you have a non-profit that applies for a liquor license, it may be more expensive to do their check as we have to do a background check on all the board members of that non-profit. Or however they identify, usually it is a board. It may be more expensive for the folks that you may not want to charge more.

Malloy: If the fee is to cover the cost of issuing the permit, then we're basically issuing a permit to issue it.

Enderud: You have to meet all the requirements under the state code.

Malloy: In theory, the state and the county have already done this, right?

Enderud: In theory. We have found things from those.

Westlund: It seems like a silly sequence of hoops to go through and a lot of duplication of work. What we are doing is dictated by state law. I don't see that we have a great option to redesign how this works right now.

Jacobson: I have no issues if you want to have further discussion, but I also have no issues with leaving them as they are. To my knowledge, this is the first time this has come up in my 26 years. Are we creating a mountain out of a molehill?

Ziegler: I agree with the Mayor. I'm always one for more information. The volume part is not a good argument, the way I understand it, but I would be in favor of bringing it back.

Walker: I agree with you and Councilor Ziegler. I could go for more conversation, but at the same time it is what it is.

Shove: I think it's always good to review, so I would be in favor of getting more information.

d. Critical Materials Ordinance

Motion by City Council Malloy to place the ordinance Critical Materials Ordinance on its first and only reading by title only while under suspension of the rules.

Second by City Council Westlund.

Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Shove, City Council Steigleder, City Council Westlund

Motion Carried

AN ORDINANCE OF THE CITY OF POST FALLS, KOOTENAI COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO RELATING TO REGULATION OF CRITICAL MATERIALS AT FIXED FACILITIES; PROVIDING FOR PROTECTION OF THE RATHDRUM PRAIRIE AQUIFER FROM POTENTIAL SOURCES OF CONTAMINATION FROM MATERIALS HANDLING AND STORAGE AT FACILITIES LOCATED OVER OR ADJACENT TO THE AQUIFER; PROVIDING FOR PROPER USE OF SECONDARY CONTAINMENT SYSTEMS AT FIXED FACILITIES THAT USE, STORE, MANUFACTURE OR HANDLE CRITICAL MATERIALS; PROVIDING REQUIREMENTS SPECIFIED IN TITLE III OF THE SUPERFUND AMENDMENTS AND REAUTHORIZATION ACT OF 1986; PROVIDING ASSOCIATED DEFINITIONS; PROVIDING THAT REMAINING SECTIONS OF POST FALLS CITY CODE SHALL REMAIN IN EFFECT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

Motion by City Council Malloy to Approve the ordinance Critical Materials Ordinance and to direct the clerk to assign the appropriate number and that it be published by summary only.

Second by City Council Ziegler.

Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Shove, City Council Steigleder, City Council Westlund

Motion Carried

4. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

ACTION ITEMS:

- a. Deferred Impact Fees for Attainable and Affordable Housing

Community Development Director Bob Seale Presenting: In discussions with some of the

developers that do affordable housing, the idea was brought up to collect impact fees for affordable or attainable housing at the CO phase versus at the building permit phase. Per statute, we have to collect them at a point that can be determined. In the code change that we are proposing, we are adding definitions for attainable and affordable housing. That would be affordable for persons making 120% or less of the area median income. Those would also have to be deed restricted. For a rental project, it would be at least 25% of the units restricted to persons making 80% AMI or less.

Jacobson: This would basically be a benefit to the developers as opposed to the homeowner?

Seale: Correct. It does make it possible for the developers to be able to bring forward some of these projects, the the sense that they have to come up with a lot of money up front. This is something that is also done in other Idaho cities.

Jacobson: I'm not opposed to it, and I'm a supporter of projects going on like Miracle on Britton. I don't see it as a huge cost savings.

Malloy: As a potential risk, a developer comes in with an affordable housing project, they are allowed to defer their impact fees. They get into construction and then go bankrupt. Then what?

Seale: That fee will still be held for whenever someone decides to pick that building up and finish it.

Malloy: Does anyone see any unreasonable risk here by shifting the payment and something should go ary with the development? I guess I don't see anyone shaking their heads yes.

Steigleder: Is there an assurance from the city that any number of these units will meet these qualifications?

Seale: If they are doing deed restriction, we will require the restriction at the time of permitting to prove that.

Steigleder: The impact fee deferment for the rentals are only for the units that will meet that qualification, not for the entire project?

Seale: Correct.

Steigleder: I do think 25% is low.

Seale: Most of the affordable developments we have seen in town are 100%. However, this encourages somebody to only do 25% and receive some kind of benefit.

Steigleder: It seems like this deferring of payment isn't big enough to put it into city ordinance.

Malloy: Do we know if those other Idaho cities that are doing this have had success in actually spurring affordable housing development with a change like this?

Seale: I can't tell you. This was something that was specifically spoken to with the Miracle on Britton group.

Westlund: What do we do now when a building permit expires?

Seale: I haven't seen any project go defunct through the process.

Deputy City Attorney Warren Wilson: We actually had this come up once a couple of years ago. We had a developer pull site plans because they wanted to beat an increase in impact fees. They didn't end up closing those permits. We put them on notice that their permits were going to lapse. When they come back, they are going to have to pay the increased impact fees, because at the time you are submitting, those fees are locked in.

Westlund: So they are paying the difference between what was paid before and the new impact fee?

Wilson: In this instance, they are paying the whole new impact fee.

Westlund: I'm uncomfortable with putting the deed restrictions into city ordinance because it feels like it is artificially restricting the value of an asset. Seale: The rental ones are deed restricted anyway, if they are meeting HUD requirements, they're ultimately deed restricted.

Westlund: I would prefer we remove the requirement that it is restricted and just say that we can

do this for housing that is attainable. For 120% of AMI. I also had a question about the language affordable to persons making 120% of less of AMI. AMI is a household measure so that should say to households.

Field Herrington, City Attorney: This is a draft. We can make those kind of tooling edits now.

Jacobson: Could you also see if you could come up with a definition for affordable?

Herrington: It might just be as easy as removing affordable.

Wilson: State law does have a definition of affordable housing. There's a reason we didn't use it. If you are giving a credit for affordable housing, you have to back fill that out of your budget somehow. That's not something we are prepared to do today. We used a different term because we didn't want to confuse it with a state term. So we went with attainable housing and attached it to a higher number.

Westlund: The last change I would like to make to it is to strike the rental clause. There's a lot of concern from citizens about lower value apartments right now and I would like to see the Housing Needs Assessment done to decide if we need more of that or not.

Steigleder: I would agree with Randy.

Motion by City Council Malloy to Table the Deferred Impact Fees for Attainable and Affordable Housing and put it on a workshop calendar.

Second by City Council Ziegler.

Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Shove, City Council Steigleder, City Council Westlund

Motion Carried

5. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings, including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

None

6. ADMINISTRATIVE / STAFF REPORTS

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

a. Streets Department Report

Public Works Maintenance Manager Ross Junkin Presenting: I wanted to give an update on where we have been this summer and where we will be going this fall and into winter. The 2024 Chip Seal Contract was 5.31 miles, or 2.7%, of the city lane miles. Our in-house paving was 1.25 lane miles of new asphalt, which is 0.6% of the city's roads. This consists of 2 inches of asphalt being ground off, then our crews re-applying fresh asphalt. For street painting, we have striped about 25% of the city to date. Paint stenciling is complete, and the new paint truck is expected to arrive this month. The challenge that we are up against now is temperature. For street sweeping, we have done about 1,000 center lane miles this year, which is sweeping the entire city about five

times per year (about monthly as winters aren't done).

Steigleder: I'm really impressed by that number.

Junkin: Yes, and that's from May to September too.

Malloy: Not long ago, we were having reliability problems with the sweeper. Are those behind us now?

Junkin: There will always be issues with keeping street sweepers in service. That's a constant problem with sweeping. That's one of the reasons we have two.

Malloy: They are both operating at an acceptable level now?

Junkin: Kind of, we just sent one out for repairs. We are hoping to get that back soon. We have a staff training program called Road Scholar. 10 out of 18 of our staff have achieved the Road Scholar level and 10 out of 18 have achieved the Road Master Status. There have been some increases in the city in streets and maintenance. We have increased the Rapid Flashing Beacons by 30 this year. We have added 5 miles of center lane miles. We've added four roundabouts.

Steigleder: What kind of effect do roundabouts have on the service you provide for them to be called out as their own?

Junkin: They are difficult to stripe. You have to close lanes or the round about itself to stripe. Also, for plowing we have to systematically go through each leg with multiple vehicles. Looking ahead to the winter, we have four new gated plows, which will bring our fleet to eight. We have an Ice Breaker that is ready to go. We replaced two of our non-functioning sanders that were replaced with two new dump trucks.

Jacobson: Thanks, you guys do a good job. Streets are always difficult to maintain.

Ziegler: Is there a good repurpose for reground asphalt that is taken off?

Junkin: Not really. There are two possibilities. One is to place it down in a driveway or parking area and re-roll it, but it makes for a very dense area. The other thing you can do is you can send it to be recycled, and they turn it back into sellable asphalt. That's what we do.

Westlund: We chip sealed 2.7% of the city streets this year, that would take us 37 years to do all the lane miles in the city. Obviously, that's longer than the lifetime of the roads. Is it OK that we aren't able to chip seal all the lane miles, or is it causing maintenance problems?

Junkin: It depends on our climate. Every seven years is ideal, but ten years might work for us. It is difficult to say what number and what percentage is right for us. Ultimately, it is what we can afford and as prices continue to go up for these services it is difficult to keep up.

Jacobson: Some roads are busier than others and will need to be chip sealed more frequently.

Junkin: Yes.

7. MAYOR AND COUNCIL COMMENTS

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

Jacobson: Joe, it is great to see you back. School started. Please be careful.

Steigleder: The River City Festival is officially done, and I just want to say thank you to all the staff that worked really hard on that.

Ziegler: Not only kids, pedestrians, but new drivers that are driving back and forth to the high school please be careful out there.

8. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

ACTION ITEMS:

- a. Idaho Code 74-206(1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Motion by City Council Malloy to enter into Executive Session pursuant to Idaho Code 74-206(1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, further that no action will be taken during the session and that the session will last approximately 10 minutes.

Second by City Council Ziegler.

Ayes: City Council Walker, City Council Malloy, City Council Ziegler, City Council Shove, City Council Steigleder, City Council Westlund

Motion Carried

Entered at 7:22 PM

Exited at 7:42 PM

RETURN TO REGULAR SESSION

ADJOURNMENT

Adjourned at 7:43 PM





Ronald G. Jacobson, Mayor



Rhianon O'Neill, Deputy City Clerk

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel
(<https://www.youtube.com/c/CityofPostFallsIdaho>).

Mayor Ronald G. Jacobson
Councilors: Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund, Kenny Shove

Mission
Building Community.

