



**CITY COUNCIL
MEETING AGENDA**

**December 3, 2024
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

WORKSHOP – 5:00 pm Basement Conference Room

- a. Affordable Housing with Community Development

REGULAR MEETING – 6:00 pm City Council Chambers

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

CALL TO ORDER BY MAYOR JACOBSON

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

- a. Ceremonial Oath of Office for Council Seat #6
- b. Acceptance of Councilor Walker's Resignation and Declaration of Vacancy in Council Seat #2

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes – November 19th, 2024, City Council Meeting
- b. Accounts Payable and Hand Check Report for November 20, 2024 through December 4, 2024
- c. Acceptance and Participation in the Kootenai County Emergency Operations Plan
- d. Foxtail 10th Addition Subdivision Final Plat
- e. 16th Avenue Addition Minor Subdivision Final Plat
- f. Boyd's Landing 1st Addition Final Plat
- g. North Place East 2024 Subdivision Reasoned Decision (File No. SUBD-23-7)

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

- a. Fiscal Year 2025 Fee Resolution Amendment #2
- b. Fiscal Year 2025 Budget Ordinance Amendment #1
- c. Solids Hopper and Biofilter Improvements Construction Contingency

4. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

ACTION ITEMS:

5. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings, including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

6. ADMINISTRATIVE / STAFF REPORTS

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

- a. Traffic Issues on Cecil Road
- b. Traffic Issues Spokane Street (Prairie Avenue to Moorfield Avenue)
- c. 6th Avenue Stormwater Project Update
- d. New Website Reveal

7. MAYOR AND COUNCIL COMMENTS

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

8. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

ACTION ITEMS:

RETURN TO REGULAR SESSION

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Mayor Ronald G. Jacobson

Councilors: Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis

Mission
Building Community.

**CITY OF POST FALLS
AGENDA REPORT
WORKSHOP – 5:00 pm Basement Conference Room
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Robert Seale, Community Development Director
SUBJECT: Affordable Housing with Community Development

ITEM AND RECOMMENDED ACTION:

Community Development staff to present and discuss with council the topic of Deferred Impact Fees and the potential for other affordable and attainable housing tools.

DISCUSSION:

Community Development staff is seeking input and direction from the Mayor and Council on affordable and attainable housing topics.

5:00-5:10

Introductions and workshop topics overview

5:10-5:30

Discuss Deferred Impact Fees and determine next steps

Deferred Impact Fees for deed restricted affordable and attainable housing. (Continued from 9/3/24 council meeting)

5:30-5:45

As time permits, discuss alternative topics intended to spur housing opportunities.

Licensing options for movable tiny homes

Housing Solutions Partnership Tool Kit ideas (overview of topics)

Housing Supply Accelerator Playbook (APA) (overview of topics)

Staff is seeking direction on topics discussed.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

The Mayor and Council heard a presentation about Deferred Impact Fees at the 9/3/24 Council meeting.

APPROVED OR DIRECTION GIVEN:

On 9/3/24 Council requested to have further conversations related to the Deferred Impact Fee proposal.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

ATTACHMENTS:

1. Agenda Report from Sept. 3rd Council Meeting Deferred impact fees
2. PowerPoint Affordable Housing and Deferred Impact Fees
3. Attainable Housing Impact Fee Deferral Ordinance
4. Solutions ToolKit _ Housing Solutions Partnership North Idaho

**CITY OF POST FALLS
AGENDA REPORT
NEW BUSINESS
MEETING DATE: 9/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Robert Seale, Community Development Director

SUBJECT: Deferred Impact Fees for Attainable and Affordable Housing

ITEM AND RECOMMENDED ACTION:

Staff is requesting City Council approval of the proposed changes to Title 19 of the City Code to defer collection of impact fees for attainable and affordable housing until time of Certificate of Occupancy.

DISCUSSION:

Community Development staff continues to seek new ways to encourage attainable and affordable housing throughout the city. In recent conversations with developers, specifically those working on attainable or affordable housing, it was determined that deferring the collection of impact fees until the end of the project could help bring more of these housing options to the market.

Per State Statute, "A development impact fee ordinance shall specify the point in the development process at which the development impact fee shall be collected." Currently, the City's impact fee ordinance states, "Development impact fee shall be paid and collected at the time of issuance of a building permit, a site Development permit, or a manufactured/mobile home installation or placement permit..." Staff is requesting to add definitions for attainable housing as well as an exception stating, "The impact fee for *Attainable Housing Projects* must be paid and collected prior to the issuance of a certificate of occupancy for the structure."

The proposed change to title 19 of the City's code will not affect the amount of impact fees collected, just the timing of collection. Community Development currently collects impact fees for city roads, multimodal, police and parks, and on behalf of KCFR/EMS. Staff contacted KCFR and EMS to inform them of the proposed language, neither agency had any concerns related to the timing of the collection.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

The idea of deferred impact fees was discussed as a side item at previous council workshops.

APPROVED OR DIRECTION GIVEN:

Promote affordable and attainable housing. No specific direction previously provided.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

No affect. Fees collected at later date.

BUDGET CODE:

N/A

ATTACHMENTS:

1. 2024.08.26 Attainable Housing Impact Fee Deferral Ord



Affordable Housing with Community Development

Bob Seale
Community Development Director
December 3, 2024

Workshop Agenda

5:00-5:10

Introductions and Agenda

5:10-5:30PM

- Deferred Impact Fee option discussion
- Recommended next steps and timeline

5:30-5:45

- Alternatives and other topics staff is following
 - Movable tiny homes
 - Housing Solutions Tool Kit
 - Housing Supply Accelerator

Deferring Impact Fees

- Sept. 3, 2024 Presentation to Mayor/Council on topic.
- Seeking new ways to enable attainable and affordable housing options.
- State Statute allows some discretion on the timing of collection of impact fees.
- Potential alternative: collect impact fees at time of Certificate of Occupancy for deed restricted units.

Deferring Impact Fees

- Per State Statutes, Title 67 Chapter 82: Development Impact Fees
- (3) A development impact fee ordinance shall specify the point in the development process at which the development impact fee shall be collected. The development impact fee may be collected no earlier than the commencement of construction of the development, or the issuance of a building permit or a manufactured home installation permit, or as may be agreed by the developer and the governmental entity.

Deferring Impact Fees

- Section 19.04.020 Definitions
- *Attainable Housing* means homes that meet the following criteria:
 - For Ownership: Homes restricted to be affordable to persons making 120%, or less, of the area median income for Kootenai County.
 - For Rental: Projects where at least 25% of the units are restricted to be affordable to persons making 80%, or less, of the area median income for Kootenai County.

Deferring Impact Fees

- Section 19.04.040 Collection of Impact Fees

A. Except as provided in subsection F. of this section for *Attainable Housing*, t~~The~~
Development

impact fee shall be paid and collected at the time of issuance of a building permit, a site
Development permit, or a manufactured/mobile home installation or placement permit.....

B. No building permit, certificate of occupancy, or other ~~equivalent~~ City approval ~~shall~~ will be
issued for "Development" as herein defined ~~unless~~ until the impact fee is paid pursuant to
this
chapter.

F. The impact fee for *Attainable Housing Projects* must be paid and collected prior to the
issuance
of a certificate of occupancy for the structure.

Next Steps and Timeline

Mayor and Council direction to staff

- Bring Ordinance back to council, without edits.
- Bring Ordinance back to council, with edits.
- Do nothing at this time.

Other Topics of Interest

The following are topics being tracked by staff:

- Licensing options for movable tiny homes.
- Housing Solutions Partnership Tool Kit ideas (overview of topics)
- Housing Supply Accelerator Playbook (APA) (overview of topics)

Movable Tiny Homes

- [Boise is conducting a pilot program.](#)
- Currently illegal to occupy.
- Boise is conducting a program that allows landlords to rent a “pad” in their backyard.



Housing Solutions Partnership

Tool Kit

Launched Solutions:

- Homeshare, Resident-Owned Communities, coordination with housing support organizations.
- Accessory Dwelling Units (plan sets)

Future and Exploratory Solutions:

- Developer Agreements
- New Construction Types
- Commercial Conversions



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*Staff can provide a copy of Playbook upon request.

AT A GLANCE

14 Strategies to Guide Land Use and Regulations

Click the arrows ➡ to advance to a strategy.



1 Plan for increased housing supply.



2 Create enhanced housing elements of comprehensive plans and housing action plans.



3 Initiate education, outreach and engagement campaigns on zoning and local housing supply challenges.



4 Take inventory of zoning regulations and other pertinent land use policies.



5 Explore how to update zoning districts to promote housing supply.



6 Update restrictive lot, building form, context requirements and design standards.



7 Analyze and update property use regulations.



8 Facilitate housing supply into new plans for downtown and suburban redevelopment.



9 Take a more flexible approach to nonconforming uses.



10 Speed or streamline processes for housing development review and approval.



11 Update building codes to meet evolving community needs.



12 Use regulatory and policy tools to preserve and improve existing housing options.



13 Identify existing housing and other areas susceptible to climate hazards.



14 Strategically coordinate land use regulations.

Next Steps and Timeline

- Further exploration of topics will follow completion of Housing Needs Assessment strategies.
- Staff will either be bringing back Deferred Impact Fees or shelving ordinance based on Council direction.
- Any requests or recommendations from Mayor or Council?

Questions?

ORDINANCE NO. [Category]

AN ORDINANCE OF THE CITY OF POST FALLS, KOOTENAI COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING THAT DEVELOPMENT IMPACT FEES FOR ATTAINABLE HOUSING PROJECTS MAY BE PAID PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY; PROVIDING THAT REMAINING SECTIONS OF POST FALLS CITY CODE SHALL REMAIN IN EFFECT; PROVIDING FOR SEVERABILITY; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW

WHEREAS, the Mayor and City Council find that [INSERT]; and

WHEREAS, *after public hearing on the hereinafter provided, and after recommendation of the [DEPT.]*, it is deemed by the Mayor and City Council to be in the best interests of the citizens of the City of Post Falls that the following be adopted.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Post Falls as follows:

SECTION 1. That Post Falls Municipal Code Section 19.04.010 is amended as follows:

19.04.020. - Definitions.

Unless otherwise defined in this section, words and terms used in this chapter have the meanings defined in Idaho Code title 67, chapter 82.

Attainable Housing means homes that meet the following criteria:

For Ownership: Homes restricted to be affordable to persons making 120%, or less, of the area median income for Kootenai County.

For Rental: Projects where at least 25% of the units are restricted to be affordable to persons making 80%, or less, of the area median income for Kootenai County.

Director means the Post Falls Community Development Director or their designee.

SECTION 2. That Post Falls Municipal Code Section 19.04.040 is amended as follows:

19.04.040. - Collection of impact fee.

A. Except as provided in subsection F. of this section for *Attainable Housing*, tThe Development impact fee shall be paid and collected at the time of issuance of a building permit, a site Development permit, or a manufactured/mobile home installation or placement permit, or at such time as there is a change of use to a different use which requires a larger impact fee (under such circumstance, the difference in the impact fees will be collected). The Development impact fee will be based on the fee resolution in effect at the time a complete building permit application, or other relevant permit application, is submitted.

B. No building permit, certificate of occupancy, or other ~~equivalent~~ City approval ~~shall~~ will be issued for "Development" as herein defined ~~unless~~ until the impact fee is paid pursuant to this chapter.

C. A manufactured/mobile home unit may not initially locate on a manufactured/mobile home site unless the impact fee has been paid pursuant to this chapter or has been paid on a previous manufactured/mobile home unit on the same site.

D. When it is determined pursuant to the procedures set forth in this chapter that a Project will have extraordinary impacts, an additional impact fee shall be paid, or bonded for, prior to commencement of construction or Development.

E. In the event payment of a Development impact fee is dishonored, the City shall have all lawful remedies including, but not limited to, the withholding of utility services, the imposition of liens pursuant to Idaho Code title 45, chapter 5, the withholding of other City approvals required for the Development of other properties owned by the fee payer, and the issuance of "stop work" orders, and the revocation or suspension of the building or Development permit.

F. The impact fee for *Attainable Housing Projects* must be paid and collected prior to the issuance of a certificate of occupancy for the structure.

SECTION 3. All provisions of the current Post Falls Municipal Code or ordinances of the City of Post Falls and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 4. Neither the adoption of this ordinance nor the repeal of any ordinance shall, in any manner, affect the prosecution for violation of such ordinance committed prior to the effective date of this ordinance or be construed as a waiver of any license or penalty due under any such ordinance or in any manner affect the validity of any action heretofore taken by the City of Post Falls City Council or the validity of any such action to be taken upon matters pending before the City Council on the effective date of this ordinance.

SECTION 5. The provisions of this ordinance are severable and if any provision, clause, sentence, subsection, word, or part thereof is held illegal, invalid, or unconstitutional or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words or parts of this ordinance or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this ordinance would have been adopted if such illegal, invalid, or unconstitutional provision, clause sentence, subsection, word, or part had not been included therein, and if such person or circumstance to which the ordinance or part thereof is held inapplicable had been specifically exempt therefrom.

SECTION 6. After its passage and adoption, a summary of this Ordinance, under the provisions of the Idaho Code, shall be published once in the official newspaper of the City of Post Falls, and upon such publication shall be in full force and effect.

Passed under suspension of rules upon which a roll call vote was duly taken and duly enacted an Ordinance of the City of Post Falls at a regular session of the City Council on November ____ 2024.

APPROVED, ADOPTED and SIGNED this day of November, 2024.

Ronald G. Jacobson, Mayor

ATTEST:

Shannon Howard, City Clerk

DRAFT

SUMMARY OF POST FALLS ORDINANCE NO. [Category]

AN ORDINANCE OF THE CITY OF POST FALLS, KOOTENAI COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING THAT DEVELOPMENT IMPACT FEES FOR ATTAINABLE HOUSING PROJECTS MAY BE PAID PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY; PROVIDING THAT REMAINING SECTIONS OF POST FALLS CITY CODE SHALL REMAIN IN EFFECT; PROVIDING FOR SEVERABILITY; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW

The City of Post Falls, Kootenai County Idaho hereby gives notice of the adoption of Post Falls Ordinance No. [Category], which [Comments]; providing repeal of conflicting ordinances and providing severability. The ordinance is effective upon publication of this summary. The full text of Ordinance No. [Category] is available at Post Falls City Hall, 408 Spokane Street, Post Falls, ID 83854 in the office of the City Clerk. Dated this ____ day of November, 2024.

/s/

Shannon Howard, City Clerk

STATEMENT OF LEGAL ADVISOR

I, Warren J. Wilson, the legal advisor for the City of Post Falls, I have examined the attached summary of Ordinance No. [Category], which [Comments], and find it to be a true and complete summary of said ordinance and provides adequate notice of the contents to the public.

Dated this ____ day of November, 2024.

Field K. Herrington, City Attorney

ADDRESSING NORTH IDAHO'S HOUSING CRISIS

The Housing Solutions Partnership developed this Solutions ToolKit* to provide local government and the community of Kootenai County with the framework to increase the affordability and availability of housing for local workers. Click on the links below to learn more about the initiatives that have been launched, are in progress or being explored by the Housing Solutions Partnership.

LAUNCHED SOLUTIONS

HomeShare Kootenai County

Resident-Owned Communities

Other Housing Support Organizations

IN-PROGRESS SOLUTIONS

**Academic/Health Care Housing
Programs**

Accessory Dwelling Units (ADUs)

Cohousing/Communal Living

Community Land Trust

Deed Restrictions

Developer Incentives

Housing Trust Fund

Incentivized Loan Packages

Ordinance & Zoning Reviews

Prequalified Buyer Team

Public/Private Partnerships

Repurposing Church Property

Tax Incentives

Voluntary Funding

PENDING/FUTURE SOLUTIONS

Developer Agreements

Employer-Assisted Housing

EXPLORATORY SOLUTIONS

Commercial Conversions

First Right of Refusal

Housing Authority

Legacy Family Sales

Limited Equity Co-ops

Membership-Occupied

New Construction Types

***DISCLAIMER:** The information provided in the Solutions ToolKit may not yet be a fully available solution. This page will be updated as potential solutions are explored by the Housing Solution Partnership's Working Group and Advisory Group members, as well as legal counsel and other qualified review. Any solutions provided are subject to adoption and implementation by the respective end user. Community input is welcome.



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**CITY OF POST FALLS
AGENDA REPORT
CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Shelly Enderud, City Administrator

SUBJECT: Acceptance of Councilor Walker's Resignation and Declaration of Vacancy in Council Seat #2

ITEM AND RECOMMENDED ACTION:

Staff recommends that the City Council accept Councilor Walker's resignation and declare a vacancy in city council seat #2. Declaring a vacancy in this council seat will begin the process of selecting an appointee to complete the term. No presentation is planned on this item.

DISCUSSION:

Former City Councilor Josh Walker submitted a letter of resignation effective November 30, 2024, noting that he is changing careers, which will not allow him the time necessary to complete his duties as councilor. The council is also requested to declare a vacancy in council seat #2, which will begin the process of appointing a councilor to fill the remainder of the council term.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

N/A

APPROVED OR DIRECTION GIVEN:

N/A

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

ATTACHMENTS:

None



**CITY COUNCIL
MEETING MINUTES**

**November 19, 2024
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

WORKSHOP – 4:30 pm Basement Conference Room

- a. Post Falls City Council and Post Falls Urban Renewal Agency Joint Workshop

Josh Walker, Joe Malloy, Samantha Steigleder, Randy Westlund – **Present**
Nathan Ziegler – **Excused**

The Post Falls Urban Renewal Agency and the Post Falls City Council held a joint workshop to discuss Urban Renewal related items. Items reviewed were the minor projects program, potential new urban renewal areas, the status of the Pleasant View Urban Renewal Area, Urban Renewal involvement in the Comprehensive Plan, updates on the Downtown and Post Falls Technology Districts, and Urban Renewal involvement in public art.

REGULAR MEETING – 6:00 pm City Council Chambers

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

CALL TO ORDER BY MAYOR JACOBSON

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund
Josh Walker, Joe Malloy, Samantha Steigleder, Randy Westlund – **Present**
Nathan Ziegler – **Excused**

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

Jacobson: City Council will hold a special meeting on Tuesday, November 26th at 5pm to select a replacement for Council Seat #6. City offices will be closed Thursday, November 28th and Friday, November 29th in observance of Thanksgiving.

- a. National Apprenticeship Week Proclamation

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

None

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

None

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes – November 5th, 2024 City Council Meeting
- b. Accounts Payable and Hand Check Report
- c. September Cash and Investments Report
- d. Postage Machine Purchase
- e. Amendment I to the Teton Meadows Construction Improvement Agreement
- f. The Pointe - Expo & Baugh Final Subdivision Plat

Motion by City Council Malloy to accept the Consent Calendar as presented.

Second by City Council Westlund.

Ayes: City Council Walker, City Council Malloy, City Council Steigleder, City Council Westlund

Motion Carried

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:

- a. Sanitary Fee Amendment

Public Hearing Opened at 6:04pm

Jason Faulkner, Finance Director Presenting: We have a few updates to the FY 2025 Fee Schedule specifically related to Sanitary Fees with Post Falls Sanitation. They have a few new services we need to include in the resolution. They added a six-yard front load dumpster for ADA Compliance. The second is an eight-yard front load dumpster with ADA compliance. They also have a two-yard front load dumpster they want to add a service for six days a week for some businesses that require everyday service. There are also two fees we needed to correct, which include the 96 gallon toter for two times a week and the 96 gallon toter for additional pickups.

Testimony: None

Public Hearing Closed at 6:05pm

Motion by City Council Malloy to Approve the Sanitary Fee Amendment.

Second by City Council Westlund.

Ayes: City Council Walker, City Council Malloy, City Council Steigleder, City Council Westlund

Motion Carried

b. FY 2025 Budget Amendment #1

Public Hearing Opened at 6:06pm

Jason Faulkner, Finance Director Presenting: This is the first budget amendment for FY2025. There are two changes. The first item is to add the Police Department to the vehicle replacement fund. The staff's recommendation is to replace six patrol vehicles this year for \$492,000. The fund is funded by unspent budget during the fiscal year as well as auction monies. We currently purchase about three new vehicles per year, but that is usually for new hires, then replacements if possible. Moving the Police Department to the vehicle replacement fund provides more financial certainty.

Malloy: So if we do this, we won't be getting separate requests from the Police Department for vehicles?

Faulkner: They will still come to the Council for new vehicles for new staff, just not the replacement vehicles for aging vehicles. The second item requested for amendment tonight is the Q'emiln Park Power Pedestal Replacement Project. This would include addressing the electrical safety concerns related to the park's aging power pedestals. The pedestals are used by vendors during events. Thorco Inc. submitted the lowest bid of \$71,195 to complete the project. It would be paid out of the Special Events Fund. This fund can only be used on special events and is not part of the General Fund.

Testimony: None

Public Hearing Closed at 6:12pm

Motion by City Council Malloy to Approve the FY 2025 Budget Amendment #1.

Second by City Council Westlund.

Ayes: City Council Walker, City Council Malloy, City Council Steigleder, City Council Westlund

Motion Carried

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

- a. Vacation Ordinance for a Portion of Right-of-Way at 17th Avenue & Catherine Street VAC-24-1

Motion by City Council Malloy to place the Vacation Ordinance for a Portion of Right-of-Way at 17th Avenue & Catherine Street VAC-24-1 on its first and only reading by title only while under suspension of the rules.

Second by City Council Westlund.

Ayes: City Council Walker, City Council Malloy, City Council Steigleder, City Council Westlund

Motion Carried

AN ORDINANCE OF THE CITY OF POST FALLS, KOOTENAI COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR VACATION OF A PORTION OF THE RIGHTS-OF-WAY CONSISTING OF APPROXIMATELY 0.034 ACRES OF W. 17TH AVENUE AND N. CATHERINE ST. BORDERING LOT 5, BLOCK 4 OF ROBERTS 1ST ADDITION TO POST FALLS ON THE SOUTH AND THE WEST RESPECTIVELY. LYING WITHIN THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 51 NORTH, RANGE 5 WEST, BOISE MERIDIAN, CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO; PROVIDING FOR SEVERABILITY; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW

Motion by City Council Malloy to Approve the Vacation Ordinance for a Portion of Right-of-Way at 17th Avenue & Catherine Street VAC-24-1 and to direct the clerk to assign the appropriate number and that it be published by summary only.

Second by City Council Westlund.

Ayes: City Council Walker, City Council Malloy, City Council Steigleder, City Council Westlund

Motion Carried

4. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

ACTION ITEMS:

- a. Ordinance on Planning and Zoning Commission Members and Updating Electrical Code References.

Motion by City Council Malloy to place the Ordinance on Planning and Zoning Commission Members and Updating Electrical Code References on its first and only reading by title only while under suspension of the rules.

Second by City Council Westlund.

Ayes: City Council Walker, City Council Malloy, City Council Steigleder, City Council Westlund

Motion Carried

AN ORDINANCE OF THE CITY OF POST FALLS, KOOTENAI COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR THE AMENDMENT OF POST FALLS MUNICIPAL CODE SECTION 2.12.010 TO ESTABLISH THE NUMBER OF PLANNING AND ZONING COMMISSION MEMBERS AT SEVEN; PROVIDING FOR THE AMENDMENT OF POST FALLS MUNICIPAL CODE SECTION 15.04.080 TO UPDATE REFERENCES TO THE NATIONAL ELECTRICAL CODE; PROVIDING THAT REMAINING SECTIONS OF POST FALLS CITY CODE SHALL REMAIN IN EFFECT; PROVIDING FOR SEVERABILITY; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT ON JANUARY 1, 2025 AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW

Motion by City Council Malloy to Approve the Ordinance on Planning and Zoning Commission Members and Updating Electrical Code References and to direct the clerk to assign the appropriate number and that it be published by summary only.

Second by City Council Westlund.

Ayes: City Council Walker, City Council Malloy, City Council Steigleder, City Council Westlund

Motion Carried

- b. Ordinance Prohibiting Disruption or Obstruction of City Government Operations and Offices

Field Herrington, City Attorney Presenting: This is here for consideration and feedback. It is a rewrite of existing code. It clarifies what constitutes an officer of the city and added some of the language regarding areas of the city. This amendment covers all city employees.

Steigleder: Does this change the penalty from the original ordinance?

Herrington: It doesn't change the penalty section.

Steigleder: Was there a more specific use case for expanding this language?

Herrington: Our City Prosecutor reviewed this language, and she tied it back to the State Code on interfering with officers. There have been issues with this sort of interaction and the Police Department was looking for more guidance on this type of situation.

Post Falls Police Captain Mark Brantl: The state code actually specifies police officers, not city or public employees. This code would include general city workers. This would give us teeth to charge a misdemeanor for interfering with city work.

Steigleder: It would be my request to only change the language about what constitutes an officer of the city.

Herrington: The request was to add more clarity to what constitutes the interference.

Westlund: Harassment does strike me as vague and could be misused. Is there a specific incident that prompted adding the section on government offices?

Herrington: I don't think there was a specific incident, we were just thinking of protecting the city and the offices as a whole.

Westlund: Is there any benefit to having this as opposed to just trespassing someone?

Shelly Enderud, City Administrator: It is very difficult to meet all the criteria to trespass someone from public buildings. We have run into that. We can bring back better answers to why this language was included and the specific incidents that brought this request.

Motion by City Council Malloy to Table the Ordinance Prohibiting Disruption or Obstruction of City Government Operations and Offices.

Second by City Council Steigleder.

Ayes: City Council Walker, City Council Malloy, City Council Steigleder, City Council Westlund

Motion Carried

c. Removing Items from Asset Inventory

Jason Faulkner, Finance Director Presenting: The Finance Department is in charge of fixed asset reporting for the city. We have a process where we track assets as capital items if they are purchased for over \$5,000. Under \$5,000, we consider items small and attractive, and sometimes we tag those and sometimes we don't. If they dispose of the tracked item, they are supposed to contact Finance to dispose of the items. I instructed staff to go through the list of small assets and if we don't have it remove it from the list. We are going to stay more on top of this in the future.

Jacobson: I don't think in business you can ever get a totally accurate system of tracking assets just because of the different sizes and the expenses. Anything we can do to facilitate getting records current is helpful.

Malloy: I agree. If we can treat this like an annual inventory, it would be more predictable.

Westlund: I deal with inventory management systems, and I'm very familiar with this problem.

Steigleder: Over how long was this review?

Faulkner: At least ten years. Some of these items could have been approved for disposal by Council in past meetings, they just weren't removed from the actual asset system.

Steigleder: I'm in favor of approving this and moving it along, but I would request that this be a priority to keep track of these things.

Shelly Enderud, City Administrator: Staff is looking at a policy that Rathdrum has discussed for surplussing items and what is considered small and attractive for tagging. We will bring back a policy for Council to review.

Motion by City Council Malloy to Approve Removing Items from Asset Inventory.

Second by City Council Walker.

Ayes: City Council Walker, City Council Malloy, City Council Steigleder, City Council Westlund

Motion Carried

d. Grant Application Resolution/Agreement - Prairie Avenue Widening (Greensferry to Cecil)

Robert Palus, City Engineer Presenting: Tonight, staff is requesting your approval of the adoption of a resolution authorizing the federal aid application under the State Transportation Block Grant Program for an expansion of Prairie Avenue to five lanes from Greensferry Road to Cecil Road. The project would include the traffic signal at Greensferry and Prairie that the city inherited from the Post Falls Highway district when that land was annexed into the city. The traffic signal was sized only for the road as it existed at that time and will need to be reconstructed during this project. We would also be putting in any curb, gutter, or illumination that is missing on that portion of roadway. We also have a portion of rights-of-way to acquire. The total estimated cost of this project in today's dollars is about \$4.4 million. The state grant would be about \$4,092,000 with a city match of \$308,000 and city staff time of about \$25,000. It is estimated that by FY2031 the grant will be worth about \$5.3 million and the state will increase the value of funding over each year.

Westlund: This makes sense to me. The more east/west connectivity we can get north of 90, the

more pressure we can relieve from the rest of the city streets.

WHEREAS, the City Council of the City of Post Falls has authorized the Mayor's signature on the Surface Transportation Block Grant Application for the Prairie Avenue, Five Lanes Greensferry Avenue to Cecil Road, and

WHEREAS, the Mayor and City Council recognize the need to have construction of the Prairie Avenue, Five Lanes Greensferry Avenue to Cecil Road, and

WHEREAS, the Mayor and Council acknowledge that the grant application is for the construction in the KMPO Surface Transportation Block Grant Program (2025-2031) and that the estimated 2025 construction cost of \$4,400,000.00, of which the City of Post Falls will need to provide a matching dollar amount of \$308,000.00.

NOW, THEREFORE, the Mayor and City Council of the City of Post Falls, Idaho do hereby resolve as follows:

That the grant application as prepared is appropriate and that Mayor of the City is authorized to sign the Grant Application which will require the City of Post Falls to provide the matching dollar fund amount if the application is successful.

Motion by City Council Malloy to Approve the Grant Application Resolution and Agreement - Prairie Avenue Widening (Greensferry to Cecil).

Second by City Council Walker.

Ayes: City Council Walker, City Council Malloy, City Council Steigleder, City Council Westlund

Motion Carried

5. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings, including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

None

6. ADMINISTRATIVE / STAFF REPORTS

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

a. Cemetery Update

Kevin Palmer, Cemetery Sexton Presenting: The history of the Post Falls cemetery was given. The cemetery site specifications and statistics on burials were reviewed. Evergreen Cemetery staff and their duties were listed. 2024 statistics for burials were presented.

b. 2024-2025 Snow Operations Presentation

Ross Junkin, Public Works Maintenance Manager Presenting: Current staffing and equipment for the snow plow season was reviewed. The Streets Division outreach plan for the season was shown, including social media and print mediums. The Division's new Paint a Plow Program with local area schools designing the art for the city's plow was shown.

7. MAYOR AND COUNCIL COMMENTS

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

Jacobson: Thanks to Stephanie for all your help with the State of the City. I would also like to thank Councilman Walker. Josh is going on to a new career and we will miss you.

Shelly Enderud, City Administrator: Reviewed the process for Council Seat #6 and Council Seat #2 replacement.

Westlund: I was able to check out some of the improvements at Black Bay last week, and it looks fantastic. I wanted to say thank you.

Dave Fair, Parks and Recreation Director: They are going to start putting in some of the pilings in December, so there will be a little noise. The gas grill will be usable on a reservation basis.

8. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

ACTION ITEMS:

RETURN TO REGULAR SESSION

ADJOURNMENT

Meeting Adjourned at 7:06pm.

Ronald G. Jacobson, Mayor

Rhiannon O'Neill, Deputy City Clerk

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 N. Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Mayor Ronald G. Jacobson
Councilors: Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund
Mission

Building Community.

**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Nancy Wolf, CSR/AP

SUBJECT: Accounts Payable and Hand Check Report for November 20, 2024 through December 4, 2024

ITEM AND RECOMMENDED ACTION:

The Finance Department recommends that the City Council review, and approve, the Post Falls Check Approval and Hand Check Accountability reports dated December 04, 2024. Approval of the reports acknowledges receipt of the required reports and approves making the payments. No presentation is planned on this item.

DISCUSSION:

As required by Idaho Code 50-1017 *Presentation of Claims* and 50-1018 *Payment of Claims*, the Finance Department provides a report at each council meeting detailing payments to be made on all accounts payable received during the prior two weeks. Generally, claims are presented prior to payment being issued, however, at times it is necessary for payment to be issued prior to approval (i.e. to avoid late fees), these checks are presented on the Hand Check Accountability Report for ratification at the next council meeting. The attached Post Falls Check Approval reports checks totaling \$996,262.30 to be dated December 04, 2024. The Hand Check Accountability is for hand checks issued November 13 – November 15, 2024, and total \$142,692.06.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

N/A

APPROVED OR DIRECTION GIVEN:

N/A

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

\$1,138,954.36

BUDGET CODE:

Various

ATTACHMENTS:

1. Handcheck Accountability for Check Run 12.04.24
2. Check Run 12.04.24

ACCOUNTS PAYABLE HANDCHECK ACCOUNTABILITY FOR CHECK RUN

11/13/2024	\$377.38	98692 Pete Lindahl	Error in Deduction on Payroll Ck
11/15/2024	\$42,088.01	98693 City of Post Falls	Pay Before Due Date
11/15/2024	\$46.13	98699 AT&T Long Distance	Pay Before Due Date
11/15/2024	\$73,642.78	98700 Avista	Pay Before Due Date
11/15/2024	\$104.97	98701 Spectrum	Pay Before Due Date
11/15/2024	\$134.97	98702 Spectrum	Pay Before Due Date
11/15/2024	\$25,178.92	98703 Idaho State Tax Commission	Pay Before Due Date
11/15/2024	\$233.70	98704 Kootenai Electric	Pay Before Due Date
11/15/2024	\$413.65	98705 Post Falls Food Bank	Pay Before Due Date
11/15/2024	\$385.88	98706 Ricoh USA Inc.	Pay Before Due Date
11/15/2024	\$85.67	98707 Ziply Fiber	Pay Before Due Date
	\$142,692.06		

12.04.24

001-21050

Various

Various

Various

001-443.0000.65030

001-443.0000.65030

Various

001-465.0000.65103

Various

Various

650-463.0000.65030

Post Falls Check Approval



City of Post Falls

Packet: APPKT14106 - Check Run 12/04/24 11.21.24
Vendor Set: 01 - Vendor Set 01

Check Date: 12/4/2024

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 001 - GENERAL FUND					
Balance Sheet Accounts					
VEN15008	Joshua Meyer				
APMWB	Check	105820	Refund Garden Performance Deposit	001-22080	40.00
VEN14684	Wayne Woodward				
APMWB	Check	105821	Refund Garden Performance Deposit	001-22080	40.00
Balance Sheet Accounts Total:					80.00
Dept: 412 Information Systems					
D070	Dell Marketing LP				
APMWB	Check	10772881019	Basement Conference Room Laptop	001-412.0000.80010	989.09
VEN14393	Firstline Communications, Inc				
APMWB	Check	182629	2 IP Phones for replacements	001-412.0000.65030	390.00
Dept 412 Total:					1,379.09
Dept: 414 Finance					
A4280	Alpine Summit CPAs				
APMWB	Check	12650	Fiscal year 2024 audit billing	001-414.0000.62091	23,372.50
B091	BDS				
APMWB	Check	97384	Utility Billing and Delinquency notices	001-414.1445.62170	6,701.98
		97705	Delinquent Notices	001-414.1445.62170	363.56
		97384	Utility Billing and Delinquency notices	001-414.1445.62190	4,141.23
		97705	Delinquent Notices	001-414.1445.62190	187.79
C239	CMRS-FP				
APMWB	Check	105000635877 1	postage for postage machine	001-414.0000.63070	2,000.00
P4835	ProPrint				
APMWB	Check	66403	#10 Window & Non-Windowed Envelopes	001-414.0000.63050	186.00
Dept 414 Total:					36,953.06
Dept: 415 City Clerk					
A4761	APS Inc				
APMWB	Check	93891	Postage Machine	001-415.0000.66190	2,800.00
VEN03335	Francotyp-Postalia Inc				
APMWB	Check	RI106394911-	Postage Meter Rental	001-415.0000.66080	270.00
VEN01968	Shannon Howard				
APMWB	Check	1-2	membership dues district 1 ICCTFOA	001-415.0000.62060	10.00
		1	membership dues for district 1 ICCTFOA	001-415.0000.62060	10.00
Dept 415 Total:					3,090.00
Dept: 421 Police					
A0690	AccessData Corp				
APMWB	Check	11212626	PD Shredding Services	001-421.0000.68010	63.95
A017	A-Tec, Inc.				
APMWB	Check	6397	PD Interview Room Audio Repair	001-421.0000.63920	287.50
VEN14572	Axon Enterprise, Inc				
APMWB	Electronic Funds Transf	INUS299094	PD Axon Pro Licenses	001-421.0000.62040	307.87
VEN15020	BTI Tactical				
APMWB	Check	15823	PD Sim Rounds	001-421.0000.63300	1,094.77
VEN14905	Car Wash Plaza				
APMWB	Check	1267	PD Car Wash Service - Oct24	001-421.0000.67170	100.00
VEN14145	Charter Communications				
APMWB	Check	228876901110124	Substation Internet	001-421.0000.65030	114.99
C220	Coleman Oil Co				
APMWB	Check	CP-0196063	PD Gasoline	001-421.0000.64030	4,220.68

Vendor Number Bank Code	Vendor Name Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
VEN01195	Empire Insignias				
APMWB	Check	2411123	PD Shoulder Patches	001-421.4000.72000	210.00
VEN15022	First Responder Outfitters, Inc				
APMWB	Check	10281-3	PD Uniform Mends	001-421.4000.72000	10.00
G020	Galls, LLC				
APMWB	Electronic Funds Transf	029639131	PD New Hire Uniform Jackets	001-421.4000.72000	53.48
		029639132	PD Uniform Polo	001-421.4000.72000	48.91
VEN01683	Goodyear Tire & Rubber Company				
APMWB	Check	197-1157408	PFPD158 Tires	001-421.0000.67190	569.00
VEN09941	Jacque Panza				
APMWB	Check	111524	Chaplain Stipend - x2 Weeks Oct24	001-421.0000.62370	50.00
VEN07726	Jon Dekeles				
APMWB	Check	111524	Chaplain Stipend - x3 Weeks Oct24	001-421.0000.62370	75.00
K080	Knudtsen Chevrolet and GMAC				
APMWB	Check	5007910	PFPD122 SL-N-Sensor	001-421.0000.67100	149.12
L0195	Language Line Services				
APMWB	Electronic Funds Transf	11435410	Dispatch Interpretation Services	001-421.0000.62040	154.69
VEN14015	Midway Hyundai				
APMWB	Check	182101	PFPD146 Mount & Balance	001-421.0000.67170	99.95
M2005	Motorola Solutions				
APMWB	Electronic Funds Transf	1187135323	RAC Cert Registration - Brantl, Flood	001-421.0000.64020	1,400.00
N001	Napa Auto Parts				
APMWB	Check	319603	PFPD84 Sway Bar Link	001-421.0000.67100	75.68
		319783	PFPD Stock - Oil Filters	001-421.0000.67100	22.32
		318698	PFPD126 Fuel Cap	001-421.0000.67100	14.41
		318866	PFPD127 Battery & Core Deposit	001-421.0000.67100	214.71
		318873	PFPD Shop - Combo Kit, Batteries	001-421.0000.67100	248.00
V040	ODP Business Solutions				
APMWB	Check	393029802001	Office Supplies-Police	001-421.0000.63060	105.24
		393032054001		001-421.0000.63060	25.39
		393029802001		001-421.0000.63130	44.69
VEN04390	Personnel Evaluation, Inc.				
APMWB	Check	53070	PD Applicant Testing	001-421.0000.62040	75.00
VEN14817	Public Safety Psychological Services				
APMWB	Check	5218	PD Applicant Psych Eval	001-421.0000.62040	480.00
		4375	PD Applicant Psych Evals	001-421.0000.62040	960.00
VEN15021	Quality Control Service				
APMWB	Electronic Funds Transf	INV12224064	Evidence Scale Balancing	001-421.0000.63920	275.00
VEN12205	SpectraSite Communications, LLC				
APMWB	Check	4736963	Herborn Tower Rent	001-421.0000.62040	676.08
VEN02035	Staples, Inc				
APMWB	Check	6015656334	Office Supplies-Police	001-421.0000.63060	66.94
VEN14902	The Bunker Tri-Cities LLC				
APMWB	Check	INV/2024/02119	PD New Hire Uniform - Levno	001-421.4000.72000	1,288.67
T118	TPI Embroidery				
APMWB	Check	11769	PD Uniform Hat Embroidery	001-421.4000.72000	28.44
VEN03255	Ziply Fiber				
APMWB	Check	208-197-1085-0524	PD Ethernet	001-421.0000.65030	447.00
		208-197-1077-0524	PD Internet	001-421.0000.65030	435.00
		208-197-1699-0602	Substation Internet	001-421.0000.65030	312.00
Dept 421 Total:					14,804.48
Dept: 423 Oasis					
VEN14554	Kacey Wall, PLLC				
APMWB	Check	CV28-24-0298	VSU Legal Services	001-423.1153.68400	1,495.00
VEN02035	Staples, Inc				
APMWB	Check	6015656334	Office Supplies-Police	001-423.1153.68400	19.59
Dept 423 Total:					1,514.59
Dept: 424 Legal					
VEN15013	M&M Court Reporting LLC				

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
APMWB	Check	3845C6	Transcript-GVD Partners Matter	001-424.0000.62040	3,208.66
T089	Thomson Reuters				
APMWB	Check	851055954	ID Trial Handbooks	001-424.0000.63010	424.00
Dept 424 Total:					3,632.66
Dept: 427 Animal Control					
C220	Coleman Oil Co				
APMWB	Check	CP-0196063	PD Gasoline	001-427.0000.64030	132.47
VEN15023	JEM Towing				
APMWB	Check	24-00591	AC Kennel Tow	001-427.0000.62040	812.50
Dept 427 Total:					944.97
Dept: 431 Streets					
VEN13187	Checkr Inc				
APMWB	Electronic Funds Transfr	1483337	October 20204 Background checks	001-431.0000.62080	128.98
VEN15012	Frost Solutions LLC				
APMWB	Check	1877	weather stations	001-431.0000.68080	8,700.00
VEN01373	Intermountain Sign & Safety				
APMWB	Check	19786	Break away base with anchor	001-431.0000.63260	336.00
		19735	Aluminim Blanks	001-431.0000.63260	135.00
		19740	Flat Blade 90 Degree Crosspeice	001-431.0000.63260	277.00
		19687	Telspar Post	001-431.0000.63260	392.00
		19733	Reflective sheeting for signs	001-431.0000.63260	4,050.00
		18879C	Double payment of \$680.00	001-431.0000.68100	-680.00
I340	Interstate Concrete & Asphalt				
APMWB	Electronic Funds Transfr	1001819	Disposal/dump	001-431.0000.68130	43.84
		1001847	Asphalt for 16th Ave patching	001-431.0000.68130	740.52
		1012170	Asphalt for patching	001-431.0000.68130	486.88
M205	MTS Safety Products, Inc.				
APMWB	Check	7623400	Adopt-a-Street Safety Vests	001-431.0000.63110	396.00
VEN14930	National Safety Inc				
APMWB	Check	0741578-IN	Uniform items - Stephen W	001-431.4000.72000	97.75
P220	Post Falls Area Chamber of Commerce				
APMWB	Check	70191	State of the City Lunch	001-431.0000.64010	25.00
R251	Serights Ace Hardware				
APMWB	Check	361260/1	Milwaukie T15 Bits	001-431.0000.67090	3.59
		361018/1	Duct tape, propane, spray nozzle	001-431.0000.68100	49.27
		361014/1	Fastset Concrete	001-431.0000.68150	39.56
VEN15014	TreviPay				
APMWB	Check	8ec1903a	Harbor Freight - Various Tools for Street Mai	001-431.0000.67090	184.88
Z026	Ziegler Lumber Co #017				
APMWB	Check	71990	Pallet return credit	001-431.0000.68150	-70.00
Dept 431 Total:					15,336.27
Dept: 432 Public Works Administration					
P220	Post Falls Area Chamber of Commerce				
APMWB	Check	70191	State of the City Lunch	001-432.0000.64010	25.00
Dept 432 Total:					25.00
Dept: 433 Facility Maintenance					
C185	Chemsearch				
APMWB	Check	8909118	cooling tower chemicals	001-433.0000.68030	611.61
VEN04236	Ramey's Yard Care				
APMWB	Check	745988	spray pest control CH	001-433.0000.68010	115.00
S0760	Seltice Laundry				
APMWB	Check	8/420	Laundry Service	001-433.0000.63160	28.34
		8/418		001-433.0000.63160	31.23
		8/406		001-433.0000.63160	36.04
		8/414		001-433.0000.63160	36.40
		8/387		001-433.0000.63160	37.44
		8/419		001-433.0000.63160	37.78

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
APMWB	Check	8/411	Laundry Service	001-433.0000.63160	46.12
		8/385		001-433.0000.63160	31.13
		8/413		001-433.0000.63160	46.12
R251	Serights Ace Hardware				
APMWB	Check	360969/1	Public works gutter repair	001-433.0000.67030	15.09
W0226	Walter E Nelson Co				
APMWB	Electronic Funds Transf	536085	paper supplies	001-433.0000.63140	352.93
		536086	cleaning supplis	001-433.0000.63150	272.04
		536489	cleaning supplies ch and pd	001-433.0000.63150	415.66
Dept 433 Total:					2,112.93
Dept: 434 Fleet Maintenance					
VEN07171	208Tools				
APMWB	Check	103124105583	HD End Cap Filter Wrench Set - 14 piece	001-434.0000.67090	265.00
A1395	Advanced Compressor & Hose Inc				
APMWB	Check	97843	Hydraulic hoses - S224	001-434.0000.63011	63.30
		97851	Hydraulics - S225	001-434.0000.63011	175.41
VEN14736	Cintas Corporation No. 3				
APMWB	Check	4211021089	Fleet Laundry & Rug Service	001-434.0000.63160	79.36
		4211736736		001-434.0000.63160	69.06
C0790	Cobalt Truck Equipment				
APMWB	Check	SR11493	moved placement of Wet Plug - S222	001-434.0000.67170	843.43
VEN03826	FMI Equipment				
APMWB	Check	SPK-13161	S619 Drop Down deck trailer (Replacment S	001-434.0000.90010	19,258.80
VEN12162	Force America Distributing LLC				
APMWB	Check	IN001-2019433	Mating Connector Set - for sprayer tanks	001-434.0000.63011	172.62
		IN001-2018357	Harness & bracket for Deicer tank	001-434.0000.63011	1,824.44
F145	Freightliner Northwest- Spokane				
APMWB	Check	PC001631846 01	Wiper Spray Nozzle	001-434.0000.63011	59.64
VEN01683	Goodyear Tire & Rubber Company				
APMWB	Check	197-1157137	Snow chains for streeet trucks	001-434.0000.67110	4,583.40
VEN08532	Kootenai Truck & Auto Repair				
APMWB	Check	51268	Sublet Maintenance - S219	001-434.0000.67170	1,945.44
M205	MTS Safety Products, Inc.				
APMWB	Check	7623400	Adopt-a-Street Safety Vests	001-434.0000.63110	359.12
N001	Napa Auto Parts				
APMWB	Check	318601	Wiper blade - fleet stock	001-434.0000.63011	26.37
		318404	Fleet Stock - wiper blades & Pig Mats	001-434.0000.63011	123.06
		319544	Split Flex tube - fleet stock	001-434.0000.63011	17.00
		318602	Return of inv# 317568	001-434.0000.63011	-27.64
		318463	Switch - S215	001-434.0000.63011	60.46
		319544	Split Flex tube - fleet stock	001-434.0000.63012	8.50
		319555	Core Deposit - Inv# 319486	001-434.0000.63012	-9.00
		319486	Battery - P453	001-434.0000.63012	141.66
		318404	Fleet Stock - wiper blades & Pig Mats	001-434.0000.63012	123.06
		318601	Wiper blade - fleet stock	001-434.0000.63012	30.76
		319544	Split Flex tube - fleet stock	001-434.0000.63013	8.50
		318601	Wiper blade - fleet stock	001-434.0000.63013	30.77
		318404	Fleet Stock - wiper blades & Pig Mats	001-434.0000.63013	105.48
		298380	Air Operated Fluid Evacuator	001-434.0000.67090	171.83
		313687	Refund to inv# 298380	001-434.0000.67090	-171.83
		318404	Fleet Stock - wiper blades & Pig Mats	001-434.0000.67120	396.16
R060	Ragan Equipment Co.				
APMWB	Check	01-150287	Sublet repair - P473	001-434.0000.67170	350.55
R251	Serights Ace Hardware				
APMWB	Check	361252/1	nuts & bolts	001-434.0000.63011	9.46
		360848/1	Gas Can	001-434.0000.67090	23.39
Dept 434 Total:					31,117.56

Dept: 441 Urban Forestry
[C280](#) Coeur d'Alene Power Tool

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
APMWB	Check	2-272643	Step Drill & Center Punch	001-441.0000.67090	57.98
C410	Country Lock & Key, Inc.				
APMWB	Electronic Funds Transf	14360	Key Copying	001-441.0000.67090	17.96
F020	Fastenal Company				
APMWB	Check	IDCOE208960	Drill Bits for Steel	001-441.0000.67090	232.13
VEN05363	North 40 Outfitters				
APMWB	Check	048621/E	Transport Tie-Down Chains & Trailer Parts	001-441.0000.67090	194.96
O050	Oxarc Inc.				
APMWB	Electronic Funds Transf	0032193094	Welding Wire & Gloves	001-441.0000.67090	53.58
P27001	Pineview Horticultural Service				
APMWB	Check	30186	Grass Seed	001-441.0000.68190	202.50
S050	Saturday Night Inc.				
APMWB	Electronic Funds Transf	106792	UF uniform shirts, sweatshirts & hats	001-441.4000.72000	1,899.68
R251	Serights Ace Hardware				
APMWB	Check	361099/1	Hand Tools & Tie Downs	001-441.0000.67090	283.31
		360402/1	Tools for UF	001-441.0000.67090	86.65
		360947/1	Tape Measures	001-441.0000.67090	39.98
		360447/1	Speed Square	001-441.0000.67090	6.83
VEN05934	Sunbelt Rentals				
APMWB	Check	161663201-0001	Stump Grinder Rental	001-441.0000.67070	604.20
VEN15016	United Label & Sales				
APMWB	Check	14529	3-Year License for Plant Tag Software	001-441.0000.66016	162.00
Dept 441 Total:					3,841.76
Dept: 442 Cemetery					
VEN15003	Caitlin Engelbrecht				
APMWB	Check	INV0149032	Cemetery Buy Back	001-442.1670.33307	862.50
VEN15011	Judy and Lonny Hollenbeck				
APMWB	Check	11.14.24	Cemetery Buy Back	001-442.1670.33307	762.50
R1913	Rockhound Landscape Supply				
APMWB	Check	10042024	sod	001-442.0000.68180	118.00
Z026	Ziegler Lumber Co #017				
APMWB	Check	4074175	portland cement	001-442.0000.68170	18.54
Dept 442 Total:					1,761.54
Dept: 443 Parks					
A365	American On-Site Services				
APMWB	Check	I50314	Tennis Courts Portable	001-443.0000.65050	38.54
VEN14428	Asphalt Pros USA				
APMWB	Electronic Funds Transf	560	Repair and Seal Section of Singing Hills Trai	001-443.0000.68111	12,760.00
		564	Asphalt patch Centennial Trail Trailhead	001-443.0000.68111	11,844.00
VEN07316	BC Engineers Inc				
APMWB	Check	10880	Analysis & design for Tullamore Truss Repai	001-443.0000.62040	2,380.00
C180	Central Pre Mix Concrete				
APMWB	Check	3865175	Parking curbs for several parks.	001-443.0000.68170	2,130.00
VEN14423	Crazy Clean Carpet Cleaning LL				
APMWB	Check	57342	Carpet Cleaning at the Trailhead	001-443.0000.62180	792.00
E001	East Greenacres Irrigation				
APMWB	Check	50060029 11.10.24	Woodbridge Park EGA water taxes	001-443.0000.65006	238.67
		50050101 11.10.24	567 S Corbin Road EGA water taxes	001-443.0000.65006	244.12
		50280356 11.10.24	1632 W Grange Ave EGA water taxes	001-443.0000.65006	262.59
		50280064-1 11.10.2	Beck Park/East Side EGA water taxes	001-443.0000.65006	55.00
		50060028 11.10.24	Trail at Woodbridge EGA water taxes	001-443.0000.65006	281.68
		60290019 11.10.24	S of 3566 Grange EGA water taxes	001-443.0000.65006	290.80
		50050112 11.10.24	Corbin Park EGA water taxes	001-443.0000.65006	325.74
		50050093	489 S Corbin Road EGA water taxes	001-443.0000.65006	159.54
		50280666 11.10.24	Beck Park Splash Pad EGA water taxes	001-443.0000.65006	100.49
		50280064-2 11.10.2	Beck Park / West EGA water taxes	001-443.0000.65006	328.70
		50340131 11.10.24	Chase Field Park EGA water taxes	001-443.0000.65006	336.80
		50220402 11.10.24	8615 N Spokane EGA water taxes	001-443.0000.65006	208.30
		60330737 11.10.24	SE of 1758 Clark Fork EGA water taxes	001-443.0000.65006	54.20

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
F020	Fastenal Company				
APMWB	Check	IDCOE209219	Safety Gloves & Hardware	001-443.0000.63110	479.52
		IDCOE210035	Hardware for Speed Bump Installation	001-443.0000.67030	104.50
		IDCOE208817	Hardware for stock	001-443.0000.67030	3.19
		IDCOE209219	Safety Gloves & Hardware	001-443.0000.67090	79.49
VEN12308	Fountain People, Inc A Playcore Company				
APMWB	Check	0083169-IN	Controller & Module for Tullamore Splash Pa	001-443.0000.68013	3,625.00
G098	Grainger				
APMWB	Check	9298211005	Eye Wash	001-443.0000.63110	44.15
		9296725170	Electrical Tape for Winterfest	001-443.0000.67030	42.75
H1957	Horizon				
APMWB	Electronic Funds Transf	2S223696	Christmas Lights	001-443.0000.63080	748.68
		2S223961		001-443.0000.63080	540.80
		2S222916	Trimmer Heads for Trimmers	001-443.0000.66190	98.97
I110	Idaho Fence Co, Inc.				
APMWB	Check	INV0149106	Fence material & installation at Skate Park	001-443.0000.63530	4,757.17
I340	Interstate Concrete & Asphalt				
APMWB	Electronic Funds Transf	971628	Gravel for Woodbridge	001-443.0000.68170	1,022.80
L109	Lowe's Credit Services				
APMWB	Check	97387	Hardware for Tool Storage	001-443.0000.67030	178.03
N001	Napa Auto Parts				
APMWB	Check	317481	Penetrant for Small Equipment	001-443.0000.66190	8.26
C1170	Norfolk Iron & Metal Co				
APMWB	Electronic Funds Transf	22214746	Mine Adit Enclosure/Gate in Community For	001-443.0000.80150	554.89
VEN05363	North 40 Outfitters				
APMWB	Check	048549/E	Wire Mesh for Gabion Baskets	001-443.0000.67030	149.99
V040	ODP Business Solutions				
APMWB	Check	389878044001	Office supplies-Parks	001-443.0000.63060	57.44
R060	Ragan Equipment Co.				
APMWB	Check	01-152408	Hardware for Mower Repair	001-443.0000.66190	22.75
R1691	River City Paint & Decorating				
APMWB	Check	57670	Paint Supplies for Meadows	001-443.0000.68160	45.27
		57645	Tint for Field Paint	001-443.0000.68240	21.45
R251	Serights Ace Hardware				
APMWB	Check	361208/1	Tools for Air Compressor	001-443.0000.63110	11.69
		361093/1	Batteries and Yak Traks	001-443.0000.63110	23.39
		360967/1	Hard Hat for Safety	001-443.0000.63110	26.99
		360654/1	Cleaning Supplies	001-443.0000.63150	29.46
		360564/1	Cleaner for Parks	001-443.0000.63150	15.46
		360681/1	Small Equipment Parts	001-443.0000.66190	9.76
		360614/1	Hardware for Picnic Tables	001-443.0000.67030	57.90
		361093/1	Batteries and Yak Traks	001-443.0000.67030	17.98
		360505/1	Hardware for Depot Keys	001-443.0000.67030	9.55
		360554/1	Hardware for P305	001-443.0000.67030	18.65
		360472/1	Hardware for North Parks	001-443.0000.67030	20.50
		361193/1	Door Sweep & Wall Patch for Trailhead	001-443.0000.67030	28.77
		361208/1	Tools for Air Compressor	001-443.0000.67090	16.72
		361137/1	Hammer for Parks	001-443.0000.67090	32.39
A565	SiteOne Landscape Supply, LLC				
APMWB	Check	147942122-001	Arch pipes & Irrigation for Woodbridge	001-443.0000.63080	307.38
		148137379-001	Fitting for Christmas Arches	001-443.0000.63080	43.45
		148110872-001	PVC for Christmas Arches	001-443.0000.63080	39.50
		147470173-001	Irrigation parts for North Parks	001-443.0000.68230	467.37
		147942122-001	Arch pipes & Irrigation for Woodbridge	001-443.0000.68230	372.10
S389	Spokane Hardware Supply				
APMWB	Check	K86697	Pull Plates for Doors	001-443.0000.67030	108.90
		K86699	Strike Plates for Doors	001-443.0000.67030	81.50
W0226	Walter E Nelson Co				
APMWB	Electronic Funds Transf	535328	Cleaning Supplies for Parks	001-443.0000.63150	570.66
W180	Western States Equipment				
APMWB	Check	IN002970183	Trash Pump Rental	001-443.1658.62330	805.80

Vendor Number Bank Code	Vendor Name Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Z026	Ziegler Lumber Co #017				
APMWB	Check	816102	Rebar for Christmas Arches	001-443.0000.63080	138.79
		804113	Lumber and hardware for tables	001-443.0000.67030	80.74
		810064	Insulation for Shop	001-443.0000.68160	111.08
		804113	Lumber and hardware for tables	001-443.0000.68160	491.00
Dept 443 Total:					49,353.75
Dept: 444 Parks - Construction					
J105	J-U-B Engineers, Inc.				
APMWB	Electronic Funds Transf	0178646	Warren Park Road Frontage Improvements	001-444.0000.94180	7,000.00
Dept 444 Total:					7,000.00
Dept: 445 Recreation					
A600	Awards Etc.				
APMWB	Electronic Funds Transf	35994	Name Plate and Name Tag For New Hire	001-445.0000.62080	24.00
C175	Century Publishing Co, Inc.				
APMWB	Check	INV0149112	Winter Mini Guide Printing	001-445.0000.63210	2,846.17
VEN13187	Checkr Inc				
APMWB	Electronic Funds Transf	1483337	October 20204 Background checks	001-445.0000.62080	204.70
VEN15017	Christina Ingle				
APMWB	Check	11/18/24	Refund for Pickleball Tournament that was c	001-445.1614.33375	60.00
VEN01020	Cindy Jacobs				
APMWB	Check	11.20.24	November Contractual Payment	001-445.0000.62040	115.50
N2332	Collins, Tom				
APMWB	Check	11.20.24	November Contractual Payment	001-445.0000.62040	179.20
V040	ODP Business Solutions				
APMWB	Check	393942043001	Office Supplies- Recreation	001-445.0000.63060	32.78
		393942109001		001-445.0000.63060	80.61
P220	Post Falls Area Chamber of Commerce				
APMWB	Check	70189	Connect4Lunch	001-445.0000.64010	50.00
P230	Post Falls Press/CDA Press				
APMWB	Check	29078	Consultant Roster Advertisement	001-445.0000.62000	11.97
P4322	Post Falls School Dist #273				
APMWB	Check	11122024P&R	Gym Rental for Daddy/Daughter Dance	001-445.0000.63080	160.00
P4835	ProPrint				
APMWB	Check	66601	New Hire Business Cards	001-445.0000.62080	31.00
R996	Reiber, Crystal				
APMWB	Check	11.13.24	November contractual services	001-445.0000.62040	140.00
S054	Schmidt, Sheila				
APMWB	Electronic Funds Transf	11.14.24	November Contractual Services	001-445.0000.62040	1,921.60
Dept 445 Total:					5,857.53
Dept: 451 Planning & Zoning					
H001	H & H Business Systems, Inc.				
APMWB	Electronic Funds Transf	AR346586	Monthly Contract Charge for G736M660937	001-451.1901.66140	13.41
V040	ODP Business Solutions				
APMWB	Check	392598682001	Office Supplies-Planning	001-451.0000.63060	50.57
Dept 451 Total:					63.98
Dept: 452 Building Inspector					
B091	BDS				
APMWB	Check	97384	Utility Billing and Delinquency notices	001-452.0000.62040	50.00
H001	H & H Business Systems, Inc.				
APMWB	Electronic Funds Transf	AR346586	Monthly Contract Charge for G736M660937	001-452.1901.66140	13.42
Dept 452 Total:					63.42
Dept: 453 Engineering					
H001	H & H Business Systems, Inc.				
APMWB	Electronic Funds Transf	AR346586	Monthly Contract Charge for G736M660937	001-453.1901.66140	13.42
J105	J-U-B Engineers, Inc.				
APMWB	Electronic Funds Transf	0178645	Prairie Ave - Greensferry to Cceil STBG	001-453.0000.62040	2,700.00

Vendor Number Bank Code	Vendor Name Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
P230	Post Falls Press/CDA Press				
APMWB	Check	29078	Consultant Roster Advertisement	001-453.0000.62000	11.97
R251	Serights Ace Hardware				
APMWB	Check	361016/1	Field Supplies	001-453.0000.63530	20.92
Dept 453 Total:					2,746.31
Dept: 481 Capital Improvements/Contracts					
A017	A-Tec, Inc.				
APMWB	Check	6394	Cameras for Rathdrum Mountain	001-481.0000.68395	4,003.66
		6395	Blossom Mountain Cameras	001-481.0000.68395	7,138.25
W090	Welch Comer & Associates, Inc.				
APMWB	Electronic Funds Transfr	41354100-016	Water Tower Parking Lot	001-481.0000.95015	318.75
Dept 481 Total:					11,460.66
Fund 001 Total:					193,139.56
Fund: 003 - PERSONNEL BENEFIT POOL					
Dept: 482 Personnel Pool					
VEN04994	Gallagher Benefit Services Inc.				
APMWB	Electronic Funds Transfr	326869	November 2024 Consulting	003-482.0000.62040	2,500.00
Dept 482 Total:					2,500.00
Fund 003 Total:					2,500.00
Fund: 007 - DRUG SEIZURE PROGRAM					
Dept: 425 Drug Seizure Program					
R251	Serights Ace Hardware				
APMWB	Check	360961-1	K9 Eco Flake Bedding	007-425.0000.67120	47.66
Dept 425 Total:					47.66
Fund 007 Total:					47.66
Fund: 008 - 911 SUPPORT					
Dept: 426 911 Support					
VEN14742	Concept Seating Division				
APMWB	Check	131296	Dispatch Chair Repair	008-426.0000.67020	280.00
M2005	Motorola Solutions				
APMWB	Electronic Funds Transfr	8282022062	Dual band mobile radios	008-426.0000.67020	36,849.25
Dept 426 Total:					37,129.25
Fund 008 Total:					37,129.25
Fund: 011 - FACILITY BUILDING RESERVE					
Dept: 491 Facility Building Reserve					
VEN12372	Bernardo/Wills Architects, PC				
APMWB	Check	24910	City Hall Remodel	011-491.1801.93163	3,715.00
VEN08973	Dardan Enterprises, Inc				
APMWB	Check	City Hall Remodel P	City Hall Remodel Dardan Pay App #4	011-491.1801.93163	132,330.08
Dept 491 Total:					136,045.08
Fund 011 Total:					136,045.08
Fund: 023 - SPECIAL EVENTS					
Dept: 446 Special Events					
H1957	Horizon				
APMWB	Electronic Funds Transfr	2S231259	Christmas Lights	023-446.1603.63000	540.80
		2S223696		023-446.1603.63000	549.24
Dept 446 Total:					1,090.04
Fund 023 Total:					1,090.04

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 029 - CEMETERY CAPITAL IMPROVEMENT							
Dept: 442 Cemetery							
VEN15003	Caitlin Engelbrecht						
APMWB	Check		INV0149032	Cemetery Buy Back	029-442.1670.39315		862.50
VEN15011	Judy and Lonny Hollenbeck						
APMWB	Check		11.14.24	Cemetery Buy Back	029-442.1670.39315		762.50
VEN15019	Kretz Kustomz LLC						
APMWB	Check		INV0149131	wrought iron fence repair	029-442.1670.90015		4,400.00
Dept 442 Total:							6,025.00
Fund 029 Total:							6,025.00
Fund: 038 - PARKS IMPACT FEES							
Dept: 443 Parks							
A293	Allwest Testing & Engin., LLC						
APMWB	Check		238575	Black Bay Bid Schedule B Rip Rap	038-443.0000.94070		1,072.50
VEN05261	CDA PAVING						
APMWB	Check		101197	Earthfill Disposal for Pickleball Ct.	038-443.0000.94167		147.00
VEN12724	Civitas, Inc						
APMWB	Check		27097	Black Bay Master Plan	038-443.0000.94070		18,903.65
			27096		038-443.0000.94070		2,416.66
I340	Interstate Concrete & Asphalt						
APMWB	Electronic Funds Transf		1010529	Gravel for Woodbridge Pickleball Court	038-443.0000.94167		1,043.60
VEN15018	Snaplock Industries, Inc						
APMWB	Check		368283-SS	Pickleball tiles for Woodbridge Courts	038-443.0000.94167		12,081.72
Dept 443 Total:							35,665.13
Fund 038 Total:							35,665.13
Fund: 650 - RECLAIMED WATER OPERATING							
Dept: 463 Wastewater Operating							
A090	Accurate Testing Labs LLC						
APMWB	Check		142553	Composities Testing	650-463.0000.68360		700.00
			141924	Biosolids #3	650-463.0000.68360		340.00
			141815	Biosolids Metals	650-463.0000.68360		335.00
			141920	Biosolids Comp	650-463.0000.68360		335.00
A424	Anatek Labs, Inc.						
APMWB	Check		2429300	Surface Water	650-463.0000.68360		595.00
VEN14736	Cintas Corporation No. 3						
APMWB	Check		9296791602	WWTP Uniforms	650-463.4000.72000		-90.59
			4206680996	WWTP Uniforms	650-463.4000.72000		265.59
E001	East Greenacres Irrigation						
APMWB	Check		50040001 11.10.24	By City Wastewater EGA water taxes	650-463.0000.65080		728.94
			50220001-B 11.10.26	B-East Delivery-15+10 EGA Water Taxes	650-463.0000.65080		85.00
			50220001-A 11.10.26	A-West Delivery-15+ C EGA Water Taxes	650-463.0000.65080		85.00
			50220001-C 11.10.26	C-West Delivery EGA Water Taxes	650-463.0000.65080		85.00
			50220001 11.10.24	Hayden 3" Middle Field - EGA Water Taxes	650-463.0000.65080		5,136.65
			60230001 11.10.24	11040 W Hayden Ave EGA water taxes	650-463.0000.65080		48.00
			60050569 11.10.24	3306 W Seltice Way EGA water taxes	650-463.0000.65080		10.00
			50230006-2 11.10.24	" F-Next to Dorothy EGA water taxes	650-463.0000.65080		55.00
			50230006-1 11.10.24	" G-East End Hayden EGA water taxes	650-463.0000.65080		1,719.19
			50220001-D 11.10.24	" D-East Delivery EGA water taxes	650-463.0000.65080		85.00
VEN14791	Eurofins Enviroment Testing Northern California, LLC						
APMWB	Electronic Funds Transf		3200141249	October 2024 PCB Surface Water Sample	650-463.0000.68360		1,333.93
F105	Ford Hall Company, Inc.						
APMWB	Check		2485	Replacement Brushes for Clarifiers	650-463.0000.68025		1,651.70
VEN14900	GSM Engineered Fabrics, LLC						
APMWB	Check		INVGSM7403	Belts for BDP	650-463.0000.68025		7,102.88
J105	J-U-B Engineers, Inc.						
APMWB	Electronic Funds Transf		0178619	October 2024 Hopper Improvements	650-463.3125.95520		5,511.70
V040	ODP Business Solutions						

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Q050	APMWB	Check		394240818001	Office Supplies- Water/WW	650-463.0000.63060	70.07
			Oxarc Inc.				
P230	APMWB	Electronic Funds Transf		0032197370	WWTP Safety Lifting Winch	650-463.0000.63110	6,511.33
			Post Falls Press/CDA Press				
U1006	APMWB	Check		29078	Consultant Roster Advertisement	650-463.0000.62000	11.97
			Univar Solutions USA, LLC				
U1091	APMWB	Check		52539270	Citric Acid 50%	650-463.0000.68820	2,611.00
			University Of Idaho				
	APMWB	Check		FG2502	SEEP Field Guide Support	650-463.6530.64050	800.00
Dept 463 Total:							36,122.36
Dept: 466 Wastewater - Collections							
VEN14736			Cintas Corporation No. 3				
	APMWB	Check		4206680996	WWTP Uniforms	650-466.4000.72000	265.60
				9296791602	WWTP Uniforms	650-466.4000.72000	-90.59
C360			Consolidated Supply Co.				
	APMWB	Electronic Funds Transf		S012061269.002	Forcemain repair parts	650-466.0000.63000	7,539.77
E001			East Greenacres Irrigation				
	APMWB	Check		60330736 11.10.24	650-466.0000.65004	650-466.0000.65004	10.00
				60280771 11.10.24	Corner Howell & Fisher EGA water taxes	650-466.0000.65081	10.00
P230			Post Falls Press/CDA Press				
	APMWB	Check		29078	Consultant Roster Advertisement	650-466.0000.62000	11.96
Dept 466 Total:							7,746.74
Dept: 467 Wastewater - Recycled Water							
C1170			Norfolk Iron & Metal Co				
	APMWB	Electronic Funds Transf		22214746	Mine Adit Enclosure/Gate in Community For	650-467.3123.95520	554.89
Dept 467 Total:							554.89
Dept: 468 Wastewater - Surface Water							
E001			East Greenacres Irrigation				
	APMWB	Check		50330107 11.10.24	Seltice/Front of Orgill EGA water taxes	650-468.0000.65080	461.12
				50060030 11.10.24	Palmwood/Lynnwood EGA water taxes	650-468.0000.65080	343.20
				50060027 11.10.24	N. E. End of Silkwood EGA water taxes	650-468.0000.65080	154.78
				50330108 11.10.24	In Road/Orgill EGA water taxes	650-468.0000.65080	119.12
				50060031 11.10.24	S. End of Palmwood EGA water taxes	650-468.0000.65080	119.12
				50040004 11.10.24	SE McGuire/Seltice	650-468.0000.65080	119.12
				50270700 11.10.24	Stagecoach/Poleline EGA water taxes	650-468.0000.65080	89.12
Dept 468 Total:							1,405.58
Fund 650 Total:							45,829.57
Fund: 651 - RECLAIMED WATER CAPITAL - WWTP							
Dept: 463 Wastewater Operating							
J105			J-U-B Engineers, Inc.				
	APMWB	Electronic Funds Transf		0178620	Tertiary Upgrade JUB Invoice October 2024	651-463.3213.90015	93,015.30
P050			Panhandle Area Council				
	APMWB	Check		54-PFLM	Tertiary Upgrade PAC Invoice October 2024	651-463.3213.90015	2,260.00
Dept 463 Total:							95,275.30
Fund 651 Total:							95,275.30
Fund: 652 - RECLAIMED WATER CAPITAL - COLLECTOR							
Dept: 463 Wastewater Operating							
VEN11676			Keller Associates, Inc				
	APMWB	Check		0243456	12th Ave FM Keller Invoice October 2024	652-463.3228.95520	2,524.75
Dept 463 Total:							2,524.75
Fund 652 Total:							2,524.75
Fund: 700 - SANITATION							

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
	Dept: 461 Sanitation				
K100	Kootenai County Solid Waste				
APMWB	Check	09-30289/11-02124	Big Can Refuse	700-461.0000.65050	45.50
		09-30289/11-05147	General Refuse	700-461.0000.65050	34.45
		09-30289/11-10872	Yard Waste	700-461.0000.65050	31.20
		09-30289/11-04908	General Refuse	700-461.0000.65050	26.00
		09-30289/11-14940	Yard Waste	700-461.0000.65050	24.05
		09-30289/11-15068		700-461.0000.65050	25.35
		09-30289/11-18121	Mixed Waste	700-461.0000.65050	129.00
		09-30289/11-15248	Yard Waste	700-461.0000.65050	20.80
		09-30289/11-11018		700-461.0000.65050	9.75
C115	Northwest Waste and Recycling				
APMWB	Electronic Funds Transfr	11.21.24	Sanitation Monthly Contract	700-461.0000.62042	382,476.42
Dept 461 Total:					382,822.52

Fund 700 Total: 382,822.52

Fund: 750 - WATER OPERATING

	Dept: 462 Water Operating				
A090	Accurate Testing Labs LLC				
APMWB	Check	142566	Coliform Presence/Absence	750-462.0000.68360	150.00
		142443		750-462.0000.68360	150.00
		142476	Water Testing	750-462.0000.68360	150.00
		142535		750-462.0000.68360	150.00
VEN14124	Badger Meter, Inc.				
APMWB	Check	80175433	Badger Annual Support 2025	750-462.0000.66012	2,208.30
C360	Consolidated Supply Co.				
APMWB	Electronic Funds Transfr	S012133844.003	Meter Adapter Flange & Swivel	750-462.0000.63280	467.24
		S012174429.001	Fuel Trim Compressor Bare Tool & Transfer	750-462.0000.67090	600.22
VEN14305	General Pacific, Inc				
APMWB	Electronic Funds Transfr	1504783	4" Compound Meter for Millworxs Multiuse	750-462.0000.63280	5,018.00
		1504784		750-462.0000.63280	5,018.00
		1504161	2in Disc Meter, HRE in USG	750-462.0000.68235	3,436.00
		1505070	M35 3/4" Short 7-1/2"	750-462.0000.91280	33,000.00
G098	Grainger				
APMWB	Check	9137017860	MARKING WAND,34" L	750-462.0000.63280	165.16
H003	H.D. Fowler Company				
APMWB	Check	16875494	1" ANGLE BALL VALVE	750-462.0000.63280	378.02
		16864017	METER ADAPTER FROM 17" TO 15.25"	750-462.0000.63280	1,552.32
K037	Hotstart Sales				
APMWB	Check	CD99570092	Engine Heater	750-462.0000.63280	172.98
J105	J-U-B Engineers, Inc.				
APMWB	Electronic Funds Transfr	0178716	Water Tower Structural	750-462.0000.62040	1,495.00
N0991	Norco Inc				
APMWB	Check	0042124560	Metal Cutting Saw Blade	750-462.0000.63280	109.06
V040	ODP Business Solutions				
APMWB	Check	394240818001	Office Supplies- Water/WW	750-462.0000.63060	81.99
P310	Platt Electric Supply				
APMWB	Check	Y996727	Pipe Threader & Die Head Kit	750-462.0000.67090	2,922.74
P230	Post Falls Press/CDA Press				
APMWB	Check	29078	Consultant Roster Advertisement	750-462.0000.62000	11.97
R251	Serights Ace Hardware				
APMWB	Check	361206/1	Compact Impact Wrench Tool & Supplies	750-462.0000.63280	35.08
		361151/1	Water Shop Supplies	750-462.0000.63280	47.29
		361013/1	Water Supplies	750-462.0000.63280	13.66
		361206/1	Compact Impact Wrench Tool & Supplies	750-462.0000.67090	208.05
U145	USABlue Book				
APMWB	Check	INV00530101	Hach DR300 Chlorine Pocket Colorimeter	750-462.0000.68360	627.36
Dept 462 Total:					58,168.44

Fund 750 Total:	58,168.44
Report Total:	996,262.30



Fund	Account	Amount
001 - GENERAL FUND		
	001-22080	80.00
	001-412.0000.65030	390.00
	001-412.0000.80010	989.09
	001-414.0000.62091	23,372.50
	001-414.0000.63050	186.00
	001-414.0000.63070	2,000.00
	001-414.1445.62170	7,065.54
	001-414.1445.62190	4,329.02
	001-415.0000.62060	20.00
	001-415.0000.66080	270.00
	001-415.0000.66190	2,800.00
	001-421.0000.62040	2,653.64
	001-421.0000.62370	125.00
	001-421.0000.63060	197.57
	001-421.0000.63130	44.69
	001-421.0000.63300	1,094.77
	001-421.0000.63920	562.50
	001-421.0000.64020	1,400.00
	001-421.0000.64030	4,220.68
	001-421.0000.65030	1,308.99
	001-421.0000.67100	724.24
	001-421.0000.67170	199.95
	001-421.0000.67190	569.00
	001-421.0000.68010	63.95
	001-421.4000.72000	1,639.50
	001-423.1153.68400	1,514.59
	001-424.0000.62040	3,208.66
	001-424.0000.63010	424.00
	001-427.0000.62040	812.50
	001-427.0000.64030	132.47
	001-431.0000.62080	128.98
	001-431.0000.63110	396.00
	001-431.0000.63260	5,190.00
	001-431.0000.64010	25.00
	001-431.0000.67090	188.47
	001-431.0000.68080	8,700.00
	001-431.0000.68100	-630.73
	001-431.0000.68130	1,271.24
	001-431.0000.68150	-30.44
	001-431.4000.72000	97.75
	001-432.0000.64010	25.00
	001-433.0000.63140	352.93
	001-433.0000.63150	687.70
	001-433.0000.63160	330.60
	001-433.0000.67030	15.09
	001-433.0000.68010	115.00
	001-433.0000.68030	611.61
	001-434.0000.63011	2,504.12
	001-434.0000.63012	294.98
	001-434.0000.63013	144.75
	001-434.0000.63110	359.12
	001-434.0000.63160	148.42
	001-434.0000.67090	288.39
	001-434.0000.67110	4,583.40
	001-434.0000.67120	396.16
	001-434.0000.67170	3,139.42

001-434.0000.90010	19,258.80
001-441.0000.66016	162.00
001-441.0000.67070	604.20
001-441.0000.67090	973.38
001-441.0000.68190	202.50
001-441.4000.72000	1,899.68
001-442.0000.68170	18.54
001-442.0000.68180	118.00
001-442.1670.33307	1,625.00
001-443.0000.62040	2,380.00
001-443.0000.62180	792.00
001-443.0000.63060	57.44
001-443.0000.63080	1,818.60
001-443.0000.63110	585.74
001-443.0000.63150	615.58
001-443.0000.63530	4,757.17
001-443.0000.65006	2,886.63
001-443.0000.65050	38.54
001-443.0000.66190	139.74
001-443.0000.67030	902.95
001-443.0000.67090	128.60
001-443.0000.68013	3,625.00
001-443.0000.68111	24,604.00
001-443.0000.68160	647.35
001-443.0000.68170	3,152.80
001-443.0000.68230	839.47
001-443.0000.68240	21.45
001-443.0000.80150	554.89
001-443.1658.62330	805.80
001-444.0000.94180	7,000.00
001-445.0000.62000	11.97
001-445.0000.62040	2,356.30
001-445.0000.62080	259.70
001-445.0000.63060	113.39
001-445.0000.63080	160.00
001-445.0000.63210	2,846.17
001-445.0000.64010	50.00
001-445.1614.33375	60.00
001-451.0000.63060	50.57
001-451.1901.66140	13.41
001-452.0000.62040	50.00
001-452.1901.66140	13.42
001-453.0000.62000	11.97
001-453.0000.62040	2,700.00
001-453.0000.63530	20.92
001-453.1901.66140	13.42
001-481.0000.68395	11,141.91
001-481.0000.95015	318.75
Fund 001 Total:	193,139.56
003 - PERSONNEL BENEFIT POOL	
003-482.0000.62040	2,500.00
Fund 003 Total:	2,500.00
007 - DRUG SEIZURE PROGRAM	
007-425.0000.67120	47.66
Fund 007 Total:	47.66
008 - 911 SUPPORT	
008-426.0000.67020	37,129.25
Fund 008 Total:	37,129.25
011 - FACILITY BUILDING RESERVE	
011-491.1801.93163	136,045.08
Fund 011 Total:	136,045.08
023 - SPECIAL EVENTS	
023-446.1603.63000	1,090.04
Fund 023 Total:	1,090.04
029 - CEMETERY CAPITAL IMPROVEMENT	
029-442.1670.39315	1,625.00

029-442.1670.90015	4,400.00
Fund 029 Total:	6,025.00
038 - PARKS IMPACT FEES	
038-443.0000.94070	22,392.81
038-443.0000.94167	13,272.32
Fund 038 Total:	35,665.13
650 - RECLAIMED WATER OPERATING	
650-463.0000.62000	11.97
650-463.0000.63060	70.07
650-463.0000.63110	6,511.33
650-463.0000.65080	8,037.78
650-463.0000.68025	8,754.58
650-463.0000.68360	3,638.93
650-463.0000.68820	2,611.00
650-463.3125.95520	5,511.70
650-463.4000.72000	175.00
650-463.6530.64050	800.00
650-466.0000.62000	11.96
650-466.0000.63000	7,539.77
650-466.0000.65004	10.00
650-466.0000.65081	10.00
650-466.4000.72000	175.01
650-467.3123.95520	554.89
650-468.0000.65080	1,405.58
Fund 650 Total:	45,829.57
651 - RECLAIMED WATER CAPITAL - WWTP	
651-463.3213.90015	95,275.30
Fund 651 Total:	95,275.30
652 - RECLAIMED WATER CAPITAL - COLLECTOR	
652-463.3228.95520	2,524.75
Fund 652 Total:	2,524.75
700 - SANITATION	
700-461.0000.62042	382,476.42
700-461.0000.65050	346.10
Fund 700 Total:	382,822.52
750 - WATER OPERATING	
750-462.0000.62000	11.97
750-462.0000.62040	1,495.00
750-462.0000.63060	81.99
750-462.0000.63280	12,976.81
750-462.0000.66012	2,208.30
750-462.0000.67090	3,731.01
750-462.0000.68235	3,436.00
750-462.0000.68360	1,227.36
750-462.0000.91280	33,000.00
Fund 750 Total:	58,168.44
Report Total:	996,262.30

**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Shelly Enderud, City Administrator

SUBJECT: Acceptance and Participation in the Kootenai County Emergency Operations Plan

ITEM AND RECOMMENDED ACTION:

Staff requests the City Council approve the attached agreement with Kootenai County accepting the Kootenai County Emergency Operations Plan. Approval of this item will authorize the Mayor to sign the agreement.

DISCUSSION:

Kootenai County has exposure to natural hazards that increase the risk to lives, property, the environment, and the country's overall economy. A number of years ago, a coalition of partners from the public, municipalities, law enforcement, schools, fire protection districts, and service districts came together to create a multi-jurisdictional emergency operations plan and an All-Hazards plan. These plans include the hazards and vulnerabilities facing Kootenai County residents, both natural and man-made, and the appropriate steps for preparation and response to these hazards and vulnerabilities.

The mitigation strategy used is consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy.

As discussed during the crane incident at the dam, the City does disaster training with the county and various agencies to ensure we are ready and able to respond to the various incidents that might occur in Post Falls. This training is reflective of the Emergency Operations Plan.

There is a significant benefit to the overall community by having one large county plan vs. each individual agency writing their own plan and attempting to include all resources available in the those individual plans and coordinating with partners through separate agreements for assistance during an emergency.

The full plan may be found here: <https://www.kcsheriff.com/DocumentCenter/View/1251/2024-Emergency-Operations-Plan-EOP>

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

The Council approved the prior KC Emergency Operations Plan on January 15, 2019. Also, the Council approved the Kootenai County Multi-Jurisdictional All-Hazard Mitigation Plan on February 16, 2021. The All-Hazard Plan is required for all agencies to apply for FEMA grants. The KC Emergency Operation Plans Complements this plan. The county is required to update their plans on a regular basis. Idaho Code 46-1009 requires the County to distribute this plan to provide each jurisdiction with a chance to accept and adopt the plan.

APPROVED OR DIRECTION GIVEN:

N/A

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

There are no known fiscal impacts from signing the agreement. If an emergency does occur, the normal costs associated with that emergency will be born by the affected agencies.

BUDGET CODE:

None.

ATTACHMENTS:

1. NOTICE OF ACCEPTANCE AND PARTICIPATION 2024
2. 2024 EOP Memo

NOTICE OF ACCEPTANCE AND PARTICIPATION
IN THE KOOTENAI COUNTY EMERGENCY OPERATIONS PLAN

_____ hereby accepts the Kootenai County Emergency Operations Plan dated _____. The undersigned agrees to coordinate planning and response efforts and to offer reasonable assistance in times of a disaster emergency as contemplated in the Plan. Participation in the Emergency Operations Plan will not be construed to increase any signatory's liability.

DATED this _____ day of _____ 202_.

Printed Name, Title

Received by the County Clerk this _____ day of _____ 202_.

Jennifer Locke, County Clerk



KOOTENAI COUNTY OFFICE OF EMERGENCY MANAGEMENT



MEMO

TO: Kootenai County Emergency Operations Plan Holder

FROM: Tiffany Westbrook, Director

DATE: September 5, 2024

SUBJECT: Emergency Operations Plan – 2024 Update

Your copy of the Kootenai County Emergency Operations Plan (EOP) can be viewed and downloaded here: <https://www.kcsheriff.com/DocumentCenter/View/1251/2024-Emergency-Operations-Plan-EOP>. This plan, dated August 2024, is the official plan for Kootenai County intergovernmental emergency operations. The plan will coordinate the efforts of the county; the cities; the highway, school and fire protection districts; other governmental agencies; and volunteer organizations prior to, during, and after the actual occurrence of a natural or man-made disaster, including hostile attack.

The signatories to this emergency operations plan concur with the concepts, requirements, and assignments of the base plan, to include all procedural appendices and standard operating procedures found therein.

The Kootenai County Emergency Operations Plan is intended to and shall be interpreted to give effect to the purposes of the Idaho Disaster Preparedness Act of 1975, as amended, Chapter 10, Title 46, Idaho Code, and shall not be interpreted to increase liability to Kootenai County or any signatory.

Signatories to this plan shall execute their acceptance on the attached "Notice of Acceptance and Participation" form, an original of which shall be filed with the County Clerk. Any signatory may withdraw its acceptance and participation by filing written notice with the County Clerk at least 30 days before withdrawal.

Implementation of the Emergency Operations Plan will require multi-jurisdictional collaboration and training. We thank you for your consideration in this collaborative effort and look forward to working with you to protect our citizens, property and the environment from major emergencies and disasters.

Sincerely,


Tiffany Westbrook, Director

**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Robert Palus, City Engineer

SUBJECT: Foxtail 10th Addition Subdivision Final Plat

ITEM AND RECOMMENDED ACTION:

Staff recommends approval of the final plat of the Foxtail 10th Addition subdivision. Approval of this item will authorize the Mayor to sign the final plat.

DISCUSSION:

Foxtail 10th Addition is a 63-lot subdivision located near E. Hope Ave and N. Zorros Rd. Engineering staff, with Community Development and Kootenai Fire & Rescue, reviewed the submitted final plat documents to ensure that they are consistent with the preliminary plat approval and the City's subdivision construction standards. Construction plans were approved on April 24, 2024, and a Construction Improvement Agreement was executed on May 7, 2024, that authorized the developer to construct the required subdivision improvements. The final step in the subdivision approval process is the approval of the final plat, which creates the legal lots for sale. Under the City's subdivision ordinance, the final plat is returned to the City Council for authorization of the mayor's signature. As required by our code, city engineering staff certifies that infrastructure improvements have been completed or that a surety has been provided to guarantee the completion of subdivision improvements. Because the developer of Foxtail 10th Addition is platting prior to completion of the subdivision improvements, they are providing surety for the remaining public improvements associated with the subdivision.

***Approved plat attached. Original Mylars to Clerk prior to meeting.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

May 7, 2024 - Construction Improvements Agreement

APPROVED OR DIRECTION GIVEN:

Approved

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

Acceptance of operations and maintenance costs for public roadway and sanitary sewer infrastructure with completion of improvements.

BUDGET CODE:

N/A

ATTACHMENTS:

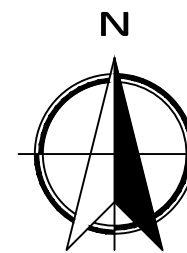
1. Foxtail 10th (Final Plat)

FOXTAIL 10TH ADDITION

A REPLAT OF A PORTION OF TRACTS 21, 27 AND 28, BLOCK 30, POST FALLS IRRIGATED TRACTS
LOCATED IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 51 N., RANGE 4 W., BOISE MERIDIAN, POST FALLS, KOOTENAI COUNTY, IDAHO

BOOK PAGE

INST.#



H-Scale 1" = 100'

100' 50' 100' 200'

LEGEND

- FOUND 5/8" REBAR WITH YELLOW PLASTIC CAP, P.L.S. 9367, OR AS NOTED
- FOUND 5/8" REBAR WITH 1 1/2" ALUMINUM CAP, P.L.S. 9367
- ⦿ SET 5/8" x 24" REBAR WITH YELLOW PLASTIC CAP, P.L.S. 9367
- ◆ SET 1/2" x 24" REBAR WITH YELLOW PLASTIC CAP, P.L.S. 9367
- ⦿ SET 5/8" x 24" REBAR WITH 1-1/2" ALUMINUM CAP, P.L.S. 9367
- CALCULATED POSITION, NOTHING FOUND OR SET
- # CENTER SECTION CORNER AS NOTED
- ⦿ E-W 1/4 SECTION CORNER AS NOTED
- CP&F CORNER PERPETUATION & FILING RECORD (WITH INSTRUMENT NO.)
- T.P.O.B. TRUE POINT OF BEGINNING

NOTES

- EXCEPT AS SHOWN HEREON, THERE WAS NO ATTEMPT MADE TO SHOW THE PHYSICAL FEATURES OF THE PROPERTY, OR TO SHOW ANY EASEMENTS, RECORDED OR UNRECORDED. A TITLE REPORT WAS NOT PROVIDED FOR THIS SURVEY.

TITLE DOCUMENTS

THESE ARE DOCUMENTS IN TITLE REPORT COMMITMENT KT-502128, ISSUED BY KOOTENAI COUNTY TITLE COMPANY, DATED: FEBRUARY 20, 2024 THAT FOR THE REASON INDICATED, CAN'T BE DISPLAYED ON THE MAP.

EX 12 - BK 115 OF DEEDS, PG 13 - BLANKET UTILITY EASEMENT GRANTED TO WASHINGTON WATER AND POWER OVER THE SUBJECT PROPERTY AND OTHERS.
EX 13 - BK 283 OF DEEDS, PG 467 - BLANKET UTILITY EASEMENT GRANTED TO WASHINGTON WATER AND POWER OVER THE SUBJECT PROPERTY AND OTHERS. IT HAS A GENERAL LOCATION AND NO WIDTH.

REFERENCES

IN RECORDS OF KOOTENAI COUNTY, IDAHO:

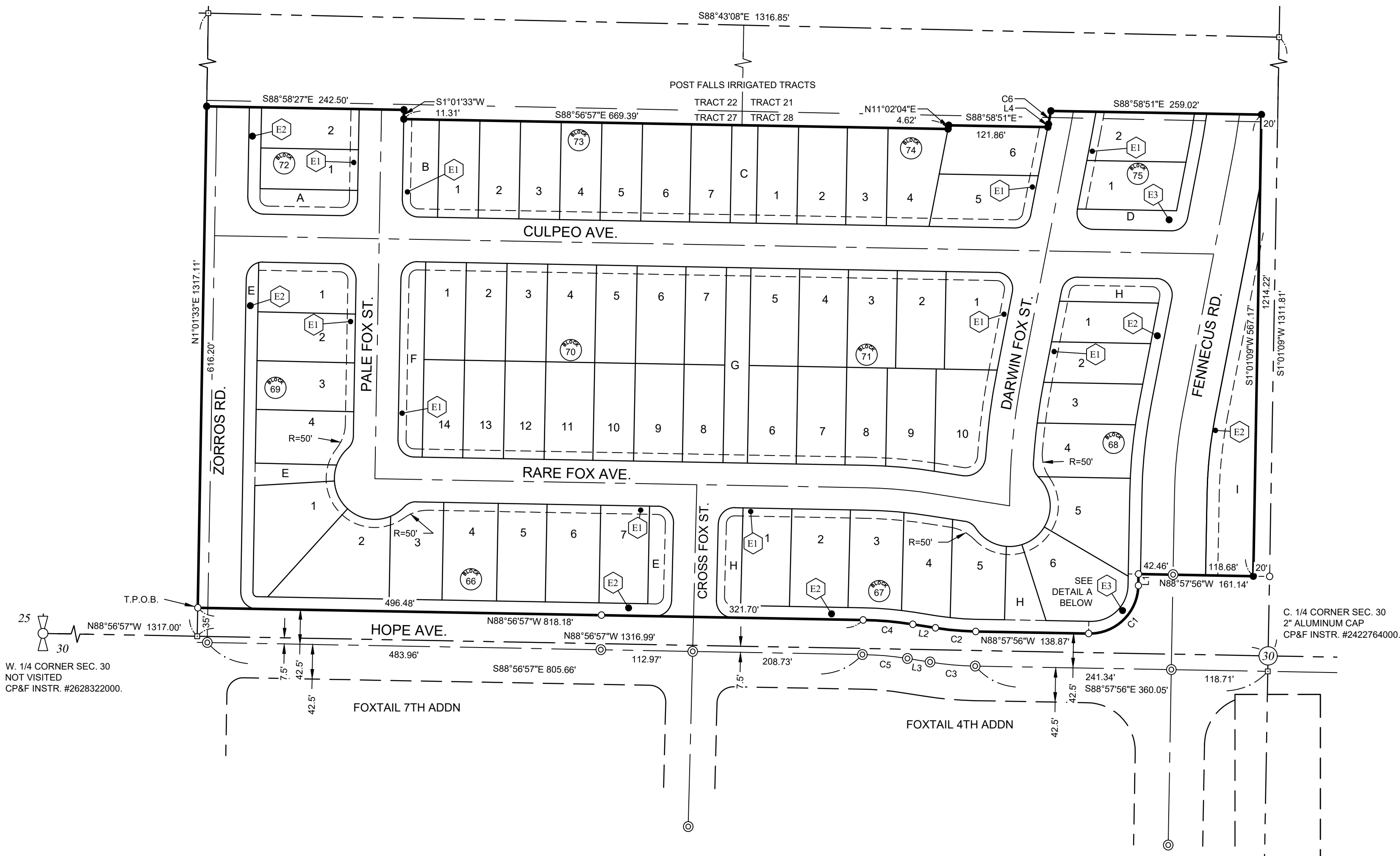
- R-1 PLAT OF POST FALLS IRRIGATED TRACTS BY J.J. BLYDENSTEIN, PLS. RECORDED IN BOOK C OF PLATS AT PAGES 778-80, UNDER INSTRUMENT NO. 48325.
- R-2 PLAT OF FOXTAIL 4TH ADDITION BY CHAD J. JOHNSON PLS 9367. RECORDED IN BOOK L OF PLATS AT PAGE 414, UNDER INSTRUMENT NO. 2728811000.
- R-3 PLAT OF FOXTAIL 7TH ADDITION BY CHAD J. JOHNSON PLS 9367. RECORDED IN BOOK L OF PLATS AT PAGE 722, UNDER INSTRUMENT NO. 2903703000.

BASIS OF BEARING

AS SHOWN HEREON, BASIS OF BEARING FOR THIS SURVEY IS IDAHO STATE PLANE COORDINATE SYSTEM, WEST ZONE, (1103). PROJECT COORDINATES WERE TRANSLATED TO WEST ZONE AT A JOHNSON SURVEYING BASE POINT LOCATED AT (N: 2,230,341.06, E: 2,385,395.37) AND WERE POST PROCESSED USING NGS OPUS WITH A HORIZONTAL REFERENCE FRAME OF NAD83 (2011)(EPOCH: 2010.0000) AND A VERTICAL DATUM OF NAVD88 (GEOID 18). ALL BEARINGS SHOWN ARE GRID. ALL DISTANCES SHOWN ARE GROUND (US SURVEY FEET), WITH A COMBINED SCALE FACTOR OF 1.00008183 APPLIED AT THE BASE POINT. GEODETIC NORTH IS AN ANGULAR ROTATION OF - 00°50'20".

SURVEYOR'S NARRATIVE

THE PURPOSE OF THIS SURVEY IS TO PLAT THE PROPERTY HEREIN DESCRIBED INTO LOTS. SURVEY MONUMENTS WHERE FOUND/HELD AS DEPICTED HEREON.



CURVE TABLE					
CURVE	RADIUS	LENGTH	DELTA	CHORD	CRD. DIST.
C1	60.00'	94.23'	89°59'01"	N46°02'34"E	84.84'
C2	357.50'	49.70'	7°57'55"	S84°58'59"E	49.66'
C3	400.00'	55.61'	7°57'55"	S84°58'59"E	55.56'
C4	442.50'	61.39'	7°56'56"	S84°58'29"E	61.34'
C5	400.00'	55.49'	7°56'56"	S84°58'29"E	55.45'
C6	770.00'	16.62'	1°14'13"	N10°24'57"E	16.62'

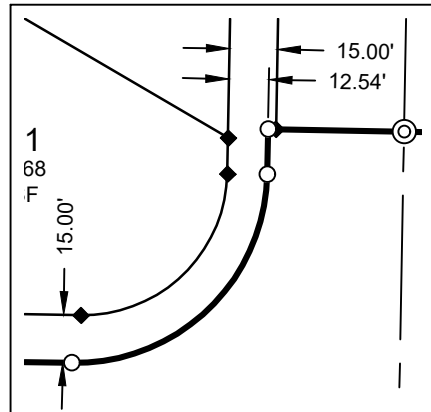
LINE TABLE		
LINE	BEARING	LENGTH
L1	N1°03'03"E	14.11'
L2	S81°00'01"E	28.31'
L3	S81°00'01"E	28.31'
L4	N11°02'04"E	3.65'

EASEMENT INDEX

- E1 10' WIDE SIDEWALK, DRAINAGE AND UTILITY EASEMENT HEREIN GRANTED.
- E2 15' WIDE SIDEWALK, DRAINAGE AND UTILITY EASEMENT HEREIN GRANTED.
- E3 VARIABLE WIDTH SIDEWALK, DRAINAGE AND UTILITY EASEMENT HEREIN GRANTED.

DETAIL A

SCALE : 1" = 60'

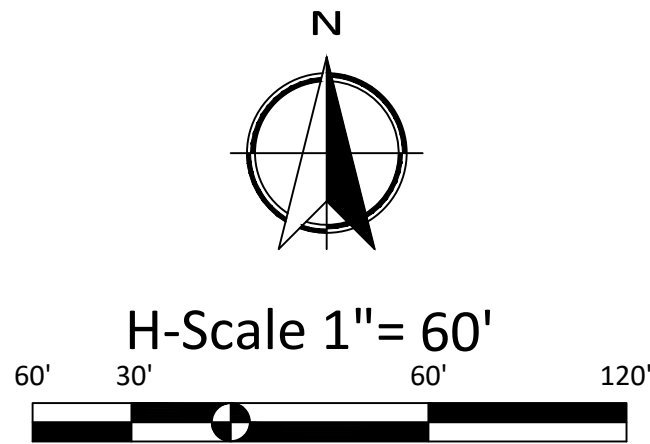
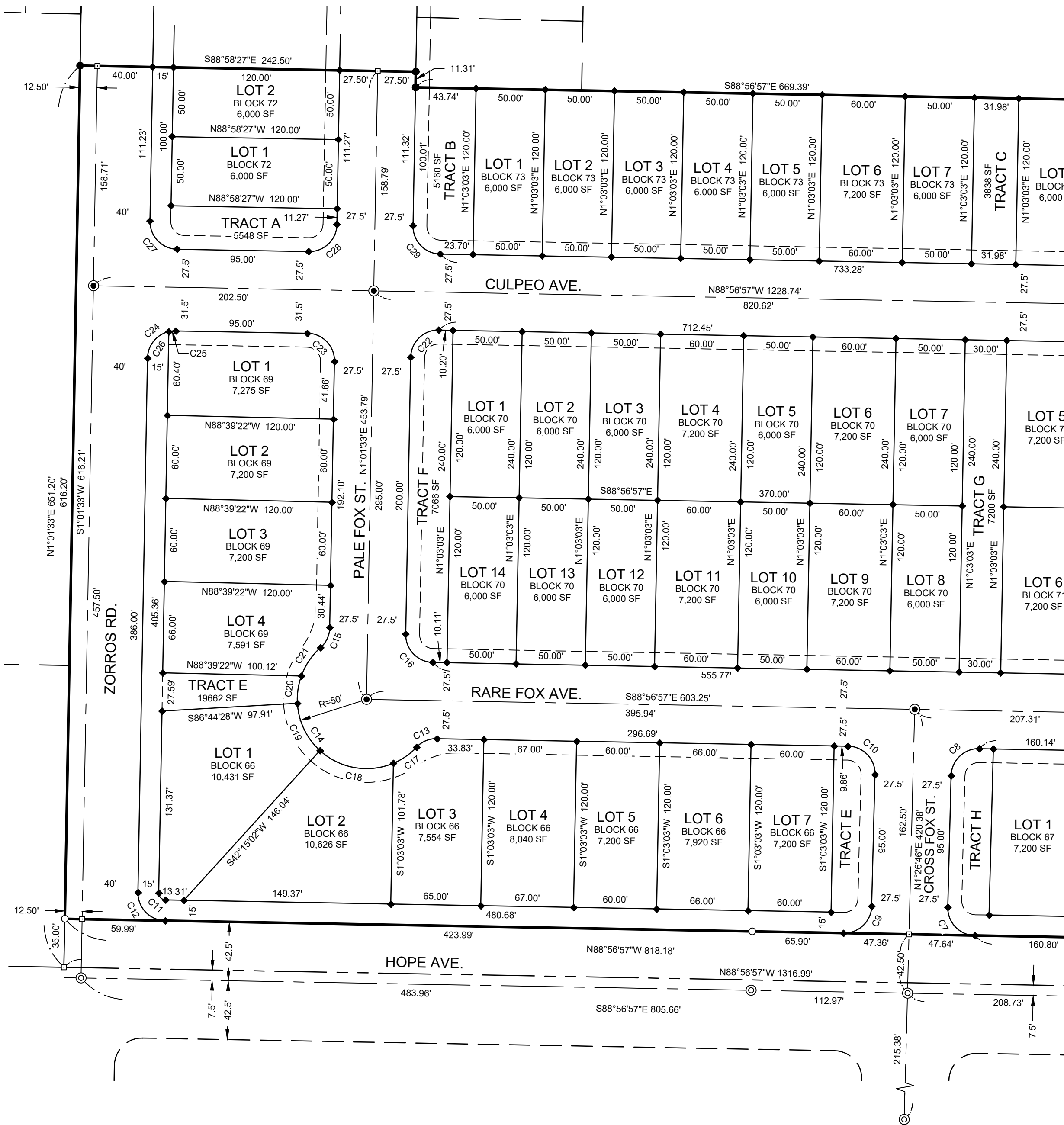


FOXTAIL 10TH ADDITION				
A REPLAT OF A PORTION OF TRACTS 21, 27 AND 28, BLOCK 30, POST FALLS IRRIGATED TRACTS NW 1/4, SEC 30, T. 51 N., R. 4 W., B.M. KOOTENAI COUNTY, IDAHO				
DATE SURVEYED: 03/22/2024	DRAFTED BY: DTL	PLOT DATE: 11/21/2024	SHEET	
FILE NAME: 24-003 SURVEY	CHECKED BY: CJJ	PROJECT No.: 24-003	14	P.O. Box 2544 Post Falls, ID 83877 208-660-2351 johnsonsurveyingnw.com

P.O. Box 2544 Post Falls, ID 83877
208-660-2351
johnsonsurveyingnw.com

FOXTAIL 10TH ADDITION

A REPLAT OF A PORTION OF TRACTS 21, 27 AND 28, BLOCK 30, POST FALLS IRRIGATED TRACTS
LOCATED IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 51 N., RANGE 4 W., BOISE MERIDIAN, POST FALLS, KOOTENAI COUNTY, IDAHO



CURVE TABLE					
CURVE	RADIUS	LENGTH	DELTA	CHORD	CRD. DIST.
C7	20.00'	31.55'	90°23'43"	S43°45'06"E	28.38'
C8	20.00'	31.28'	89°36'17"	S46°14'54"W	28.19'
C9	20.00'	31.28'	89°36'17"	N46°14'54"E	28.19'
C10	20.00'	31.55'	90°23'43"	N43°45'06"W	28.38'
C11	5.00'	7.85'	89°58'30"	S43°57'42"E	7.07'
C12	20.00'	31.41'	89°58'30"	S43°57'42"E	28.28'
C13	20.00'	16.50'	47°16'04"	S67°25'00"W	16.04'
C14	50.00'	161.02'	184°30'39"	N43°57'42"W	99.92'
C15	20.00'	16.50'	47°16'04"	N24°39'35"E	16.04'
C16	20.00'	31.41'	89°58'30"	S43°57'42"E	28.28'
C17	50.00'	20.41'	23°22'59"	N55°28'28"E	20.26'
C18	50.00'	56.80'	65°05'05"	S80°17'31"E	53.79'
C19	50.00'	38.81'	44°28'26"	S25°30'45"E	37.84'
C20	50.00'	20.00'	22°55'26"	S8°11'11"W	19.87'
C21	50.00'	25.00'	28°38'43"	S33°58'15"W	24.74'
C22	20.00'	31.42'	90°01'30"	S46°02'18"W	28.29'
C23	20.00'	31.41'	89°58'30"	N43°57'42"W	28.28'
C24	20.00'	31.42'	90°01'30"	S46°02'18"W	28.29'
C25	20.00'	5.06'	14°30'09"	S83°47'58"W	5.05'
C26	20.00'	26.36'	75°31'21"	S38°47'13"W	24.49'
C27	20.00'	31.41'	89°58'30"	N43°57'42"W	28.28'
C28	20.00'	31.42'	90°01'30"	S46°02'18"W	28.29'
C29	20.00'	31.41'	89°58'30"	S43°57'42"E	28.28'

PROFESSIONAL LAND SURVEYOR
REGISTERED
9367
STATE OF IDAHO
CHAD J. JOHNSON

FOXTAIL 10TH ADDITION

A REPLAT OF A PORTION OF TRACTS 21, 27 AND 28, BLOCK 30,
POST FALLS IRRIGATED TRACTS
NW 1/4, SEC 30, T. 51 N., R. 4 W., B.M. KOOTENAI COUNTY, IDAHO

DATE SURVEYED: 03/22/2024

DRAFTED BY: DTL

PLOT DATE: 11/21/2024

SHEET
2
4

FILE NAME: 24-003 SURVEY

CHECKED BY: CJJ

PROJECT No.: 24-003

Johnson
Surveying

P.O. Box 2544 Post Falls, ID 83877
208-660-2351
johnsonsurveyingnw.com

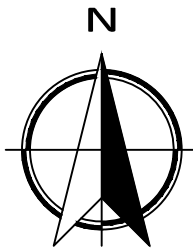
Page 66 of 159

FOXTAIL 10TH ADDITION

A REPLAT OF A PORTION OF TRACTS 21, 27 AND 28, BLOCK 30, POST FALLS IRRIGATED TRACTS
LOCATED IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 51 N., RANGE 4 W., BOISE MERIDIAN, POST FALLS, KOOTENAI COUNTY, IDAHO

CURVE TABLE				
CURVE	RADIUS	LENGTH	DELTA	CHORD
C1	60.00'	94.23'	89°59'01"	N46°02'34"E 84.84'
C2	357.50'	49.70'	7°57'55"	S84°58'59"E 49.66'
C3	400.00'	55.61'	7°57'55"	S84°58'59"E 55.56'
C4	442.50'	61.39'	7°56'56"	S84°58'29"E 61.34'
C5	400.00'	55.49'	7°56'56"	S84°58'29"E 55.45'
C6	770.00'	16.62'	1°14'13"	N10°24'57"E 16.62'
C7	20.00'	31.55'	90°23'43"	S43°45'06"W 28.38'
C8	20.00'	31.28'	89°36'17"	S46°14'54"W 28.19'
C9	20.00'	31.28'	89°36'17"	N46°14'54"E 28.19'
C10	20.00'	31.55'	90°23'43"	N43°45'06"W 28.38'
C30	457.50'	63.47'	7°57'55"	S84°58'59"E 63.42'
C31	342.50'	47.61'	7°57'55"	S84°58'59"E 47.58'
C32	457.50'	47.24'	5°54'59"	N85°59'28"W 47.22'
C33	457.50'	16.23'	2°01'58"	N82°01'00"W 16.23'
C34	342.50'	15.90'	2°39'38"	S82°19'50"E 15.90'
C35	342.50'	31.71'	5°18'17"	S86°18'48"E 31.70'
C36	45.00'	70.69'	90°00'00"	N46°02'04"E 63.64'
C37	560.00'	97.74'	10°00'00"	N6°02'04"E 97.61'
C38	600.00'	104.72'	10°00'00"	N6°02'04"E 104.59'
C39	640.00'	111.70'	10°00'00"	N6°02'04"E 111.56'
C40	655.00'	114.32'	10°00'00"	N6°02'04"E 114.17'
C41	655.00'	29.87'	2°36'46"	S9°43'41"W 29.87'
C42	655.00'	66.23'	5°47'36"	S5°31'29"W 66.20'
C43	655.00'	18.22'	1°35'37"	S1°49'53"W 18.22'
C44	20.00'	34.90'	99°59'02"	N38°57'27"W 30.64'
C45	20.00'	27.93'	80°00'58"	S51°02'33"W 25.72'
C46	20.00'	34.90'	99°59'02"	N38°57'27"W 30.64'
C47	834.00'	104.18'	7°09'26"	N7°27'21"E 104.11'
C48	802.50'	140.06'	10°00'00"	N6°02'04"E 139.88'
C49	775.00'	101.80'	7°31'33"	S7°16'17"W 101.72'
C50	775.00'	0.34'	0°01'29"	S11°01'19"W 0.34'
C51	775.00'	50.51'	3°44'04"	S9°08'33"W 50.50'
C52	775.00'	50.95'	3°46'00"	S5°23'31"W 50.94'
C53	25.00'	41.50'	95°07'21"	N51°26'18"E 36.90'
C54	20.00'	17.09'	48°57'10"	S20°58'04"E 16.57'
C55	50.00'	167.30'	191°42'42"	S50°24'42"W 99.48'
C56	20.00'	16.50'	47°16'04"	N57°21'59"W 16.04'
C57	50.00'	45.15'	51°44'12"	S59°36'03"E 43.63'
C58	50.00'	19.36'	22°10'55"	N83°26'24"E 19.24'
C59	50.00'	35.73'	40°56'25"	N51°52'45"E 34.97'
C60	50.00'	67.07'	76°51'11"	N7°01'03"W 62.15'
C61	632.50'	87.75'	7°56'56"	S84°58'29"E 87.68'
C62	605.00'	83.94'	7°56'56"	S84°58'29"E 83.87'
C63	577.50'	80.12'	7°56'56"	N84°58'29"W 80.06'
C64	632.50'	24.35'	2°12'20"	N87°50'48"W 24.35'
C65	632.50'	60.25'	5°27'27"	N84°00'54"W 60.22'
C66	632.50'	3.16'	0°17'10"	N81°08'36"W 3.16'
C67	577.50'	48.04'	4°46'00"	N86°33'58"W 48.03'
C68	577.50'	32.08'	3°10'57"	N82°35'29"W 32.07'
C69	20.00'	27.93'	80°00'58"	N51°02'33"E 25.72'
C70	797.50'	21.46'	1°32'31"	N10°15'48"E 21.46'
C71	825.00'	26.30'	1°49'35"	S10°07'16"W 26.30'
C72	20.00'	34.90'	99°59'02"	S38°57'27"E 30.64'
C73	20.00'	27.93'	80°00'58"	N51°02'33"E 25.72'
C74	945.00'	47.37'	2°52'20"	N9°35'54"E 47.37'
C75	960.00'	50.00'	2°59'04"	N9°32'32"E 50.00'
C76	1000.00'	57.02'	3°16'01"	N9°24'04"E 57.01'

LINE TABLE		
LINE	BEARING	LENGTH
L1	N1°03'03"E	14.11'
L2	S81°00'01"E	28.31'
L3	S81°00'01"E	28.31'
L5	S81°00'01"E	28.31'
L6	N1°02'04"E	18.17'



H-Scale 1"= 60'



FOXTAIL 10TH ADDITION				
A REPLAT OF A PORTION OF TRACTS 21, 27 AND 28, BLOCK 30, POST FALLS IRRIGATED TRACTS NW 1/4, SEC 30, T. 51 N., R. 4 W., B.M. KOOTENAI COUNTY, IDAHO				
DATE SURVEYED: 03/22/2024	DRAFTED BY: DTL	PLOT DATE: 11/21/2024	SHEET	P.O. Box 2544 Post Falls, ID 83877 208-660-2351 johnsonsurveyingnw.com
FILE NAME: 24-003 SURVEY	CHECKED BY: CJJ	PROJECT No.: 24-003	3 4	

P.O. Box 2544 Post Falls, ID 83877
208-660-2351
johnsonsurveyingnw.com

FOXTAIL 10TH ADDITION

A REPLAT OF A PORTION OF TRACTS 21, 27 AND 28, BLOCK 30, POST FALLS IRRIGATED TRACTS
LOCATED IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 51 N., RANGE 4 W., BOISE MERIDIAN, POST FALLS, KOOTENAI COUNTY, IDAHO

BOOK PAGE

INST.#

OWNER'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS: THAT COEUR DEVELOPMENT, LLC, AN IDAHO LIMITED LIABILITY COMPANY, HEREBY CERTIFIES THAT IT OWNS THE PROPERTY HEREINAFTER DESCRIBED AND INCLUDES SAID PROPERTY IN A PLAT TO BE KNOWN AS "FOXTAIL 10TH ADDITION", SAID PROPERTY BEING DESCRIBED AS FOLLOWS:

THAT PART OF TRACTS 21, 27 AND 28, BLOCK 30, OF POST FALLS IRRIGATED TRACTS ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK C OF PLATS, PAGES 78, 79 AND 80, RECORDS OF KOOTENAI COUNTY, IDAHO; LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 51 NORTH, RANGE 4 WEST, BOISE MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTER OF SAID SECTION 30; THENCE NORTH 88°56'57" WEST, ALONG THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 30, A DISTANCE OF 1316.99 FEET TO A POINT ON THE SOUTHERLY EXTENDED WEST LINE OF SAID TRACT 27; THENCE NORTH 01°01'33" EAST, ALONG LAST SAID SOUTHERLY EXTENDED WEST LINE AND THE WEST LINE OF SAID TRACT 27, A DISTANCE OF 35.00 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING NORTH 01°01'33" EAST 616.20 FEET; THENCE SOUTH 88°58'27" EAST 242.50 FEET; THENCE SOUTH 01°01'33" WEST 11.31 FEET; THENCE SOUTH 88°56'57" EAST 669.39 FEET; THENCE NORTH 11°02'04" EAST 4.62 FEET; THENCE SOUTH 88°58'51" EAST 121.86 FEET; THENCE NORTH 11°02'04" EAST 3.65 FEET; THENCE ALONG A TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 770.00 FEET, A CHORD BEARING OF NORTH 10°24'57" EAST, A CHORD DISTANCE OF 16.62 FEET; THROUGH A CENTRAL ANGLE OF 01°14'13", A DISTANCE OF 16.62 FEET; THENCE SOUTH 88°58'51" EAST 259.02 FEET, TO A POINT ON THE EAST LINE OF SAID TRACT 21; THENCE SOUTH 01°01'09" WEST, ALONG THE EAST LINE OF SAID TRACTS 21 AND 28, A DISTANCE OF 567.17 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF HOPE AVENUE; THENCE ALONG LAST SAID NORTHERLY RIGHT OF WAY LINE THE FOLLOWING 8 COURSES AND DISTANCES:

1. THENCE NORTH 88°57'56" WEST 141.14 FEET;
2. THENCE SOUTH 01°03'03" WEST 14.11 FEET;
3. THENCE ALONG A TANGENT CURVE TO THE RIGHT, HAVING A RADIUS OF 60.00 FEET, A CHORD BEARING OF SOUTH 46°02'34" WEST, A CHORD DISTANCE OF 84.84 FEET; THROUGH A CENTRAL ANGLE OF 89°59'01", A DISTANCE OF 94.23 FEET;
4. THENCE NORTH 88°57'56" WEST 138.87 FEET;
5. THENCE ALONG A TANGENT CURVE TO THE RIGHT, HAVING A RADIUS OF 357.50 FEET, A CHORD BEARING OF NORTH 84°58'59" WEST, A CHORD DISTANCE OF 49.66 FEET; THROUGH A CENTRAL ANGLE OF 07°57'55", A DISTANCE OF 49.70 FEET;
6. THENCE NORTH 81°00'01" WEST 28.31 FEET;
7. THENCE ALONG A TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 442.50 FEET, A CHORD BEARING OF NORTH 84°58'29" WEST, A CHORD DISTANCE OF 61.34 FEET; THROUGH A CENTRAL ANGLE OF 07°56'56", A DISTANCE OF 61.39 FEET;
8. THENCE NORTH 88°56'57" WEST 818.18 FEET TO THE POINT OF BEGINNING.

CONTAINING 18.087 ACRES, MORE OR LESS.

- ALL LOTS ARE SUBJECT TO CC&R'S RECORDED INSTRUMENT NUMBER 2474562000, RECORDS OF KOOTENAI COUNTY, IDAHO.
- THE OWNER HEREBY DEDICATES TO THE PUBLIC IN THE NAME OF THE CITY OF POST FALLS THE RIGHTS OF WAY DEPICTED HEREON AS ZORROS RD., PALE FOX ST., CROSS FOX ST., DARWIN FOX ST., FENNICUS RD., RARE FOX AVE., AND CULPEO AVE.
- THE OWNER HEREBY GRANTS, TO THE PUBLIC IN THE NAME OF THE CITY OF POST FALLS, A 10 FOOT WIDE SIDEWALK, DRAINAGE & UTILITY EASEMENT AS DEPICTED ON PAGE 1 AS EASEMENT E1.
- THE OWNER HEREBY GRANTS, TO THE PUBLIC IN THE NAME OF THE CITY OF POST FALLS, A 15 FOOT WIDE SIDEWALK, DRAINAGE & UTILITY EASEMENT AS DEPICTED ON PAGE 1 AS EASEMENT E2.
- THE OWNER HEREBY GRANTS, TO THE PUBLIC IN THE NAME OF THE CITY OF POST FALLS, A VARIABLE WIDTH SIDEWALK, DRAINAGE & UTILITY EASEMENT AS DEPICTED ON PAGE 1 AS EASEMENT E3.
- THE OWNER HEREBY GRANTS TO THE PUBLIC IN THE NAME OF THE CITY OF POST FALLS AN EASEMENT OVER THE ENTIRETY OF TRACTS A, B, C, D, E, F, G, AND H FOR STORM WATER MANAGEMENT AND THE INSTALLATION AND MAINTENANCE OF UNDERGROUND UTILITIES.
- THE OWNERS SHALL DEED TRACTS A, B, C, D, E, F, G, AND H TO THE FOXTAIL HOME OWNER'S ASSOCIATION FOR STORM WATER MANAGEMENT. SAID TRACTS CANNOT BE SOLD OR TRANSFERRED; IN ADDITION, THE STORM WATER FACILITIES CANNOT BE MODIFIED WITHOUT EXPRESS WRITTEN APPROVAL OF THE CITY OF POST FALLS CITY ENGINEER.
- THE FOXTAIL HOME OWNER'S ASSOCIATION SHALL BE RESPONSIBLE FOR LANDSCAPING, IRRIGATION AND MAINTENANCE, INCLUDING SNOW REMOVAL, FROM SIDEWALKS AND TRAILS OF TRACTS A, B, C, D, E, F, G, H AND I INCLUDING ADJOINING RIGHTS-OF-WAY. EXCEPTING THAT SAID ASSOCIATION SHALL NOT BE RESPONSIBLE FOR MAINTENANCE OF SANITARY SEWER SERVICES AND FRANCHISE UTILITIES.
- TRACT I IS TO BE RETAINED FOR FUTURE DEVELOPMENT.
- DIRECT VEHICULAR ACCESS TO/FROM HOPE AVENUE FROM LOTS 1 - 7, BLOCK 66 AND LOTS 1 - 5, BLOCK 67 AND LOT 6, BLOCK 68 IS PROHIBITED.
- DIRECT VEHICULAR ACCESS TO/FROM ZORROS ROAD FROM LOTS 1-2, BLOCK 72 AND LOTS 1 - 4, BLOCK 69 AND LOT1, BLOCK 66, IS PROHIBITED.
- DIRECT VEHICULAR ACCESS TO/FROM FENNECUS ROAD FROM LOTS 1-2, BLOCK 75 AND LOTS 1 - 6, BLOCK 68, IS PROHIBITED.
- SEWER TO BE PROVIDED BY THE CITY OF POST FALLS.
- WATER SERVICE TO BE PROVIDED BY ROSS POINT WATER DISTRICT.

MELISSA WELLS, MANAGER
COEUR DEVELOPMENT, LLC

DATE

NOTARY PUBLIC

ACKNOWLEDGMENT

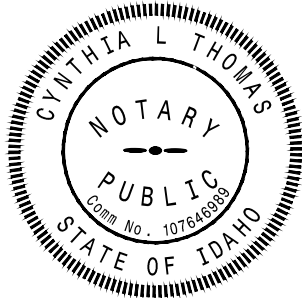
STATE OF IDAHO)
) S.S.
COUNTY OF KOOTENAI)

THIS RECORD WAS ACKNOWLEDGED BEFORE ME ON THIS _____ DAY OF _____, IN THE YEAR OF 2024, BY MELISSA WELLS AS MANAGER OF COEUR

DEVELOPMENT, LLC, AN IDAHO LIMITED LIABILITY COMPANY.

NOTARY PUBLIC : _____

MY COMMISSION EXPIRES : JUNE 7, 2028



CITY COUNCIL APPROVAL

THIS PLAT IS HEREBY APPROVED AND ACCEPTED BY THE CITY COUNCIL OF POST FALLS, IDAHO, THIS _____ DAY OF _____, 20_____.

CITY OF POST FALLS, MAYOR
RONALD G. JACOBSON

CITY OF POST FALLS, CLERK
SHANNON HOWARD

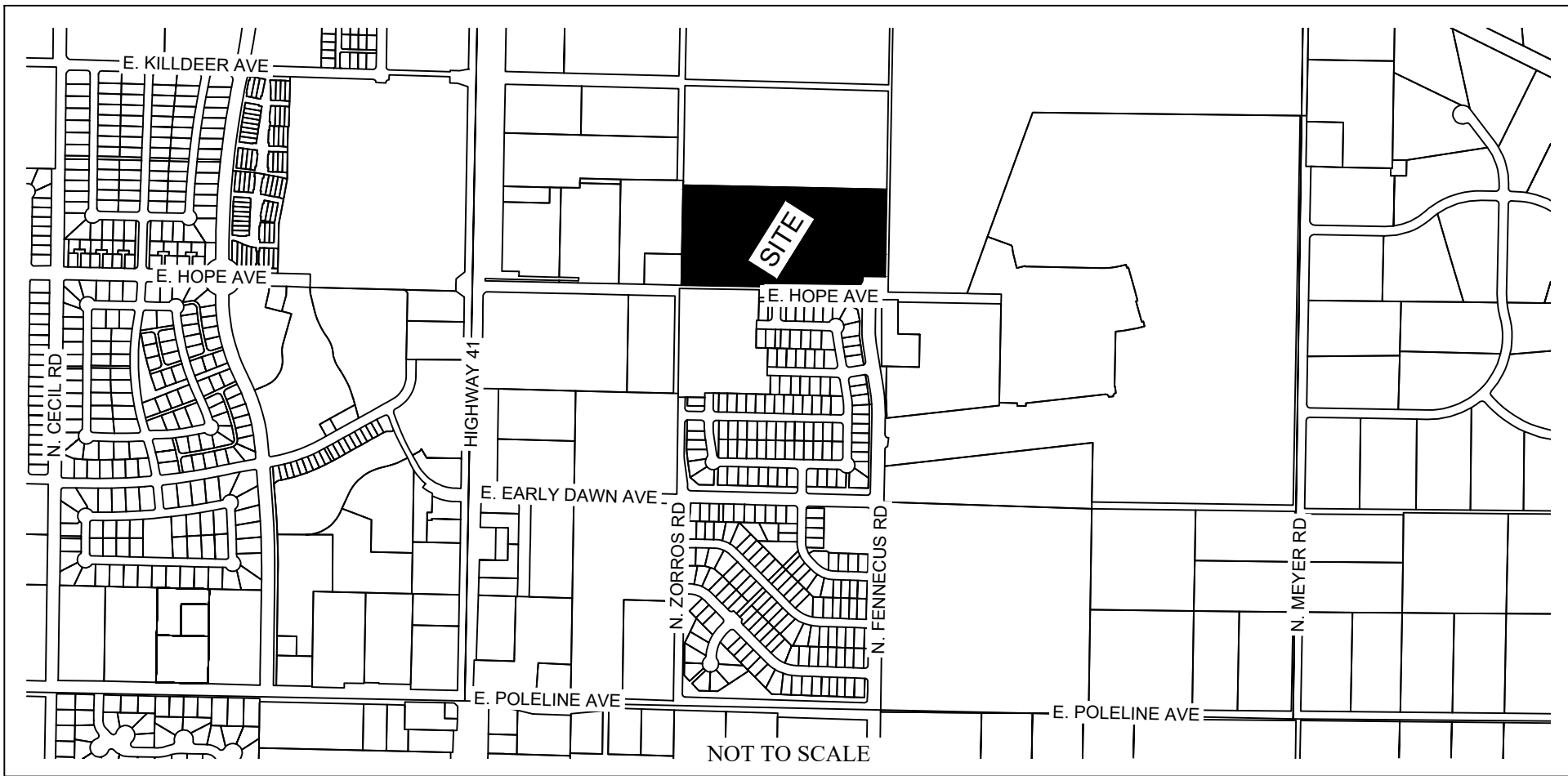
CITY ENGINEER APPROVAL

I HEREBY CERTIFY THAT I HAVE EXAMINED, ACCEPTED AND APPROVED THIS PLAT, THIS _____ DAY OF _____, 20_____.

ROBERT S. PALUS, PE
CITY OF POST FALLS, ENGINEER

PE #10039

VICINITY MAP



PANHANDLE HEALTH DISTRICT

SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE, TITLE 50, CHAPTER 13 HAVE BEEN SATISFIED BASED ON A REVIEW BY A QUALIFIED LICENSED PROFESSIONAL ENGINEER (QLPE) REPRESENTING THE CITY OF POST FALLS AND THE ROSS POINT WATER DISTRICT AND THE QLPE'S APPROVAL OF THE DESIGN PLANS AND SPECIFICATIONS AND THE CONDITIONS IMPOSED ON THE DEVELOPER FOR CONTINUED SATISFACTION OF THE SANITARY RESTRICTIONS. BUYER IS CAUTIONED THAT AT THE TIME OF THIS APPROVAL, NO DRINKING WATER EXTENSIONS OR SEWER EXTENSIONS WERE CONSTRUCTED. BUILDING CONSTRUCTION CAN BE ALLOWED WITH APPROPRIATE BUILDING PERMITS IF DRINKING WATER EXTENSIONS OR SEWER EXTENSIONS HAVE SINCE BEEN CONSTRUCTED OR IF THE DEVELOPER IS SIMULTANEOUSLY CONSTRUCTING THOSE FACILITIES. IF THE DEVELOPER FAILS TO CONSTRUCT FACILITIES, THEN SANITARY RESTRICTIONS MAY BE RE-IMPOSED, IN ACCORDANCE WITH SECTION 50-1326, IDAHO CODE, BY THE ISSUANCE OF A CERTIFICATE OF DISAPPROVAL, AND NO CONSTRUCTION OF ANY BUILDING OR SHELTER REQUIRING DRINKING WATER OR SEWER/SEPTIC FACILITIES SHALL BE ALLOWED.

PANHANDLE HEALTH DISTRICT

DATE

TREASURER'S CERTIFICATE

I HEREBY CERTIFY THIS _____ DAY OF _____, 20_____, THAT THE REQUIRED TAXES ON THE HEREIN PLATTED LAND HAVE BEEN PAID THROUGH _____.

KOOTENAI COUNTY TREASURER

RECORDER'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAT WAS FILED FOR RECORD IN THE OFFICE OF THE RECORDER OF KOOTENAI COUNTY, IDAHO THIS _____ DAY OF _____, 20_____.

AT _____ M. AND DULY RECORDED IN BOOK _____ OF PLATS AT PAGE(S) _____ AND UNDER INSTRUMENT NO. _____ AT THE REQUEST

OF _____.

KOOTENAI COUNTY CLERK

BY:

DEPUTY CLERK

FEE PAID

COUNTY SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS PLAT AND APPROVE THE SAME FOR RECORDING THIS _____ DAY OF _____, 20_____.

RODNEY E. JONES PLS 12463
KOOTENAI COUNTY SURVEYOR



SURVEYOR'S CERTIFICATE

I, CHAD J. JOHNSON, PLS 9367, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF IDAHO, DO HEREBY CERTIFY THAT THIS IS A TRUE SURVEY OF THE PLATTED LAND MADE BY ME, OR UNDER MY DIRECT SUPERVISION, AND THAT APPLICABLE CORNER RECORDS HAVE BEEN FILED, IN COMPLIANCE WITH THE LAWS OF THE STATE OF IDAHO.

CHAD J. JOHNSON PLS 9367

DATE



FOXTAIL 10TH ADDITION

A REPLAT OF A PORTION OF TRACTS 21, 27 AND 28, BLOCK 30,
POST FALLS IRRIGATED TRACTS
NW 1/4, SEC 30, T. 51 N., R. 4 W., B.M. KOOTENAI COUNTY, IDAHO

DATE SURVEYED: 03/22/2024

DRAFTED BY: DTL

PLOT DATE: 11/21/2024

SHEET

FILE NAME: 24-003 SURVEY

CHECKED BY: CJJ

PROJECT No.: 24-003

4

Johnson
Surveying

P.O. Box 2544 Post Falls, ID 83877
208-660-2351
johnsonsurveyingnw.com

**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Robert Palus, City Engineer
SUBJECT: 16th Avenue Addition Minor Subdivision Final Plat

ITEM AND RECOMMENDED ACTION:

Staff recommends approval of the final plat of the 16th Avenue Addition minor subdivision. Approval of this item will authorize the mayor to sign the final plat.

DISCUSSION:

16th Avenue Addition is a 4-lot minor subdivision processed administratively through the Community Development Department. The plat has been reviewed for conformance to City requirements and the June 2024 Memorandum of Understanding for the Subdivision. Minor improvements were completed and bonding is not required.

***Approved plat attached. Original Mylars to Clerk prior to meeting.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

N/A

APPROVED OR DIRECTION GIVEN:

Approved

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

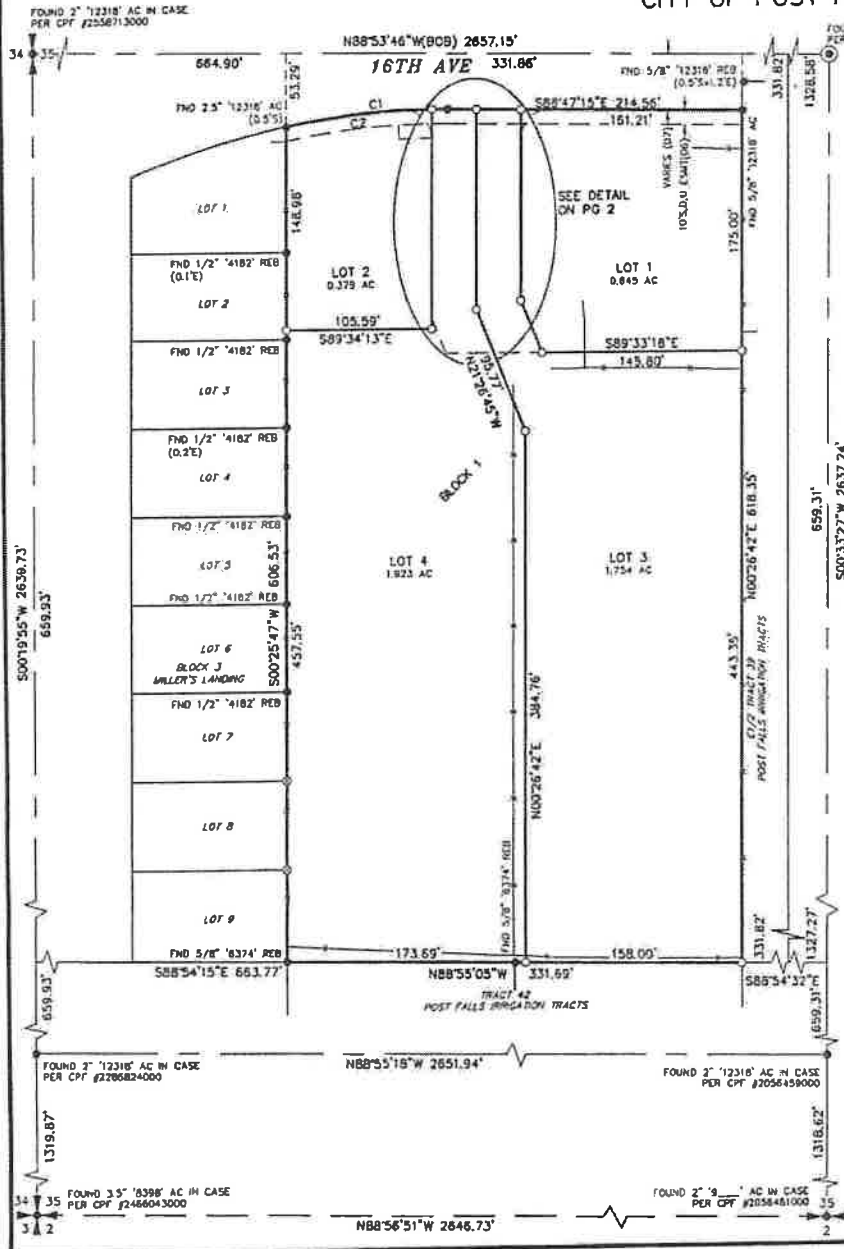
ATTACHMENTS:

1. 16th Ave Addiiton Plat

SIXTEENTH AVENUE ADDITION

W 1/2 OF TRACT 39, BLOCK 35, OF POST FALLS IRRIGATION TRACTS
SW 1/4 OF SEC 35, T 51N, R 5W, BM
CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO

BOOK _____ PAGE _____
INST # _____



CURVE TABLE:

#	RADIUS	LENGTH	DELTA	CHORD
C1	551.82'	118.03'	121°17'	N85°05'07"E 117.80'
C2	551.82'	106.37'	11°02'40"	N84°28'48"E 106.20'
C3	551.82'	11.66'	172°37'	N89°23'33"E 11.66'

LEGEND:

- = FOUND MONUMENT AS DESCRIBED
- = SEARCHED FOR MONUMENT - NOT FOUND OR SET
- = SET 3/8" X 24" REBAR W/ STRATTON 10677 CAP
- (BOB) = BASIS OF BEARINGS
- = FENCE
- S.O.U. = SIDEWALK, DRAINAGE, UTILITY

SURVEYS REVIEWED:

- (S1) POST FALLS IRRIGATED TRACTS BY T. IN 1910 BK 'C' PG 7
- (S2) RECORD OF SURVEY BY SCHUMANN IN 1995 BK 18 PG 28
- (S3) RECORD OF SURVEY BY MORRIS IN 1997 BK 18 PG 433
- (S4) RECORD OF SURVEY BY HATHAWAY IN 2013 BK 27 PG 490
- (S5) RECORD OF SURVEY BY SCHUMANN IN 2016 BK 29 PG 86
- (S6) PLAT OF MILLER'S LANDING BY SCHUMANN IN 2016 BK 'L' PG 101

DOCUMENTS REVIEWED:

- (D1) DEED FROM NIEDERMEYER TO PACIFIC TEL BK 93 PG 410 INST #83467 3/5/1929
- (D2) DEED FROM PFID TO CABALLERO BK 135 PG 99 INST #198635 4/19/1947
- (D3) DEED FROM PFID TO USA BK 133 PG 189 INST #189981 9/20/1945
- (D4) DEED FROM WALKER TO WWP BK 170 PG 319 INST #3(317)921 10/16/1957
- (D5) DEED USA TO ADAMS INST #1407548 7/31/1995
- (D6) DEED ADAMS TO POST FALLS INST #2390021000 12/28/2012
- (D7) DEED ADAMS TO POST FALLS INST #2390022000 12/28/2012
- (D8) TITLE REPORT BY ALLIANCE TITLE & ESCROW FILE #544875 DATED 8/2/2023

SURVEYOR'S NARRATIVE:

PORTIONS OF THIS NARRATIVE WERE ADDED TO HELP EXPLAIN DECISIONS I MADE THAT MAY NOT BE APPARENT FROM THE DRAWING ITSELF. THESE PORTIONS ARE INDICATED WITH LARGER, BOLD TEXT. OTHER PORTIONS OF THIS NARRATIVE WERE ADDED TO CLARIFY ANY GAPS BUT ARE SELF EVIDENT OR OTHERWISE NOT NECESSARY FOR THE UNDERSTANDING OF THE DECISIONS MADE HEREON. THESE PORTIONS ARE INDICATED WITH SMALLER, LIGHTER, ITALIC TEXT.

PURPOSE OF SURVEY:
THE PURPOSE OF THIS SURVEY WAS TO SUBDIVIDE THE SUBJECT PARCEL.

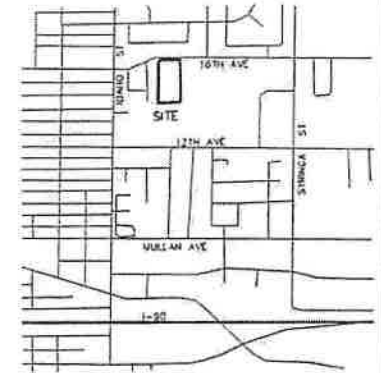
BOUNDARY DETERMINATION:
THE BOUNDARY WAS DETERMINED BY HOLDING FOUND MONUMENTS WHERE EXISTING AND A SECTION SUBDIVISION PER (S1) OTHERWISE.

EASEMENTS:
EASEMENTS ARE SHOWN PER (D8).

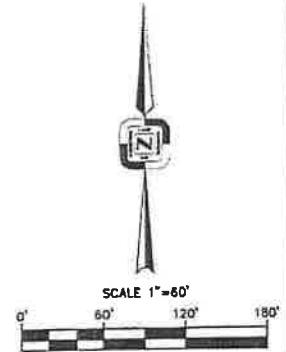
IMPROVEMENTS:
ONLY SELECT IMPROVEMENTS ARE SHOWN ON THIS SURVEY.

EASEMENT NOTES:

- 1. (D1) APPEARS TO BE A BLANKET EASEMENT FOR TELEPHONE.
- 2. (D3) GRANTED EASEMENTS THAT WERE RELINQUISHED ON (D5). (D5) RESERVED A BLANKET EASEMENT FOR DITCHES AND CANALS.



VICINITY SKETCH
NOT TO SCALE



SCALE 1"=60'
BASIS OF BEARINGS:
RS BK 27 PG 490
AS SHOWN HEREON

EQUIPMENT USED:
RTK GPS



SURVEY FOR:

ADAMS

INDEX

1/4, 1/4	SEC	T.	R.
	35	51N	5W



STRATTON LAND
SERVICES, INC.
804 W. MAIN ST. UNIT 1
BATHING ROOM, ID 83802
(208) 967-3884
WWW.STRATTONLAND.COM

23004-6.DWG
DATE: 4/9/24
DRAWN BY: MST/RL
SHT. 1 OF 2

SIXTEENTH AVENUE ADDITION

W 1/2 OF TRACT 39, BLOCK 35, OF POST FALLS IRRIGATION TRACTS
SW 1/4 SEC 35, T 51N, R 5W, BM
CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO

BOOK _____ PAGE _____
INST # _____

OWNER'S CERTIFICATE AND DEDICATION:

KNOW ALL MEN BY THESE PRESENTS THAT THOMAS D. WILSON AND SHELLIE M. WILSON, HUSBAND AND WIFE AND GLENN F. ADAMS AND MARY E. ADAMS, HUSBAND AND WIFE, HEREBY CERTIFY THAT THEY ARE THE RECORD OWNERS OF THE REAL PROPERTY DESCRIBED IN THIS CERTIFICATION AND HAVE CAUSED THE SAME TO BE DIVIDED INTO LOTS, THE SAME TO BE KNOWN AS 'SIXTEENTH AVENUE ADDITION' AND DESCRIBED AS FOLLOWS:

THE WEST HALF OF TRACT 39, BLOCK 35, POST FALLS IRRIGATED TRACTS, ACCORDING TO THE PLAT RECORDED IN BOOK C OF PLATS AT PAGE 78-79, RECORDS OF KOOTENAI COUNTY, IDAHO; EXCLUDING THEREFROM ANY PORTION IN THE ROAD RIGHT-OF-WAY.

TOGETHER WITH AND SUBJECT TO EASEMENTS, RIGHTS-OF-WAY, COVENANTS, RESERVATIONS AND RESTRICTIONS OF RECORD OR IN VIEW.

THE NEW WATER EASEMENT SHOWN HEREON IS HEREBY RESERVED FOR THE OWNERS IN THIS PLAT.

THE NEW ACCESS AND UTILITY EASEMENT SHOWN HEREON IS HEREBY RESERVED FOR THE OWNERS IN THIS PLAT.

ACCESS TO 16TH AVENUE FROM LOTS 2, 3 AND 4 IS HEREBY RESTRICTED TO THE 65' PRIVATE ACCESS/ UTILITY EASEMENT SHOWN HEREON.

DOMESTIC WATER WILL BE PROVIDED BY THE CITY OF POST FALLS.
SEWAGE DISPOSAL WILL BE PROVIDED BY THE CITY OF POST FALLS.

THOMAS D. WILSON

SHELLIE M. WILSON

GLENN F. ADAMS

MARY E. ADAMS

ACKNOWLEDGMENT:

STATE OF _____
COUNTY OF _____

ON THIS _____ DAY OF _____, 2024, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID STATE, PERSONALLY APPEARED THOMAS D. WILSON AND SHELLIE M. WILSON, HUSBAND AND WIFE, KNOWN TO ME TO BE THE PERSONS WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC

RESIDING AT _____

COMMISSION EXPIRES _____

ACKNOWLEDGMENT:

STATE OF _____
COUNTY OF _____

ON THIS _____ DAY OF _____, 2024, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID STATE, PERSONALLY APPEARED GLENN F. ADAMS AND MARY E. ADAMS, HUSBAND AND WIFE, KNOWN TO ME TO BE THE PERSONS WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC

RESIDING AT _____

COMMISSION EXPIRES _____

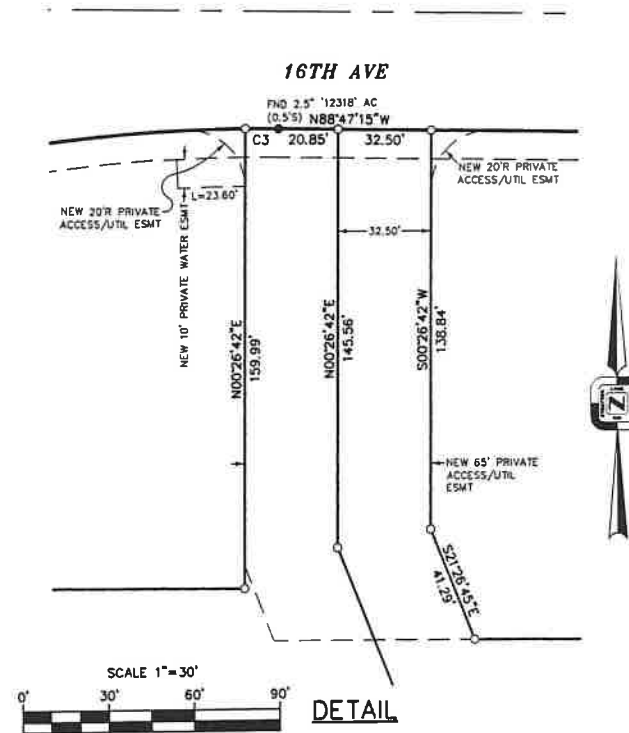
CITY COUNCIL APPROVAL:

THIS PLAT IS HEREBY ACCEPTED AND APPROVED FOR RECORDING ON THE _____ DAY OF _____, 2024.

RONALD G. JACOBSEN, MAYOR

ATTEST: SHANNON HOWARD, CITY CLERK

ROBERT S. PALUS, PE 10039, ENGINEER, CITY OF POST FALLS



SURVEYOR'S CERTIFICATE:

I, ROBERT L. STRATTON, PROFESSIONAL LAND SURVEYOR #10677 OF THE STATE OF IDAHO, HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT SURVEY OF THE PLAT OF 'SIXTEENTH AVENUE ADDITION' MADE UNDER MY DIRECT SUPERVISION IN ACCORDANCE WITH THE LAWS OF THE STATE OF IDAHO, SIGNED THIS _____ DAY OF _____, 2024.

ROBERT L. STRATTON, PLS # 10677



SURVEY FOR:

ADAMS



STRATTON LAND SERVICES, INC.
808 W. MAIN ST. UNIT 1
RATHBUN, ID 83848
(208) 847-2854
WWW.STRATTONLS.COM

23004-6B.DWG PROJ # 23004
DATE: 10/8/24
DRAWN BY: MST/RFL SHT. 2 OF 2

HEALTH DISTRICT APPROVAL:

SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE, TITLE 50, CHAPTER 13 HAVE BEEN SATISFIED BASED ON A REVIEW BY A QUALIFIED LICENSED PROFESSIONAL ENGINEER (OLPE) REPRESENTING THE CITY OF HAYDEN AND THE OLPE APPROVAL OF THE DESIGN PLANS AND SPECIFICATIONS AND THE CONDITIONS IMPOSED ON THE DEVELOPER FOR CONTINUED SATISFACTION OF THE SANITARY RESTRICTIONS. WATER AND SEWER LINES HAVE BEEN COMPLETED AND SERVICES CERTIFIED AS AVAILABLE. SANITARY RESTRICTIONS MAY BE REIMPOSED, IN ACCORDANCE WITH SECTION 50-1326, IDAHO CODE, BY THE ISSUANCE OF A CERTIFICATE OF DISAPPROVAL.

_____ DAY OF _____, 2024.

PANHANDLE HEALTH DISTRICT 1

COUNTY TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THE TAXES DUE FOR THE PROPERTY DESCRIBED WITHIN THE OWNER'S CERTIFICATE AND DEDICATION HAVE BEEN PAID THROUGH _____ 20__ AS OF THIS _____ DAY OF _____, 2024.

KOOTENAI COUNTY TREASURER

COUNTY RECORDER'S CERTIFICATE:

STATE OF IDAHO;
COUNTY OF KOOTENAI;

THIS MAP WAS RECORDED IN THE OFFICE OF THE KOOTENAI COUNTY RECORDER AT THE REQUEST OF GLEN ADAMS ON THIS _____ DAY OF _____, 2024 AT _____ O'CLOCK _____ M AS INSTRUMENT NUMBER _____ AND DULY RECORDED IN BOOK _____ PAGE(S) _____ OF PLATS.

KOOTENAI COUNTY RECORDER

FEE _____

BY _____

COUNTY SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT I HAVE EXAMINED THE HEREIN PLAT AND CHECKED THE PLAT COMPUTATIONS THEREON AND HAVE DETERMINED THAT THE REQUIREMENTS OF THE STATE CODE PERTAINING TO PLATS AND SURVEYS HAVE BEEN MET, SIGNED THIS _____ DAY OF _____, 2024.

KOOTENAI COUNTY SURVEYOR



**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Robert Palus, City Engineer

SUBJECT: Boyd's Landing 1st Addition Final Plat

ITEM AND RECOMMENDED ACTION:

Staff recommends approval of the final plat of the Boyd's Landing 1st Addition subdivision. Approval of this item will authorize the Mayor to sign the final plat.

DISCUSSION:

Boyd's Landing 1st Addition is a 19-lot subdivision located near N. Charlene Kelsey and E. Bogie Rd. Engineering staff, with Community Development and Kootenai Fire & Rescue, reviewed the submitted final plat documents to ensure that they are consistent with the preliminary plat approval and the City's subdivision construction standards. Construction plans were approved on August 20, 2024, and a Construction Improvement Agreement was executed on September 3, 2024, authorizing the developer to construct the required subdivision improvements. The final step in the subdivision approval process is the approval of the final plat, which creates the legal lots for sale. Under the City's subdivision ordinance, the final plat is returned to the City Council for authorization of the mayor's signature. As required by our code, city engineering staff certifies that infrastructure improvements have been completed or that a surety has been provided to guarantee the completion of subdivision improvements. Because the developer of Boyd's Landing 1st Addition is platting prior to completion of the subdivision improvements, they are providing surety for the remaining public improvements associated with the subdivision.

***Approved plat attached. Original Mylars to Clerk prior to meeting.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

September 3, 2024 - Construction Improvement Agreement

APPROVED OR DIRECTION GIVEN:

Approved

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

Acceptance of operations and maintenance costs for public roadway and sanitary sewer infrastructure with completion of improvements.

BUDGET CODE:

ATTACHMENTS:

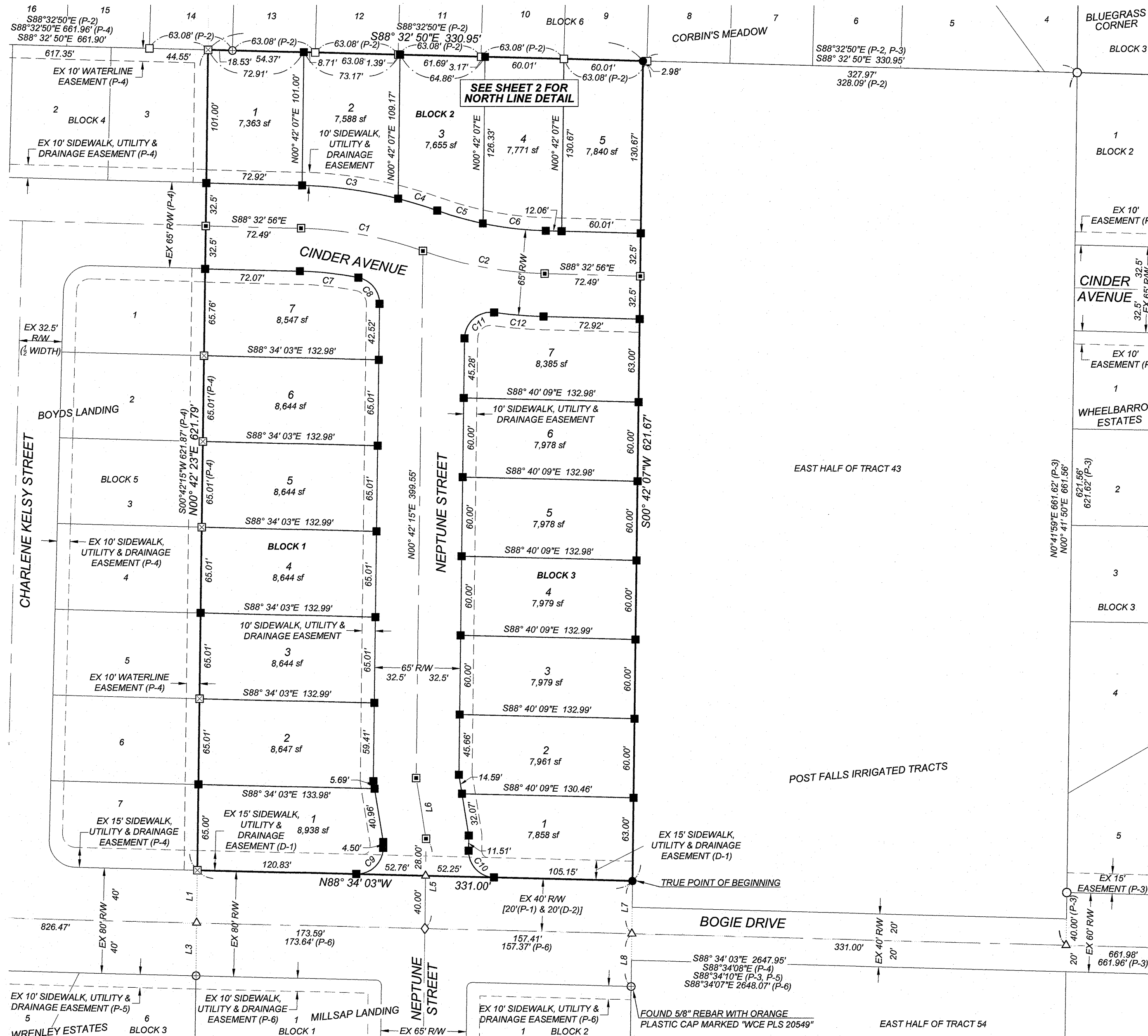
1. Boyds Landing Plat

BOYDS LANDING FIRST ADDITION

A PORTION OF THE WEST HALF OF TRACT 43 OF THE PLAT OF POST FALLS IRRIGATED TRACTS LYING IN THE SOUTHWEST QUARTER OF SECTION 25, TOWNSHIP 51 NORTH, RANGE 5 WEST, BOISE MERIDIAN, CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO

BOOK: _____ PAGE: _____

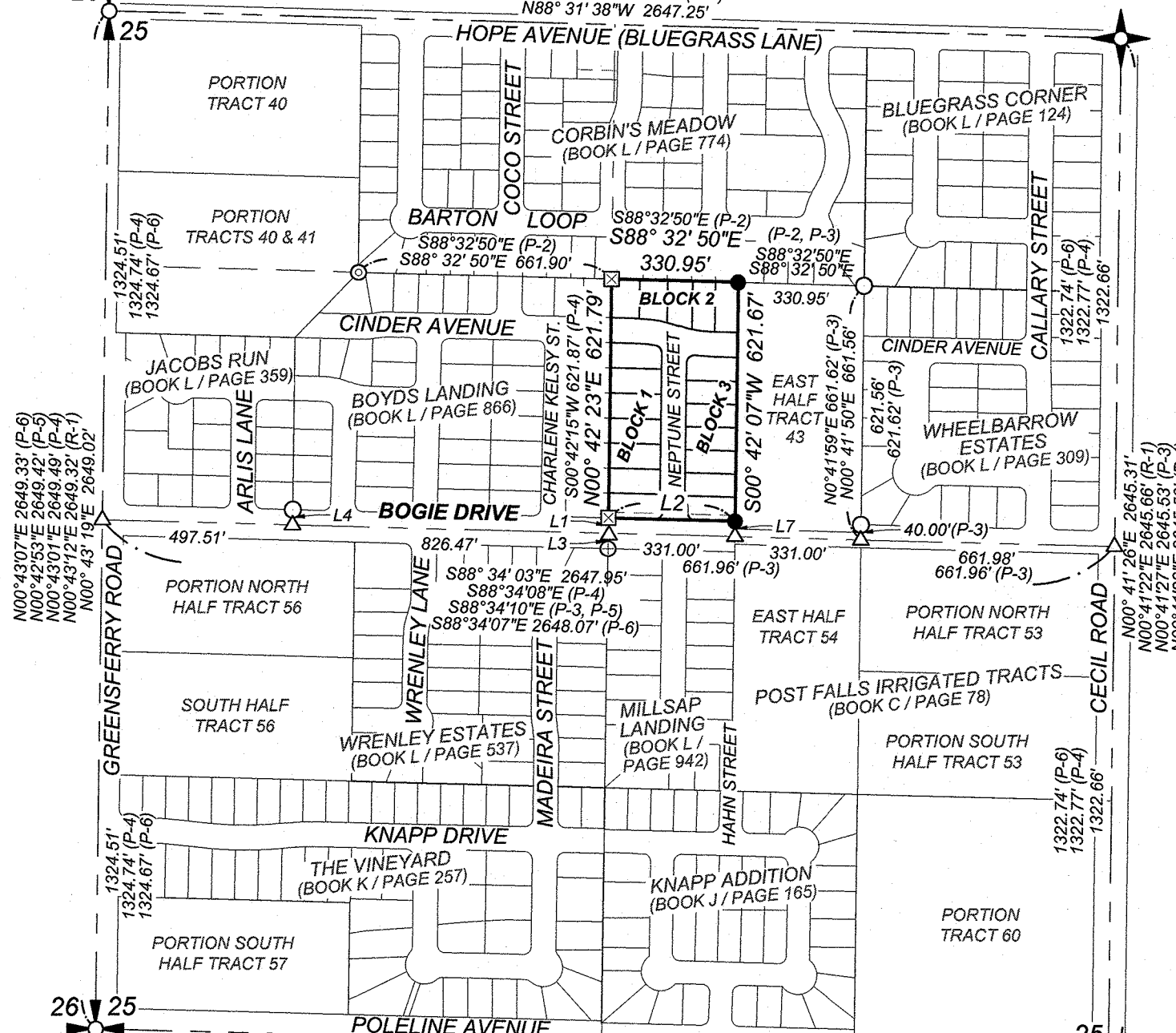
INSTRUMENT No. _____



WEST QUARTER CORNER
FOUND 2 INCH ALUMINUM CAP
MARKED "ATS INC PLS 8962"
PER CP&F INST. # 2688074000

S88°31'37"E 2647.45' (P-6)
S88°31'40"E 2647.04' (P-3)
N88°31'33"W 2647.55' (P-2)
N88°31'45"W 2647.60' (R-1)
N88°31'38"W 2647.25'

CENTER QUARTER CORNER
FOUND 3.25 INCH ALUMINUM CAP
MARKED "PLS 4182" PER CP&F
INST. # 2540621000



26 25
35 36
SOUTHWEST QUARTER
2 INCH ALUMINUM CAP
MARKED "PLS 11119" PER
CP&F INST. # 2709145000

N88°36'28"W 2648.65'
N88°36'32"W 2648.96' (R-1)
N88°36'41"W 2648.66' (P-5)
N88°36'38"W 2648.69' (P-6)

SOUTH QUARTER CORNER
FOUND 2 INCH ALUMINUM CAP
MARKED "PLS 12931" PER CP&F
INST. # 2540622000

SECTION BREAKDOWN / VICINITY MAP
SOUTHWEST QUARTER SECTION 25, TOWNSHIP 51 NORTH, RANGE 5 WEST, B. M.
SCALE 1" = 400'

LEGEND

- SET 5/8" x 24" REBAR WITH YELLOW PLASTIC CAP MARKED "PLS 4182"
 - SET 5/8" x 24" REBAR WITH 1-1/2" ALUMINUM CAP MARKED "PLS 4182"
 - SET 1/2" x 24" REBAR WITH YELLOW PLASTIC CAP MARKED "PLS 4182"
 - FOUND 5/8" REBAR WITH YELLOW PLASTIC CAP MARKED "JS PLS 9367"
 - ⊙ FOUND 5/8" REBAR WITH YELLOW PLASTIC CAP MARKED "AC INC PLS 9572"
 - ⊖ FOUND 5/8" REBAR, NO CAP OR AS NOTED
 - FOUND 5/8" REBAR WITH YELLOW PLASTIC CAP MARKED "ACE PLS 8249"
 - ⊠ FOUND 5/8" REBAR WITH RED PLASTIC CAP MARKED "ACE PLS 20903"
 - ◇ FOUND 2" ALUMINUM CAP MARKED "WCE PLS 20549"
 - △ CALCULATED POINT, NOTHING FOUND OR SET
- BOUNDARY LINE
— LOT LINE
— ADJACENT LOT LINE
— EASEMENT LINE
— CENTER LINE
— SECTION LINE



SCALE: 1" = 60'

BASIS OF BEARING

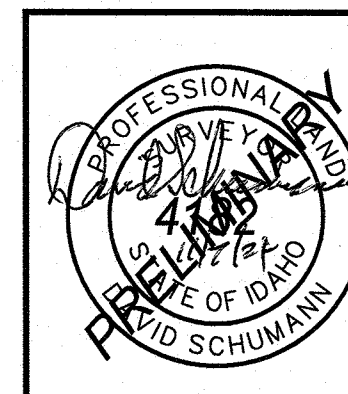
THE BASIS OF BEARING FOR THIS SURVEY IS THE IDAHO STATE PLANE COORDINATE SYSTEM, WEST ZONE (1103)-US SURVEY FEET. BEARINGS SHOWN ARE GRID BEARINGS AND DISTANCES SHOWN ARE GROUND DISTANCES. A CONVERGENCE ANGLE OF -00°51'32" AND A CAF OF 0.9999229.

NOTES

- SEE SHEET 2 FOR LINE AND CURVE TABLES.
- THERE WAS NO ATTEMPT MADE TO SHOW ALL OF THE PHYSICAL FEATURES OF THIS PROPERTY, NOR ANY EASEMENTS OF RECORD, EXCEPT FOR THOSE SHOWN HEREON.

REFERENCE DOCUMENTS

- (R-1) RECORD OF SURVEY PREPARED BY ADAMS & CLARK, INC. AND FILED AT BOOK 25 OF SURVEYS, PAGE 29, RECORDS OF KOOTENAI COUNTY, IDAHO.
- (P-1) PLAT OF POST FALLS IRRIGATED TRACTS FILED AT BOOK C OF PLATS, PAGE 78, RECORDS OF KOOTENAI COUNTY, IDAHO.
- (P-2) PLAT OF CORBIN'S MEADOW PREPARED BY ACE SOLUTIONS AND FILED AT BOOK L OF PLATS, PAGE 774, RECORDS OF KOOTENAI COUNTY, IDAHO.
- (P-3) PLAT OF WHEELBARROW ESTATES PREPARED BY JOHNSON SURVEING AND FILED AT BOOK L OF PLATS, PAGE 309, RECORDS OF KOOTENAI COUNTY, IDAHO.
- (P-4) PLAT OF BOYDS LANDING PREPARED BY ACE SOLUTIONS AND FILED AT BOOK L OF PLATS, PAGE 866, RECORDS OF KOOTENAI COUNTY, IDAHO.
- (P-5) PLAT OF WRENLEY ESTATES PREPARED BY LAKE CITY ENGINEERING, INC. AND FILED AT BOOK L OF PLATS, PAGE 537, RECORDS OF KOOTENAI COUNTY, IDAHO.
- (P-6) PLAT OF MILLSAP LANDING PREPARED BY WHIPPLE CONSULTING ENGINEERS AND FILED AT BOOK L OF PLATS, PAGE 942, RECORDS OF KOOTENAI COUNTY, IDAHO.
- (D-1) GRANT OF EASEMENT, BOGIE ANNEXATION, FILE No. ANN-23-2 FILED AS INSTRUMENT No. 2956648000, RECORDS OF KOOTENAI COUNTY, IDAHO.
- (D-2) GRANT OF RIGHT-OF-WAY, BOGIE ANNEXATION, FILE No. ANN-23-2 FILED AS INSTRUMENT No. 2956648000, RECORDS OF KOOTENAI COUNTY, IDAHO.



CHECKED BY:	DES
DRAFTED BY:	SMA
SCALE:	1" = 60'
DATE:	11/06/2024
JOB NO:	LCE 23-037.1

1

2

BOYDS LANDING FIRST ADDITION

A PORTION OF THE WEST HALF OF TRACT 43 OF THE PLAT OF POST FALLS IRRIGATED TRACTS LYING IN THE SOUTHWEST QUARTER OF SECTION 25, TOWNSHIP 51 NORTH, RANGE 5 WEST, BOISE MERIDIAN, CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO

BOOK: PAGE:

INSTRUMENT No.

KOOTENAI COUNTY RECORDER

THIS PLAT WAS RECORDED AT THE REQUEST OF NORTHERN LIGHTS DEVELOPMENT, LLC FOR RECORD IN THE OFFICE OF THE RECORDER OF KOOTENAI COUNTY, IDAHO, THIS DAY OF , 20 AT : M. IN BOOK OF PLATS, PAGE(S) , AS INSTRUMENT NUMBER

FEE \$

DEPUTY CLERK

JENNIFER LOCKE, KOOTENAI COUNTY CLERK

CITY COUNCIL CERTIFICATE

THIS PLAT HAS BEEN ACCEPTED AND APPROVED BY CITY COUNCIL OF THE CITY OF POST FALLS, IDAHO.

DATED THIS DAY OF , 20

RONALD G. JACOBSON - MAYOR

DATE

SHANNON HOWARD - CLERK

DATE

ROBERT S. PALUS, PE - CITY ENGINEER
IDAHO PE #10039

DATE

COUNTY TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT THE TAXES DUE FOR THE PROPERTY DESCRIBED IN THE OWNERS CERTIFICATE AND

DEDICATION HAVE BEEN PAID THROUGH , 20

DATED THIS DAY OF , 20

KOOTENAI COUNTY TREASURER

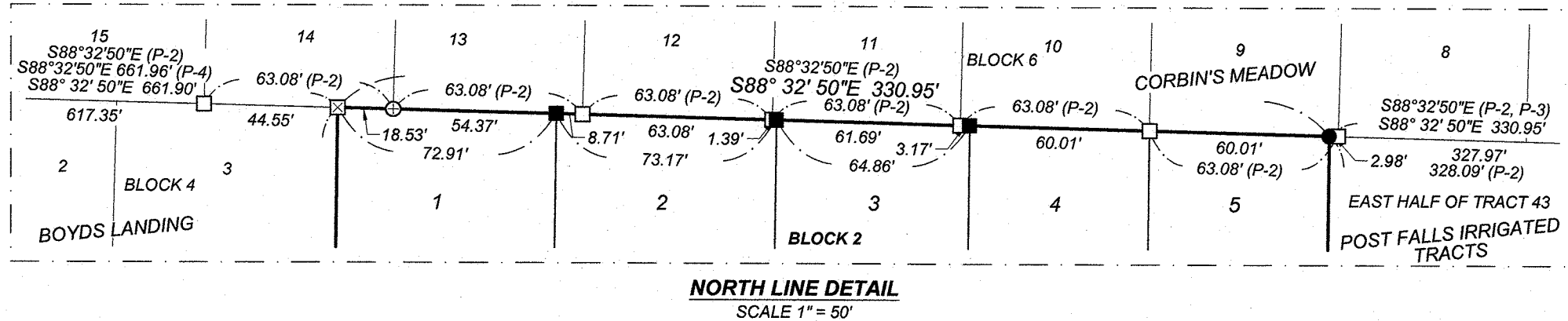
HEALTH DISTRICT APPROVAL

SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE, TITLE 50, CHAPTER 13 HAVE BEEN SATISFIED BASED ON REVIEWS BY A QUALIFIED LICENSED PROFESSIONAL ENGINEER (QLPE) REPRESENTING CITY OF POST FALLS AND ROSS POINT WATER DISTRICT AND THE QLPE'S APPROVAL OF THE DESIGN PLANS AND SPECIFICATIONS AND THE CONDITIONS IMPOSED ON THE DEVELOPER FOR CONTINUED SATISFACTION OF THE SANITARY RESTRICTIONS. WATER AND SEWER LINE HAVE BEEN COMPLETED AND SERVICES CERTIFIED AS AVAILABLE. SANITARY RESTRICTIONS MAY BE RE-IMPOSED, IN ACCORDANCE WITH SECTION 50-1326, IDAHO CODE, BY THE ISSUANCE OF A CERTIFICATE OF DISAPPROVAL.

DATED THIS DAY OF , 20

PANHANDLE HEALTH DISTRICT 1

Line Table			
Line #	Bearing	Length	Record Data
L1	N00°42'23"E	40.01'	20.00' (P-5)
L2	N88°34'03"W	331.00'	S88°34'07"E 331.00' (P-6)
L3	N00°42'23"E	40.00'	40.00' (P-4) S00°42'08"W 40.00' (P-5) N00°42'16"E 40.00' (P-6)
L4	S01°25'56"W	40.00'	40.00' (P-4)
L5	N00°42'43"E	68.00'	
L6	N09°17'17"W	46.65'	
L7	N00°42'07"E	40.00'	
L8	N00°46'12"E	40.00'	S00°43'40"W 40.00' (P-6)



NOTARY CERTIFICATE

STATE OF IDAHO)

SS

COUNTY OF KOOTENAI)

THIS RECORD WAS ACKNOWLEDGED BEFORE ME ON THIS DAY OF IN THE YEAR 20 BY MICHAEL FITZGERALD II THE MANAGER OF NORTHERN LIGHTS DEVELOPMENT, LLC, AN IDAHO LIMITED LIABILITY COMPANY.

NOTARY PUBLIC

MY COMMISSION EXPIRES ON

SURVEYOR'S NARRATIVE

THE PURPOSE OF THIS PLAT IS TO CREATE LOTS MEETING THE REQUIREMENTS OF THE CITY OF POST FALLS SUBDIVISION ORDINANCE. THE REFERENCES AND MONUMENTS SHOWN HEREON WERE USED TO DETERMINE THE BOUNDARY LOCATION OF THE SUBJECT PROPERTY.

THIS SURVEY WAS PERFORMED WITH THE BENEFIT OF A TITLE COMMITMENT POLICY PREPARED BY KOOTENAI COUNTY TITLE COMPANY, INC. DATED OCTOBER 29, 2024. COMMITMENT NUMBER KT-501891.

PLAT BOUNDARY IS BASED ON PUBLIC LAND SURVEY CORNER TIES AND PREVIOUS ADJOINING PLAT WORK AS DEPICTED.

THIS SURVEY WAS PERFORMED USING A COMBINATION OF FIELD TRAVERSING USING A TOPCON GT-503 ROBOTIC TOTAL STATION AND TOPCON GR-5 GNSS BASE UNIT AND RTK ROVER UNIT.

SURVEYOR'S CERTIFICATE

I, DAVID SCHUMANN, PROFESSIONAL LAND SURVEYOR #4182, STATE OF IDAHO, DO HEREBY CERTIFY THAT THE PLAT OF BOYDS LANDING FIRST ADDITION IS BASED UPON AN ACTUAL FIELD SURVEY OF THE LAND DESCRIBED HEREON, UNDER MY DIRECT SUPERVISION, AND ACCURATELY REPRESENTS THE POINTS PLATTED THEREON, ARE IN CONFORMITY WITH THE STATE OF IDAHO CODE RELATING TO PLATS AND SURVEYS. ALL INTERIOR CORNERS WILL BE SET, AS SHOWN ON THIS PLAT, ON OR BEFORE ONE YEAR FROM RECORDING OF THIS PLAT, IN ACCORDANCE WITH IDAHO CODE 50-1331 & 50-1303.

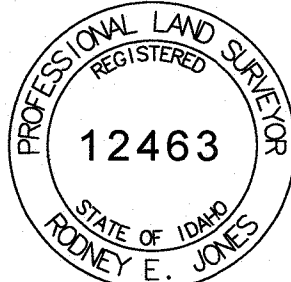
DAVID SCHUMANN

11/2/2024
DATE

COUNTY SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THE HEREIN PLAT AND CHECKED THE PLAT COMPUTATIONS AND HAVE DETERMINED THAT THE REQUIREMENTS OF THE STATE CODE PERTAINING TO PLATS AND SURVEYS HAVE BEEN MET.

DATED THIS DAY OF , 20



OWNER'S CERTIFICATE AND DEDICATION

BE IT KNOWN BY THESE PRESENTS THAT NORTHERN LIGHTS DEVELOPMENT, LLC, AN IDAHO LIMITED LIABILITY COMPANY, DOES HEREBY CERTIFY THAT IT OWNS AND HAS LAID OUT THE LAND EMBRACED WITHIN THIS PLAT TO BE KNOWN AS BOYDS LANDING FIRST ADDITION, BEING A PORTION OF THE WEST HALF OF TRACT 43 OF THE PLAT OF POST FALLS IRRIGATED TRACTS FILED IN BOOK C OF PLATS AT PAGE 78, RECORDS OF KOOTENAI COUNTY, IDAHO, LYING IN THE SOUTHWEST QUARTER OF SECTION 25, TOWNSHIP 51 NORTH, RANGE 5 WEST, BOISE MERIDIAN, CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 25 MONUMENTED BY A 2 INCH ALUMINUM CAP MARKED "PLS 12931" PER CP&F INSTRUMENT No. 2540622000, RECORDS OF KOOTENAI COUNTY, IDAHO, FROM WHICH THE CENTER QUARTER CORNER BEARS NORTH 00°41'26" EAST A DISTANCE OF 2645.31 FEET; THENCE ALONG THE EAST LINE OF SAID SOUTHWEST QUARTER OF SECTION 25, NORTH 00°41'26" EAST A DISTANCE OF 1322.66 FEET TO THE INTERSECTION OF SAID EAST LINE AND THE CENTERLINE OF BOGIE DRIVE; THENCE ALONG SAID CENTERLINE OF BOGIE DRIVE, NORTH 88°34'03" WEST A DISTANCE OF 992.98 FEET; THENCE LEAVING SAID CENTERLINE OF BOGIE DRIVE, NORTH 00°42'07" EAST A DISTANCE OF 40.00 FEET TO THE NORTHEAST CORNER OF SAID BOGIE DRIVE RIGHT-OF-WAY FILED AS INSTRUMENT No. 2956648000, RECORDS OF KOOTENAI COUNTY, IDAHO, ON THE WEST LINE OF THE EAST HALF OF SAID TRACT 43 OF THE PLAT OF POST FALLS IRRIGATED TRACTS, SAID POINT BEING THE TRUE POINT OF BEGINNING;

THENCE ALONG THE NORTH RIGHT-OF-WAY OF BOGIE DRIVE FILED AS INSTRUMENT No. 2956648000, NORTH 88°34'03" WEST A DISTANCE OF 331.00 FEET TO A 5/8 INCH REBAR WITH RED PLASTIC CAP MARKED "ACE PLS 20903" AT THE SOUTHEAST CORNER OF BLOCK 5 OF THE PLAT OF BOYDS LANDING FILED IN BOOK L OF PLATS AT PAGE 866, RECORDS OF KOOTENAI COUNTY, IDAHO;

THENCE ALONG THE EAST BOUNDARY OF SAID PLAT OF BOYDS LANDING, NORTH 00°42'23" EAST A DISTANCE OF 621.79 FEET TO A 5/8 INCH REBAR WITH RED PLASTIC CAP MARKED "ACE PLS 20903" AT THE NORTHEAST CORNER OF SAID BOUNDARY OF THE PLAT OF BOYDS LANDING ON THE SOUTH BOUNDARY OF BLOCK 6 OF THE PLAT OF CORBIN'S MEADOW FILED IN BOOK L OF PLATS AT PAGE 774, RECORDS OF KOOTENAI COUNTY, IDAHO;

THENCE ALONG SAID SOUTH BOUNDARY OF BLOCK 6 OF THE PLAT OF CORBIN'S MEADOW, SOUTH 88°32'50" EAST A DISTANCE OF 330.95 FEET TO THE NORTHWEST CORNER OF SAID EAST HALF OF TRACT 43 OF THE PLAT OF POST FALLS IRRIGATED TRACTS;

THENCE ALONG THE WEST LINE OF SAID EAST HALF OF TRACT 43, SOUTH 00°42'07" WEST A DISTANCE OF 621.67 FEET TO THE TRUE POINT OF BEGINNING;

SAID PARCEL CONTAINING 4.724 ACRES, MORE OR LESS.

BE IT FURTHER KNOWN THAT:

SANITARY SEWER DISPOSAL IS PROVIDED BY CITY OF POST FALLS;

DOMESTIC WATER FOR THIS PLAT IS SUPPLIED BY ROSS POINT WATER DISTRICT;

RIGHTS-OF-WAY AS SHOWN HEREON, AND KNOWN AS NEPTUNE STREET AND CINDER AVENUE ARE HEREBY DEDICATED TO THE PUBLIC IN THE NAME OF THE CITY OF POST FALLS;

10 FOOT SIDEWALK, UTILITY AND DRAINAGE EASEMENTS, AS SHOWN HEREON, ADJACENT TO ALL DEDICATED RIGHTS-OF-WAY AS SHOWN, ARE HEREBY GRANTED TO THE PUBLIC IN THE NAME OF THE CITY OF POST FALLS;

DIRECT ACCESS TO BOGIE DRIVE FROM ANY RESIDENTIAL LOTS IS PROHIBITED;

SWALES AND RIGHT-OF-WAY LANDSCAPING ALONG BOGIE DRIVE SHALL BE IRRIGATED AND MAINTAINED, INCLUDING SNOW REMOVAL FROM ANY TRAILS AND/OR SIDEWALKS, BY THE BOYDS LANDING HOMEOWNERS ASSOCIATION;

LOTS WITHIN THIS PLAT ARE SUBJECT TO THE COVENANTS, CODES AND RESTRICTIONS RECORDED UNDER INSTRUMENT No. 2953815000, RECORDS OF KOOTENAI COUNTY, REQUIREMENTS OF THE BOYDS LANDING HOMEOWNERS ASSOCIATION, TOGETHER WITH ANY AND ALL AMENDMENTS MADE THEREAFTER;

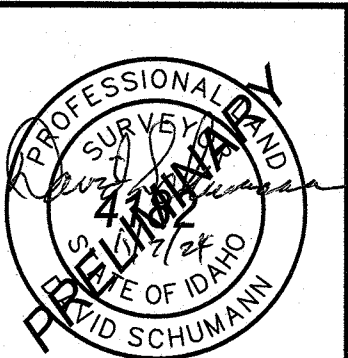
MICHAEL FITZGERALD II, MANAGER

DATE

NORTHERN LIGHTS DEVELOPMENT, LLC

Curve Table					
Curve #	Length	Radius	Delta	Bearing	Chord
C1	94.75'	300.00'	018°05'44"	N79°30'04"W	94.35'
C2	94.75'	300.00'	018°05'44"	S79°30'04"E	94.35'
C3	73.89'	332.50'	012°43'55"	N82°10'58"W	73.73'
C4	31.13'	332.50'	005°21'49"	N73°08'07"W	31.11'
C5	36.22'	267.50'	007°45'31"	N74°19'58"W	36.20'
C6	48.26'	267.50'	010°20'12"	N83°22'50"W	48.19'

Curve Table					
Curve #	Length	Radius	Delta	Bearing	Chord
C7	44.75'	267.50'	009°35'06"	S83°45'22"E	44.70'
C8	27.81'	20.00'	079°40'04"	S39°07'47"E	25.62'
C9	31.67'	20.00'	090°43'14"	S46°04'20"W	28.46'
C10	31.16'	20.00'	089°16'46"	N43°55'40"W	28.11'
C11	33.94'	20.00'	097°14'04"	N49°19'17"E	30.01'
C12	37.65'	332.50'	006°29'15"	S85°18'18"E	37.63'



CHECKED BY: DES
DRAFTED BY: SMA
SCALE: N.T.S.
DATE: 11/06/2024
JOB NO: LCE 23-037.1

2

2

**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Jonathon Manley, Planning Manager

SUBJECT: North Place East 2024 Subdivision Reasoned Decision (File No. SUBD-23-7)

ITEM AND RECOMMENDED ACTION:

City Council is asked to adopt the Reasoned Decision approving the subdivision of approximately 238.53 acres into 1125 lots within the Residential Mixed (RM) zoning district, consistent with the Council's November 5, 2024, approval.

DISCUSSION:

The Planning and Zoning Commission initially approved the North Place East 2024 Subdivision on August 13, 2024. This decision was appealed to the City Council, which conducted a *de novo* public hearing on November 5, 2024. Following presentations by staff and the applicant, public testimony, and deliberations, the Council approved the subdivision.

The project includes 1125 lots in the RM zoning district, which will be developed in phases over a number of years. The subdivision is consistent with the 2021 development agreement and meets the requirements of PFMC §17.12.060, including adequate provisions for water, sewer, and transportation. Impact fees and developer-built improvements will address infrastructure needs, and a school site will be reserved through a memorandum of understanding with the Post Falls School District.

This written Reasoned Decision finalizes the Council's approval

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

November 5, 2024: Council conducted a public hearing and approved the subdivision.

APPROVED OR DIRECTION GIVEN:

Approval granted at the November 5, 2024 meeting.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

ATTACHMENTS:

1. CC RD North Place East 2024 SUBD-23-7

North Place East 2024 Subdivision

File No. SUBD-23-7

City Council

Reasoned Decision

A. INTRODUCTION:

APPLICANT: Kevin Schneidmiller, Schneidmiller Brothers Inc.

LOCATION: South of Prairie Avenue, between Idaho Road and Greensferry Road.

REQUEST: To subdivide approximately 238.53 acres into 1125 lots within the Residential Mixed (RM) zoning district.

B. RECORD CREATED:

1. A-1 Subdivision Application.
2. A-2 Applicant Narrative.
3. A-3 North Place East 2024 Preliminary Plat
4. A-4 Owners Authorization
5. A-5 Ross Point Will Serve Letter
6. A-6 Legal Description
7. S-1 Vicinity Map
8. S-2 Zoning Map
9. S-3 Future Land Use Map
10. S-4 North Place East Development Agreement
11. PA-1 PFSD Comments
12. PA-2 KCFR Comments
13. PA-3 YPL Comments
14. PA-4 PFPD Comments
15. PA-5 DEQ Comments
16. PA-6 PFHD Comments
17. PC-1 Larsen Comment
18. PC-2 Sarah Stevens Comment
19. PC-3 Matt Stevens Comment
20. P&Z Staff Report
21. Testimony at the November 5th, 2024, City Council public hearing:

This matter was heard as an appeal of a Reasoned Decision of the Planning and Zoning Commission ("commission") entered on August 13th, 2024. The appeal to City Council ("Council") was pursuant to Post Falls Municipal Code ("PFMC") § 18.20.060 requiring a *de novo* hearing. The request was heard at a public hearing, which was live-streamed on the City of Post Falls YouTube Channel. The request was for the Council to review the subdivision of approximately 238.53 acres into 1125 lots within the Residential Mixed zoning designation. The request is evaluated under the standards of Post Falls Municipal Code § 17.12.060.

Jon Manley, Planning Manager

Mr. Manley presented the staff report and testified that the applicant, Kevin Schneidmiller, is requesting to subdivide approximately 238.53 acres into 1125 lots within the Residential Mixed (RM)

zoning district in multiple phases consistent with the associated RM Zone Change Development Agreement (File No. ANNX-0007-2020). Mr. Manley explained the current land use is a large undeveloped lot zoned RM.

The surrounding zoning districts within the City are mostly Single Family Residential (R-1) zoned parcels, with the exception of the northeast corner, where there is a 5-acre Community Commercial Services lot, and to the east is another 5-acre Residential Mixed (RM) subdivision called Britton Place. The water service provider west of Syringa Road is the City of Post Falls, while east of Syringa is Ross Point Water District. The City of Post Falls will be providing sanitary sewer and has adequate capacity to provide service to the subdivision as proposed. Further, the proposed streets and layouts are consistent with the city's plan and standards, and there were no known soil or topographical hazards known or identified. Mr. Manley also testified that the proposed area was zoned appropriately for the proposed uses, and such use was conformed with both other provisions of the city code and the existing development agreement. Finally, impact fees would be assessed when building permits are issued to mitigate any adverse off-site impacts on public services.

Rob Palus, City Engineer

Mr. Palus testified on traffic and transportation impacts. He explained that Syringa Street, classified as a minor collector, currently handles approximately 2,000 vehicles per day, well below its capacity of 4,000 vehicles per day. Projections indicate that the street will remain within capacity even as the subdivision is completed in phases. Prairie Avenue, which is currently operating at 57% of capacity, is planned to be widened to a five-lane road by 2035. The subdivision will include frontage improvements along Prairie Avenue but will not require additional intersection upgrades at this time.

Mr. Palus acknowledged concerns regarding the roundabout at Idaho Street and Prairie Avenue, noting that while capacity issues are not projected until after 2035, improvements may be necessary at that time. He emphasized that developers would contribute through impact fees and direct improvements, including traffic-calming measures such as intersection bulbs to enhance pedestrian safety and slow vehicle speeds.

Kevin Schneidmiller, Schneidmiller Brothers, Applicant

Mr. Schneidmiller testified the project is approximately a 15 to 20 year build out on 238.50-acres of Residential Mixed (RM) zoned property with a proposed 1125 lots capped at 1400 units. He emphasized that the development complied with the 2021 development agreement and outlined plans to include a 55+ age-restricted community spanning 70 acres. This area would consist of single-family detached homes and two-story multifamily units, with features such as elevators to ensure accessibility. Mr. Schneidmiller noted that the subdivision design includes diverse housing types to meet community needs and that the development will be built in phases to align with infrastructure capacity. He also discussed collaboration with the Post Falls School District, including an agreement to reserve a site for a potential school. He requested that the council deny the appeal, affirming the project's compliance with all applicable regulations.

The hearing was opened for public comment.

No public testimony provided in support of, or neutral to, the subdivision. There were several written comments submitted only as opposed and offered no testimony.

The following individuals testified in opposition, and their comments were read into the record by the Mayor:

Heather Home

Ms. Home stated that she was told there would be single-story homes behind her property but later

learned about the inclusion of multifamily housing. She requested that the apartments be relocated to another area within the subdivision.

Daniel Kiniski

Mr. Kiniski expressed concerns about the strain the development would place on public services. He cited low water pressure, increased traffic congestion, and safety issues at nearby parks as primary reasons for opposing the project.

Donald Barker, Jr.

Mr. Barker, Jr. opposed apartments along Idaho Street and suggested moving multifamily units to the center of the subdivision. He emphasized the importance of maintaining a two-story height restriction on all multifamily developments, which he believed was crucial to preserving the area's character.

Christine Malm

Ms. Malm opposed the inclusion of new apartments on Idaho Street and asked that they be relocated to the center of the development. She also highlighted concerns about Idaho Street being overused, with drivers frequently exceeding safe speeds.

Ashley Hurst

Ms. Hurst is opposed to any apartments or commercial on Idaho and Penrose. Ashley Hurst wrote that when she purchased her home, she was informed that the land behind her property would be developed as single-story, 55+ homes. She expressed disappointment at the potential for apartments and stated she may not have purchased her home had she known the plans.

Keith Plass

Mr. Plass raised objections to the development, particularly its impact on Prairie Avenue and Idaho Street. He noted that Prairie Avenue is already nearing capacity and that additional traffic would exacerbate existing congestion. Mr. Plass also raised concerns about increased costs to taxpayers due to infrastructure and school needs.

The following individuals testified in opposition:

Susan Vendetti

Ms. Vendetti expressed concern about increased traffic and congestion, particularly at Penrose Avenue and Idaho Street. She emphasized preserving the neighborhood's character and requested that multifamily housing be moved away from existing single-family homes. She suggested single-family cottages or other lower-density housing instead.

Julie Hensley

Ms. Hensley highlighted issues with traffic infrastructure, specifically on Seringa Street, which she argued was already overburdened. She questioned the lack of a traffic study and raised concerns about impacts on local schools, citing a school district report stating that schools were at capacity. She expressed fears that taxpayers would bear the cost of new school construction.

Kyle Storm

Mr. Storm criticized the placement of multifamily housing at Idaho Street and Penrose Avenue, noting

that it did not fit the neighborhood's character. He questioned the enforceability of age restrictions for the 55+ community and expressed concerns about safety and congestion resulting from increased traffic. He advocated for single-family homes instead of multifamily units.

Holly Hatcher

Ms. Hatcher criticized the rapid pace of development in Post Falls, arguing that it did not align with community desires. She expressed concerns about potential strains on infrastructure, law enforcement, and other public services. Ms. Hatcher urged the council to prioritize public input and community values in future decisions.

Catherine Zimmerman

Ms. Zimmerman voiced frustration over inadequate public notice of the hearing and alleged misleading statements from realtors regarding the planned development. She opposed multifamily housing at the corner of Idaho Street and Penrose Avenue, arguing that it would diminish property values and neighborhood aesthetics.

Brett Collins

Mr. Collins stated that realtors had assured him that the adjacent land would be developed as single-family, 55+ housing. He criticized the introduction of multifamily housing as inconsistent with those assurances and expressed disappointment with the perceived lack of transparency from the developer.

Rebuttal

Kevin Schneidmiller, Schneidmiller Brothers, Applicant

The applicant declined to present a formal rebuttal to the public testimony but offered clarifications and responses to specific concerns raised by residents and council members. Mr. Schneidmiller reaffirmed that the proposed subdivision adhered strictly to the requirements outlined in the 2021 development agreement, which limits multifamily housing to two stories and caps total residential units at 1,400. He emphasized that the project is designed to align with the City's Comprehensive Plan, zoning ordinances, and subdivision regulations.

Regarding concerns about the proposed 55+ age-restricted community, Mr. Schneidmiller reiterated that the 70-acre portion of the subdivision designated for this demographic would include a mix of single-family detached homes and two-story multifamily units. He acknowledged residents' concerns about enforceability and noted that the age-restricted designation would comply with Idaho state law and federal housing regulations for 55+ communities. He emphasized that the multifamily units within this area are specifically designed for older adults, with features such as elevators to improve accessibility.

Addressing traffic concerns, Mr. Schneidmiller deferred to city staff's analysis, which determined that projected traffic levels remained within acceptable limits. He emphasized that the development would be built in phases over a 10-to-15-year period, allowing infrastructure improvements to keep pace with growth. He also highlighted the planned integration of traffic-calming measures, such as intersection bulbs and enhanced pedestrian pathways, to mitigate the impact on local roads. On the topic of schools, Mr. Schneidmiller pointed to the memorandum of understanding (MOU) signed with the Post Falls School District, which reserves a site within the subdivision for potential future use as a school. He noted that this agreement demonstrated the developer's commitment to addressing potential impacts on local schools and supporting the community's long-term needs.

In response to allegations of misleading information from realtors, Mr. Schneidmiller stated that the developer cannot control statements made by independent realtors or third-party sales agents. However, he emphasized that the project's zoning and development plans have been publicly available and consistent since the 2021 approval of the development agreement. He expressed confidence that the subdivision's design appropriately balances housing diversity, neighborhood compatibility, and adherence to city planning standards.

Mr. Schneidmiller concluded by expressing his willingness to answer additional questions from council members. He requested that the council deny the appeal and uphold the Planning and Zoning Commission's decision, emphasizing that the project complies with all legal requirements and contributes positively to the city's long-term development goals. He stressed that the subdivision is designed to provide diverse housing options while preserving the integrity and character of the surrounding community.

Questions to Staff by the Council

Following public testimony, council members asked several detailed questions of city staff to clarify issues raised by the public and ensure a comprehensive understanding of the proposed subdivision's compliance with city codes, infrastructure capacity, and planning processes. The questions primarily addressed concerns about traffic, public notice requirements, and zoning compliance.

Deliberations: The Mayor closed the hearing upon completion, and the Council progressed to deliberations to discuss their interpretation of the information presented both orally and in the written record and to apply that information to the approval criteria contained in PFMC § 17.12.060.

C. SUBDIVISION REVIEW CRITERIA: (Post Falls Municipal Code Title 17.12.060, Subsection H): No subdivision shall receive approval unless findings and conclusions are made that:

C1. Definite provision has been made for a water supply system that is adequate in terms of quantity, and quality for the type of subdivision proposed.

The Council finds that the proposed subdivision has made adequate provisions for water supply. Testimony and the staff report confirmed that water services will be provided by the City of Post Falls west of Syringa Road and the Ross Point Water District east of Syringa Road. Both providers have the capacity to meet the needs of the subdivision as evidenced by the will-serve letters included in the application materials. There was no evidence presented during the hearing to suggest inadequacies in the quantity or quality of water available for the development.

C2. Adequate provisions have been made for a public sewage system and that the existing municipal system can accommodate the proposed sewer flows.

The Council finds that adequate provisions have been made for public sewage services. The City of Post Falls will provide sewer services for the entire subdivision. Staff confirmed that the municipal sewer system has sufficient capacity to handle the anticipated flows generated by the subdivision. No contradictory evidence was provided during public testimony.

C3. Proposed streets are consistent with the transportation element of the comprehensive plan.

The Council finds that the proposed streets are consistent with the transportation element of the Comprehensive Plan. Testimony by the City Engineer, Rob Palus, indicated that Syringa Street, classified as a minor collector, is currently handling traffic volumes well below its capacity. Modeling showed that projected traffic levels will remain within acceptable limits even after full buildout of the subdivision. Prairie Avenue is operating at 57% of its capacity and is scheduled to be widened to five lanes by 2035. The subdivision includes traffic-calming measures, such as intersection bulbs and

pedestrian pathways, to mitigate potential impacts. While public testimony raised concerns about traffic congestion, no evidence was presented to suggest the proposed streets are inconsistent with the transportation plan.

C4. All areas of the proposed subdivision which may involve soil or topographical conditions presenting hazards have been identified and that the proposed uses of these areas are compatible with such conditions.

The Council finds that no areas within the proposed subdivision involve soil or topographical conditions that present hazards. Staff confirmed during the hearing that there are no known hazards on the site, and no testimony or evidence was provided to the contrary.

C5. The area proposed for subdivision is zoned for the proposed uses and the uses conforms to other requirements found in this code.

The Council finds that the subdivision is zoned appropriately for the proposed use and conforms to applicable requirements. The area is zoned Residential Mixed (RM), and the development complies with the 2021 development agreement, which limits multifamily buildings to two stories and caps total units at 1,400.

Testimony confirmed that the subdivision also meets requirements for lot sizes, open space, and midblock walkways. Concerns raised by residents regarding the appropriateness of multifamily housing near single-family neighborhoods were noted, but the subdivision remains consistent with its zoning designation and development agreement.

C6. The developer has made adequate plans to ensure that the community will bear no more than its fair share of costs to provide services by paying fees, furnishing land, or providing other mitigation measures for off-site impacts to streets, parks, and other public facilities within the community. It is the expectation that, in most cases, off site mitigation will be dealt with through the obligation to pay development impact fees.

The Council finds that the developer has made adequate plans to address the community's share of costs for services. Impact fees will be collected to fund infrastructure improvements, including the widening of Prairie Avenue and potential upgrades to other nearby intersections. The developer will also construct frontage improvements along Prairie Avenue and install traffic-calming features within the subdivision. Furthermore, the developer has signed a memorandum of understanding (MOU) with the Post Falls School District, reserving a potential site for a future school. Testimony from staff confirmed compliance with all applicable mitigation requirements.

C7. Additional Recommended Conditions necessary to ensure compliance with the adopted standards:

1. Corrections and additions if any, to the Subdivision requested by staff and/or the Planning and Zoning Commission should be completed by the applicant and reviewed by staff prior to approval by the City Council.
2. The proposed subdivision will be completed in multiple phases. Sequencing of phases shall account for utility and emergency access needs.
3. A Master Development Agreement shall be prepared by staff, reviewed, and approved by the City Council, and signed by the parties prior to commencement of any construction.
4. Submitted Preliminary Plans were reviewed from a conceptual basis only. Final construction plans of the streets and utilities shall be reviewed and approved by the Engineering Division prior to any street or utility construction. Such plans shall also include driveway approaches and location of proposed mailboxes. Construction limits shall correspond with the improvements indicated on the Preliminary Plat.
5. Except where an exception is granted, all streetlights and roadways shall be designed and

- constructed in accordance with City standards. No exceptions were requested.
6. The intersection of Prairie Ave. and Syringa Street shall be constructed as a $\frac{3}{4}$ - Turn restricted access.
 7. All alleys will be owned and maintained by the HOA.
 8. A private association shall be responsible for maintenance of Community common areas, and all open space tracts and associated improvements and amenities within such; including snow removal from sidewalks and the irrigation and maintenance of swales and right-of-way landscaping along Idaho St. and Prairie Ave.
 9. Final landscaping plans for the street trees will be submitted for review and approval as part of the construction plans. Street trees shall be planted by the developer in the spring and fall following construction of homes. The Urban Forester shall be notified prior to planting.
 10. Residential access to Penrose Ave. and Syringa St. shall be restricted on the plat.
 11. Residential and commercial access to Prairie Ave. shall be restricted on the plat.
 12. Residential access to Idaho St. shall be restricted on the plat.
 13. All stormwater swales within any tract, receiving stormwater from public rights-of-way, shall include the appropriate easement to the City of Post Falls allowing for treatment, storage, and disposal of storm water.

D. CONCLUSION

SUBD-23-7: Based on the record placed before the Council, the testimony received at the properly noticed public hearing, and with the imposition of the conditions above, it is the conclusion of the Post Falls City Council that the requested subdivision meets the standards of City Code, and the Idaho Local Land Use Planning Act, and is hereby approved subject to the applicant complying with the conditions contained herein:

Date

Mayor

Attest

NOTICE OF RIGHTS:

Any affected person aggrieved by a final decision of the Planning and Zoning Commission may submit a written notice of appeal along with the required fees in accordance with the City's adopted fee schedule, to the City Clerk for appeal to the Post Falls City Council within fourteen (14) days of the date of the written decision, pursuant to Post Falls City Code 18.20.60.E

The final decision of the Planning and Zoning Commission is not a final decision for purposes of judicial review until the City Council has issued a final decision on appeal and the party seeking judicial review has requested reconsideration of that final decision as provided by Idaho Code 67-6535(2)(b), pursuant to Post Falls City Code 18.20.60.E.

Any applicant or affected person seeking judicial review of compliance with the provisions of Idaho Code Section 67-6535 must first seek reconsideration of the final decision within fourteen (14) days of such decision. Such written request must identify specific deficiencies in the decision for which reconsideration is sought.

The applicant has the right to request a regulatory taking analysis pursuant to Idaho Code Section 67-8003. Any affected person aggrieved by a final decision concerning matters identified in Idaho Code Section 67-6521(1)(a) may, within twenty-eight (28) days after all remedies have been exhausted under local ordinances, seek judicial review under the procedures provided by Chapter 52, Title 67, Idaho Code.

**CITY OF POST FALLS
AGENDA REPORT
UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Jason Faulkner, Finance Director
SUBJECT: Fiscal Year 2025 Fee Resolution Amendment #2

ITEM AND RECOMMENDED ACTION:

Staff requests City Council approval of the attached resolution adopting updated fees presented at the November 19, 2024 City Council meeting. Approval of the resolution will adopt the fees. No presentation is planned on this item.

DISCUSSION:

A public hearing was held on November 19th, 2024 to discuss updated fees including adding 6-yard and 8-yard ADA dumpsters rates to accommodate new services provided by Post Falls Sanitation. Following the hearing, council approved the fees and directed staff to return a resolution to formally implement the fees.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

Public Hearing at the November 19th 2024 Council meeting.

APPROVED OR DIRECTION GIVEN:

Approved the fees and directed staff to return a resolution to adopt the fees.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

ATTACHMENTS:

1. FY 2025 Fee Resolution Revised

RESOLUTION NO. _____

RESOLUTION ADOPTING CITY OF POST FALLS' FEE SCHEDULE

WHEREAS, the City of Post Falls annually reviews all fees during the budget process to ensure accuracy; and

WHEREAS, periodic revisions to fees may be necessary; and

WHEREAS, the City has fees already established; and

WHEREAS, the City of Post Falls has determined that the fee schedule be amended to reflect the reasonable cost of providing the services; and

WHEREAS, after public hearing has been held prior to the adoption of this resolution, regarding new and increased city fees, it is deemed by the City Council to be in the best interest of the City of Post Falls and the citizens thereof that the fee schedule be amended to include the new and increased fees which were addressed in the public hearing.

NOW, THEREFORE, Be It Resolved by the Mayor and City Council of the City of Post Falls, Idaho that the following fee schedule, which reflect the new and amended fees and all other fees that have not been amended, be adopted for the City of Post Falls:

<u>FEE TYPE</u>	<u>ATTACHMENT NO.</u>
Utility Fees	1
Recreation Fees	2
Parks Fees	3
Cemetery Fees	4
Community Development Fees	5
Public Safety Fees	6
Administrative Fees	7
Local Improvement District Fees	8
Records & Copy Fees	9
Permit Valuation Chart	10

City staff is directed to take all administrative actions necessary to implement the attached listing of effective City fees.

Any fee inconsistent with the provisions of this Resolution is hereby repealed or superseded to the extent of such inconsistency, as appropriate.

The revised fee schedule shall be effective beginning December 3rd, 2024, unless another date is otherwise indicated in the resolution, and shall remain in force until revised by subsequent Resolution of the Post Falls City Council.

DATED this ____ day of _____, 2024.

Ronald G. Jacobson, Mayor

ATTEST:

Shannon Howard, City Clerk

ATTACHMENT 1 - UTILITY FEES

WATER:

Capitalization Fees:

<u>Service Size</u>	<u>Capitalization Fee</u>
3/4 - 1"	\$ 3,320
1" (Commercial)	\$ 5,534
1 1/2"	\$ 11,068
2"	\$ 17,709
3"	\$ 35,418
4"	\$ 55,340
6"	\$ 110,680
8"	\$ 160,350

Use Fees:

The sum of the following elements (A+B):

A. BASE FEE FOR ALL USERS:

<u>Meter Size</u>	<u>Monthly Fee</u>
1" or less	\$ 13.21
1.5"	\$ 22.10
2"	\$ 32.84
3"	\$ 58.00
4"	\$ 93.70
6"	\$ 183.20
8"	\$ 317.12

B. USAGE FEE FOR ALL USERS ON A PER THOUSAND GALLON BASIS:

Each 1,000 gallon unit or any portion thereof for residential
and irrigation accounts:

0 to 49,000 gallons	\$ 1.47
50,000 gallons +	\$ 2.09

Each 1,000 gallon unit or any portion thereof for all other accounts:

0 + gallons	\$ 1.47
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RECLAIMED WATER:

Capitalization Fees:

Basic Capitalization Fee

Commercial/Industrial Capitalization Fee - A minimum of \$7,675 plus an additional \$7,675 for each 5,000 gallons of reclaimed water flow based upon water consumption, above the first 5,000 gallons per month.

User Fees:

That pursuant to Section 13.32.120 of the Post Falls Municipal Code, requiring revision to the user fees when costs or the number of equivalent users change so as to affect the ability of the system to provide the intended service, and increases have occurred since 2012 in the number of equivalent residential users and the costs of operation, maintenance, debt service and capital replacement; and is an essential part of the protection and management of the reclaimed water collection and treatment system; and the costs associated with reclaimed surface water management should be included in the costs of maintenance of the reclaimed water collection and treatment system, the reclaimed water rates of the City of Post Falls shall be as follows:

The equivalent residential user base charge for reclaimed water service shall be increased to seventy dollars and eighteen cents (\$70.18) per month, and \$14.08 per 1,000 gallons of water use over 5,000 gallons for commercial units.

SOLID WASTE:

- A. That the base rate for current 35 gallon cart residential users shall be \$10.43 per month, with such service to provide an opportunity to recycle as authorized by the contract between the City and its contract hauler. Maintenance of such rate for existing 35 gallon cart customers shall depend upon compliance with the administrative rules established for the one-can rate;
- B. That the base rate for 96 gallon cart residential users shall be \$13.96 per month, with such service to provide an opportunity to recycle as authorized by the contract between the City and its contract hauler;
- C. That the base rate for one-can (now known as 35 gallon cart customers) residential users was discontinued as a rate option effective June 1, 1999, with those currently signed up for this option, and in compliance with the required sticker on their garbage can, being allowed to keep this option until such time garbage rates are changed in the future. New residential customers shall be charged the base residential rate of \$13.96 per month with a 96 gallon cart weekly disposal allowance;
- D. That all garbage placed for collection which exceeds the per-can base rate established for the account shall be charged at the rate of two dollars and ninety-three cents (\$2.93) per can equivalent, per pickup;
- E. Commercial and additional rates will be as follows:

FL = Front Load

RL = Rear Load

Container Type	Pick-ups Per Week					
	1	2	3	4	5	6
96 Gallon Cart	\$ 23.58	\$ 36.44	\$	\$ -	\$ -	\$ -
300 Gallon Cart	\$ 40.69	\$ 89.91	\$ 134.89	\$ -	\$ -	\$ -
400 Gallon Cart	\$ 57.81	\$ 115.60	\$ 173.41	\$ -	\$ -	\$ -
FL Dumpster - 1 YD	\$ 35.22	\$ 70.66	\$ 100.64	\$ 130.59	\$ 160.56	\$ -
FL Dumpster - 1.5 YD	\$ 49.25	\$ 94.22	\$ 137.01	\$ 179.82	\$ 222.64	\$ -
FL Dumpster - 2 YD	\$ 61.05	\$ 116.67	\$ 171.28	\$ 224.79	\$ 278.29	\$ 320.05
FL Dumpster - 3 YD	\$ 89.91	\$ 171.28	\$ 252.60	\$ 325.41	\$ 413.13	\$ -
FL Dumpster - 4 YD	\$ 109.18	\$ 207.29	\$ 308.27	\$ 402.46	\$ 496.67	\$ 602.49
FL Dumpster - 6 YD	\$ 147.73	\$ 278.29	\$ 404.49	\$ 533.01	\$ 661.45	\$ 821.68
FL Dumpster - 6 YD ADA	\$ 164.06	\$ 329.12	\$ 478.49	\$ 630.41	\$ 782.31	\$ -
FL Dumpster - 8 YD	\$ 192.69	\$ 361.80	\$ 528.77	\$ 695.74	\$ 860.55	\$ 1,190.21
FL Dumpster - 8 YD ADA	\$ 193.30	\$ 307.58	\$ 447.19	\$ 589.16	\$ 955.60	\$ -
RL Dumpster - 1 YD	\$ 39.94	\$ 70.66	\$ 100.64	\$ 128.45	\$ 156.25	\$ -
RL Dumpster - 1.5 YD	\$ 56.75	\$ 98.48	\$ 143.46	\$ 169.12	\$ 207.65	\$ -
RL Dumpster - 2 YD	\$ 63.17	\$ 116.70	\$ 171.28	\$ 224.79	\$ 278.29	\$ -
RL Dumpster - 3 YD	\$ 92.04	\$ 171.28	\$ 252.60	\$ 325.41	\$ 413.13	\$ -
RL Dumpster - 4 YD	\$ 111.31	\$ 209.80	\$ 306.12	\$ 402.46	\$ 500.93	\$ -
RL Dumpster - 6 YD	\$ 190.54	\$ 333.95	\$ 475.22	\$ 614.40	\$ 753.53	\$ -
RL Dumpster - 8 YD	\$ 237.63	\$ 432.43	\$ 627.24	\$ 822.01	\$ 1,016.83	\$ -
Compactor - 4 YD	\$ 321.11	\$ 642.22	\$ 909.81	\$ -	\$ -	\$ -
Compactor - 5 YD	\$ 396.03	\$ 792.06	\$ 1,188.07	\$ -	\$ -	\$ -
Compactor - 6 YD	\$ 428.17	\$ 856.29	\$ 1,284.38	\$ -	\$ -	\$ -
Compactor - 10 YD	\$ 642.22	\$ 1,284.37	\$ 1,926.60	\$ -	\$ -	\$ -
Compactor - 15 YD	\$ 224.79	\$	\$	\$ -	\$ -	\$ -
Compactor - 20 YD	\$ 299.83	\$	\$	\$ -	\$ -	\$ -
Compactor - 30 YD	\$ 428.17	\$	\$	\$ -	\$ -	\$ -
Compactor - 40 YD	\$ 927.36	\$	\$	\$ -	\$ -	\$ -
Construction Only - 8 YD	\$ 237.63	\$ 432.43	\$ 627.24	\$ 822.01	\$ 1,016.83	\$ -
Construction Only - 10 YD	\$ 282.58	\$ 524.46	\$ 768.51	\$ 1,008.28	\$ 1,252.31	\$ -

Additional commercial sanitation will be charged at:

\$12.86 each additional pick up on a 96 gallon cart

\$20.38 each additional yard

Roll Off Boxes:

Special Hauls:

20 YD delivery	\$ 94.22	4 YD compactor	\$ 117.77
20 YD dump	224.79	5 YD compactor	139.17
30 YD delivery	94.22	6 YD compactor	154.14
30 YD dump	224.79	10 YD compactor	181.98
Roll off return trip	68.55		
Roll off round trip	42.82		
Roll off turn around	21.45		

Special Hauls on Existing and Short Term Service (FL, RL and Side Load Bins):

96 Gallon commercial	\$ 12.86	4 YD	\$ 47.12
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Resolution No. Effective Date:

5

300 Gallon	\$	21.45	6 YD FL	\$	64.25
400 Gallon	\$	28.95	6 YD RL	\$	77.64
1 YD	\$	12.86	8 YD FL	\$	83.55
1.5 YD	\$	25.70	8 YD RL	\$	94.30
2 YD	\$	27.86	10 YD RL	\$	107.03
3 YD	\$	34.26			

Bin Placement or Removal:

96 Gallon	\$	10.75
300 Gallon	\$	53.54
400 Gallon	\$	53.54
1 - 8 YD FL	\$	53.54
1 - 10 YD RL	\$	53.54

Daily Rent:

96 Gallon	\$	0.58	1 - 4 YD RL	\$	2.40
300 Gallon	\$	2.40	6 - 8 YD FL & RL	\$	4.85
400 Gallon	\$	2.40	10 YD RL	\$	5.40
1 - 4 YD FL	\$	2.40	20 & 30 YD Roll Off	\$	6.36

Other Service Rates:

Delivery/Removal of Permanent Svc Container	\$	53.54
Make Container Lockable	\$	70.94
Special Haul Return Fee	\$	53.54
Gate Fee (each time)	\$	10.69
Driver Assistance Residential (each time)	\$	6.47
Driver Assistance Commercial (each time)	\$	6.47
Man and Truck 1 hour minimum (hour)	\$	139.17
Commercial Recycling Bin (month)	\$	12.86
Fighting Creek Trip Charge (each time)	\$	203.38
Return Trip Residential (each time)	\$	10.75
Return Trip Container (each time)	\$	53.54
Additional Cart Service	\$	10.74
96 Gallon Cart Exchange (each time)	\$	12.86
Return Trip Recycling (each time)	\$	10.69
Recycling Bin Removal (each time)	\$	10.69
Pack-out Service (special consideration for disabled and elderly) - (month)	\$	8.59
Saturday Pickup (each time)	\$	21.45
Container Wash (each time)	\$	70.94

- F. The City Administrator is hereby authorized to establish specific rates for special services or circumstances which do not fit with the categories established hereby, maintaining a proper relationship between the service provided and costs charged by the City's contractor.

MINIMUM MONTHLY UTILITY CHARGE:

The City of Post Falls finds it appropriate and necessary that property owners benefited by municipal utility systems pay, at a minimum, the fixed capital and operational costs of the utility systems maintained to serve their property. The following provisions establish a base rate for availability of reclaimed water services and allowing a temporary waiver of solid waste collection fees when the property is unoccupied for thirty days or more.

- A. Notwithstanding any provisions of prior resolution to the contrary, every residential connection to the City reclaimed water collection and treatment system shall pay a minimum monthly charge (base rate) of \$23.93 for each month, or part thereof, for every month that reclaimed water disposal and treatment service are available to the property by connection but the residence is unoccupied and has been for a period of thirty (30) days or more. Commercial or industrial uses shall likewise pay a base monthly reclaimed water charge of \$23.93 per month per equivalent residential unit for those months during which the property is connected to the reclaimed water collection and treatment system but is unoccupied and has been for a period of thirty (30) days or more.
- B. Further, notwithstanding any provision of prior resolutions to the contrary, the monthly sanitation (solid waste) collection charge for any property to which water service is temporarily discontinued for a period of thirty (30) days or more may be temporarily waived proportionate to the time that water service is discontinued. The standard disconnect fee will be charged in association with this water disconnection if disconnection is restored earlier than thirty (30) days.

MISCELLANEOUS UTILITY FEES:

Water Shut Off Fee - Per Occurrence (City of Post Falls)		\$50.00
Water Shut Off Fee - Per Occurrence (Ross Point Water Dist.).		\$50.00
Delinquent Hang Tag Fee - Per Occurrence, Per Dwelling Unit		\$35.00
Pre-Treatment Sampling	Cost plus 15% admin fee	
Dye Test	\$	50.00
Locate Disk (refundable on return)	\$	15.00
Meter Fee	Cost of Meter	
Dig-in-fee	Cost of Labor and Equipment	

ATTACHMENT 2 - RECREATION FEES**Recreation Activities Fees:**

All recreation classes will have \$2.00 added to the listed price that will go directly to the Park Trust Account.

		<u>Resident</u>	<u>Non-Resident</u>
Adult Flag Football	Team	\$ 551.00	\$ 592.00
extra player		\$ 30.00	\$ 30.00
Adult Volleyball Leagues	Team	\$ 220.00	\$ 240.00
extra player		\$ 30.00	\$ 30.00
Archery		\$ 66.00	\$ 66.00
Art in the Park		\$ 34.00	\$ 34.00
Arts Enrichment		\$ 40.00	\$ 40.00
Basketball, Open Gym		\$ 5.00	\$ 5.00
Camp No School Days - per day.		\$ 55.00	\$ 55.00
Camping 101		\$ 55.00	\$ 55.00
Cross Country Skiing		\$ 36.00	\$ 36.00
	Add gear rental	Cost	Cost
Parent Child Program		\$ 40.00	\$ 40.00
extra child		\$ 8.00	\$ 8.00
Day Camp (K - 8th Grade) - per week.		\$ 250.00	\$ 250.00
Dodgeball Tournament	Team	\$ 150.00	\$ 150.00
E-Sports Tournaments		\$ 50.00	\$ 50.00
Flag Football Camp - per week.		\$ 145.00	\$ 145.00
Golf Lessons		\$ 110.00	\$ 110.00
Guitar, Intro.		\$ 50.00	\$ 50.00
Gym, Parent Tot		\$ 45.00	\$ 50.00
Gymnastics		\$ 65.00	\$ 65.00
Hockey Lessons		\$ 70.00	\$ 70.00
Ice Skating Lessons		\$ 110.00	\$ 110.00
Intro. To Bowling		\$ 39.00	\$ 39.00
JACC Classes		\$ 250.00	\$ 250.00
Kickball League		\$ 200.00	\$ 250.00
Kickball Tournament	Team	\$ 150.00	\$ 150.00
Ladies Day Out		\$ 70.00	\$ 80.00
Landscaping Class/Gardening		\$ 22.00	\$ 22.00
Lifeguard Classes		\$ 210.00	\$ 210.00
Martial Arts Classes		\$ 50.00	\$ 50.00
Men's Basketball League	Team	\$ 427.00	\$ 459.00
extra player		\$ 26.00	\$ 26.00
Murder Mystery Party		\$ 70.00	\$ 70.00
Photography Classes		\$ 30.00	\$ 30.00
Pickleball Lessons		\$ 50.00	\$ 50.00
Pickleball Tournament		\$ 75.00	\$ 75.00
Pre K - Kind. Instructional Basketball		\$ 45.00	\$ 53.00
Preschool - Discovery Art		\$ 45.00	\$ 45.00

ATTACHMENT 2 - RECREATION FEES (Continued)

Preschool Holiday Art		\$ 20.00	\$ 20.00
Preschool Workshops		\$ 20.00	\$ 20.00
River City Basketball Tournament	Team	\$ 300.00	\$ 315.00
Rock Climbing: indoor		\$ 31.00	\$ 31.00
Rock Climbing: outdoor	Plus equipment	\$ 155.00	\$ 155.00
Running shoes & Microbrews - 5K		\$ 40.00	\$ 50.00
Safe Sitter		\$ 90.00	\$ 90.00
SkyHawk Camp		\$ 200.00	\$ 200.00
Smart Start Flag Football		\$ 59.00	\$ 65.00
Snow Tubing Trip		\$ 45.00	\$ 50.00
Snowshoe Classes		\$ 36.00	\$ 36.00
Spokane Chiefs Tickets		\$ 25.00	\$ 30.00
Sponsorships		Negotiated	Negotiated
Spring Day Kamp - per week.		\$ 225.00	\$ 225.00
Summer Dance Camp - per week.		\$ 60.00	\$ 60.00
Tennis Camp - per week.		\$ 120.00	\$ 120.00
Tennis, Individual		\$ 50.00	\$ 60.00
Theater Arts		\$ 60.00	\$ 65.00
Triathlon - Adult	Individual	\$ 85.00	\$ 85.00
	Team	\$ 165.00	\$ 165.00
	Late Fee	\$ 15.00	\$ 15.00
Volleyball and Football Clinics		\$ 45.00	\$ 55.00
Volleyball Tournament		\$ 110.00	\$ 110.00
Volleyball, Open Gym		\$ 5.00	\$ 5.00
White Water Rafting Trips		Cost + 50%	Cost + 50%
Winter Day Kamp		\$ 225.00	\$ 225.00
Yoga Class		\$ 39.00	\$ 39.00
Youth Baseball		\$ 45.00	\$ 53.00
	Late Fee	\$ 8.00	\$ 8.00
Youth Baseball - Smart Hitters		\$ 53.00	\$ 66.00
	Late Fee	\$ 8.00	\$ 8.00
Youth Basketball		\$ 45.00	\$ 53.00
	Late Fee	\$ 8.00	\$ 8.00
Youth Basketball Camp - per week.		\$ 92.00	\$ 92.00
Youth Competitive Basketball	Team	\$ 478.00	\$ 495.00
extra player		\$ 46.00	\$ 46.00
Youth Dance		\$ 105.00	\$ 105.00
Youth Flag Football		\$ 56.00	\$ 60.00
	Late Fee	\$ 8.00	\$ 8.00
Youth Golf Camp - per week.		\$ 120.00	\$ 135.00
Youth Soccer		\$ 45.00	\$ 53.00
	Late Fee	\$ 8.00	\$ 8.00
Youth Soccer Camp - per week.		\$ 145.00	\$ 145.00
Youth Sponsorship		\$ 275.00	\$ 275.00
Youth Volleyball		\$ 55.00	\$ 59.00
	Late Fee	\$ 8.00	\$ 8.00
Youth Volleyball - Competitive	Team	\$ 188.00	\$ 214.00
extra player		\$ 29.00	\$ 29.00
Youth Volleyball - Open Gym		\$ 5.00	\$ 5.00
Youth Volleyball Camp - per week.		\$ 120.00	\$ 120.00

Festival/Special Event Fees:

10 X 10 Food Booth	\$335.00
10x15 Food Booth	\$460.00
10x20 Food Booth	\$620.00
10 X 10 Craft Booth	\$175.00
10x20 Craft Booth	\$345.00
10x10 Prepackaged Food Booth	\$280.00
Electricity Fees	\$65.00 per plug / 220 volt outlet @ \$225
Camping Fees	\$150.00
One Day Craft Booth	\$75.00
Odd sized and special activities based upon negotiated activities.	
Event Sponsorship	Negotiated
Other Booth	\$75.00

Centennial Trail User Fee:

Request for special events to use the Centennial Trail will be charged a \$1.00 per user fee that will go towards the upkeep and maintenance of the Centennial Trail.
There is also a re-fundable \$500.00 performance deposit required.

Contracted Programs:

Fees for contracted programs will be that amount established in the contract between the Contractor and the City of Post Falls, which will take into consideration the number of participants, supplies, equipment and Contractor's other costs.

New Programs:

Fees will be set to cover Program hard costs (staff, supplies, marketing, facility rental) plus 30% to cover administrative costs.

Tournaments

Fees will be set to cover the use of the City facilities. Minimum charge is \$100.00 per day and up to \$500.00 per day based on the scope of the event and fees being charged. Fees for field preparation might be charged, as necessary.

Miscellaneous Recreation Fees:

A \$75 fee is charged for the rescheduling and/or forfeit of games in League Sports programs. Late registrations (following the pre-season meeting) for youth sports programs will be assessed an additional \$15.00.

Special Event application fee is \$75.00. Fees set to cover staff time in review of commercial and fund raising event request.

Block Trailer is \$50.00 plus a \$250.00 re-fundable damage deposit.

ATTACHMENT 3 - PARK FEES**Picnic Shelter Fees:**

Grand Pavilion & Tullamore Amphitheater:

	<u>Resident</u>		<u>Non-Resident</u>	
	Weekday	Weekend/ Holiday	Weekday	Weekend/ Holiday
Family	\$ 125.00	\$ 250.00	\$ 175.00	\$ 350.00
Non Profit	\$ 150.00	\$ 300.00	\$ 200.00	\$ 400.00
Business	\$ 175.00	\$ 350.00	\$ 225.00	\$ 450.00

Picnic Shelter/West Lawn Area/Higgins/Tullamore South Pavilion/Black Bay:

	Weekday	Weekend/ Holiday	Weekday	Weekend/ Holiday
Family	\$ 100.00	\$ 175.00	\$ 150.00	\$ 225.00
Non Profit	\$ 125.00	\$ 200.00	\$ 175.00	\$ 250.00
Business	\$ 150.00	\$ 225.00	\$ 200.00	\$ 275.00

Gazebo/Corbin Park/Falls Park/Syringa

	Weekday	Weekend/ Holiday	Weekday	Weekend/ Holiday
Family	\$ 50.00	\$ 125.00	\$ 100.00	\$ 175.00
Non Profit	\$ 75.00	\$ 150.00	\$ 125.00	\$ 200.00
Business	\$ 100.00	\$ 175.00	\$ 150.00	\$ 225.00

General Picnic Shelters:

	Weekday	Weekend/ Holiday	Weekday	Weekend/ Holiday
Family	\$ 25.00	\$ 50.00	\$ 35.00	\$ 60.00
Non Profit	\$ 30.00	\$ 55.00	\$ 40.00	\$ 65.00
Business	\$ 35.00	\$ 60.00	\$ 45.00	\$ 70.00

Trailhead Shelter

ATTACHMENT 3 - PARKS FEES (Continued)

	Weekend/ Holiday
Weekday *	**
(Mon-Thur)	Fri/Sat/Sun)
Regular:	\$100.00/hr. \$195.00/hr.
Holiday:	\$275.00/hr. \$295.00/hr.
	* Minimum of 2 hours.
	** Minimum of 4 hours.

Daily Fees:

<u>Resident</u>		<u>Non-Resident</u>	
Cars	\$ 6.00	Cars	\$ 10.00
RV	\$ 15.00	RV	\$ 30.00
Boat Launch	\$ 15.00	Boat Launch	\$ 30.00
Busses *	\$ 50.00	Busses *	\$ 50.00

* Busses will be classified as any vehicle requiring a commercial drivers license (CDL) to operate.

Season Pass **

<u>Resident</u>		<u>Non-Resident</u>	
Cars	\$ 20.00	Cars	\$ 50.00
Bus	\$ 150.00		\$ 150.00

** Each household within the City limits of Post Falls will receive one complimentary parking pass for Q'Emiln Park per calendar year. Any lost and/or additional passes will result in the required fee. Complimentary parking passes will be verified by a valid drivers license.

Ball/Sports Field Usage Fees:

Use/Reservation of field	\$15.00/hr.
Pre-game prep of baseball fields	\$40.00/time
Pre-game prep of soccer & football fields	\$75.00/time
Additional material (ex: drying agent)	Charged at cost

*Organized league users may be eligible for adjusted fees if supply equipment for City use.

Miscellaneous Items:

Gym Rental	\$20.00/hr.
Community Garden	
4 X 8 Plot	\$ 30.00
20 X 20 Plot	\$ 80.00
Deposit	\$ 40.00

ATTACHMENT 4 - CEMETERY FEES

Burial Lots

Roadside	\$	1,800.00
Middle	\$	1,600.00
Inner	\$	1,400.00
Cremation Lot	\$	1,150.00
2nd Use Lot		Half of lot fee

Blocks 101, 103, 106, 107 & 108

All lots	\$	2,500.00
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Double depth lots are 1.5 X the lot cost

Niche - Top	\$	1,350.00
Niche - Middle	\$	1,300.00
Niche - Bottom	\$	1,250.00

Niches Blocks 100 -155

Row A (top)	\$	1,800.00
Row B	\$	1,700.00
Row C	\$	1,600.00
Row D	\$	1,500.00
Row E	\$	1,400.00
Row F (bottom)	\$	1,300.00

Opening and Closing - Lots

Single depth	Weekdays	\$	600.00
Double depth - 1st	Weekdays	\$	750.00 *
Double depth - 2nd	Weekdays	\$	600.00
Single depth/Top double	Saturday (No Sunday)	\$	800.00
Double depth - 1st	Saturday (No Sunday)	\$	1,050.00 *
Additional to above pricing:			
	After 3 PM	\$	250.00
	Winter Surcharge	\$	75.00
	Holiday Weekend/Saturday	\$	450.00

* plus rental cost of shoring.

Opening and Closing - Niche

Weekdays	\$	400.00
Saturday (No Sunday)	\$	650.00

Additional to above pricing:

After 3 PM	\$	250.00
Holiday Weekend/Saturday	\$	450.00

Miscellaneous

Headstone Locations	\$	125.00
Setting Military Markers	\$	125.00
Setting Markers*		
Moving Markers/Headstones*		
Oversize Headstones*		
Liners	2.5 X Cost	
Deed Transfer	\$	75.00
Engraving	2.5 X Cost	
Sell Lot Back to City	\$	75.00
Temporary Markers	2.5 X Cost	
Markers	2.5 X Cost	
Ancillary Items	2.5 X Cost	
Memorial Tree	\$	1,250.00

*Based upon scope of job

ATTACHMENT 5 - COMMUNITY DEVELOPMENT FEES**ANNEXATION (Standard)**

Annexation Pre-Application Conference	\$600.00 plus \$300.00/follow-up meeting
Annexation Application	\$3,000 w/out major infrastructure (includes one agreement). Negotiated fees with infrastructure issues (includes one agreement). \$500.00 for each additional agreement.
Annexation Fee (paid w/building permit)	\$1,000 per lot per unit (residential) \$0.10 per square ft. of property (non-residential)

BUILDING

Commercial	Valuation
Provisional Certificate of Occupancy	\$250.00 flat fee
Board of Appeals Application Fee	\$150.00 flat fee
Residential Plan Review	25% of building permit to be paid at plan submittal.
Commercial Plan Review	65% of building permit
Commercial Mechanical Plan Review	25% of mechanical permit
Foundation Only Permit	10% of building permit in addition to the full building permit fee
Work Performed with no valid permit	Regular Building/Mechanical permit fee X 2
Retaining Walls	\$4.50 per Linear Foot
Manufactured Home Regular Set	\$150.00 flat fee
Manufactured/Modular Home Foundation	\$400.00 flat fee
Building Move	\$300.00 flat fee
Additions to Residential Homes	\$72.62 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Patio Cover Only	\$20.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Deck Only	\$15.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Deck w/Cover	\$20.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Deck/Patio Cover and Enclosure	\$25.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Breezeway	\$20.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Interior Finish Residential Homes	\$20.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
General Building Permit Valuation per Occupancy and Type of Construction	Per Building Safety Journal 7/2008 to establish valuation
Basement - Finished	\$96.83 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Basement - Unfinished	\$77.46 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Pole Building Residential	\$20.00 per sq. ft. (use Building Valuation Chart to calculate permit & review fee)
Special Inspection/Re-inspection	\$100.00 per hour, one hour minimum
Re-Roof, Residential	\$150 flat fee
Re-Roof, Commercial	Based upon the valuation of the work to be performed, minimum of \$150 fee.
Residing a Structure, Residential	Residential - \$100 flat fee.
Residing a Structure, Commercial	Based upon the valuation of the work to be performed, minimum of \$100 fee.
Replacing Windows, Residential	Residential - \$100 flat fee.
Replacing Windows, Commercial	Based upon the valuation of the work to be performed, minimum of \$100 fee.
Changes to Approved plans	\$100 per hour, one half hour minimum.
Each Pole/Monument sign 8 ft. or higher	\$400.00 each
All Other Signs, per type of sign per site	\$200.00 per type
Demolition-Residential per lot	\$200.00 flat fee
Demolition-Commercial per lot	\$300.00 flat fee
Swimming Pool	Based upon the valuation of the work to be performed.

TOTAL VALUATION

\$1.00 to \$500
\$501 to \$2,000
\$2,001 to \$25,000
\$25,001 to \$50,000
\$50,001 to \$100,000
\$100,001 to \$500,000

PERMIT FEE WORKSHEET

\$23.50
\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000.
\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000, or fraction thereof, to and including \$25,000.
\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000.
\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000.
\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000.

\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000, or fraction thereof.

MECHANICAL PERMIT FEES

Processing fee on all permits	\$45.00
Furnace, all types under 100KBTU	\$18.00
Furnace, all types over 100KBTU	\$22.00
Misc. venting, C/A, duct modifications	\$15.00
Gas fireplace	\$25.00
Residential range hood	\$16.00
Gas water heater	\$15.00
Ventilating/exhaust fans	\$10.00
Gas piping, each outlet	\$5.00
Clothes dryers	\$16.00
Heat pump, A/C 0-3 tons,	\$16.00
Heat pump, A/C 3+-15 tons,	\$30.00
Heat pump, A/C 15+-30 tons,	\$40.00
Heat pump, A/C 30+-50 tons,	\$60.00
Heat pump, A/C over 50 tons,	\$100.00
Air handlers, Fan coil units under 10,000	\$15.00
Air handlers, Fan coil units over 10,000	\$20.00
Air to air heat exchangers	\$25.00
Evaporative coolers, all types	\$15.00
Type I hood, commercial use	\$16.00/ft.
Type II hood, commercial use	\$16.00/ft.
Solid fuel stoves, inserts, must be listed	\$25.00
Installation/relocation of floor/wall/suspended heaters	\$20.00
Commercial plan review fee	25% of equipment fees.

RESIDENTIAL/COMMERCIAL/INDUSTRIAL

Utility R-O-W	\$100.00
Commercial R-O-W (Base fee)	\$350.00
Residential R-O-W (Base fee)	\$150.00
Utility Trench Inspection	
1 - 200 ft.	\$250.00
201 - 200 ft.	\$350.00
401 - 600 ft.	\$400.00
601 - 800 ft.	\$450.00
Over 800 ft.	\$0.85 per ft.
Curb and Gutter	\$150.00 + \$0.60 per ft.
Sidewalk and Approaches	\$150.00 + \$0.60 per ft.
Swales and Drywells	\$150.00 + \$0.20 per sq. ft. Swale + \$60.00/Drywell
Pavement	\$150.00 + \$0.50 per sq. yard
Water Pressure Test	\$120.00/observed test
Sewer Pressure Test	\$120.00/observed test
Street Tree Inspection	\$40.00 per tree

MAPS

Small Map (24"-35")	\$25.00
Large Map (36" +)	\$35.00
Electronic CD	\$20.00

MAILING AND PUBLICATIONS

Public Notice Mailings	\$1.00 each
Published Notices (billed to applicant)	\$300.00

MISCELLANEOUS**Table A-33-A - Grading Plan Review Fees**

50 cubic yards or less	No fee
51 to 100 cubic yards	\$35.00
101 to 1,000 cubic yards	\$55.00
1,001 to 10,000 cubic yards	\$75.00
10,001 to 100,000 cubic yards	\$75.00 for the first 10,000 cubic yards + \$40.00 for each additional 10,000 cubic yards or fraction thereof.
100,001 to 200,000 cubic yards	\$435.00 for the first 100,000 cubic yards + \$20.00 for each additional 10,000 cubic yards or fraction thereof.
200,001 cubic yards or more	\$615.00 for the first 200,000 cubic yards + \$10.00 for each additional 10,000 cubic yards or fraction thereof.
Other Fees: Additional plan review required by changes, additions or revisions to approved plans	\$100.00 per hour*

*Or the total hourly cost to the jurisdiction, whichever is the greatest. The cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Table A-33-B - Grading Permit Fees¹

50 cubic yards or less	\$35.00
51 to 100 cubic yards	\$55.00
101 to 1,000 cubic yards	\$55.00 for the first 100 cubic yards + \$25.00 for each additional 100 cubic yards or fraction thereof.
1,001 to 10,000 cubic yards	\$280.00 for the first 1,000 cubic yards + \$22.00 for each additional 1,000 cubic yards or fraction thereof.
10,001 to 100,000 cubic yards	\$480.00 for the first 10,000 cubic yards + \$100.00 for each additional 10,000 cubic yards or fraction thereof.
100,001 cubic yards or more	\$1,380.00 for the first 100,000 cubic yards + \$55.00 for each additional 10,000 cubic yards or fraction thereof.
Other inspections and Fees:	
Inspections outside of normal business hours (minimum charge - two (2) hours)	\$100.00 per hour ²
Reinspection fees assessed under provisions of Section 108.8	\$100.00 per hour ²
Inspections for which no fee is specifically indicated (minimum charge - one half (1/2) hour)	\$100.00 per hour ²

¹ The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

² Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Road Closure/Lane Closure	\$150.00
Street/Plat Vacation	\$750.00
Off-Site Improvement Waiver	\$150.00
Special Pre-Application Meeting Requests	\$250.00 (1st Meeting No Charge, 2nd request \$250.00)

Floodplain Permit	\$50.00
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SUBDIVISION

Subdivision Pre-Application Conference	\$600.00, \$300.00 follow-up meetings
Minor Subdivision	\$1,000
Subdivision Amendment	\$500
Subdivision Fee	\$2,500.00 + \$50.00/lot
Subdivision Extension	\$150.00
Construction Plan Review	\$2,000.00 + \$50.00/lot >50 lots
Condominium <50 units	\$750.00
Condominium >50 units	\$750.00 + \$10.00/unit >50 units
Final Plat <50 lots	\$600.00
Final Plat >50 lots	\$600.00 + \$10.00/lot >50 lots
Engineering Construction Svcs. (Commercial)	See Commercial R-O-W Fees
Engineering Construction Svcs.(Residential)	\$350.00/lot
Engineering Construction Improvement Agreement	\$750.00

ZONING (Standard & Smart Code)

Smart Code Regulating Plan Review	\$3,500.00
Special Use Permit	\$750.00
Zone Amendment (Map/Text)	\$1,200.00
Variance	\$350.00
Preliminary PUD	\$2,500.00
Final PUD	\$1,000.00
PUD Modification/Amendment Major	\$1,500.00
PUD Modification/Amendment Minor	\$200.00
Comprehensive Plan Amendment (Map/Text)	\$1,200.00
Site Plan Review (Commercial and 3plex+)	\$2,000 per site (two reviews), \$250.00 (additional reviews or meetings).
Administrative Permit	\$300.00
Parking Lot Permit	\$500.00
Tree Installation Fee	\$600.00
Appeal (P&Z, Staff Action, or City Council)	\$350.00
License To Use Real Property	\$1,000.00
Development Agreement Addendum	\$600.00
Fee in lieu for parking	\$6,102.00
Master Sign Permit	\$300.00
Acceptance of Private Road Application	\$2,000.00

SPECIAL EVENTS

Special Event Permit	\$100.00 Parade Fee (No Fee for other events)
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ATTACHMENT 5 - COMMUNITY DEVELOPMENT FEES**ELECTRICAL**

Residential	
Up to 1,500 sq. ft.	\$130.00
1,501 to 2,500 sq. ft.	\$195.00
2,501 to 3,500 sq. ft.	\$260.00
3,501 to 4,500 sq. ft.	\$325.00
Over 4,500 sq.ft.	\$325 plus \$65 for each additional 1,000 sq. ft. or portion thereof.
New Multi-Family Dwelling (contractors only):	
Duplex	\$260.00
Three or more multi-family unites	\$130 per building plus \$65 per unit.
Existing Residence/Modular, Manufactured or Mobile Homes/Detached Shop/Garage	\$65 fee (one circuit included) plus \$10 per additional branch circuit, up to the maximum of the corresponding square feet of the building.
Spas and Hot Tubs	\$65.00 for each inspection.
Swimming Pools	\$130.00 (covers two (2) mandatory inspections with the exception of lighting.)
Miscellaneous	
Signs	\$65 per sign.
Outline Lighting	\$65 per occupancy.
Other	\$65 per hour.
Requested Inspection	\$65 per hour.
Power has been off for over 1 year.	\$65 per hour.
Plan Check (2 hour minimum)	\$65 per hour.
Temporary Service	\$65 for 200 amps or less; over 200 amps - see Commercial.
Reinspection Fee	\$100.00
Work without permit	Failure to obtain permit prior to commencing work (fee equal to permit).
Commercial/Industrial	
Total Cost of Electrical System (contracted amount)	
Up to \$10,000:	(Total cost of system * 0.02) + \$60
\$10,001 to \$100,000:	((Total cost of system - 10,000) * 0.01) + \$260
\$100,001 and over:	((Total cost of system - 100,000) * 0.005) + \$1,160
Plan Review Fee	(NEC, Building & Energy Code Compliance) 55% of Electrical Permit Fee.

PLUMBING

Bar Sinks	\$8.00 + \$35.00 processing fee on all permits.
Bath Tub, including shower	\$8.00 + \$35.00 processing fee on all permits.
Backflow Assembly (Building)	\$8.00 + \$35.00 processing fee on all permits.
Backflow Assembly (Landscape)	\$8.00 + \$35.00 processing fee on all permits.
Backwater Valve	\$8.00 + \$35.00 processing fee on all permits.
Clothes Washer	\$8.00 + \$35.00 processing fee on all permits.
Drain waste/vent piping, alteration/replacement each fixture	\$8.00 + \$35.00 processing fee on all permits.
Floor Drains/Hub Drains	\$8.00 + \$35.00 processing fee on all permits.
Gas Piping	\$8.00 + \$35.00 processing fee on all permits.
Kitchen Sinks and/or dishwasher	\$8.00 + \$35.00 processing fee on all permits.
Lavatory (wash basins)	\$8.00 + \$35.00 processing fee on all permits.
Lawn Sprinklers from water connect through backflow device	\$8.00 + \$35.00 processing fee on all permits.
Mobile Home W/S Hook up	\$8.00 + \$35.00 processing fee on all permits.
Other	\$8.00 + \$35.00 processing fee on all permits.
Radiant Head (Quantity equals # of zones)	\$8.00 + \$35.00 processing fee on all permits.
Sewer Ejector/Sump Pump	\$8.00 + \$35.00 processing fee on all permits.
Sewer Service	\$8.00 + \$35.00 processing fee on all permits.
Showers	\$8.00 + \$35.00 processing fee on all permits.
Utility Sinks	\$8.00 + \$35.00 processing fee on all permits.
Water Closet (toilet)	\$8.00 + \$35.00 processing fee on all permits.

ATTACHMENT 5 - COMMUNITY DEVELOPMENT FEES (Continued)

Water Heater	\$8.00 + \$35.00 processing fee on all permits.
Water Piping, alteration or replacement, each fixture.	\$8.00 + \$35.00 processing fee on all permits.
Water Service	\$8.00 + \$35.00 processing fee on all permits.
Water Softener	\$8.00 + \$35.00 processing fee on all permits.
Residential Fire Sprinkler Supply from Domestic Water System	\$65.00 (up to 16 heads)
Residential Fire Sprinkler Supply from Domestic Water System.	\$4.00 per head (17 heads and up)
Commercial Fee Schedule	
Up to the 1st \$20,000	3% of the contract price.
\$20,001 to \$100,000	2% of the contract price.
\$100,001 to \$200,000	1% of the contract price.
Over \$200,001	.5% of the contract price.

IMPACT FEES

Type of Use	Parks	Public Safety	Streets	Multimodal	Fire	EMS	Total
Residential							
	Per Housing Unit						
Multi-Family	\$ 4,907.00	\$ 959.00	\$ 1,836.00	\$ 1,056.00	\$ 1,273.00	\$ 139.00	\$ 10,170
Single-Family	\$ 6,591.00	\$ 1,289.00	\$ 3,247.00	\$ 1,419.00	\$ 1,273.00	\$ 139.00	\$ 13,958
Non-Residential							
Commercial /Shopping Center	N/A	\$ 1.27	\$ 6.49	\$ 1.40	\$ 0.63	\$ 0.09	\$ 9.88
Office	N/A	\$ 0.51	\$ 2.54	\$ 0.55	\$ 0.63	\$ 0.09	\$ 4.32
Light Industrial	N/A	\$ 0.26	\$ 1.29	\$ 0.29	\$ 0.63	\$ 0.09	\$ 2.56
Manufacturing	N/A	\$ 0.21	\$ 1.03	\$ 0.23	\$ 0.63	\$ 0.09	\$ 2.19
Warehousing	N/A	\$ 0.10	\$ 0.46	\$ 0.11	\$ 0.63	\$ 0.09	\$ 1.39
Mini-Warehouse	N/A	\$ 0.09	\$ 0.40	\$ 0.10	\$ 0.63	\$ 0.09	\$ 1.31
Elementary School	N/A	\$ 0.66	\$ 3.36	\$ 0.72	\$ 0.63	\$ 0.09	\$ 5.46
Middle School/Junior High	N/A	\$ 0.68	\$ 3.47	\$ 0.76	\$ 0.63	\$ 0.09	\$ 5.63
High School	N/A	\$ 0.48	\$ 2.42	\$ 0.54	\$ 0.63	\$ 0.09	\$ 4.16
Day Care	N/A	\$ 1.61	\$ 8.19	\$ 1.75	\$ 0.63	\$ 0.09	\$ 12.27
Church	N/A	\$ 0.36	\$ 1.81	\$ 0.40	\$ 0.63	\$ 0.09	\$ 3.29
Assisted Living	N/A	\$ 0.22	\$ 1.09	\$ 0.24	\$ 0.63	\$ 0.09	\$ 2.27
Nursing Home	N/A	\$ 0.34	\$ 1.73	\$ 0.37	\$ 0.63	\$ 0.09	\$ 3.16
Recreational Community Center	N/A	\$ 1.48	\$ 7.51	\$ 1.62	\$ 0.63	\$ 0.09	\$ 11.33
Hotel (per room)	N/A	\$ 425.65	\$ 2,176.85	\$ 466.07	N/A	N/A	\$ 3,068.57
Hotel (per sq. foot)	N/A	N/A	N/A	N/A	\$ 0.63	\$ 0.09	\$ 0.72

ATTACHMENT 6 - PUBLIC SAFETY FEES

All Violations of Title 6 - Animal Control Violations

First Offense	\$ 25.00
Second Offense	\$ 50.00
Third Offense	\$ 100.00

Animal Control Impound Fees

Impound For (up to 72 hours)	\$ 25.00
After 72 hours	\$10.00/Day

Animal Control Licenses

Spayed/Neutered Canine	\$1.25/Month
Not Spayed/Neutered Canine	\$2.25/Month
Spayed/Neutered Cat	Free
Not Spayed/Neutered Cat	Will Not License
Miniature Pig	\$25.00 (one-time fee)
Adoption Fee	\$40.00

Police Department Fees and Fines

VIN Inspections	\$ 5.00
Vehicle Storage	\$15.00/Day
Parking Fine	\$ 20.00
Fingerprinting	\$10.00 first card \$5.00 each additional card
Salvage Permit Fee - 30 days	\$ 75.00
Salvage Permit Fee - 6 months	\$ 300.00*

*eligible for a \$50 refund/month if vehicle(s) is removed from the premises prior to the expiration date of the permit

Use of Police Department Community Room

Refundable Cleaning & Damage Deposit	\$ 25.00
Use of Audio/Visual Equipment	\$10.00/Day
Special Room Configuration and Setup	\$25.00 minimum
Room Use	\$ 25.00

The revise First Offense	\$ 25.00
Second Offense	\$ 50.00
Third Offense	\$ 100.00

Title 5 Fees

Sexually Oriented Business	\$300.00 Annually
Bathhouses & Massage Parlors	\$300.00 Annually

ATTACHMENT 7 - ADMINISTRATIVE FEES**Business Licenses & Regulations****Alcoholic Beverage Licenses**

Beer (off premises)	\$ 50.00	Annually
Beer (on premises)	\$ 200.00	Annually
Wine (off premises)	\$ 200.00	Annually
Wine (on premises)	\$ 200.00	Annually
Liquor/Wine (on premises)	\$ 562.50	Annually
Liquor/Wine (club)	\$ 281.25	Annually
Liquor/Wine (golf course)	\$ 300.00	Annually
Catering Permit	\$ 20.00	Daily
Door to Door Solicitation (180 days only)	\$ 25.00	Annually
Merchant Security Police	\$ 25.00	Annually
Business Licenses	\$ 25.00	Annually

Media Department

Use of audio/visual equipment, including but not limited to presentation equipment in the Council Chambers	\$35.00/hr.
Maximum Daily Fee	\$ 150.00
Taping/broadcast and facility use	\$50.00/hr.

City Hall Area Use Fee

Rotunda	\$ 100.00
Council Ante Room	\$ 50.00
Council Chambers	\$ 200.00
Plaza- Full Day	\$ 250.00
Plaza- Half Day	\$125.00
Carpet Soiling Surcharge	\$ 50.00

Deposit

Rotunda	\$ 50.00
Council Ante Room	\$ 25.00
Council Chambers	\$ 75.00
Plaza	\$ 150.00

Miscellaneous

City Street Renaming	\$ 250.00
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ATTACHMENT 8 - LOCAL IMPROVEMENT DISTRICT FEES

2 % Penalty	Charged after 30 day grace period
Idaho State judgment rate of interest, not to exceed 10% per annum	Charged as of delinquency certificate filing
Professional Services Fee	Bond Counsel Fees as billed, any other professional necessary as billed and actual staff time as calculated on staff's hourly benefited rate of pay
Early Pay-off Fee	Current LID principal, interest and penalty balance + calculated interest for current year + one year interest + a 2% penalty (calculated on the total aforementioned amounts)
Segregation Fee	Bond Counsel Fees as billed, any other professional necessary as billed and actual staff time as calculated on staff's hourly benefited rate of pay

ATTACHMENT 9 - RECORDS & COPY FEES

Records Oversight & Copy Fee Schedule - consistent with Records Policy and Idaho Law (no research or redaction required; over 100 copies or over 2 hours of copying or hours of records oversight, cumulatively - first 100 copies of back and white per 8 1/2" x 11" image area at no charge so long as can be done in less than 2 hours)

Black and White Copies	\$0.05 per page (not to exceed 11"x17")
Color Copies	\$0.10 per page (not to exceed 8 1/2"x11")
DVD Copies	\$1.00 each
CD Copies	\$1.00 each
Photos	\$2.00 each per 8 1/2"x10" or smaller image
VHS Tape (PD)	\$2.00 each
Oversized Documents (greater than 11"x17")	Net cost of duplication by outside vendor
Records examination oversight (for services beyond 2 hours in any calendar year)	Lowest hourly wage plus benefited amount of any employee qualified to assist in the records research and oversight
Examination for redaction of confidential information	Lowest hourly wage plus benefited amount of any employee qualified to assist in the records research and oversight. Legal services concerning redaction examination will be charged at the hourly wage plus benefited amount, of the least paid attorney who is qualified to process the request.

Records sought to be copied must be City records that actually exist. The City does not perform research projects for those who request records that require compilation. Records examination and copying must conform to available personnel to assure that regular City business can be maintained.

Prepayment is required for any records-related activities that exceed 2 hours during any calendar year. Prepayment amounts will be based upon good faith estimates of time and resources required. When records have been produced pursuant to a prepaid request and the amount prepaid exceeds actual costs, the City will refund any balance that is not expended in provision of services or copies. Copying will not be completed unless prepaid, as required.

Serial records requests that are related to one another in any way will be treated as one request for purposes of calculating, copying, or records oversight charges.

ATTACHMENT 9 - RECORDS AND COPY FEES (Continued)

Records produced pursuant to this fee schedule and the policy it accompanies shall not be used for mail or telephone solicitation as prohibited by law. A person requesting such records may be asked to affirm compliance with such requirement by signature on a request form or similar document.

**CITY OF POST FALLS
AGENDA REPORT
UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Jason Faulkner, Finance Director
SUBJECT: Fiscal Year 2025 Budget Ordinance Amendment #1

ITEM AND RECOMMENDED ACTION:

Staff requests approval of the attached ordinance adopting FY Budget Ordinance Amendment #1, which was discussed at the November 19th 2024 budget hearing. Approval will formally amend the adopted FY 2025 budget. No presentation is planned on this item.

DISCUSSION:

A public hearing was held at the November 19, 2024 City Council meeting to accept public testimony on amending the FY '25 budget to migrate police fleet vehicles purchases into the vehicle replacement system and to approve using Special Event Funds to replace 11 power pedestals at Q'emlin Park. Following the hearing, the City Council approved the budget amendment and directed staff to present an ordinance to formally adopt the amendment.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

Public Hearing at the November 19th, 2024 Council meeting.

APPROVED OR DIRECTION GIVEN:

Staff was directed to present an ordinance to adopt the budget amendment.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

General Fund - Fleet: \$492,000

Special Events Fund: \$72,000

BUDGET CODE:

001-434.0000.90010: \$492,000 023-446.1601.62040: \$72,000

ATTACHMENTS:

1. FY 2025 Amendment No 1 Ordinance

CITY OF POST FALLS

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF POST FALLS, IDAHO, AMENDING THE ANNUAL APPROPRIATION ORDINANCE 1516 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, TO REFLECT THE RECEIPT OF UNSCHEDULED REVENUES AND TO AUTHORIZE EXPENDITURE OF PREVIOUSLY UNBUDGETED FUND BALANCE, INCREASING AND ESTABLISHING THE APPROPRIATIONS FOR EXPENDITURES IN VARIOUS DEPARTMENTS AND FUNDS, PROVIDING THAT THE TAX LEVY UPON TAXABLE PROPERTY WITHIN THE CITY IS NOT AFFECTED HEREBY, PROVIDING THAT ALL ORDINANCES IN CONFLICT HERewith ARE SUPERSEDED BY THIS ORDINANCE TO THE EXTENT OF SUCH CONFLICT, AND PROVIDING THAT THE ORDINANCE SHALL BE EFFECTIVE UPON ITS PUBLICATION DATE.

Section 1. That the sum of \$654,000 from unexpected revenues and unappropriated fund balances, be, and the same is hereby appropriated to defray the additional necessary expenses and liabilities of the City of Post Falls, Kootenai County, Idaho for the fiscal year beginning October 1, 2024, thereby amending and superseding prior appropriations contained in Ordinance 1516 of the City.

Section 2. Purposes and Amounts of Appropriation. That the objects and purposes for which such additional appropriations are made, and the amounts of such supplemental appropriations are as follows, after accounting for receipt of unscheduled revenues and authorizing expenditure of previously unappropriated fund balances:

ADDITIONAL REVENUES/FUNDING RESOURCES

GENERAL FUND:

FUND BALANCE REBUDGETED	\$	492,000
TOTAL GENERAL FUND RESOURCES		492,000

SPECIAL REVENUE FUNDS:

FUND BALANCE REBUDGETED		72,000
TOTAL SPECIAL REVENUE FUND RESOURCES		72,000

TOTAL PROPOSED REVENUES.....	\$	564,000
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ADDITIONAL EXPENDITURES AUTHORIZED

GENERAL FUND:

FLEET	\$	492,000
TOTAL GENERAL FUND		492,000

SPECIAL REVENUE FUNDS:

SPECIAL EVENTS		72,000
TOTAL SPECIAL REVENUE FUND EXPENSE		72,000

TOTAL PROPOSED EXPENDITURES.....	\$	564,000
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Section 3. Tax Levy unaffected. That the tax levy established for the City of Post Falls for the Fiscal year beginning October 1, 2024, shall be unaffected by this ordinance.

Section 4. Amendment of Prior Appropriation Ordinance. That all ordinances or parts of ordinances in conflict with this ordinance are hereby amended and superseded to the extent of such conflict to conform to the appropriations made by this ordinance. The total appropriated expenditures for the Fiscal year beginning October 1, 2024, as amended by this ordinance, shall be as follows:

AMENDED AUTHORIZED EXPENDITURES/EXPENSES

GENERAL FUND:

ADMINISTRATION	
FINANCE	
CITY CLERK	
LEGAL SERVICES	
COMMUNITY DEVELOPMENT	
SAFETY	
PUBLIC WORKS	
PARKS & RECREATION	
CAPITAL IMPROVEMENTS/CONTRACTS	
PERSONNEL	
PERSONNEL POOL	
ANNEXATION FEE ACCOUNT	
TOTAL GENERAL FUND.....	49,897,611

SPECIAL REVENUE FUNDS:

COMPREHENSIVE LIABILITY INSURANCE	
STREET LIGHTS	
911 SUPPORT	
DRUG SEIZURE	
SPECIAL EVENTS	
CEMETERY CAPITAL IMPROVEMENT	
TOTAL SPECIAL REVENUE FUND EXPENDITURES.....	3,376,340

CAPITAL PROJECTS FUNDS:

FACILITY RESERVE ACCOUNT	
CAPITAL IMPROVEMENTS	
TOTAL CAPITAL PROJECTS FUND EXPENDITURES.....	22,255,000

DEBT SERVICE FUNDS:

LID DEBT SERVICE	
TOTAL DEBT SERVICE FUND EXPENDITURES.....	-

ENTERPRISE FUNDS:

SEWER	
SANITATION	
WATER	
TOTAL ENTERPRISE FUND EXPENSES.....	84,651,861

TOTAL ALL FUND EXPENDITURES/EXPENSES.....	160,180,812
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Section 5. This ordinance shall take effect and be in full force upon its passage, approval and publication of a summary of the ordinance in one issue of the Post Falls Press, a newspaper of general circulation in the City of Post Falls, and the official newspaper of said City.

PASSED under suspension of the rules upon which a roll call vote was taken and duly enacted an ordinance of the City of Post Falls, Kootenai County, Idaho at a convened meeting of the City of Post Falls City Council held on the 3rd day of December, 2024.

RONALD G. JACOBSON, MAYOR

ATTEST:

SHANNON HOWARD, CITY CLERK

CITY OF POST FALLS
AGENDA REPORT
UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS
MEETING DATE: 12/3/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Craig Borrenpohl, Utility Manager

SUBJECT: Solids Hopper and Biofilter Improvements Construction Contingency

ITEM AND RECOMMENDED ACTION:

Staff requests City Council authorize a construction contingency fund for the construction portion of the Solids Hopper and Biofilter Improvements Project.

DISCUSSION:

On August 6, 2024 the City Council approved the award of a construction contract to Apollo Inc. in the amount of \$481,040.45 for completion of the Solids Hopper and Biofilter Improvements Project. City staff typically request a contingency fund for construction projects when requesting authorization to award a construction contract. In this instance staff inadvertently neglected to make the request for a contingency fund.

A 10% contingency fund totaling \$48,104 is hereby requested for this project. Authorization of a contingency fund will allow staff to negotiate change orders, up to the authorized amount, if menial changes to the contract are necessary. Changes totaling less than the contingency amount would be authorized by the Public Works Director to ensure continued construction progress is not interrupted for smaller items. Changes beyond the 10% contingency amount would come before the Council for review and approval prior to finalizing the contract change.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

August 6, 2024 - Construction Contract for Solids Hopper and Biofilter Improvements Project

APPROVED OR DIRECTION GIVEN:

Approved Construction Contract

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

\$48,104

BUDGET CODE:

WRF Odor, Solids, and Dewatering Project Budget Code 650-463.3125.95520

ATTACHMENTS:

1. December 2024 Solids Hopper and Biofilter Update Slides Share

Solids Hopper / Biofilter Improvements Project Update and Contingency Request

Craig Borrenpohl

Utilities Manager, Public Works

December 3, 2024



Project Update

- Work on biofilter odor control system ongoing.



Biofilter Media Replacement



Biofilter Media Replacement



Biofilter Media Replacement



Project Update

- Work on biofilter odor control system ongoing.
- Work on the Solids Hopper to start early January.



Construction Financials

Construction Contract with Apollo, Inc. \$481,040.45

Funded through WRF Odor, Solids, and Dewatering
Project

Budget Code 650-463.3125.95520

Construction Financials

Construction Contract with Apollo, Inc.	\$481,040.45
10% Construction Contingency	\$48,104

Funded through WRF Odor, Solids, and Dewatering Project

Budget Code 650-463.3125.95520

Construction Financials

Request:

Approve construction contingency for the Solids Hopper and Biofilter Improvements Project.



Questions

CITY OF POST FALLS
AGENDA REPORT
ADMINISTRATIVE / STAFF REPORTS
MEETING DATE: 12/3/2024

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Greg McLean, Police Chief
SUBJECT: Traffic Issues on Cecil Road

ITEM AND RECOMMENDED ACTION:

No Recommended Action

DISCUSSION:

Cecil Road is designed as a Major Collector Roadway. Major Collector Roadways are intended to handle 4,000-12,000 vehicles per day with an intended speed limit of 35 mph. Stop control is currently placed on the minor side streets per established standards. All-way stop control does exist at the Killdeer/Cecil intersection due to poor site visibility. Bike lanes exist along a majority of the roadway and there are sections that additionally contain parking lanes. Where parking lanes do exist, there is little to no utilization. Sidewalk exists along the entirety of the east side of the roadway. There are 3 driveway approaches in the section and 4 roadway intersections. Cecil was originally posted at 35 mph, but the speed limit was reduced to 30 mph prior to the connection to Prairie Ave. based on the results of a speed study.

Looking at collision history, this section of roadway has a lower incidence rate of collisions when compared to roadway of similar classification. The collision history does not approach the thresholds for installing all-way stop control at the intersections (5 correctable collisions in a 12-month period). The collision history includes:

- 1 recent collision involving a cyclist crossing at Prairie Ave/Cecil Roundabout with no other reported pedestrian or cyclist collisions since 2008.
- 1 mid-block property damage collision between Poleline and Bogie in past 5 years.
- 4 property damage collisions at Hope and Cecil in past 5 years.
- 1 property damage collision at Killdeer and Cecil in the past 5 years.
- 3 collisions at the Poleline and Cecil roundabout since installation in 2022, including the injury collision with a cyclist. Previously, the Poleline and Cecil intersection experienced 21 collisions in a 5-year period.

A traffic study was conducted in this area using specialized equipment (JAMAR), a state-of-the-art speed monitoring device, designed to record the speed, date, and time of vehicles traveling through this corridor. The study revealed a pattern: 35.3% of the vehicles exceeded the posted 30mph speed limit during certain times, highlighting a need for further enforcement and traffic-calming measures. Moreover, a child was recently struck at the Cecil and Poleline roundabout while attempting to cross the roadway, emphasizing the immediate need for attention and action to enhance pedestrian safety in the area.

A traffic emphasis was initiated on Poleline between Hwy 41 and Idaho Street with special

attention to school zones. From September 3 until November 13, we have conducted 197 traffic stops on Poleline to reduce speeding in the school zone area.

Recommendations for establishing speed limits are based on determination of the roadways' 85th percentile speed and pace. The speed can then be adjusted based upon collision history, approach spacing, and other special conditions. Review of the speed and volume data collected by the Police Department with their JAMAR indicates 85th Percentile Speeds between 37mph and 39mph. The roadway pace is between 35mph and 37mph. Based on field observations, it is unlikely that any of the existing intersections would warrant revision from current configurations to revise stop control onto Cecil Rd. or be converted to all-way stop control. Use of stop signs to control speeds is not recommended as it tends to increase mid-block speeds. Additionally, the placement of unwarranted stop signs may result in increased collisions at intersections. An engineering study can be conducted at the intersections of Hope/Cecil and Bogie/Cecil but would require outside resources to complete at this time. Review of the collected traffic and volume data, along with consideration of existing roadway safety and operational patterns, would indicate that the advisable posted speed limit on Cecil Road is 35 mph, an increase of 5mph, between Poleline Ave. and Prairie Ave.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

N/A

APPROVED OR DIRECTION GIVEN:

None

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

No financial impact

BUDGET CODE:

none

ATTACHMENTS:

1. Cecil Rd Traffic Study
2. Traffic Issue Cecil Road

Traffic Issues

Cecil Road (Poleline Ave. to Prairie Ave.)

Greg McLean, Chief of Police

Robert S. Palus, PE –
City Engineer

December 3, 2024



What we intend to address:

Traffic complaint

Speed study

Enforcement results

Accident history

Recommendations



Speed Enforcement Evaluator

Location:
Cecil Rd

Total Percentage of
Enforceable Violations

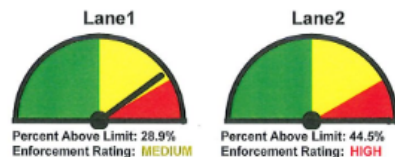
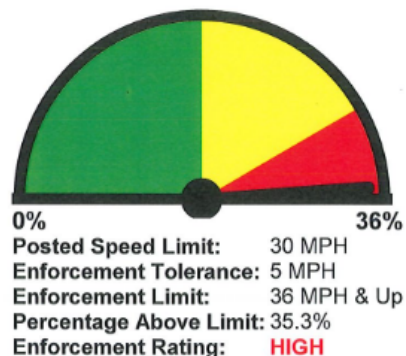
Closest Cross Street:
Bogie Dr

Analysis Dates:
Thursday, October 17, 2024
Saturday, October 19, 2024

Equipment Used:
JAMAR

Installed By:
R. Dalke

Requested By:
G. McLean



Combined													
1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	1	11	39	134	1101	2480	1603	379	59	10	1	2	0
85 percentile = 38													

Lane1													
1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	0	3	16	81	787	1556	806	156	26	3	0	1	0
85 percentile = 37													

Lane2													
1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	1	8	23	53	314	924	797	223	33	7	1	1	0
85 percentile = 39													

Jamar results

Current Speed Limit: 30 mph

Average Daily Volume: 2900 vpd

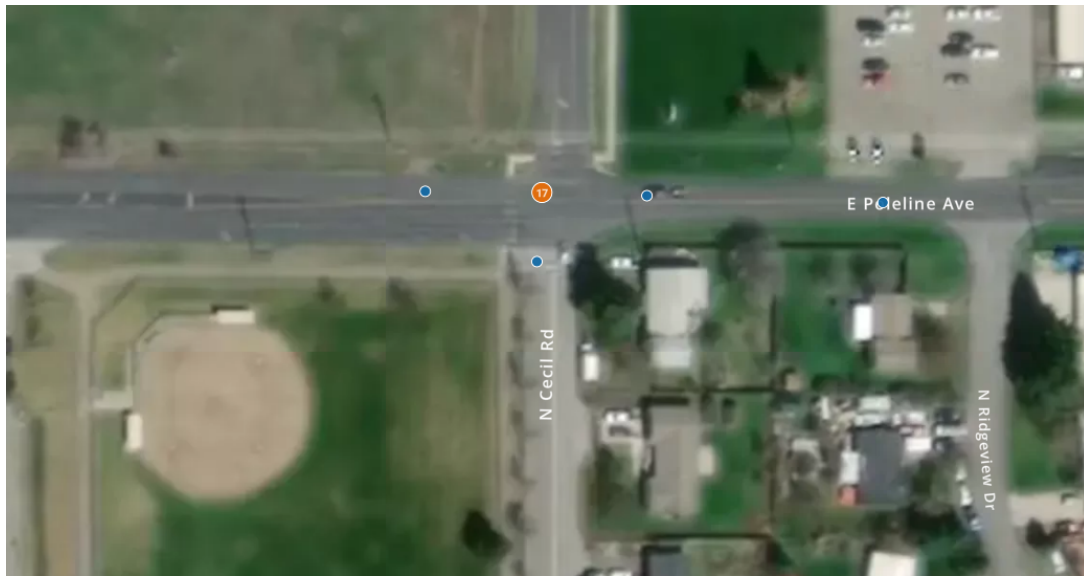
85th Percentile Speed:

Lane 1 - 37 mph

Lane 2 – 39 mph

Pace Speed: 36 mph

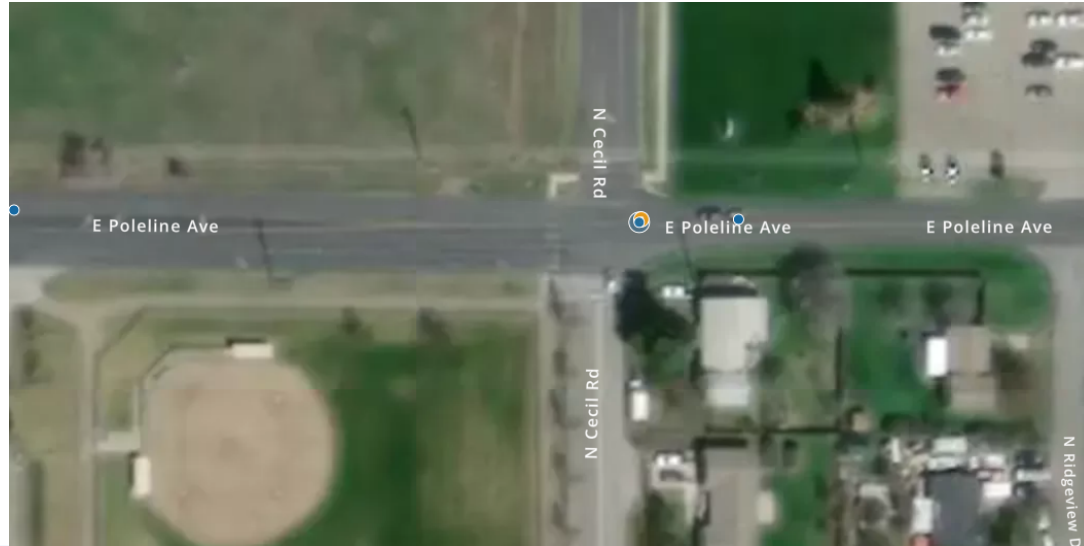
Percent Above Limit: 35%



Poleline / Cecil Roundabout

Collision History (2020-2022) – pre roundabout

- 20 collisions (8.3 per year)
 - 2022 – 4 collisions (5 months, 0 injuries)
 - 2021 – 9 collisions (2 injury)
 - 2020 – 7 collisions (3 injuries, 1 serious)



Collision History (2022-2024) – with roundabout

- 3 collisions (1.3 per year)
 - 2024 – 2 collisions (1 minor injury – ped/bike))
 - 2023 – 1 collisions (0 injuries)
 - 2022 – 0 collisions (4 months)

Total Traffic Warning September 3-November 14, 2024
Location: N. Cecil Rd

<u>Date Issued</u>	<u>Warning #</u>	<u>Address</u>	<u>Statute</u>
11/06/24 07:02:00PM	PFW27105	N CECIL RD & E BOGIE DR	49-654 SPEEDING
10/31/24 05:06:00PM	PFW26643	N CECIL RD & E BOGIE DR	49-654-2 SPEED IN EXCESS OF MAX LIMIT
10/25/24 10:05:00PM	PFW26995	1866 N CECIL RD; REAL LIFE	49-456-3 Lending Veh Plate/Registration
10/23/24 04:03:00PM	PFW25828	N CECIL RD & E KILLDEER AVE	49-654-2 SPEED IN EXCESS OF MAX LIMIT
10/15/24 03:17:00PM	PFW26519	N CECIL RD & E HOPE AVE	49-654-2 SPEED IN EXCESS OF MAX LIMIT
10/14/24 04:50:00PM	PFW26871	N CECIL RD & E BOGIE DR	49-654 SPEEDING
10/11/24 11:34:00AM	PFW26685	N CECIL RD & E KILLDEER AVE	49-654-2 SPEED IN EXCESS OF MAX LIMIT
10/08/24 07:05:00PM	PFW27058	N CECIL RD & E HOPE AVE	49-654-2 SPEED IN EXCESS OF MAX LIMIT
10/08/24 02:40:00PM	PFW26869	N CECIL RD & E BOGIE AVE	49-654 SPEEDING
09/10/24 08:43:00PM	PFW25822	E HOPE AVE & N CECIL RD	49-654-2 SPEED IN EXCESS OF MAX LIMIT
09/05/24 10:08:00PM	PFW26914	W PRAIRIE AVE & N CECIL RD	49-807 DRIVING-STOP/YIELD VIOLATIONS

Total Warnings:11

Citations Issued September 3-November 14, 2024
Location: N Cecil Rd

DATE ISSUED	CITATION #	ADDRESS	STATUTE
C. BRAN			
10/09/24 06:53:00PM	PF103252	N CECIL RD & E HOPE AVE	49-654 SPEEDING
10/29/24 09:20:00PM	PF103267	N CECIL RD & E 16TH AVE	49-430 FAILURE TO RENEW REGISTRATION
2			
C. CHILDERS			
10/01/24 09:10:00AM	PF102752	N CECIL RD & E HOPE AVE	49-430 FAILURE TO RENEW REGISTRATION
10/07/24 02:40:00PM	PF102756	N CECIL RD & E HOPE AVE	49-654 SPEEDING
2			
C. DUCE			
09/17/24 06:57:00AM	PF101684	E POLELINE AVE & N CECIL RD	49-702-1 FAILURE TO YIELD TO PEDESTRIAN
10/08/24 05:20:00PM	PF101688	N CECIL RD & E HOPE AVE	49-654-2 SPEED IN EXCESS OF MAX LIMIT
10/08/24 07:35:00PM	PF101689	N CECIL RD & E HOPE AVE	49-654-2 SPEED IN EXCESS OF MAX LIMIT
10/08/24 08:06:00PM	PF101690	N CECIL RD & E BOGIE DR	49-654-2 SPEED IN EXCESS OF MAX LIMIT
10/08/24 11:46:00PM	PF101692	N CECIL RD & E BOGIE DR	49-654-2 SPEED IN EXCESS OF MAX LIMIT
10/09/24 04:52:00AM	PF101693	N CECIL RD & E BOGIE DR	49-654-2 SPEED IN EXCESS OF MAX LIMIT
6			
J. CLOSE			
09/25/24 08:21:00AM	PF102976	N CECIL RD & E HORSEHAVEN AVE	49-658 SPEEDING IN SCHOOL ZONE
09/25/24 08:40:00AM	PF102977	N CECIL RD & E HORSEHAVEN AVE	49-658 SPEEDING IN SCHOOL ZONE
09/25/24 08:55:00AM	PF102978	N CECIL RD & E HORSEHAVEN AVE	49-658 SPEEDING IN SCHOOL ZONE
09/25/24 03:30:00PM	PF102979	N CECIL RD & E HORSEHAVEN AVE	49-658 SPEEDING IN SCHOOL ZONE
10/03/24 08:30:00AM	PF102982	N CECIL RD & E HORSEHAVEN AVE	49-658 SPEEDING IN SCHOOL ZONE
10/03/24 09:00:00AM	PF102983	N CECIL RD & E HORSEHAVEN AVE	49-654-2 SPEED IN EXCESS OF MAX LIMIT
10/17/24 12:40:00PM	PF102987	E HORSEHAVEN AVE & N CECIL RD	49-1401-1 RECKLESS DRIVING
10/23/24 07:50:00AM	PF102989	E POLELINE AVE & N CECIL RD	49-658 SPEEDING IN SCHOOL ZONE
8			
N. CASEY			
10/09/24 06:45:00PM	PF103006	N CECIL RD & E BOGIE DR	49-654-2 SPEED IN EXCESS OF MAX LIMIT
1			
P. BOWMAN			
09/26/24 09:56:00AM	PF102556	N CECIL RD & E POLELINE AVE	49-1401-3 INATTENTIVE DRIVING
1			
P. EISMANN			
09/25/24 08:05:00AM	PF102308	E POLELINE AVE & N CECIL RD	49-658 SPEEDING IN SCHOOL ZONE
10/09/24 07:30:00AM	PF102319	E POLELINE AVE & N CECIL RD	49-658 SPEEDING IN SCHOOL ZONE
10/09/24 08:20:00AM	PF102320	E POLELINE AVE & N CECIL RD	49-658 SPEEDING IN SCHOOL ZONE
10/09/24 03:30:00PM	PF102322	E POLELINE AVE & N CECIL RD	49-658 SPEEDING IN SCHOOL ZONE
4			
P. FINAN			
10/25/24 10:05:00PM	PF103026	1866 N CECIL RD; REAL LIFE	49-1232 Failure to Display Insurance
1			
S. CALDERWOOD			
09/10/24 11:30:00AM	PF101459	N CECIL RD & E 16TH AVE	49-430 FAILURE TO RENEW REGISTRATION
1			
S. MILLER			
09/04/24 08:45:00AM	PF101553	E MULLAN AVE & N CECIL RD	49-430 FAILURE TO RENEW REGISTRATION
1			
T. MORRIS			
09/29/24 10:23:00PM	PF102859	N CECIL RD & E HORSEHAVEN AVE	49-1229 FAIL TO INSURE
10/09/24 09:21:00PM	PF102841	N CECIL RD & E 12TH AVE	49-430 FAILURE TO RENEW REGISTRATION
10/15/24 07:50:00AM	PF103293	E POLELINE AVE & N CECIL RD	49-658 SPEEDING IN SCHOOL ZONE
10/20/24 06:47:00PM	PF103303	N CECIL RD & E BOGIE DR	49-654 SPEEDING
10/29/24 07:29:00PM	PF103182	E POLELINE AVE & N CECIL RD	49-1401(2) DISTRACTED DRIVING -CELL PHONE/M
11/03/24 09:13:00PM	PF103186	N CECIL RD & E 12TH AVE	49-654 SPEEDING
11/06/24 06:43:00PM	PF103193	N CECIL RD & E BOGIE DR	49-654 SPEEDING
7			

Total Citations:34

Traffic Emphasis September 3 – November 13, 2024

TRAFFIC RESULTS

Number of Warning Issued **97**

Number of Citations issued **100**

Total number of Traffic Stops 197

COMMON VIOLATIONS

Speeding

Following to Close

School Zone Violation **47%**

Failure to Stop A Pedestrian Crosswalk

Failure to Obey Traffic Control Device

Improper U-Turn

CITY OF POST FALLS
AGENDA REPORT
ADMINISTRATIVE/STAFF REPORT
MEETING DATE: 12/3/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Greg McLean, Chief of Police

SUBJECT: Traffic Issues Cecil Ave (Prairie to Poleline.)

ITEM AND RECOMMENDED ACTION:

City administration requested engineering and police staff evaluate traffic issues on Cecil Road between Prairie and Poleline in response to a citizen's request received by the City Council. Staff evaluated collision history, road design, and conducted a speed study in this area. This report provides staff's analysis of the issue and is presented for City Council's information. No action is required on this item.

DISCUSSION:

Cecil Road is designed as a Major Collector Roadway. Major Collector Roadways are intended to handle 4,000-12,000 vehicles per day with an intended speed limit of 35 mph. Stop control is currently placed on the minor side streets per established standards. All-way stop control does exist at the Killdeer/Cecil intersection due to poor site visibility. Bike lanes exist along a majority of the roadway and there are sections that additionally contain parking lanes. Where parking lanes do exist, there is little to no utilization. Sidewalk exists along the entirety of the east side of the roadway. There are 3 driveway approaches in the section and 4 roadway intersections. Cecil was originally posted at 35 mph, but the speed limit was reduced to 30 mph prior to the connection to Prairie Ave. based on the results of a speed study.

Looking at collision history, this section of roadway has a lower incidence rate of collisions when compared to roadway of similar classification. The collision history does not approach the thresholds for installing all-way stop control at the intersections (5 correctable collisions in a 12-month period). The collision history includes:

- 1 recent collision involving a cyclist crossing at Prairie Ave/Cecil Roundabout with no other reported pedestrian or cyclist collisions since 2008.
- 1 mid-block property damage collision between Poleline and Bogie in past 5 years.
- 4 property damage collisions at Hope and Cecil in past 5 years.
- 1 property damage collision at Killdeer and Cecil in the past 5 years.
- 3 collisions at the Poleline and Cecil roundabout since installation in 2022, including the injury collision with a cyclist. Previously, the Poleline and Cecil intersection experienced 21 collisions in a 5-year period.

A traffic study was conducted in this area using specialized equipment (JAMAR), a state-of-the-art speed monitoring device, designed to record the speed, date, and time of vehicles traveling through this corridor. The study revealed a pattern: 35.3% of the vehicles exceeded the posted 30mph speed limit during certain times, highlighting a need for further enforcement and traffic-calming measures. Moreover, a recent accident at the Cecil and Pole Line roundabout has brought to light concerns. In this incident, a child was struck by a vehicle while attempting to cross the roadway, emphasizing the immediate need for attention and action to enhance pedestrian safety in the area. A traffic emphasis was initiated on Poleline between Hwy41 and Idaho with special attention to school

zones. From September 3 until November 13, we have conducted 197 traffic stops on Poleline to reduce speeding in the school zone area.

Recommendations for establishing speed limits is based on determination of the roadways 85th percentile speed and pace speed. The speed can then be adjusted based upon collision history, approach spacings and other special conditions. Review of the speed and volume data collected by the Police Department with their jamar indicates 85th Percentile Speeds between 37mph and 39mph. The roadway pace speed is between 35mph and 37mph. Based on field observations it is unlikely that any of the existing intersections would warrant revision from current configurations to revise stop control onto Cecil Rd. or be converted to all-way stop control. Use of stop signs to control speeds is not recommended as it tends to increase mid-block speeds. Additionally, the placement of unwarranted stop signs may result in increased collisions at intersections. An engineering study can be conducted at the intersections of Hope/Cecil, Bogie/Cecil but would require outside resources to complete at this time. Review of the collected traffic and volume data, along with consideration of existing roadway safety and operational patterns, would indicate that the advisable posted speed limit on Cecil Road is 35 mph, an increase of 5mph, between Poleline Ave. and Prairie Ave.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

This study was never performed previously

APPROVED OR DIRECTION GIVEN:

N/A

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

No fiscal impact traffic enforcement is conducted with on-duty staff

BUDGET CODE:

N/A

ATTACHMENTS:

CITY OF POST FALLS
AGENDA REPORT
ADMINISTRATIVE / STAFF REPORTS
MEETING DATE: 12/3/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Robert Palus, City Engineer

SUBJECT: Traffic Issues Spokane Street (Prairie Avenue to Moorfield Avenue)

ITEM AND RECOMMENDED ACTION:

City administration requested engineering and police staff evaluate traffic issues on Spokane Street in response to inquiries regarding current and future traffic on Spokane Street, north of Prairie Avenue. Staff evaluated existing parking, conducted a speed study, reviewed collision history and the existing roadway design in this area. This report provides staff's analysis of the issues and is presented for City Council's information. No action is required on this item.

DISCUSSION:

Spokane Street, north of Prairie Avenue, was designed as a Major Collector Roadway in conformance with the Master Development Agreement, though it is currently classified as a Local Roadway. Major Collector Roadways can accommodate 4,000-12,000 vehicles per day with an intended speed limit of 35 mph. Stop control is currently placed on the minor side streets per established standards. At present there are no marked bike lanes and parking exists along a majority of the roadway. A portion of the roadway, between Moorfield Ave. and Prairie Ave. is marked "No Parking". Sidewalks exist along the east side and a multi-use trail along the west side of Spokane Street. There are no residential driveway approaches, but there is a multifamily drive approach and 4 roadway intersections along this half mile section of roadway. The speed limit is 25mph, though no speed limit signs are posted.

The collision history for this section of roadway has a lower incidence rate of collisions when compared to roadways of similar classification. Most collisions in this stretch (3) have involved a moving vehicle colliding with a parked vehicle. The collision history does not indicate any concerns currently.

A traffic study was conducted in this area using the Police Departments JAMAR equipment. The study identified 9.8% of the current 1,680 vehicles per day exceeding the unposted 25mph speed limit, indicating a lower priority for enforcement and traffic-calming measures.

Recommendations for establishing speed limits are based on determination of the roadways' 85th percentile speed and pace. The speed can then be adjusted based upon collision history, approach spacing and other special conditions. Review of the speed and volume data collected by the Police Department indicates 85th percentile speeds between 27mph and 29mph. The roadway pace is between 19mph and 29mph. Based on field observations, it is unlikely that any of the existing intersections would warrant revision from current configurations. Use of stop signs to control speeds is not recommended as it tends to increase mid-block speeds. Additionally, the placement of unwarranted stop signs may result in increased collisions at intersections. Review of the collected traffic and volume data, along with consideration of existing roadway safety and operational patterns, would indicate that 25 mph is the appropriate speed limit for Spokane Street.

As development occurs to the north and Spokane Street is extended, it would be advisable to maintain a two-lane roadway and install bike lanes to aid in traffic-calming with increased traffic volumes.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

Not Applicable

APPROVED OR DIRECTION GIVEN:

Not Applicable

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

None - traffic enforcement is conducted with on-duty staff.

BUDGET CODE:

Not Applicable

ATTACHMENTS:

1. Spokane St no parking

Traffic Issues

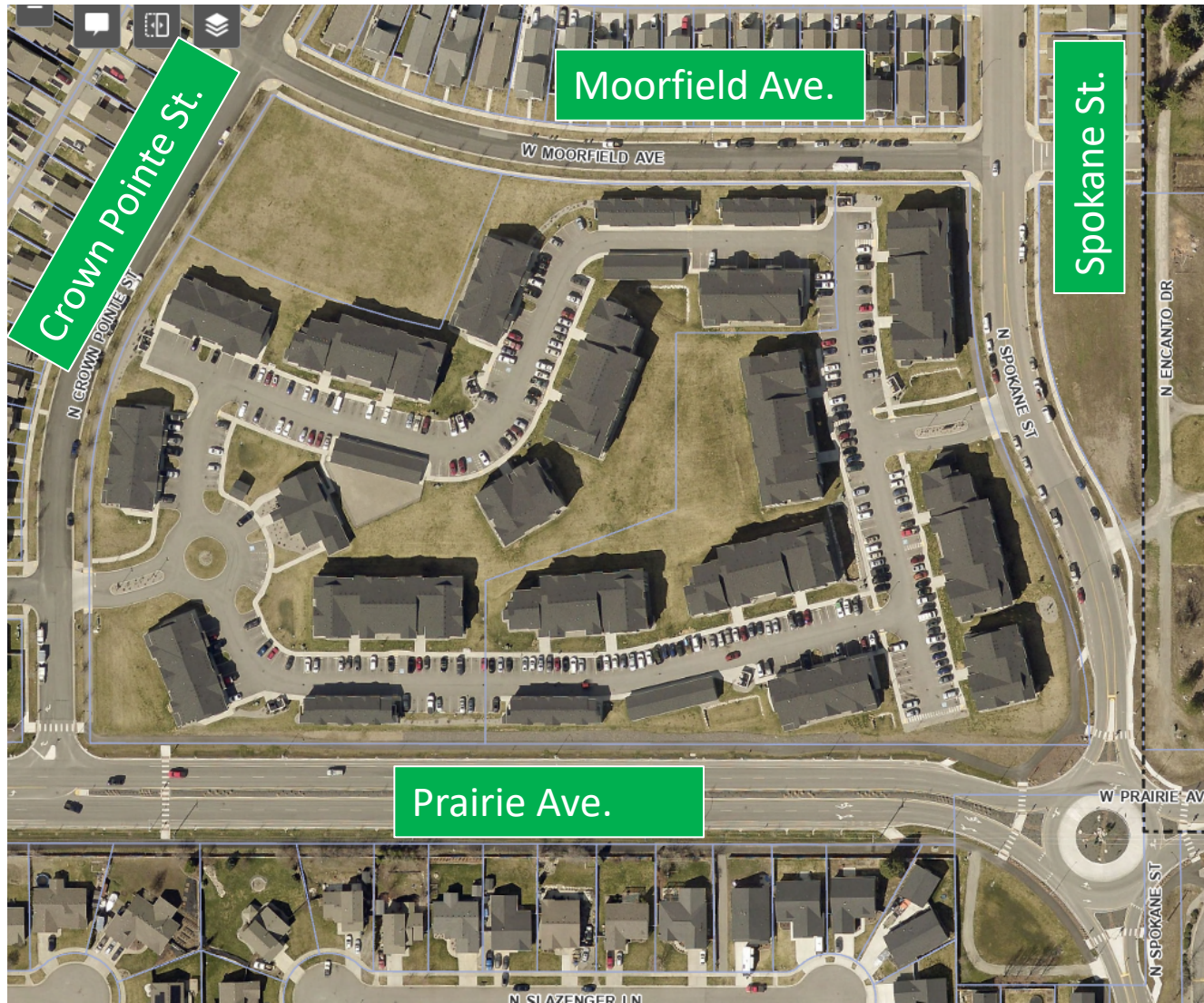
Spokane Street (Prairie Ave. to Moorfield Ave.)

Robert S. Palus, PE –
City Engineer

Greg McLean, Chief of Police

December 3, 2024



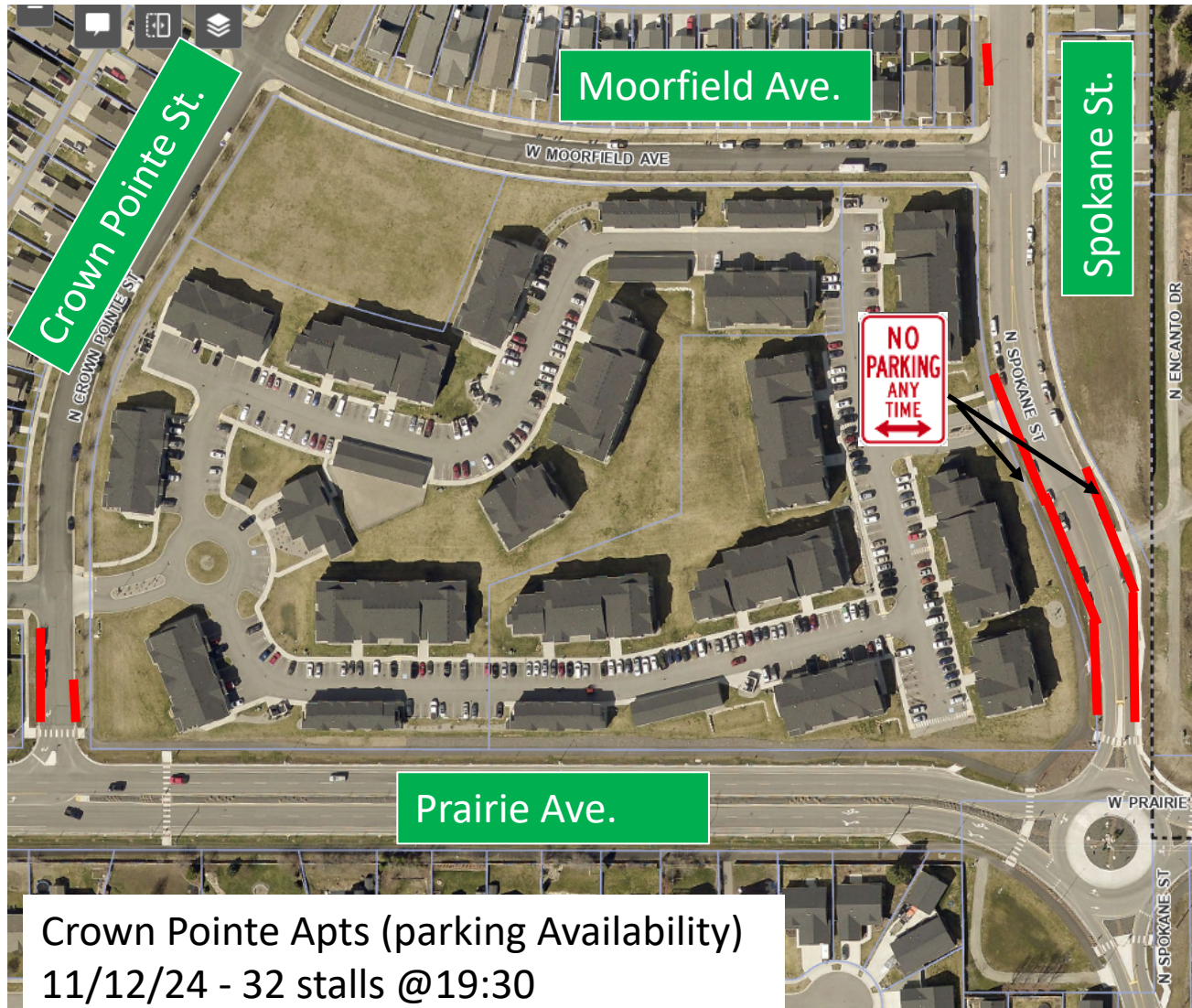


Spokane Street

(Prairie Ave. to Moorfield Ave.)

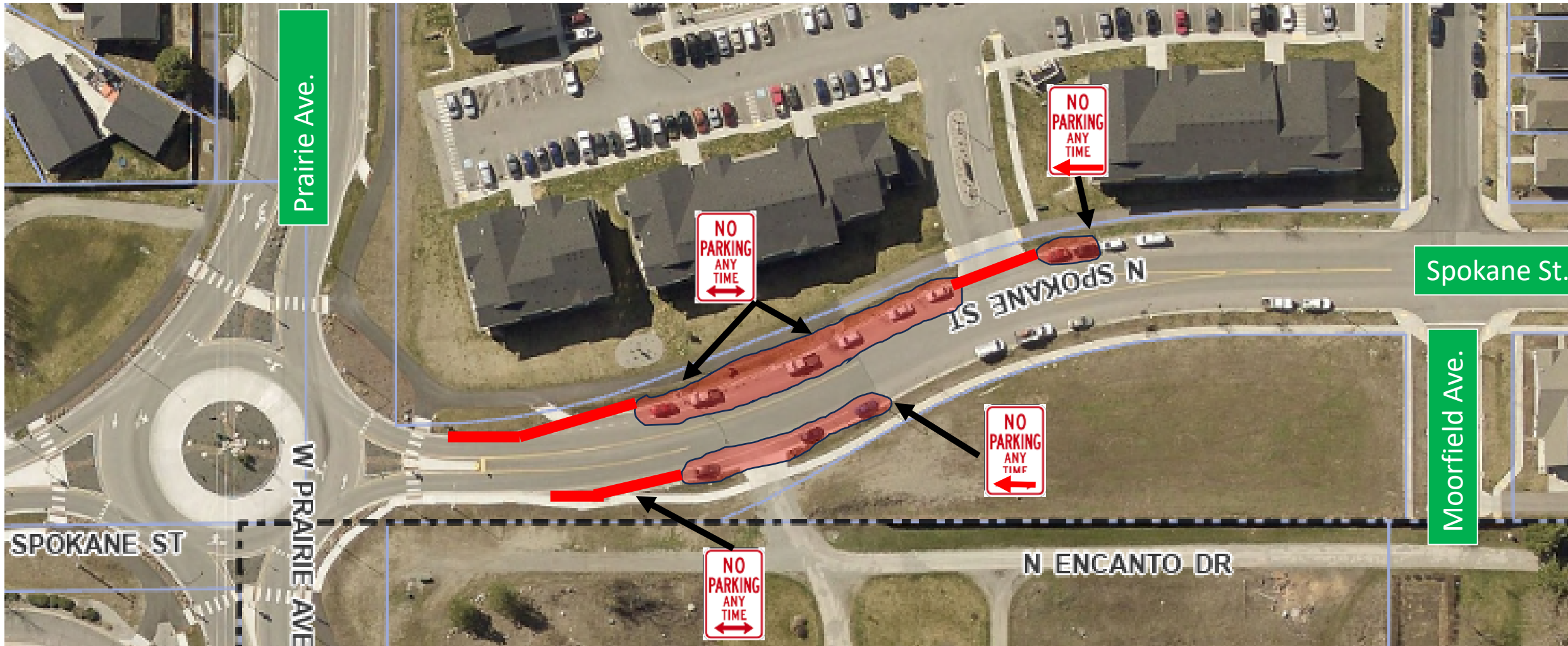
Concerns with current / future Spokane St. operations when extended north of Crown Pointe.

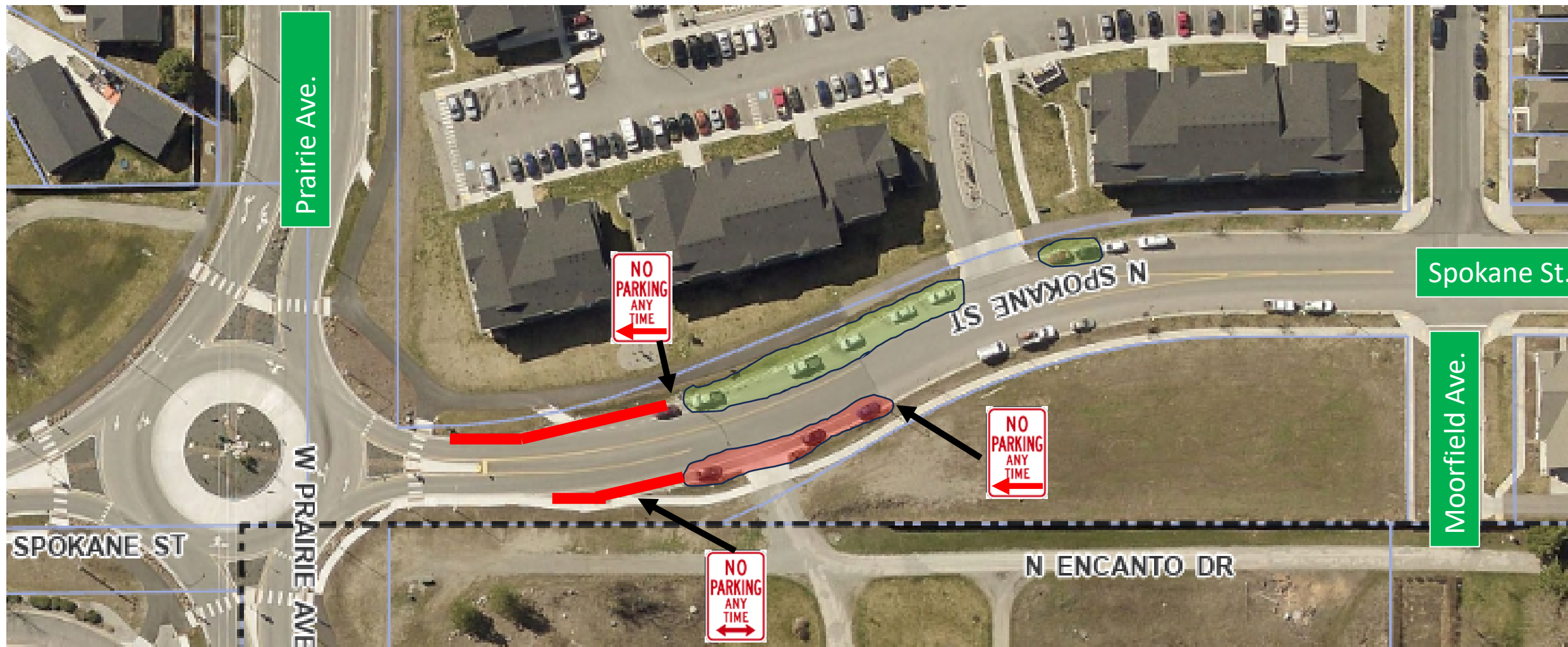
- Parking Zone Enforcement
- Line of sight / parking (10.20.040.2)
 - 15' from fire hydrant
 - 20' from crosswalk / intersection
- Traffic calming (speed bumps, roadway markings, curb extensions, other) – (17.28.040.A6)



Spokane Street - Parking

- Roadway Classification: local (25 mph)
- Roadway Design (south of Moorfield):
 Major Collector (50' width)
 - * 3-lane + Bike lanes (no parking)
 - * capacity 4,000 - 12,000 vpd
 (1,680 vpd current)
- Roadway Design (north of Moorfield):
 Major Collector (50' width)
 - * 2-lane, no Bike lanes (parking)
 - * capacity 4,000 - 12,000 vpd
- Minor Collector (1,500-5,000 vpd)





Speed Enforcement Evaluator

Location:
Spokane St

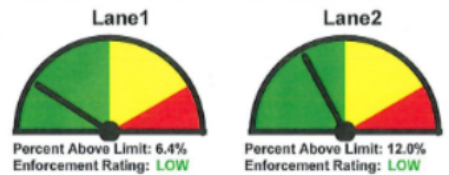
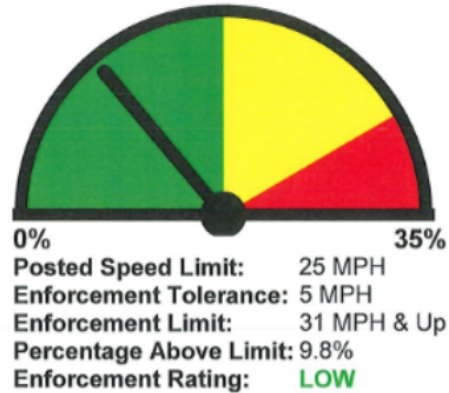
Closest Cross Street:
Moorfield Ave

Equipment Used:
JAMAR

Installed By:
R. DALKE

Requested By:
G. MCLEAN

Total Percentage of
Enforceable Violations



Combined													
1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	9	149	640	1187	1046	295	31	2	0	0	0	0	0
85 percentile = 28													
Lane1													
1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	7	80	318	506	344	73	11	2	0	0	0	0	0
85 percentile = 27													
Lane2													
1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	2	69	322	681	702	222	20	0	0	0	0	0	0
85 percentile = 29													

Jamar results

Current Speed Limit: 25 mph (unmarked)
Average Daily Volume: 1680 vpd

85th Percentile Speed:

Lane 1 - 27 mph

Lane 2 – 29 mph

Pace Speed: 24 mph

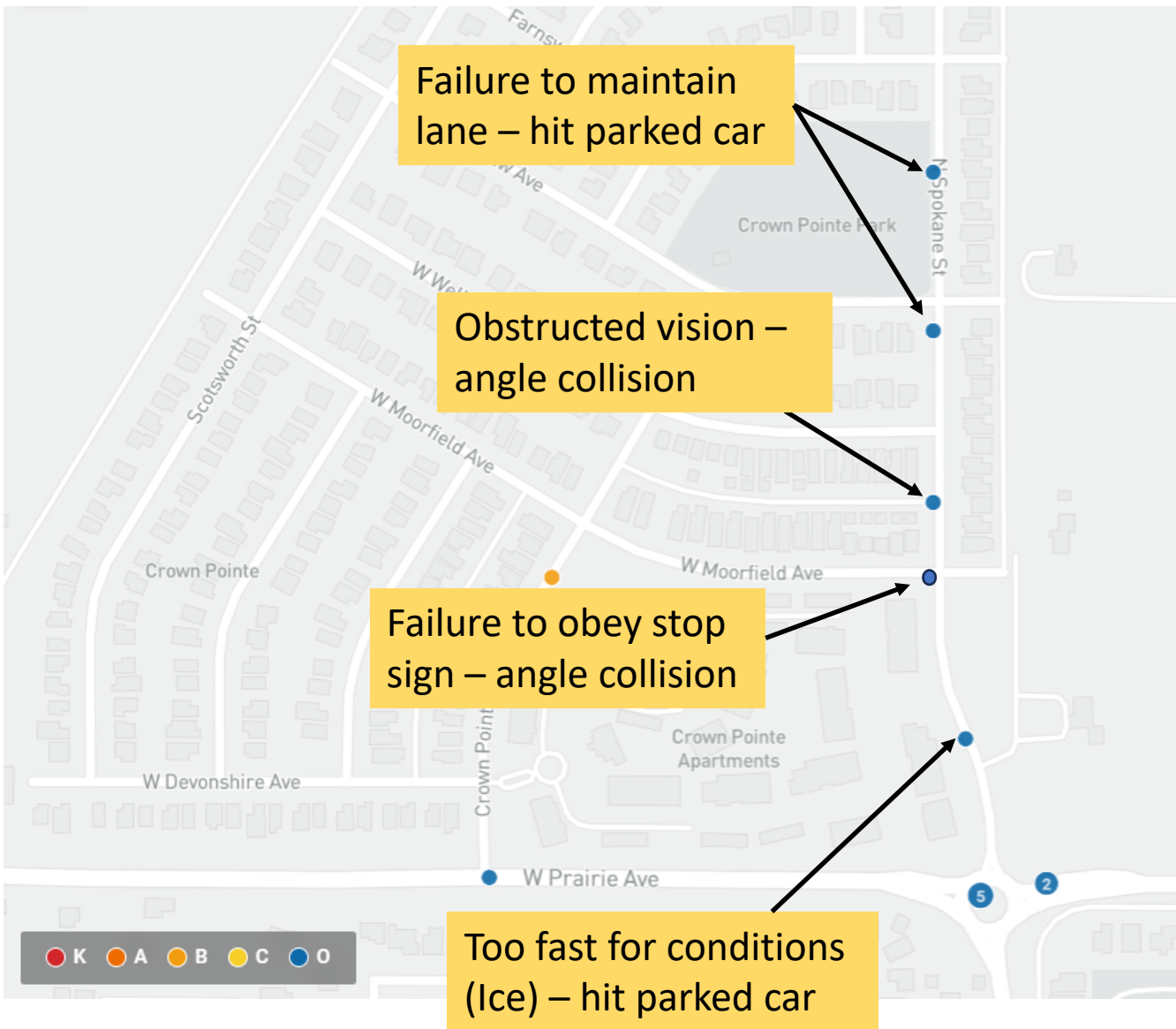
Percent Above Limit: 10%

Collision History (Dec 2022-2024)

5 Collisions from Roundabout completion.

- * 3 – hitting parked vehicles
- * 1 – violation of traffic control device
- * 1 – Obstructed vision by parked car

All Collisions “Property Damage Only”



Traffic Issues

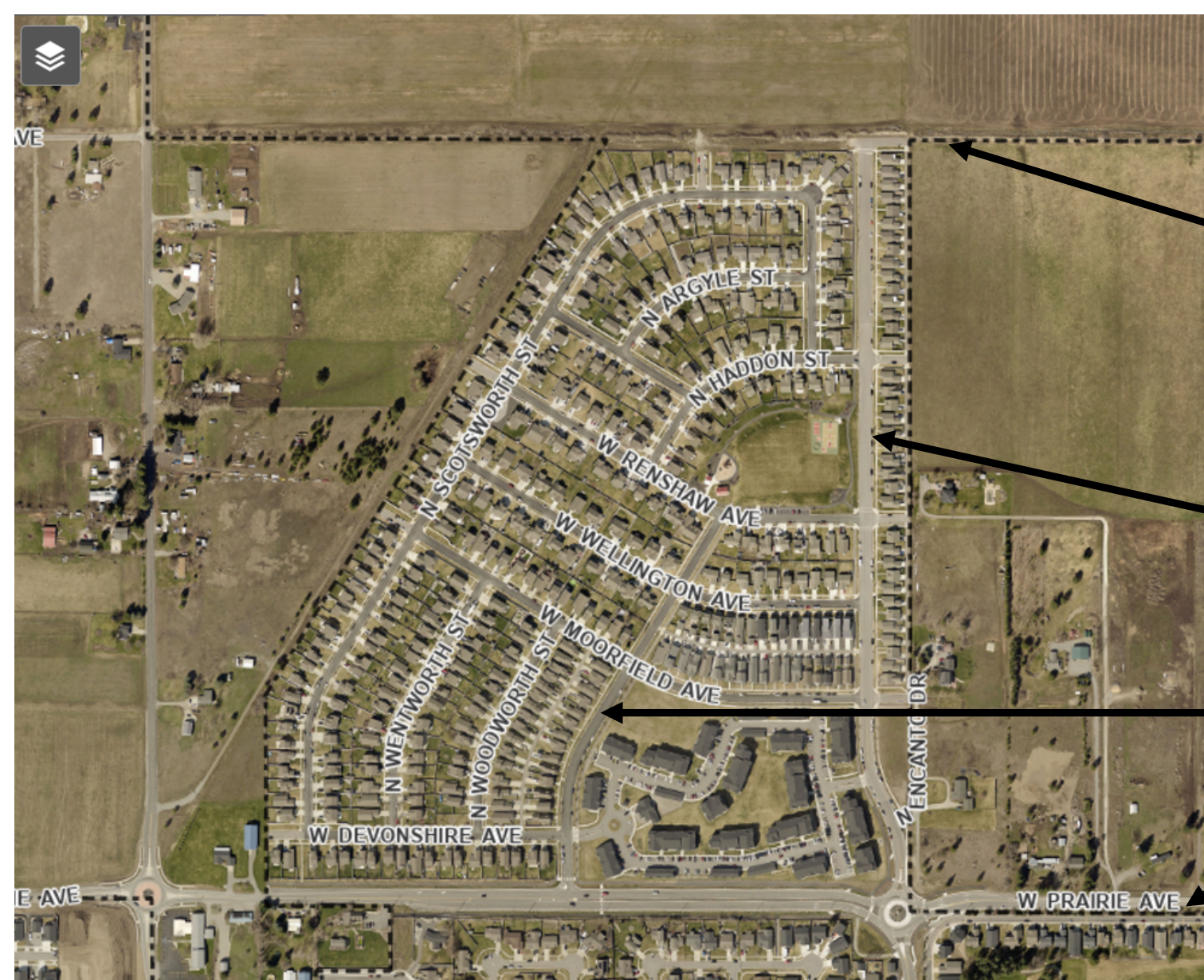
Spokane Street (Prairie Ave. – Moorfield Ave.)

Robert S. Palus, PE –
City Engineer

Greg McLean, Chief of Police

December 3, 2024





Bodine Ave.

42' width – ? mph

Minor Collector

Internal roadways

32' width – 25 mph

Residential

Spokane St

50' width – 25 mph

Residential

Major Collector in MDA

Crown Pointe St.

38' width – 25 mph

Residential Collector

Prairie Ave.

76' width – 40 mph

Principle Arterial

**CITY OF POST FALLS
AGENDA REPORT
ADMINISTRATIVE / STAFF REPORTS
MEETING DATE: 12/3/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Craig Borrenpohl, Utility Manager
SUBJECT: 6th Avenue Stormwater Project Update

ITEM AND RECOMMENDED ACTION:

Staff will provide an update on the 6th Avenue Stormwater Project. No action is required on this item.

DISCUSSION:

City Council authorized an engineering consultant contract with Welch Comer Engineers in July 2024 to design modifications to the stormwater system along 6th Avenue. Utilities Division staff will provide an update on progress to coordinate with Parks Department staff on the final design to incorporate protections within the Arboridium and next steps for this project.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

July 2024 - Engineering contract awarded for design of 6th Avenue Stormwater Controls project.

APPROVED OR DIRECTION GIVEN:

Design contract approved.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

NA

BUDGET CODE:

NA

ATTACHMENTS:

1. 6th Ave Stormwater December Project Update Share

6th Ave. Stormwater Project – Staff Update

Craig Borrenpohl
Utilities Manager, Public Works
December 3, 2024

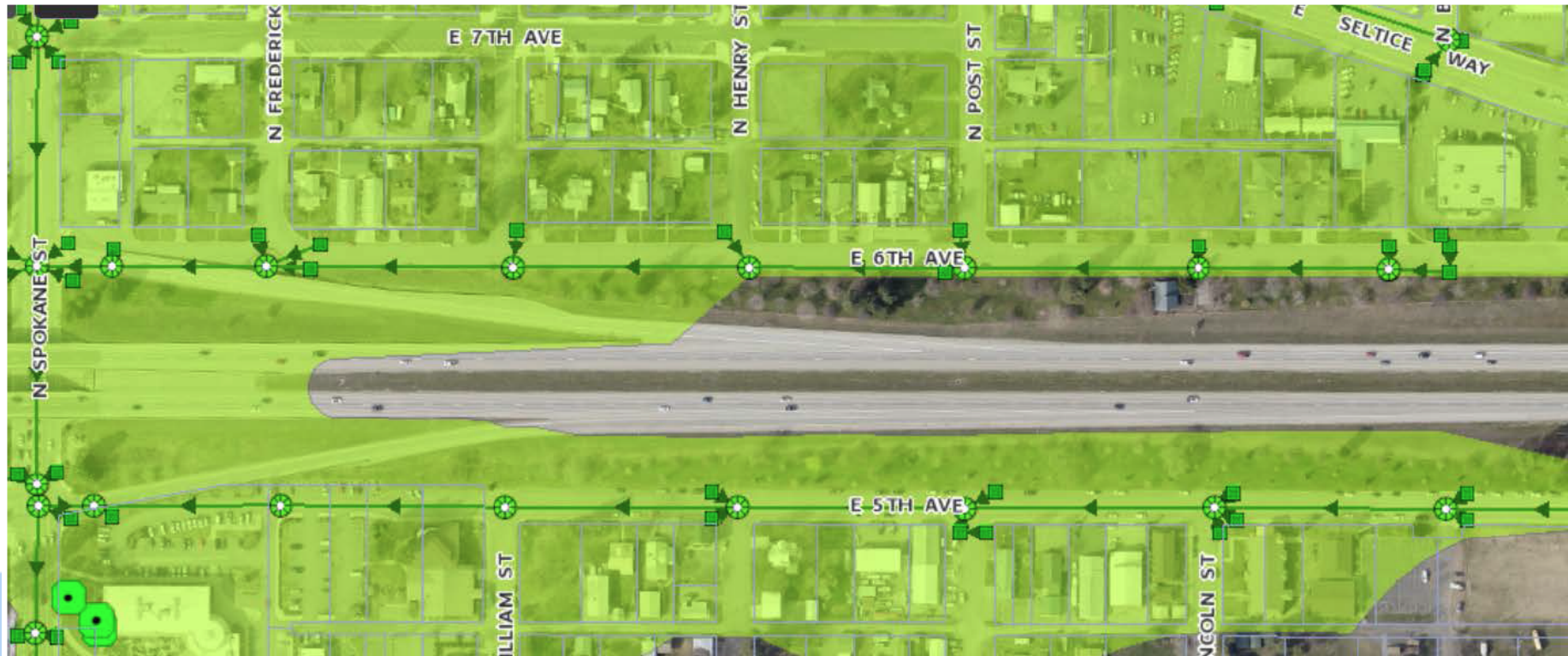


Project History

- City Water Reclamation Division manages stormwater program including Municipal Stormwater MS4 Permit IDS028231
- Permit requires completion of Pollutant Reduction Activity by April 2025
- July 2024 - Council approved contract with engineering consultant to design project along 6th Avenue to reduce size of stormwater MS4 area.

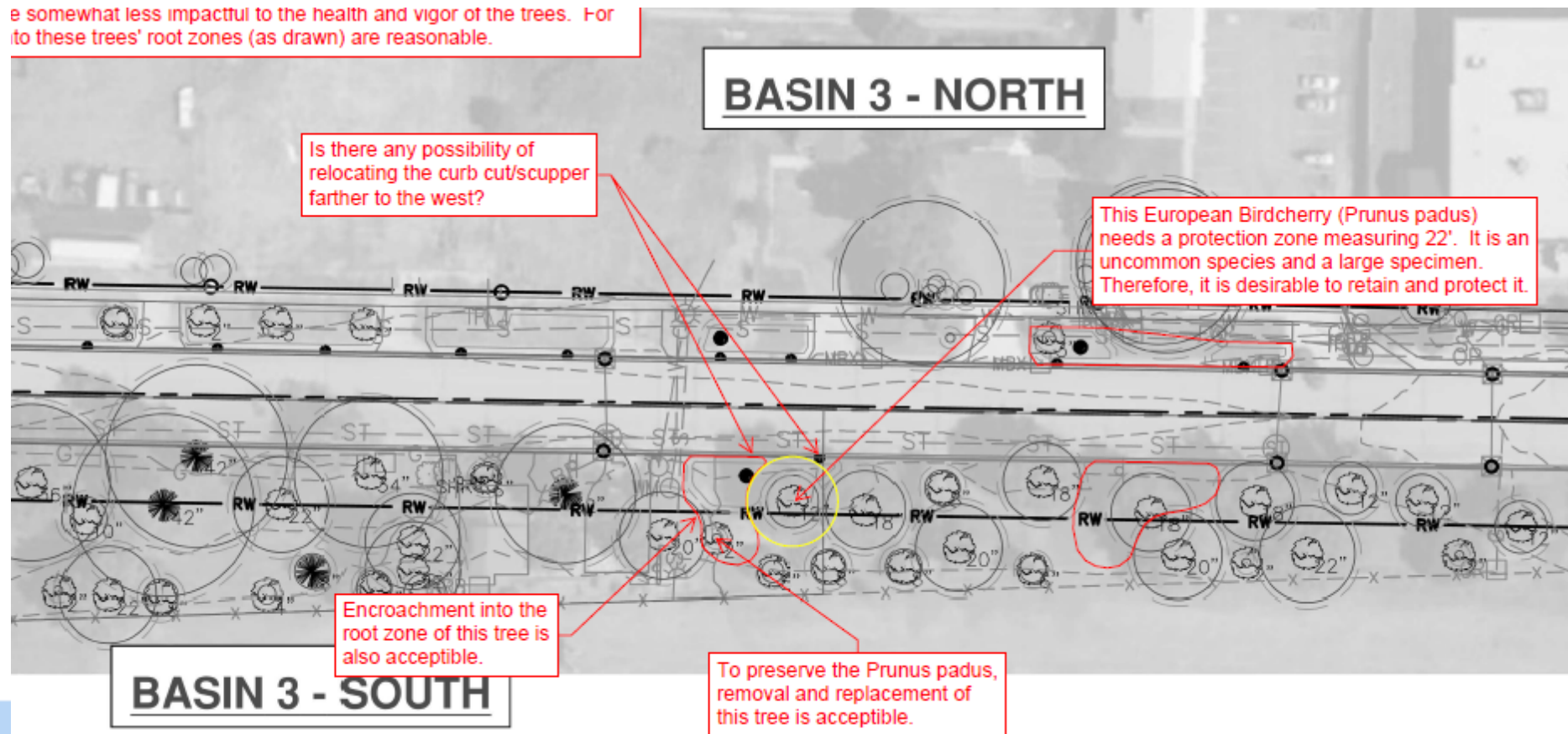
Proposed Project

- Disconnect existing catch basins from pipes which connect storm drains to Spokane River.
- Construct swales within right-of-way.



What We've Learned

- Utilities and Parks staff worked with engineering consultant to design swale areas in right-of-way capable of managing design storm.



What We've Learned

- Engineer provided opinion of probable cost of construction. The estimate was above what staff had budgeted for the project.
- Recent projects along 4th Ave. have reduced the size of the MS4 thus meeting permit requirements.
- Staff reviewed if bidding construction project was still the best path forward; decided to not pursue bidding at this time.

Project Plans Remain Valuable

- Having shovel ready plans remains valuable:
 - Project may be bid at a later date for completion by contractor.
- City staff may complete smaller portions of the project as time allows.
- Project plans can be referenced as ITD evaluates I-90 Widening Project in this area.



Questions