



**CITY COUNCIL
MEETING AGENDA**

**December 17, 2024
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

WORKSHOP – 5:00 pm Basement Conference Room

- a. Habitat for Humanity and Affordable Housing

REGULAR MEETING – 6:00 pm City Council Chambers

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

CALL TO ORDER BY MAYOR JACOBSON

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes – November 26, 2024, City Council Special Meeting
- b. Minutes - December 3, 2024, City Council Meeting

- c. Accounts Payable and Hand Check Accountability Report for November 22, 2024 through December 5, 2024
- d. Cash and Investments Report for October 2024
- e. Teton Meadows Final Subdivision Plat
- f. Mongeau Meadows 2024 Annexation Reasoned Decision File No. ANNX-24-3
- g. Fiscal Year 2024 Annual Road Report

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

- a. Quarry Sports Complex Lot Line Adjustment
- b. Well #4 Rehabilitation Recommendation of Award

4. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

ACTION ITEMS:

5. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings, including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not

be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

6. ADMINISTRATIVE / STAFF REPORTS

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

- a. Tertiary Treatment at the Water Reclamation Facility

7. MAYOR AND COUNCIL COMMENTS

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

8. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

ACTION ITEMS:

RETURN TO REGULAR SESSION

ADJOURNMENT

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Mayor Ronald G. Jacobson
Councilors: Samantha Steigleder, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis

Mission
Building Community.



Housing Regulations and Affordability

James Casper
Executive Director

Habitat's Model

- Non-profit Developer
 - Profit and other costs removed from the sales price.
 - Project value returned to the mission at closing.
- Monthly Payment Estimates for Units Including Water, Sewer, Garbage, Snow, Lawn, and Long-Term Maintenance
 - 1 Bedroom Condo \$900
 - 2 Bedroom Condo \$1380
 - 3 Bedroom Condo \$1570
 - 4 Bedroom Condo \$1930
 - 5 Bedroom Condo \$2090



Options for Regulatory Relief

- Reduction in Application Fees.
- Reduced Construction Design Requirements.
- Reduce Setbacks, Greenspace, and other requirements.
- Delay Collection of Fees.
- Allow increased building height and density.
- Subsidy based on income level.



National Association of Homebuilders – Special Study for Housing Economics

A. DURING LOT DEVELOPMENT

	Regulation as a % of <i>House Price</i>	
	Average When Present	Average Across All Lots
Cost of applying for zoning approval	1.7%	1.6%
Hard costs of compliance (fees, required studies, etc.)	3.0%	3.0%
Land dedicated to the govt. or otherwise left unbuilt	2.9%	2.8%
Standards (setbacks, etc.) that go beyond the ordinary	2.6%	2.3%
Complying with OSHA/other labor requirements	0.5%	0.5%
Pure cost of delay (if regulation imposed no other cost)	0.4%	0.4%
All Regulation During Development	10.5%	10.5%

B. DURING CONSTRUCTION OF THE STRUCTURE

	Regulation as a % of <i>House Price</i>	
	Average When Present	Average Across All Lots
Fees paid by the builder after purchasing the lot	3.4%	3.1%
Changes to building codes over the past 10 years	6.7%	6.1%
Architectural design standards beyond the ordinary	4.8%	2.7%
Complying with OSHA/other labor requirements	1.5%	1.1%
Pure cost of delay (if regulation imposed no other cost)	0.3%	0.2%
All Regulation During Construction of the Structure	13.5%	13.3%
TOTAL COST OF REGULATION		23.8%

Collected from NAHB member survey responses.

Highlights are items most directly impacted by local regulatory practices, which account for 8.3% of the total sales price of a home averaged across all units sold across all jurisdictions.

Questions





**CITY COUNCIL
MEETING MINUTES**

**November 26, 2024
5:00 PM**

Location: Basement Conference Room, 408 N. Spokane Street, Post Falls, ID 83854

SPECIAL MEETING – 5:00 pm Basement Conference Room

CALL TO ORDER BY MAYOR JACOBSON

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund

Josh Walker, Joe Malloy, Nathan Ziegler, Samantha Steigleder, Randy Westlund – **Present**

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

None

1. NEW BUSINESS

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ACTION ITEMS:

- a. Interview Candidates for Council Seat #6

Candidates for Council Seat #6 were interviewed by the Mayor and Council in the following order: Ryan Davis, James Steffenson, and Greg Cossette. The Mayor and each Councilor were given the opportunity to ask questions of each candidate individually. When the candidates were not being interviewed, they exited the Basement Meeting Room so as not to hear the questions and answers of the other candidates.

- b. Brief Recess

There was no recess taken as it was not needed.

- c. Nomination and Confirmation of Mayor's Appointment for Council Seat #6

Mayor Jacobson nominated Ryan Davis for Council Seat #6.

Vote to Approve the Nomination and Confirmation of Mayor's Appointment for Council Seat #6, Ryan Davis.

Ayes: City Council Walker, City Council Malloy, City Council Ziegler

Nays: City Council Steigleder, City Council Westlund

Appointment Passes.

d. Oath of Office for Council Seat #6

The oath was administered and accepted by Ryan Davis.

ADJOURNMENT

Meeting was adjourned at 5:59pm.

Ronald G. Jacobson, Mayor

Rhiannon O'Neill, Deputy City Clerk

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Mayor Ronald G. Jacobson

Councilors: Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund

Mission
Building Community.



**CITY COUNCIL
MEETING MINUTES**

**December 3, 2024
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

WORKSHOP – 5:00 pm Basement Conference Room

- a. Affordable Housing with Community Development

Joe Malloy, Nathan Ziegler, Samantha Steigleder, Ryan Davis – **Present**
Josh Walker, Randy Westlund, Ron Jacobson – **Excused**

Community Development Director Bob Seale presented on Affordable Housing for the City of Post Falls. The Deferred Impact Fee options were reviewed and discussed. Maggie Lyons with the Miracle on Britton project explained the hurdles they have had with impact fees on their project.

REGULAR MEETING – 6:00 pm City Council Chambers

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

CALL TO ORDER BY COUNCIL PRESIDENT MALLOY

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis
Joe Malloy, Nathan Ziegler, Samantha Steigleder, Ryan Davis – **Present**
Josh Walker, Randy Westlund, Ron Jacobson – **Excused**

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

Winterfest will be at City Hall Plaza Friday, December 6th starting at 4pm.

- a. Ceremonial Oath of Office for Council Seat #6
- b. Acceptance of Councilor Walker's Resignation and Declaration of Vacancy in Council Seat #2

Motion by City Council Ziegler to Approve the Acceptance of Councilor Walker's Resignation and Declaration of Vacancy in Council Seat #2.

Second by City Council Steigleder.

Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Davis
Motion Carried

AMENDMENTS TO THE AGENDA

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None

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

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None

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes – November 19th, 2024, City Council Meeting
- b. Accounts Payable and Hand Check Report for November 20, 2024 through December 4, 2024
- c. Acceptance and Participation in the Kootenai County Emergency Operations Plan
- d. Foxtail 10th Addition Subdivision Final Plat
- e. 16th Avenue Addition Minor Subdivision Final Plat
- f. Boyd's Landing 1st Addition Final Plat
- g. North Place East 2024 Subdivision Reasoned Decision (File No. SUBD-23-7)

Motion by City Council Ziegler to accept the Consent Calendar as presented.

Second by City Council Steigleder.

Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Davis
Motion Carried

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not

ACTION ITEMS:

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

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ACTION ITEMS:

- a. Fiscal Year 2025 Fee Resolution Amendment #2

RESOLUTION ADOPTING CITY OF POST FALLS' FEE SCHEDULE

WHEREAS, the City of Post Falls annually reviews all fees during the budget process to ensure accuracy; and

WHEREAS, periodic revisions to fees may be necessary; and

WHEREAS, the City has fees already established; and

WHEREAS, the City of Post Falls has determined that the fee schedule be amended to reflect the reasonable cost of providing the services; and

WHEREAS, after public hearing has been held prior to the adoption of this resolution, regarding new and increased city fees, it is deemed by the City Council to be in the best interest of the City of Post Falls and the citizens thereof that the fee schedule be amended to include the new and increased fees which were addressed in the public hearing.

NOW, THEREFORE, Be It Resolved by the Mayor and City Council for the City of Post Falls, Idaho that the following fee schedule, which reflect the new and amended fees and all other fees that have not been amended, be adopted for the City of Post Falls

Motion by City Council Ziegler to Approve the Fiscal Year 2025 Fee Resolution Amendment #2 and to direct the clerk to assign the appropriate number.

Second by City Council Steigleder.

Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Davis
Motion Carried

- b. Fiscal Year 2025 Budget Ordinance Amendment #1

Motion by City Council Ziegler to place the Ordinance Fiscal Year 2025 Budget Ordinance Amendment #1 on its first and only reading by title only while under suspension of the rules.

Second by City Council Steigleder.

Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Davis
Motion Carried

AN ORDINANCE OF THE CITY OF POST FALLS, IDAHO AMENDING THE ANNUAL APPROPRIATION ORDINANCE 1516 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, TO REFLECT THE RECEIPT OF UNSCHEDULED REVENUES AND TO AUTHORIZE EXPENDITURE OF PREVIOUSLY UNBUDGETED FUND BALANCE, INCREASING AND ESTABLISHING THE APPROPRIATIONS FOR EXPENDITURES IN VARIOUS DEPARTMENTS AND FUNDS, PROVIDING THAT THE TAX LEVY UPON TAXABLE PROPERTY WITHIN THE CITY IS NOT AFFECTED HEREBY, PROVIDING THAT ALL ORDINANCES IN CONFLICT HERewith ARE SUPERSEDED BY THIS ORDINANCE TO THE EXTENT OF SUCH CONFLICT, AND PROVIDING THAT THE ORDINANCE SHALL BE EFFECTIVE UPON ITS PUBLICATION DATE.

Motion by City Council Ziegler to Approve the Fiscal Year 2025 Budget Ordinance Amendment #1 and to direct the clerk to assign the appropriate number and that it be published by summary only.

Second by City Council Steigleder.

Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Davis
Motion Carried

c. Solids Hopper and Biofilter Improvements Construction Contingency

Public Works Utilities Manager Craig Borrenpohl Presented: A project update on the biofilter and odor control system replacement was given. The construction contract was awarded by Council in August, but the construction contingency was inadvertently left out. Tonight, the request is for a 10% contingency in the amount of \$48,104.

Ziegler: Are the wood chips you guys use for this a specific type?

Borrenpohl: One of the biggest considerations is the breakdown of that. What we used is a larger, less dense material based on our consultant's recommendations. It is a Douglas Fir.

Steigleder: Is it a foregone conclusion for every project that we do in the city that we are going to dip into our contingency fund?

Borrenpohl: It is not a foregone conclusion. We don't want to use it. It is there as a buffer for unforeseen issues that arise.

Steigleder: How many projects do we not use any money out of the contingency?

Public Works Director John Beacham: We haven't had any projects without a change order in about ten years. We have had projects finish under budget. So, the change orders don't always cost more. We don't want to pay for perfect plans, that would require a lot higher cost in plans and more time and complication. It is really good to have some flexibility.

Motion by City Council Steigleder to Approve the Solids Hopper and Biofilter Improvements Construction Contingency.

Second by City Council Ziegler.

Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Davis
Motion Carried

4. NEW BUSINESS

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ACTION ITEMS:

5. CITIZEN ISSUES

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None

6. ADMINISTRATIVE / STAFF REPORTS

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a. Traffic Issues on Cecil Road

Post Falls Police Chief Greg McLean Presenting: This presentation covers traffic issues on Cecil Road from Poleline Avenue to Prairie Avenue. There was a complaint from a citizen that had concerns about traffic in this area. A traffic study/speed study was performed after the complaint. There was some accident history that led the Police Department to do an emphasis patrol on Poleline. Accidents decreased significantly when the roundabout was put in at Cecil and Poleline. The Police Department will continue to monitor the area.

Malloy: What is a reasonable amount of collisions one can expect on a roadway?

City Engineer, Rob Palus: I can't give you a good number for that. We start looking at issues when there are five or more correctable collisions in one year. Here we had less than six with three intersections, so it was relatively low.

Steigleder: Did we address the issues the citizen wrote about?

McLean: Most of her concern was noise related. I have not had a chance to follow up with her yet.

b. Traffic Issues Spokane Street (Prairie Avenue to Moorfield Avenue)

City Engineer, Rob Palus Presenting: This report covers traffic issues on Spokane Street from Prairie Avenue to Moorfield Avenue. Some of the concerns include parking enforcement, line of sight, and traffic speed. The road is currently classified as a local roadway, but its design is as a major collector. There are significantly less vehicles per day on this section of Spokane than what would necessitate a major collector. The majority of this section of Spokane Street is a no parking zone. The Engineering Division will be recommending allowing parking in some of the areas that are currently no parking in that area. The Police Department has enforced the no parking and will continue to enforce the no parking sections. Collision history is low in this area after the roundabout was completed.

Ziegler: Were the required parking spots at that subdivision at 1.5 or something else?

Palus: I'm not sure. This was done with SmartCode requirements.

Ziegler: Is there any consideration of eliminating the center turn lane there?

Palus: Perhaps. I would need to study it further.

Ziegler: What is the allowable time a vehicle can be parked on the street?

Palus: They are allowed to be parked on the street for 48 hours.

Ziegler: Do we have a timeline on lane striping on Spokane?

Palus: The northern piece of Spokane Street will probably be striped in the next year.

Davis: If you strictly enforce the no parking in that area, will you see a significant increase in speed?

Palus: It's hard to know for sure. Maybe up to 30 miles per hour from 24.

c. 6th Avenue Stormwater Project Update

Public Works Utilities Manager Craig Borrenpohl Presenting: This is a history and project update on the 6th Avenue Stormwater Project. In July of 2024, Council approved the contract with an engineering consultant to design this project. The project was to study the construction of swales to prevent stormwater from directly flowing into the Spokane River beyond the compliance amount of our MS4 permit. Throughout the design, the engineer provided an opinion of probable cost of construction. The estimate was above what staff had budgeted for the project. Recent projects along 4th Avenue have now reduced the size of the MS4 thus meeting permit requirements. Therefore, staff decided not to pursue bidding this project at this time.

d. New Website Reveal

Stephanie Herman, Public Information Officer: The new website has been live for about a week. There are buttons to the side and below on the main page which are the most frequently visited areas of the site. There's a city calendar that includes meetings and city events. The mega menus of the new site were explained. The site allows citizens to sign up for notifications with our new mass notification system as well. The new search function crawls all the city sites, including codes, agendas, and the document center.

7. MAYOR AND COUNCIL COMMENTS

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8. EXECUTIVE SESSION

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ACTION ITEMS:

RETURN TO REGULAR SESSION

ADJOURNMENT

Meeting Adjourned at 7:23pm.

Ronald G. Jacobson, Mayor

Rhiannon O'Neill, Deputy City Clerk

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Mayor Ronald G. Jacobson

Councilors: Samantha Steigleder, Josh Walker, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis

Mission
Building Community.

**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/17/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Nancy Wolf, CSR/AP

SUBJECT: Accounts Payable and Hand Check Accountability Report for November 22, 2024 through December 5, 2024

ITEM AND RECOMMENDED ACTION:

The Finance Department recommends that the City Council review, and approve, the Post Falls Check Approval and Hand Check Accountability reports dated December 18, 2024. Approval of the reports acknowledges receipt of the required reports and approves making the payments. No presentation is planned on this item.

DISCUSSION:

As required by Idaho Code 50-1017 *Presentation of Claims* and 50-1018 *Payment of Claims*, the Finance Department provides a report at each council meeting detailing payments to be made on all accounts payable received during the prior two weeks. Generally, claims are presented prior to payment being issued, however, at times it is necessary for payment to be issued prior to approval (i.e. to avoid late fees), these checks are presented on the Hand Check Accountability Report for ratification at the next council meeting. The attached Post Falls Check Approval reports checks totaling \$660,210.46 to be dated December 18, 2024. The Hand Check Accountability is for hand checks issued November 22 – December 05, 2024, and total \$42,329.67.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

N/A

APPROVED OR DIRECTION GIVEN:

N/A

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

\$702,540.13

BUDGET CODE:

Various

ATTACHMENTS:

1. Check Run 12.18.24
2. Handcheck Accountability for Check Run 12.18.24

Post Falls Check Approval



City of Post Falls

Packet: APPKT14181 - Check Run 12/18/24 12.05.24
Vendor Set: 01 - Vendor Set 01

Check Date: 12/18/2024

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 001 - GENERAL FUND					
Balance Sheet Accounts					
VEN07931	HAYDEN HOMES				
APMWB	Check	BOND RELEASE - 4006 N. MAY ELLA	BOND RELEASE - 4006 N. MAY ELLA	001-22115	2,000.00
		BOND RELEASE - 1412 N MONGEAU	BOND RELEASE - 1412 N MONGEAU	001-22115	2,000.00
		BOND RELEASE - 3919 N. STOCKWELL	BOND RELEASE - 3919 N. STOCKWELL	001-22115	2,000.00
		BOND RELEASE - 1444 N. MONGEAU	BOND RELEASE - 1444 N. MONGEAU	001-22115	2,000.00
		BOND RELEASE - 3841 N. STOCKWELL	BOND RELEASE - 3841 N. STOCKWELL	001-22115	2,000.00
VEN15025	Lloyd Dresser				
APMWB	Check	BOND RELEASE - 3758 E. HORSEHAVEN	BOND RELEASE - 3758 E. HORSEHAVEN	001-22115	2,000.00
VEN11835	SORBONNE HOMES LLC				
APMWB	Check	BOND RELEASE - 1830 N SKAGIT	BOND RELEASE - 1830 N SKAGIT	001-22115	2,000.00
Balance Sheet Accounts Total:					14,000.00
Dept: 411 Mayor & Council					
VEN14744	Veritas Advisors, LLP				
APMWB	Check	5912	Lobbying for November	001-411.0000.62040	2,916.66
Dept 411 Total:					2,916.66
Dept: 412 Information Systems					
C140	CDW Government Inc.				
APMWB	Electronic Funds Transfr	AB5ZM9L	FortiAPs for PD	001-412.0000.62133	729.75
		AB6112F		001-412.0000.66040	1,804.46
Dept 412 Total:					2,534.21
Dept: 414 Finance					
C291	Coeur d' Alene Press				
APMWB	Check	0000029801	Budget Amendment No. 1 FY 2025	001-414.0000.62000	221.44
		0000029435	NOPH Fee Resolution	001-414.0000.62000	59.84
Dept 414 Total:					281.28
Dept: 418 Human Resources					
VEN13187	Checkr Inc				
APMWB	Electronic Funds Transfr	1560387	November 2024 Background Checks	001-418.0000.64020	170.22
Dept 418 Total:					170.22
Dept: 421 Police					
VEN14464	Background Solutions, LLC				
APMWB	Check	24156	Background Solutions Renewal	001-421.0000.63920	1,985.00
C210	City of Post Falls				
APMWB	Check	INV0149233	28-0552-00 City Utilites December 2024	001-421.0000.65004	672.25
C220	Coleman Oil Co				
APMWB	Check	CP-0201123	PD Fuel	001-421.0000.64030	3,948.09
G020	Galls, LLC				
APMWB	Electronic Funds Transfr	029694876	PD Uniforms	001-421.4000.72000	52.59
		029694906		001-421.4000.72000	77.28
		029706343	PD Uniforms - Miller	001-421.4000.72000	92.90
		029747933	PD Uniforms - Peterson	001-421.4000.72000	248.40
		029761263	PD New Hire Jackets	001-421.4000.72000	320.88
		029694914	PD Uniforms - Duty Belts	001-421.4000.72000	292.05
VEN14044	Glacier Bay Electric LLC				
APMWB	Check	029123 112024	PD Water Tower Electrical Repair	001-421.0000.68010	908.00
VEN07726	Jon Dekeles				
APMWB	Check	120224	Chaplain Stipend - November	001-421.0000.62370	100.00

Vendor Number Bank Code	Vendor Name Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
VEN14850	Legacy Heating and Cooling				
APMWB	Check	23260814	PD HVAC Maintenance	001-421.0000.68010	212.50
VEN14071	Medtech Forensics, Inc				
APMWB	Check	43682	Firearms Storage & Fingerprint Kits	001-421.0000.63920	732.15
VEN14015	Midway Hyundai				
APMWB	Check	182375	PFPD158 Mount & Balance, Alignment	001-421.0000.67170	228.95
N001	Napa Auto Parts				
APMWB	Check	320641	PFPD127 PCV Valves	001-421.0000.67100	54.04
		320167	PFPD131 Brakes & Rotors	001-421.0000.67100	288.71
		321355	PFPD Stock - Oil Filters	001-421.0000.67100	35.52
		320802	PFPD139 Oil Filter	001-421.0000.67100	4.44
		320184	PD Shop Core Deposits	001-421.0000.67100	-202.98
P230	Post Falls Press/CDA Press				
APMWB	Check	51182 121224	PD Annual Renewal	001-421.0000.63210	341.21
S022	Salt Lake Wholesale Sports				
APMWB	Check	INV0149226	Ammunition	001-421.0000.63300	7,546.90
		101314	PD Simunition Kits	001-421.0000.63300	835.03
VEN07714	Uniforms2gear, Inc				
APMWB	Electronic Funds Transf	INV/2024/11/0774	PD ECO Uniforms	001-421.4000.72000	414.66
		INV/2024/11/0772	PD Uniforms - Evidence	001-421.4000.72000	149.64
Dept 421 Total:					19,338.21
Dept: 424 Legal					
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	001-424.0000.64030	70.22
Dept 424 Total:					70.22
Dept: 427 Animal Control					
C220	Coleman Oil Co				
APMWB	Check	CP-0201123	PD Fuel	001-427.0000.64030	128.33
VEN10219	Lake City Pet Hospital				
APMWB	Check	24PH2546	AC Shelter Vet Services	001-427.0000.62040	100.00
Dept 427 Total:					228.33
Dept: 431 Streets					
A365	American On-Site Services				
APMWB	Check	I53233	November Streets Portajohn Miantenance	001-431.0000.68130	200.00
A497	Arrow Construction Supply, Inc				
APMWB	Check	418941	EZ Street Cold Mix	001-431.0000.68090	1,652.06
VEN05261	CDA PAVING				
APMWB	Check	101787	Dumping & Gravel	001-431.0000.68130	227.36
VEN13187	Checkr Inc				
APMWB	Electronic Funds Transf	1560387	November 2024 Background Checks	001-431.0000.62080	151.48
C210	City of Post Falls				
APMWB	Check	INV0149233	28-0552-00 City Utilites December 2024	001-431.0000.65004	244.44
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	001-431.0000.64030	3,061.70
VEN01683	Goodyear Tire & Rubber Company				
APMWB	Check	197-1157605	Tire Chain Installation Class	001-431.0000.64020	173.99
VEN01373	Intermountain Sign & Safety				
APMWB	Check	19806	Aluminum Blank	001-431.0000.63260	216.00
J105	J-U-B Engineers, Inc.				
APMWB	Electronic Funds Transf	179151	Seltice Way Rehab and Pipeline JUB Invoice	001-431.0000.95040	43,550.00
K100	Kootenai County Solid Waste				
APMWB	Check	10-32216/11-21712	Wood Waste	001-431.0000.68150	18.90
		10-32216/11-22285	General Refuse	001-431.0000.68150	20.15
R251	Serights Ace Hardware				
APMWB	Check	361365/1	Hex Bushings	001-431.0000.63525	13.66
		361391/1	Head lamp & USB adapter	001-431.0000.67090	41.38
		361428/1	Soft Grip Scissors & Drillbit	001-431.0000.67090	69.27
		361573/1	PVC Coupling	001-431.0000.68130	0.80

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
APMWB	Check	361588/1	PVC Conduit	001-431.0000.68130	18.87
VEN15014	TreviPay				
APMWB	Check	A7E59205	Late fee on invoice 8EC1903A	001-431.0000.67090	2.77
VEN14310	US Fleet Tracking LLC				
APMWB	Check	480921	monthly vehicle tracking	001-431.0000.66016	511.86
W090	Welch Comer & Associates, Inc.				
APMWB	Electronic Funds Transfr	41354110-027	Spokane Street Rehab Welch Comer Invoice	001-431.1811.95040	22,788.41
Dept 431 Total:					72,963.10
Dept: 432 Public Works Administration					
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	001-432.0000.64030	51.09
Dept 432 Total:					51.09
Dept: 433 Facility Maintenance					
VEN13187	Checkr Inc				
APMWB	Electronic Funds Transfr	1560387	November 2024 Background Checks	001-433.0000.62080	41.24
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	001-433.0000.64030	198.60
M140	Modern Glass Company				
APMWB	Check	17954	rotunda window repair	001-433.0000.68010	460.00
R251	Serights Ace Hardware				
APMWB	Check	361203/1	counter repair supplies	001-433.0000.63730	34.75
		361455/1	electrical cord repair	001-433.0000.63730	20.48
W0226	Walter E Nelson Co				
APMWB	Electronic Funds Transfr	537462	paper supplies CH and PD	001-433.0000.63140	359.82
		537463	cleaning supplies CH and PD	001-433.0000.63150	365.69
		537745	cleaning supplies	001-433.0000.63150	74.28
		537464	family bathroom supplies	001-433.0000.68010	122.16
Dept 433 Total:					1,677.02
Dept: 434 Fleet Maintenance					
VEN07171	208Tools				
APMWB	Check	110624105703	Tools - Fleet	001-434.0000.67090	395.80
A1395	Advanced Compressor & Hose Inc				
APMWB	Check	97950	Hydraulic adapter	001-434.0000.63011	6.68
VEN14736	Cintas Corporation No. 3				
APMWB	Check	4212623021	Fleet Laundry & Rug Service	001-434.0000.63160	79.36
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	001-434.0000.64030	149.80
VEN12162	Force America Distributing LLC				
APMWB	Check	IN001-2021644	Cable Splitter - S225	001-434.0000.63011	173.82
		IN060-2001041	1035 gallon De-icer tank	001-434.0000.90010	19,589.09
VEN01683	Goodyear Tire & Rubber Company				
APMWB	Check	197-1157644	New tires - S125	001-434.0000.67190	1,194.83
N001	Napa Auto Parts				
APMWB	Check	321175	Oil Filters	001-434.0000.63011	22.77
		320173	Penetrant oil - S349	001-434.0000.63011	39.92
		320231	Air filters, de-icer, scraper - Fleet Stock	001-434.0000.63011	75.13
		320562	Lights - S223	001-434.0000.63011	828.30
		320231	Air filters, de-icer, scraper - Fleet Stock	001-434.0000.63012	150.26
		320515	Battery - B108	001-434.0000.63013	296.60
		320231	Air filters, de-icer, scraper - Fleet Stock	001-434.0000.63013	150.27
		320556	Battery Terminal - B108	001-434.0000.63013	30.66
P1001	Pape Machinery				
APMWB	Check	7006408	Sublet repair - S567	001-434.0000.67170	592.00
		7006760	Repair track - P312	001-434.0000.67170	262.50
Dept 434 Total:					24,037.79
Dept: 441 Urban Forestry					
C220	Coleman Oil Co				

Vendor Number Bank Code	Vendor Name Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APMWB VEN01373	Check	CP-0198724	Fuel Usage - November 2024	001-441.0000.64030	351.96
APMWB Z026	Check	19788	Safety Vests	001-441.0000.63110	142.80
APMWB	Check	770945	Boundary Marker Rebar	001-441.0000.67090	17.10
Dept 441 Total:					511.86
Dept: 442 Cemetery					
C210	City of Post Falls				
APMWB C220	Check	INV0149233	28-0552-00 City Utilites December 2024	001-442.0000.65004	1,787.16
APMWB R251	Check	CP-0198724	Fuel Usage - November 2024	001-442.0000.64030	85.20
APMWB VEN07745	Check	361401/1	oil/stabil	001-442.0000.67030	101.88
APMWB	Check	mm37708	Rowden	001-442.0000.63760	555.00
		mm36566	foundations	001-442.0000.63760	904.00
		INV0149232	Kenneth and Dixie Cleveland	001-442.0000.63760	1,598.00
		mm37709	northrup	001-442.0000.63760	796.00
Dept 442 Total:					5,827.24
Dept: 443 Parks					
A228	A-L Compressed Gases, Inc.				
APMWB	Check	0002206614	Charge for Acetylene	001-443.0000.64030	2.00
		0003043712	Acetylene for Welder	001-443.0000.64030	8.79
A365	American On-Site Services				
APMWB	Check	I53228	Corbin Park Portable Restrooms	001-443.0000.65050	197.00
		I53278	White Pine Portable	001-443.0000.65050	112.00
		I53277	Kiwanis Portable	001-443.0000.65050	112.00
		I53276	Tullamore Portable	001-443.0000.65050	112.00
		I53265	The Landings Portable	001-443.0000.65050	112.00
		I53226	4th St. Trailhead Portable	001-443.0000.65050	112.00
		I53264	Woodbridge Portable	001-443.0000.65050	88.70
		I53227	Black Bay Portable	001-443.0000.65050	85.00
		I53268	Q'emiln Portables	001-443.0000.65050	448.00
		I53234	Skate Park Portable	001-443.0000.65050	112.00
VEN14808	Ardurra Group, Inc				
APMWB C140	Electronic Funds Transfr	220689-10	Q'emiln Well Improvement Planning & Desig	001-443.1658.62330	2,665.60
APMWB C210	Electronic Funds Transfr	AB6112J	Fortinet Tri-Radio Indoor WRLS AP	001-443.0000.67040	257.78
APMWB	Check	INV0149233	28-0552-00 City Utilites December 2024	001-443.0000.65004	4,312.40
				001-443.0000.68230	43.13
C220	Coleman Oil Co				
APMWB R060	Check	CP-0198724	Fuel Usage - November 2024	001-443.0000.64030	2,131.01
APMWB R1691	Check	01-152628	Safety Helmet	001-443.0000.63110	94.98
APMWB	Check	9CEZJ	Paint Roller for Floors	001-443.0000.68160	15.63
		S8YJD	Penofin stain for trailer bed	001-443.0000.68160	76.42
R251	Serights Ace Hardware				
APMWB	Check	361525/1	Cleaning Supplies for Shop	001-443.0000.63150	13.92
		361668/1	Propane and Warehouse Hardware	001-443.0000.64030	24.36
		361575/1	Oil for Buffalo Blower	001-443.0000.66190	8.09
		361612/1	Small Equipment Parts	001-443.0000.66190	25.69
		361419/1	Bags for Vehicle Registration	001-443.0000.67030	5.39
		361420/1	Hardware for Warehouse	001-443.0000.67030	21.58
		361668/1	Propane and Warehouse Hardware	001-443.0000.67030	27.30
		361344/1	Hardware for Parks	001-443.0000.67030	121.02
		361676/1	Paint rollers	001-443.0000.68160	25.16
S389	Spokane Hardware Supply				

Vendor Number Bank Code	Vendor Name Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APMWB	Check	K83301	Frames and Strike Plates for Restroom Door	001-443.0000.68160	4,004.92
				001-443.0000.94180	1,908.46
U0010	ULINE				
APMWB	Check	185834598	Fire Extinguisher & Cabinets for Lean-to	001-443.0000.63110	424.93
W140	Western Equipment Distributors				
APMWB	Check	FIN010418	Charge on mower part invoice	001-443.0000.66190	33.87
Z026	Ziegler Lumber Co #017				
APMWB	Check	822809	Hardware & Lumber for Warehouse	001-443.0000.67030	29.98
				001-443.0000.68160	257.50
Dept 443 Total:					18,030.61

Dept: 445 Recreation					
VEN13187	Checkr Inc				
APMWB	Electronic Funds Transf	1560387	November 2024 Background Checks	001-445.0000.62080	664.55
VEN04489	Kroc Center				
APMWB	Check	11.18.24	Theater Tech and Rental for Dance Recital	001-445.0000.63080	588.50
P4322	Post Falls School Dist #273				
APMWB	Check	11.22.24	Gym Rental for Father/Son	001-445.0000.63080	160.00
Dept 445 Total:					1,413.05

Dept: 451 Planning & Zoning					
C291	Coeur d' Alene Press				
APMWB	Check	0000030216-11202	Public Hearing Publication Crown Reserve S001-451.0000.62000		254.70
		0000030218-11202	Public Hearing Publication Echo Estates ANI001-451.0000.62000		362.89
		0000030219-11202	Public Hearing Publication Killdeer SUBD-24001-451.0000.62000		243.94
H001	H & H Business Systems, Inc.				
APMWB	Electronic Funds Transf	AR350306	Monthly Contract Charge for G736M660937	001-451.1901.66140	39.61
Dept 451 Total:					901.14

Dept: 452 Building Inspector					
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	001-452.0000.64030	362.81
H001	H & H Business Systems, Inc.				
APMWB	Electronic Funds Transf	AR350306	Monthly Contract Charge for G736M660937	001-452.1901.66140	39.60
Dept 452 Total:					402.41

Dept: 453 Engineering					
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	001-453.0000.64030	239.53
H001	H & H Business Systems, Inc.				
APMWB	Electronic Funds Transf	AR350306	Monthly Contract Charge for G736M660937	001-453.1901.66140	39.60
Dept 453 Total:					279.13

Dept: 481 Capital Improvements/Contracts					
C210	City of Post Falls				
APMWB	Check	INV0149233	28-0552-00 City Utilites December 2024	001-481.0000.68390	297.74
Dept 481 Total:					297.74

Fund 001 Total: 165,931.31

Fund: 003 - PERSONNEL BENEFIT POOL

Dept: 482 Personnel Pool					
VEN14039	OneBridge				
APMWB	Check	INV-3510	FSA Admin Fees	003-482.4155.71210	150.00
A6000	Rehn & Associates, Inc.				
APMWB	Check	INV-00205701	November 2024 COBRA notices	003-482.0000.62160	140.00
Dept 482 Total:					290.00
Fund 003 Total:					290.00

Fund: 007 - DRUG SEIZURE PROGRAM

Vendor Number Bank Code	Vendor Name Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Dept: 425 Drug Seizure Program					
VEN13101	Desert Snow				
APMWB	Check	15842	Criminal Interdiction Registration - Boyle	007-425.0000.64020	699.00
Dept 425 Total:					699.00
Fund 007 Total:					699.00
Fund: 008 - 911 SUPPORT					
Dept: 426 911 Support					
VEN15001	Callisto Communications, LLC				
APMWB	Check	147319	Hiperwall support 1-year	008-426.0000.66040	6,689.00
Dept 426 Total:					6,689.00
Fund 008 Total:					6,689.00
Fund: 017 - ANNEXATION FEES					
Dept: 410 General Government Services					
VEN14992	Camoin Associates, Inc				
APMWB	Check	20915	Camoin #3 Invoice	017-410.0000.62040	13,963.60
Dept 410 Total:					13,963.60
Fund 017 Total:					13,963.60
Fund: 034 - KOOTENAI FIRE/EMS IMPACT FEES					
Dept: 428 Kootenai Fire/EMS Impact Fees					
VEN14739	Kootenai County Emergency Medical Services System				
APMWB	Electronic Funds Transfr	Nov 2024 Impact Fe	Impact Fees collected during November 202	034-428.0000.33117	-180.00
				034-428.0000.62040	2,483.00
VEN06795	Kootenai County Fire & Rescue				
APMWB	Electronic Funds Transfr	Nov 24 Impact Fees	Impact Fees for November 2024.	034-428.0000.33117	-360.00
				034-428.0000.62040	22,556.00
Dept 428 Total:					24,499.00
Fund 034 Total:					24,499.00
Fund: 038 - PARKS IMPACT FEES					
Dept: 443 Parks					
C3818	Cooper Fabrication, Inc.				
APMWB	Check	29199	Black Bay Sign & BBQ Table Fabrication	038-443.0000.94070	6,400.00
I340	Interstate Concrete & Asphalt				
APMWB	Electronic Funds Transfr	714338-1	Pickleball Court Paving - Woodbridge	038-443.0000.94167	16,402.75
VEN14069	Michael Terrell- Landscape Architecture, PLLC				
APMWB	Check	6105	Sports Complex Phase 1	038-443.0000.94230	7,687.52
Dept 443 Total:					30,490.27
Fund 038 Total:					30,490.27
Fund: 650 - RECLAIMED WATER OPERATING					
Dept: 463 Wastewater Operating					
A090	Accurate Testing Labs LLC				
APMWB	Check	142761	Phosphorus	650-463.0000.68360	90.00
A1395	Advanced Compressor & Hose Inc				
APMWB	Check	98011	Ball Valve & Nipples	650-463.0000.68025	34.34
A424	Anatek Labs, Inc.				
APMWB	Check	2429747	Surface Water Sampling	650-463.0000.68360	675.00
VEN15002	Apollo, Inc				
APMWB	Electronic Funds Transfr	30-19-004-01	Nov 2024 Hopper Project Contractor Paymer	650-463.3125.95520	233,667.18
C064	Cascade Columbia Distribution				
APMWB	Check	910753	Ice Melt	650-463.0000.68010	426.50
VEN14467	CDA Redi Mix & Precast, Inc				
APMWB	Check	87882	6ft Round Top	650-463.0000.68010	225.00

Vendor Number Bank Code	Vendor Name Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
VEN13187	Checkr Inc				
APMWB	Electronic Funds Transfr	1560387	November 2024 Background Checks	650-463.0000.62080	42.24
VEN14736	Cintas Corporation No. 3				
APMWB	Check	4211021351	WWTP Uniforms	650-463.4000.72000	256.14
		4212623280	WWTP Uniforms	650-463.4000.72000	167.22
		9298359184	Uniform Credit	650-463.4000.72000	-154.63
		9298359181	WWTP Uniforms	650-463.4000.72000	-176.00
		4211737315	WWTP Uniforms	650-463.4000.72000	243.97
C210	City of Post Falls				
APMWB	Check	INV0149233	28-0552-00 City Utilites December 2024	650-463.0000.65080	140.36
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	650-463.0000.65005	501.58
C3814	Co-op Supply. INC.				
APMWB	Check	357142	Propane Cylinder	650-463.0000.68025	17.64
G098	Grainger				
APMWB	Check	9317351337	FIRE EXTINGUISHER	650-463.0000.63110	70.80
		9317177633	CONCRETE ANCHOR,STEEL,6" L,6" W	650-463.0000.68025	273.30
		9313550692	REMOTE-BULB CONTROL,H/C,4IN	650-463.0000.68025	258.62
H030	Hach Company				
APMWB	Check	14272002	Lab Supplies	650-463.0000.63400	1,405.64
VEN09499	Huber Technology Inc				
APMWB	Check	CD10027645	1" Brass Solenoid Valve	650-463.0000.68025	1,209.00
L01935	Landia, Inc.				
APMWB	Check	15816	landia mixer parts	650-463.0000.68025	3,107.09
VEN14930	National Safety Inc				
APMWB	Check	0742582-IN	Winter Gloves	650-463.0000.63110	265.50
		0741863-IN	Goggles	650-463.0000.63110	9.80
N040	NCL of Wisconsin, Inc.				
APMWB	Check	511378	Lab BOD incubator	650-463.0000.90010	6,933.83
VEN04172	Northwest Scientific, Inc.				
APMWB	Electronic Funds Transfr	5185287	Orion AquaPro Rugged Bulb	650-463.0000.63400	450.77
		5185340	Electrode Storage Solution, 1 L	650-463.0000.63400	111.48
		5185334	Phosphorus, Total, Test 'N Tube Reagent	650-463.0000.63400	433.42
V040	ODP Business Solutions				
APMWB	Check	395054936001	Office Supplies-Wastewater	650-463.0000.63060	324.51
VEN15021	Quality Control Service				
APMWB	Electronic Funds Transfr	INV12224054	Calibration of Lab Equipment	650-463.0000.63400	1,060.00
R251	Serights Ace Hardware				
APMWB	Check	360992/1	WWTP Supplies	650-463.0000.68010	345.43
		361220/1	Tite Seal & CM PICK ST	650-463.0000.68025	24.28
		361110/1	Bungee Cords	650-463.0000.68025	22.48
		361465/1	WWTP Shop Supplies	650-463.0000.68025	14.34
VEN14980	Solid Rock Gate Supply				
APMWB	Check	25280	Burn/Weld out of grate on Plate	650-463.0000.68025	457.78
		25273	D&T Augger Cover Plate 1" NPT	650-463.0000.68025	125.00
VEN02035	Staples, Inc				
APMWB	Check	6018165190	Office Supplies-Wastewater	650-463.0000.63060	11.46
U1006	Univar Solutions USA, LLC				
APMWB	Check	52572657	Caustic delivery	650-463.0000.63008	4,738.75
		52569312	SBS delivery	650-463.0000.63008	7,206.17
U145	USABlue Book				
APMWB	Check	INV00525937	Nitrite Test Strips	650-463.0000.63400	73.78
		INV00537100	Ethanol	650-463.0000.63400	125.85
Dept 463 Total:					265,215.62
Dept: 466 Wastewater - Collections					
VEN14736	Cintas Corporation No. 3				
APMWB	Check	4212623280	WWTP Uniforms	650-466.4000.72000	167.23
		4211737315	WWTP Uniforms	650-466.4000.72000	243.98
		4211021351		650-466.4000.72000	256.14
C210	City of Post Falls				

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
APMWB	Check	INV0149233	28-0552-00 City Utilites December 2024	650-466.0000.65080	17.62
				650-466.0000.65081	714.81
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	650-466.0000.65005	1,842.27
L060	Les Schwab Central Billing Dep				
APMWB	Check	10501034529	T206 tires	650-466.0000.67170	3,943.92
		10501035323	t205 tires	650-466.0000.67170	1,594.56
N001	Napa Auto Parts				
APMWB	Check	318788	Antifreeze	650-466.0000.67170	98.94
		319455	Washer Fluid	650-466.0000.67170	18.32
VEN14930	National Safety Inc				
APMWB	Check	0741078-IN	Gloves	650-466.0000.63110	132.75
		0742577-IN	Rig Lizard -2095	650-466.0000.63110	96.00
B100	Owen Equipment Company				
APMWB	Check	00130799	Seal	650-466.0000.63330	63.84
R251	Serights Ace Hardware				
APMWB	Check	361253/1	Pliers for Service Truck	650-466.0000.67090	33.28
		361292/1	Pliers & Screwdrivers	650-466.0000.67090	33.81
		361026/1	Razor Blade & Die Cast	650-466.0000.67090	21.58
S275	Solar Eclipse				
APMWB	Check	53649	Windshield T118	650-466.0000.67170	309.00
VEN01248	United Crown Pump & Drilling				
APMWB	Check	108001	Sensor Float Control	650-466.0000.63006	491.13
U145	USABlue Book				
APMWB	Check	INV00526140	Claw Grabber & Desiccant Bag	650-466.0000.63330	752.63
		INV00526401	Rainstopper Inflow Shield 18"	650-466.0000.63330	1,447.98
VEN13163	Wapiti Consulting, LLC				
APMWB	Electronic Funds Transf	487	Emergent Field Services @ Guy LS	650-466.0000.62040	893.25
W2066	Whitney Equipment Co. Inc.				
APMWB	Check	PS-INV110139	Flygt mix/flush repair	650-466.0000.68021	1,848.14
Dept 466 Total:					15,021.18
Dept: 468 Wastewater - Surface Water					
C210	City of Post Falls				
APMWB	Check	INV0149233	28-0552-00 City Utilites December 2024	650-468.0000.65080	67.58
				650-468.0000.65081	4,826.01
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	650-468.0000.65005	477.63
N001	Napa Auto Parts				
APMWB	Check	319792	Air Filter Mini Ex	650-468.0000.67170	27.54
R1913	Rockhound Landscape Supply				
APMWB	Check	5.24.24	Basalt 2 yards	650-468.0000.68380	104.00
		7.19.2024	1300sf Sod	650-468.0000.68380	767.00
		7.26.24	870sf Sod	650-468.0000.68380	513.00
		6.5.2024	1 yard fine sand	650-468.0000.68380	46.00
Dept 468 Total:					6,828.76
Fund 650 Total:					287,065.56
Fund: 651 - RECLAIMED WATER CAPITAL - WWTP					
Dept: 463 Wastewater Operating					
A293	Allwest Testing & Engin., LLC				
APMWB	Check	238943	Tertiary Upgrade Allwest Invoice November '651-463.3213.90015		2,825.00
W090	Welch Comer & Associates, Inc.				
APMWB	Electronic Funds Transf	41354130-014	Lundy Blvd. Waterline Ext. Welch Invoice Oc651-463.6505.95520		205.00
Dept 463 Total:					3,030.00
Fund 651 Total:					3,030.00
Fund: 652 - RECLAIMED WATER CAPITAL - COLLECTOR					
Dept: 463 Wastewater Operating					

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
VEN15024	H2E, Inc				
APMWB	Check	82976	12th Ave LS Controls H2E Invoice 2024	652-463.3228.95520	4,143.96
J105	J-U-B Engineers, Inc.				
APMWB	Electronic Funds Transf	0179013	12th Ave FM Phase II JUB Invoice October	2652-463.3228.95520	30,472.06
		179151	Seltice Way Rehab and Pipeline JUB Invoice	652-463.3229.95520	43,820.00
W090	Welch Comer & Associates, Inc.				
APMWB	Electronic Funds Transf	41354160-009	Guy Rd LS Abandon & Gravity Welch Invoice	652-463.3232.95520	8,430.00
		41354120-030	Corbin LS Rehab Welch Comer Invoice Octo	652-463.3234.95520	5,440.09
Dept 463 Total:					92,306.11
Fund 652 Total:					92,306.11
Fund: 700 - SANITATION					
Dept: 461 Sanitation					
K100	Kootenai County Solid Waste				
APMWB	Check	09-30289/11-22453	Yard Waste	700-461.0000.65050	79.95
		09-30289/11-18648	Yard Waste	700-461.0000.65050	111.15
		09-30289/11-18790	Yard Waste	700-461.0000.65050	102.05
		09-30289/11-25685		700-461.0000.65050	56.55
		09-30289/11-22321		700-461.0000.65050	68.90
		09-30289/11-22688	Yard Wastes from Fall Clean-up	700-461.0000.65050	72.15
		09-30289/11-22161	Yard Waste	700-461.0000.65050	75.40
		09-30289/11-22382	General Refuse	700-461.0000.65050	85.80
Dept 461 Total:					651.95
Fund 700 Total:					651.95
Fund: 750 - WATER OPERATING					
Dept: 462 Water Operating					
A090	Accurate Testing Labs LLC				
APMWB	Check	142444	Haloacetic Acids & Trihalomethanes	750-462.0000.63280	980.00
		142186	Drinking Water Disinfection Byproduct Testin	750-462.0000.68360	1,620.00
		142378		750-462.0000.68360	1,620.00
A1395	Advanced Compressor & Hose Inc				
APMWB	Check	98004	Water Shop Supply	750-462.0000.63280	45.12
		97992	Water Shop Supplies	750-462.0000.63280	461.09
VEN14124	Badger Meter, Inc.				
APMWB	Check	80178464	BEACON MBL HOSTING SERV UNIT	750-462.0000.66012	95.97
C1161	CDA Garbage				
APMWB	Electronic Funds Transf	2682181	Recycling Bin	750-462.0000.65050	57.00
VEN05261	CDA PAVING				
APMWB	Check	101937	3/4" Minus Crushed Base	750-462.0000.63280	83.41
C210	City of Post Falls				
APMWB	Check	INV0149233	28-0552-00 City Utilites December 2024	750-462.0000.65004	377.69
C220	Coleman Oil Co				
APMWB	Check	CP-0198724	Fuel Usage - November 2024	750-462.0000.64030	1,787.32
C360	Consolidated Supply Co.				
APMWB	Electronic Funds Transf	S012074480.002	Polymer Meter Box Cover W/Magnet	750-462.0000.63280	2,955.00
		S012147349.001	Sampling Rod	750-462.0000.68360	776.00
		S012191667.001	Water Testing Cap/Plug	750-462.0000.68360	517.50
H215	Core & Main LP				
APMWB	Check	W018175	2" Meter Flang & Washer	750-462.0000.63280	115.42
C410	Country Lock & Key, Inc.				
APMWB	Electronic Funds Transf	14529	Utility Key	750-462.0000.68010	10.95
VEN14305	General Pacific, Inc				
APMWB	Electronic Funds Transf	1506237	1" Replacement Meters	750-462.0000.91280	10,050.00
J105	J-U-B Engineers, Inc.				
APMWB	Electronic Funds Transf	0178722	Well #4 Replacement JUB Invoice 2024	750-462.3227.95550	11,648.00
N0991	Norco Inc				
APMWB	Check	0042193561	Filters for Well Houses	750-462.0000.68025	506.88
P180	Perfection Tire				

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APMWB	Check	1083215	Tire Rotation & Alignment	750-462.0000.67170	89.95
R251	Seirights Ace Hardware				
APMWB	Check	361514/1	Water Shop Supplies	750-462.0000.63280	70.05
		361522/1	Propane & Clynder	750-462.0000.63280	62.09
		361532/1	Water Shop Supplies	750-462.0000.63280	52.89
		361576/1		750-462.0000.63280	47.97
		361547/1	2450 Batteries	750-462.0000.63280	23.72
		361335/1	Water Shop Supplies	750-462.0000.63280	79.91
		361541/1	Wrench & Copper Tube	750-462.0000.67090	15.99
W0226	Walter E Nelson Co				
APMWB	Electronic Funds Transf	536521	Paper Towel Dispencers & Towles	750-462.0000.68010	444.74
Dept 462 Total:					34,594.66
Fund 750 Total:					34,594.66
Report Total:					660,210.46



Fund	Account	Amount
001 - GENERAL FUND		
	001-22115	14,000.00
	001-411.0000.62040	2,916.66
	001-412.0000.62133	729.75
	001-412.0000.66040	1,804.46
	001-414.0000.62000	281.28
	001-418.0000.64020	170.22
	001-421.0000.62370	100.00
	001-421.0000.63210	341.21
	001-421.0000.63300	8,381.93
	001-421.0000.63920	2,717.15
	001-421.0000.64030	3,948.09
	001-421.0000.65004	672.25
	001-421.0000.67100	179.73
	001-421.0000.67170	228.95
	001-421.0000.68010	1,120.50
	001-421.4000.72000	1,648.40
	001-424.0000.64030	70.22
	001-427.0000.62040	100.00
	001-427.0000.64030	128.33
	001-431.0000.62080	151.48
	001-431.0000.63260	216.00
	001-431.0000.63525	13.66
	001-431.0000.64020	173.99
	001-431.0000.64030	3,061.70
	001-431.0000.65004	244.44
	001-431.0000.66016	511.86
	001-431.0000.67090	113.42
	001-431.0000.68090	1,652.06
	001-431.0000.68130	447.03
	001-431.0000.68150	39.05
	001-431.0000.95040	43,550.00
	001-431.1811.95040	22,788.41
	001-432.0000.64030	51.09
	001-433.0000.62080	41.24
	001-433.0000.63140	359.82
	001-433.0000.63150	439.97
	001-433.0000.63730	55.23
	001-433.0000.64030	198.60
	001-433.0000.68010	582.16
	001-434.0000.63011	1,146.62
	001-434.0000.63012	150.26
	001-434.0000.63013	477.53
	001-434.0000.63160	79.36
	001-434.0000.64030	149.80
	001-434.0000.67090	395.80
	001-434.0000.67170	854.50
	001-434.0000.67190	1,194.83
	001-434.0000.90010	19,589.09
	001-441.0000.63110	142.80
	001-441.0000.64030	351.96
	001-441.0000.67090	17.10
	001-442.0000.63760	3,853.00
	001-442.0000.64030	85.20
	001-442.0000.65004	1,787.16
	001-442.0000.67030	101.88
	001-443.0000.63110	519.91

001-443.0000.63150	13.92
001-443.0000.64030	2,166.16
001-443.0000.65004	4,312.40
001-443.0000.65050	1,490.70
001-443.0000.66190	67.65
001-443.0000.67030	205.27
001-443.0000.67040	257.78
001-443.0000.68160	4,379.63
001-443.0000.68230	43.13
001-443.0000.94180	1,908.46
001-443.1658.62330	2,665.60
001-445.0000.62080	664.55
001-445.0000.63080	748.50
001-451.0000.62000	861.53
001-451.1901.66140	39.61
001-452.0000.64030	362.81
001-452.1901.66140	39.60
001-453.0000.64030	239.53
001-453.1901.66140	39.60
001-481.0000.68390	297.74
Fund 001 Total:	165,931.31
003 - PERSONNEL BENEFIT POOL	
003-482.0000.62160	140.00
003-482.4155.71210	150.00
Fund 003 Total:	290.00
007 - DRUG SEIZURE PROGRAM	
007-425.0000.64020	699.00
Fund 007 Total:	699.00
008 - 911 SUPPORT	
008-426.0000.66040	6,689.00
Fund 008 Total:	6,689.00
017 - ANNEXATION FEES	
017-410.0000.62040	13,963.60
Fund 017 Total:	13,963.60
034 - KOOTENAI FIRE/EMS IMPACT FEES	
034-428.0000.33117	-540.00
034-428.0000.62040	25,039.00
Fund 034 Total:	24,499.00
038 - PARKS IMPACT FEES	
038-443.0000.94070	6,400.00
038-443.0000.94167	16,402.75
038-443.0000.94230	7,687.52
Fund 038 Total:	30,490.27
650 - RECLAIMED WATER OPERATING	
650-463.0000.62080	42.24
650-463.0000.63008	11,944.92
650-463.0000.63060	335.97
650-463.0000.63110	346.10
650-463.0000.63400	3,660.94
650-463.0000.65005	501.58
650-463.0000.65080	140.36
650-463.0000.68010	996.93
650-463.0000.68025	5,543.87
650-463.0000.68360	765.00
650-463.0000.90010	6,933.83
650-463.3125.95520	233,667.18
650-463.4000.72000	336.70
650-466.0000.62040	893.25
650-466.0000.63006	491.13
650-466.0000.63110	228.75
650-466.0000.63330	2,264.45
650-466.0000.65005	1,842.27
650-466.0000.65080	17.62
650-466.0000.65081	714.81
650-466.0000.67090	88.67
650-466.0000.67170	5,964.74

650-466.0000.68021	1,848.14
650-466.4000.72000	667.35
650-468.0000.65005	477.63
650-468.0000.65080	67.58
650-468.0000.65081	4,826.01
650-468.0000.67170	27.54
650-468.0000.68380	1,430.00
Fund 650 Total:	287,065.56
651 - RECLAIMED WATER CAPITAL - WWTP	
651-463.3213.90015	2,825.00
651-463.6505.95520	205.00
Fund 651 Total:	3,030.00
652 - RECLAIMED WATER CAPITAL - COLLECTOR	
652-463.3228.95520	34,616.02
652-463.3229.95520	43,820.00
652-463.3232.95520	8,430.00
652-463.3234.95520	5,440.09
Fund 652 Total:	92,306.11
700 - SANITATION	
700-461.0000.65050	651.95
Fund 700 Total:	651.95
750 - WATER OPERATING	
750-462.0000.63280	4,976.67
750-462.0000.64030	1,787.32
750-462.0000.65004	377.69
750-462.0000.65050	57.00
750-462.0000.66012	95.97
750-462.0000.67090	15.99
750-462.0000.67170	89.95
750-462.0000.68010	455.69
750-462.0000.68025	506.88
750-462.0000.68360	4,533.50
750-462.0000.91280	10,050.00
750-462.3227.95550	11,648.00
Fund 750 Total:	34,594.66
Report Total:	660,210.46

ACCOUNTS PAYABLE HANDCHECK ACCOUNTABILITY

11/22/2024	\$463.23	98823 Knudtsen Chevrolet
11/26/2024	\$84.23	98824 AT&T - Long Distance
11/26/2024	\$60.20	98825 Avista
11/26/2024	\$1,000.00	98826 East Greenacres Irrigation Water Shut-offs
11/26/2024	\$2,100.93	98827 Kootenai County Solid Waste
11/26/2024	\$32.50	98828 Kootenai Electric
11/26/2024	\$762.46	98829 Ricoh USA Inc.
11/26/2024	\$500.00	98830 Ross Point Water
11/26/2024	\$49.99	98831 TDS
11/26/2024	\$524.99	98832 Verizon Wireless
12/2/2024	\$1,683.66	98837 Kelly Mathews
12/5/2024	\$628.35	98895 AT&T Mobility
12/5/2024	\$654.21	98896 AT&T Mobility
12/5/2024	\$11.36	98897 AT&T Mobility
12/5/2024	\$90.46	98898 AT&T Mobility
12/5/2024	\$1,999.71	98899 Avista
12/5/2024	\$139.98	98900 Charter Communications
12/5/2024	\$169.98	98901 Charter Communications
12/5/2024	\$16.94	98902 Charter Communications
12/5/2024	\$139.98	98903 Charter Communications
12/5/2024	\$55.00	98904 DeVries Info Management
12/5/2024	\$25,868.27	98905 Idaho State Tax Commission
12/5/2024	\$549.49	98906 Post Falls Food Bank
12/5/2024	\$120.03	98907 Verizon Wireless
12/5/2024	\$188.13	98908 Verizon Wireless
12/5/2024	\$80.02	98909 Verizon Wireless
12/5/2024	\$481.08	98989 AT&T Mobility
12/5/2024	\$65.91	98990 Avista
12/5/2024	\$159.98	98991 Charter Communications
12/5/2024	\$1,480.50	98992 Tetiri, LLC
12/5/2024	\$693.30	98993 T-Mobile
12/5/2024	\$1,474.80	98994 T-Mobile
	\$42,329.67	

FOR CHECK RUN 12.18.24

Pay Before Due Date	Various
Pay Before Due Date	001-431.0000.65030
Pay Before Due Date	Various
Pay Before Due Date	Utility Billing
Pay Before Due Date	Various
Pay Before Due Date	001-443.0000.65021
Pay Before Due Date	Various
Pay Before Due Date	Utility Billing
Pay Before Due Date	001-443.0000.65030
Pay Before Due Date	Various
Payroll	Payroll
Pay Before Due Date	650-463.0000.65030
Pay Before Due Date	Various
Pay Before Due Date	Various
Pay Before Due Date	001-434.0000.65030
Pay Before Due Date	Various
Pay Before Due Date	001-412.0000.65040
Pay Before Due Date	001-443.0000.65030
Pay Before Due Date	001-417.0000.63080
Pay Before Due Date	001-443.0000.65030
Pay Before Due Date	001-424.0000.63060
Pay Before Due Date	Various
Pay Before Due Date	001-20010
Pay Before Due Date	001-424.0000.65030
Pay Before Due Date	Various
Pay Before Due Date	001-452.0000.65030
Pay Before Due Date	001-421.0000.65030
Pay Before Due Date	001-421.0000.65021
Pay Before Due Date	001-421.0000.65030
Pay Before Due Date	001-421.0000.62040
Pay Before Due Date	001-421.0000.65030
Pay Before Due Date	001-421.0000.65030

**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/17/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Victoria Howell, Purchasing/CSR

SUBJECT: Cash and Investments Report for October 2024

ITEM AND RECOMMENDED ACTION:

The Finance Department recommends that the City Council review, and approve, the Budget Status Report, Treasurer's Report of Cash and Investment Transactions and Cash and Investments Report for the month of October 2024. Approval of the reports acknowledges receipt of the required reports. No presentation is planned on this item.

DISCUSSION:

Each month the Finance Department provides a report detailing the expenditures, to date, under the adopted budget (per Idaho Code 50-208) and a report on the cash and investments for that month (per Idaho Code 50-135) to ensure that the city council, and the public, are aware of the city's financial position. Idaho Code 50-708 requires these reports be made at least quarterly during the year. The budget summary report details the budgeted amount by expenditure type and the amount expended through the end of October in both dollars and by percentage. The Cash and Investments Report shows the amounts the city has on deposit with the noted institutions as well as cash on hand. At the end of October, the total of investments and cash on hand was \$193,456,664.69. Finally, the Treasurer's Report of Cash and Investment Transactions details the receipts and disbursements to each fund during the month of October.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

None

APPROVED OR DIRECTION GIVEN:

None

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

193456664.69

BUDGET CODE:

Various

ATTACHMENTS:

1. Budget Status Report
2. Cash and Investments
3. Treasurer's Report of Cash and Investment Transactions

CITY OF POST FALLS
BUDGET STATUS REPORT
FOR MONTH ENDED October 31, 2024

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGET	YTD EXPENDITURE	PERCENT EXPENDED
411 - MAYOR COUNCIL	Operating	\$ 189,435.60	\$ 53,487.34	28.2%
	Personnel	<u>112,653.80</u>	<u>8,875.98</u>	7.9%
		302,089.40	62,363.32	20.6%
412 - INFORMATION SYSTEMS	Operating	144,650.00	71,818.13	49.6%
	Capital	-	-	0.0%
	Personnel	<u>379,695.70</u>	<u>46,114.10</u>	12.1%
		524,345.70	117,932.23	22.5%
413 - GENERAL SERVICES	Operating	27,000.00	544.79	2.0%
	Personnel	<u>520,925.86</u>	<u>41,316.62</u>	7.9%
		547,925.86	41,861.41	7.6%
414 - FINANCE	Operating	624,485.00	113,328.45	18.1%
	Personnel	<u>653,619.62</u>	<u>50,317.76</u>	7.7%
		1,278,104.62	163,646.21	12.8%
415 - CITY CLERK	Operating	53,603.00	23,140.19	43.2%
	Capital	-	-	0.0%
	Personnel	<u>86,832.17</u>	<u>4,558.47</u>	5.2%
		140,435.17	27,698.66	19.7%
417 - MEDIA/CABLE FRANCHISE	Operating	64,850.00	10,850.50	16.7%
	Capital	-	-	0.0%
	Personnel	<u>153,245.35</u>	<u>12,044.82</u>	7.9%
		218,095.35	22,895.32	10.5%
418 - HUMAN RESOURCES	Operating	6,950.00	169.17	2.4%
	Personnel	<u>231,132.34</u>	<u>17,775.12</u>	7.7%
		238,082.34	17,944.29	7.5%
421 - POLICE	Operating	945,243.54	150,339.11	15.9%
	Capital	330,000.00	-	0.0%
	Personnel	<u>8,743,546.48</u>	<u>578,750.86</u>	6.6%
		10,018,790.02	729,089.97	7.3%
423 - OASIS	Operating	4,100.00	1,589.96	38.8%
	Capital	-	-	0.0%
	Personnel	<u>137,665.98</u>	<u>11,354.93</u>	8.2%
		141,765.98	12,944.89	9.1%
424 - LEGAL (PROSECUTING)	Operating	82,446.00	853.78	1.0%
	Capital	-	-	0.0%
	Personnel	<u>885,517.35</u>	<u>69,509.47</u>	7.8%
		967,963.35	70,363.25	7.3%
427 - ANIMAL CONTROL	Operating	17,050.00	1,341.43	7.9%
	Personnel	<u>194,675.50</u>	<u>15,583.42</u>	8.0%
		211,725.50	16,924.85	8.0%
431 - STREETS	Operating	1,993,650.00	37,926.48	1.9%
	Capital	4,750,000.00	32,550.00	0.0%
	Personnel	<u>1,320,901.03</u>	<u>100,227.47</u>	7.6%
		8,064,551.03	170,703.95	2.1%

CITY OF POST FALLS
BUDGET STATUS REPORT
FOR MONTH ENDED October 31, 2024

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGET	YTD EXPENDITURE	PERCENT EXPENDED
432 - PUBLIC WORKS ADMIN.	Operating	21,030.00	292.76	1.4%
	Personnel	-	-	0.0%
		<u>21,030.00</u>	<u>292.76</u>	1.4%
433 - FACILITY MAINTENANCE	Operating	48,880.00	2,273.02	4.7%
	Capital	40,000.00	-	0.0%
	Personnel	<u>329,083.91</u>	<u>25,264.84</u>	7.7%
		<u>417,963.91</u>	<u>27,537.86</u>	6.6%
434 - FLEET MAINTENANCE	Operating	257,537.00	45,961.12	17.8%
	Capital	1,542,000.00	-	0.0%
	Personnel	<u>429,590.60</u>	<u>26,025.91</u>	6.1%
		<u>2,229,127.60</u>	<u>71,987.03</u>	3.2%
435 - -GIS	Operating	62,050.00	6,921.15	11.2%
	Personnel	<u>194,857.14</u>	<u>15,021.69</u>	7.7%
		<u>256,907.14</u>	<u>21,942.84</u>	8.5%
441 - URBAN FORESTRY	Operating	53,975.00	4,428.45	8.2%
	Capital	-	26,529.55	0.0%
	Personnel	<u>269,901.72</u>	<u>21,661.72</u>	8.0%
		<u>323,876.72</u>	<u>52,619.72</u>	16.2%
442 - CEMETERY	Operating	117,725.00	24,742.15	21.0%
	Capital	-	-	0.0%
	Personnel	<u>212,696.95</u>	<u>18,254.92</u>	8.6%
		<u>330,421.95</u>	<u>42,997.07</u>	13.0%
443 - PARKS	Operating	1,068,108.00	136,551.92	12.8%
	Capital	267,700.00	684.64	0.3%
	Personnel	<u>1,369,271.01</u>	<u>102,747.83</u>	7.5%
		<u>2,705,079.01</u>	<u>239,984.39</u>	8.9%
444 - PARKS CONSTRUCTION	Operating	-	-	0.0%
	Capital	<u>80,000.00</u>	<u>-</u>	0.0%
		<u>80,000.00</u>	<u>-</u>	0.0%
445 - RECREATION	Operating	253,358.00	10,128.83	4.0%
	Capital	-	-	0.0%
	Personnel	<u>963,123.55</u>	<u>45,428.31</u>	4.7%
		<u>1,216,481.55</u>	<u>55,557.14</u>	4.6%
451 - PLANNING & ZONING	Operating	32,918.95	4,435.59	13.5%
	Capital	-	-	100.0%
	Personnel	<u>409,775.00</u>	<u>29,043.50</u>	7.1%
		<u>442,693.95</u>	<u>33,479.09</u>	7.6%
452 - BUILDING INSPECTOR	Operating	27,500.00	869.40	3.2%
	Personnel	834,898.32	51,257.04	6.1%
	Capital	-	-	
		<u>862,398.32</u>	<u>52,126.44</u>	6.0%
453 - ENGINEERING	Operating	46,600.00	2,544.92	5.5%
	Capital	10,000.00	-	100.0%
	Personnel	<u>798,399.67</u>	<u>48,904.03</u>	6.1%
		<u>854,999.67</u>	<u>51,448.95</u>	6.0%

CITY OF POST FALLS
BUDGET STATUS REPORT
FOR MONTH ENDED October 31, 2024

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGET	YTD EXPENDITURE	PERCENT EXPENDED
454 - Community Development Admin	Operating	90,705.00	26,847.70	29.6%
	Capital	-	-	0.0%
	Personnel	162,916.59	17,695.43	10.9%
		<u>253,621.59</u>	<u>44,543.13</u>	17.6%
465 - STREET LIGHTS	Operating	640,000.00	40,042.02	6.3%
		<u>640,000.00</u>	<u>40,042.02</u>	6.3%
481 - CAPITAL IMPROVMENTS/CONTRACTS	Operating	2,575,386.00	33,063.39	1.3%
	Capital	-	318.75	0.0%
		<u>2,575,386.00</u>	<u>33,382.14</u>	1.3%
482 - PERSONNEL POOL	Operating	4,894,400.00	407,866.67	8.3%
	Personnel	1,557,287.00	30,642.30	2.0%
		<u>6,451,687.00</u>	<u>438,508.97</u>	6.8%
497 - TRANSFERS OUT	Operating	-	-	0.0%
		<u>-</u>	<u>-</u>	0.0%
TOTAL GENERAL FUND		<u>42,315,548.73</u>	<u>2,660,817.90</u>	6.3%
002 - INSURANCE FUND	Operating	403,409.00	426,424.00	105.7%
		<u>403,409.00</u>	<u>426,424.00</u>	105.7%
003 - PERSONNEL FUND	Operating	52,500.00	2,500.00	4.8%
	Capital	-	-	0.0%
	Personnel	4,996,900.00	197,362.26	3.9%
		<u>5,049,400.00</u>	<u>199,862.26</u>	4.0%
004-Street Lights	Operating	-	-	0.0%
		<u>-</u>	<u>-</u>	
007 - DRUG SEIZURE FUND	Operating	168,000.00	1,800.00	1.1%
	Capital	-	-	
		<u>168,000.00</u>	<u>1,800.00</u>	1.1%
008 - 911 FUND	Operating	2,327,994.81	23,966.94	1.0%
	Capital	-	23,109.69	0.0%
	Personnel	81,465.89	1,826.92	2.2%
		<u>2,409,460.70</u>	<u>48,903.55</u>	2.0%
011 - FACILITY BUILDING RESERVE FUND	Operating	3,772,000.00	-	0.0%
	Capital	8,548,000.00	-	0.0%
		<u>12,320,000.00</u>	<u>-</u>	0.0%
017 - ANNEXATION FUND	Operating	220,000.00	2,493.50	1.1%
	Capital	1,500,000.00	-	
		<u>1,720,000.00</u>	<u>2,493.50</u>	0.1%
023 - SPECIAL EVENTS FUND	Operating	73,470.00	250.00	0.3%
		<u>73,470.00</u>	<u>250.00</u>	0.3%
029 - CEMETERY IMPROVEMENTS FUND	Operating	208,000.00	-	0.0%
	Capital	42,000.00	-	
		<u>250,000.00</u>	<u>-</u>	0.0%
034- KOOTENAI FIRE/EMS IMPACT FEES	Operating	1,000,000.00	40,516.80	4.1%
		<u>1,000,000.00</u>	<u>40,516.80</u>	4.1%

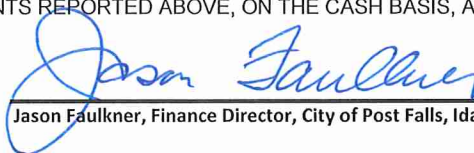
CITY OF POST FALLS
BUDGET STATUS REPORT
FOR MONTH ENDED October 31, 2024

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGET	YTD EXPENDITURE	PERCENT EXPENDED
035 - PUBLIC SAFETY IMPACT FEES FUND	Operating	2,190,000.00	2,871.73	0.1%
	Capital	<u>15,000.00</u>	<u>-</u>	0.0%
		2,205,000.00	2,871.73	0.1%

CITY OF POST FALLS
BUDGET STATUS REPORT
FOR MONTH ENDED October 31, 2024

FUND OR DEPARTMENT	TYPE OF EXPENDITURE	TOTAL BUDGET	YTD EXPENDITURE	PERCENT EXPENDED
037 - STREET IMPACT FEE FUND	Operating	2,150,000.00	-	0.0%
	Capital	950,000.00	-	
		<u>3,100,000.00</u>	<u>-</u>	0.0%
038 - PARK IMPACT FEE FUND	Operating	319,000.00	-	0.0%
	Capital	3,311,000.00	346,603.31	10.5%
		<u>3,630,000.00</u>	<u>346,603.31</u>	9.5%
039 - STREET CAPITAL PROJECTS	Operating	-	-	0.0%
		<u>-</u>	<u>-</u>	0.0%
402 - LID 99-1 FUND	Operating	-	-	0.0%
		<u>-</u>	<u>-</u>	0.0%
410 - LID 2004	Operating	-	-	0.0%
		<u>-</u>	<u>-</u>	0.0%
450 - LID GUARANTEE FUND	Operating	-	-	0.0%
		<u>-</u>	<u>-</u>	0.0%
650 - RECLAIMED WATER OPERATING FUND incl: ww, collections, recycled, surface	Operating	18,715,121.30	1,181,829.37	6.3%
	Capital	17,457,931.00	554.89	0.0%
	Personnel	2,393,469.70	154,915.32	6.5%
		<u>38,566,522.00</u>	<u>1,337,299.58</u>	3.5%
651 - RECLAIMED WATER - CAPITAL WWTP FUND	Operating	930,509.00	-	0.0%
	Capital	5,435,600.00	(103,642.45)	-1.9%
		<u>6,366,109.00</u>	<u>(103,642.45)</u>	-1.6%
652 - RECLAIMED WATER CAPITAL - COLLECTOR FUND	Capital	16,090,000.00	-	0.0%
	Operating	6,455,000.00	-	
		<u>22,545,000.00</u>	<u>-</u>	0.0%
700 - SANITATION FUND	Operating	4,711,427.00	69,171.41	1.5%
		<u>4,711,427.00</u>	<u>69,171.41</u>	1.5%
750 - WATER OPERATING FUND	Operating	2,608,204.63	114,012.94	4.4%
	Capital	3,213,600.00	156.32	
	Personnel	955,998.81	64,058.18	6.7%
		<u>6,777,803.44</u>	<u>178,227.44</u>	2.6%
753 - WATER CAPITAL FUND	Operating	-	-	0.0%
	Capital	5,685,000.00	-	0.0%
		<u>5,685,000.00</u>	<u>-</u>	0.0%
GRAND TOTAL		<u>\$ 159,296,149.87</u>	<u>\$ 5,211,599.03</u>	3.3%

I HEREBY SWEAR UNDER OATH THAT THE AMOUNTS REPORTED ABOVE, ON THE CASH BASIS, ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.


Jason Faulkner, Finance Director, City of Post Falls, Idaho.

City of Post Falls
Cash and Investments
10/31/2024

Description	City's Balance
<u>Idaho State Investment Pool</u>	
LGIP Acct 1399	61,578,504.34
LGIP Acct 1441	289,632.62
<u>First Financial Equity Corporation</u>	
General Accts Investments	21,976,141.97
Contingency Accts	9,029,070.53
Replacement & Reserve Accts	61,052,074.25
<u>Moreton Capital Investments</u>	
Moreton Securities	20,679,382.81
<u>Mountain West bank</u>	
Repurchase Sweep Account	18,632,356.94
Checking Account	218,251.23
<u>Cash on Hand</u>	
Finance	300.00
Animal Control	150.00
Police	525.00
Recreation	125.00
Park	-
Planning and Zoning	150.00
Total	<u><u>\$ 193,456,664.69</u></u>

I HEREBY SWEAR UNDER OATH THAT THE AMOUNTS
REPORTED ABOVE, ON THE CASH BASIS, ARE TRUE AND
CORRECT TO THE BEST OF MY KNOWLEDGE.



Jason Faulkner, Finance Director, City of Post Falls, Idaho

City of Post Falls
Treasurer's Report of Cash and Investment Transactions
10/31/2024

FUND	BALANCE 09/30/2024	RECEIPTS	DISBURSEMENTS	BALANCE 10/31/2024
001 - GENERAL FUND	\$ 34,822,630.24	\$ 4,413,806.84	\$ 4,547,773.75	\$ 34,688,663.33
002 - COMPREHENSIVE LIABILITY	668,102.33	\$ 11,037.18	\$ 428,507.53	250,631.98
003 - PERSONNEL BENEFIT POOL	(657,056.88)	\$ 425,795.16	\$ 220,549.99	(451,811.71)
004 - STREET LIGHTS	-	\$ -	\$ -	-
007 - DRUG SEIZURE PROGRAM	201,042.20	\$ 6,187.46	\$ 2,809.41	204,420.25
008 - 911 SUPPORT	3,441,833.17	\$ 77,199.66	\$ 82,801.26	3,436,231.57
011 - FACILITY BUILDING RESERVE	12,041,507.65	\$ 106,157.06	\$ 106,568.77	12,041,095.94
017 - ANNEXATION FEES	1,748,354.75	\$ 34,610.05	\$ 8,778.25	1,774,186.55
023 - SPECIAL EVENTS	419,279.58	\$ 6,436.13	\$ 4,302.48	421,413.23
029 - CEMETERY CAPITAL IMPROVEMENT	522,908.62	\$ 7,368.46	\$ 2,625.46	527,651.62
034 - KOOTENAI FIRE/EMS IMPACT FEES	63,792.91	\$ 99,060.35	\$ 320.29	162,532.97
035 - PUBLIC SAFETY IMPACT FEES	2,963,658.02	\$ 87,858.04	\$ 23,222.40	3,028,293.66
037 - STREETS IMPACT FEES	7,197,264.98	\$ 716,781.12	\$ 33,336.72	7,880,709.38
038 - PARKS IMPACT FEES	5,952,443.79	\$ 451,195.23	\$ 311,341.54	6,092,297.48
039 - STREETS CAPITAL PROJECTS	-	\$ -	\$ -	-
402 - LID 99-1	(30,979.88)	\$ -	\$ -	(30,979.88)
410 - LID 2004	(69,427.52)	\$ 2,866.18	\$ 749.86	(67,311.20)
450 - LID GUARANTEE	18,561.92	\$ 58.58	\$ 93.20	18,527.30
650 - RECLAIMED WATER OPERATING	72,196,717.45	\$ 3,217,486.78	\$ 1,460,922.41	73,953,281.82
651 - RECLAIMED WATER CAPITAL - WWTP	4,361,853.14	\$ 1,061,013.29	\$ 877,618.68	4,545,247.75
652 - RECLAIMED WATER CAPITAL - COLLECTOR	12,255,042.39	\$ 1,194,134.18	\$ 310,829.45	13,138,347.12
653-WASTEWATER STORM WATER	-	\$ -	\$ -	-
700 - SANITATION	1,474,431.69	\$ 427,675.42	\$ 457,848.18	1,444,258.93
750 - WATER OPERATING	24,749,553.90	\$ 997,486.39	\$ 302,216.38	25,444,823.91
753 - WATER CAPITAL	4,533,454.35	\$ 430,614.77	\$ 9,916.43	4,954,152.69
GRAND TOTAL:	\$ 188,874,968.80	\$ 13,774,828.33	\$ 9,193,132.44	\$ 193,456,664.69

I HEREBY SWEAR UNDER OATH THAT THE AMOUNTS REPORTED ABOVE, ON THE CASH BASIS, ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.


 Jason Faulkner, Finance Director, City of Post Falls, Idaho

**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/17/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Robert Palus, City Engineer

SUBJECT: Teton Meadows Final Subdivision Plat

ITEM AND RECOMMENDED ACTION:

Staff recommends approval of the final plat for the Teton Meadows subdivision. Approval of this item will authorize the mayor to sign the final plat.

DISCUSSION:

Teton Meadows is a 42-lot subdivision located at W. Seltice Way and N. Creative Way. Engineering staff reviewed the submitted plat documents to ensure that they are consistent with the preliminary plat approval, the Master Development Agreement (approved in July 2021) and the city's subdivision construction standards. Construction plans were approved and a Construction Improvement Agreement (CIA) was executed on September 21, 2021, which authorized the developer to construct the required subdivision improvements. The final step in the subdivision approval process is the approval of the final plat, which creates the legal lots for sale. Under the city's subdivision ordinance, the final plat is returned to the City Council for authorization of the Mayor's signature. As required by our code, city engineering staff certifies that infrastructure improvements have been completed, or that surety has been provided to guarantee the completion of the improvements. The Developer of Teton Meadows is platting prior to completion of the subdivision improvements. Appropriate surety, per the CIA, has been provided for the remaining public improvements associated with the subdivision.

***Approved plat attached. Original Mylars to Clerk prior to meeting.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

September 21, 2021 - Construction Improvement Agreement

APPROVED OR DIRECTION GIVEN:

Approved

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

Acceptance of operations and maintenance costs for public roadway and sanitary sewer infrastructure with completion of improvements.

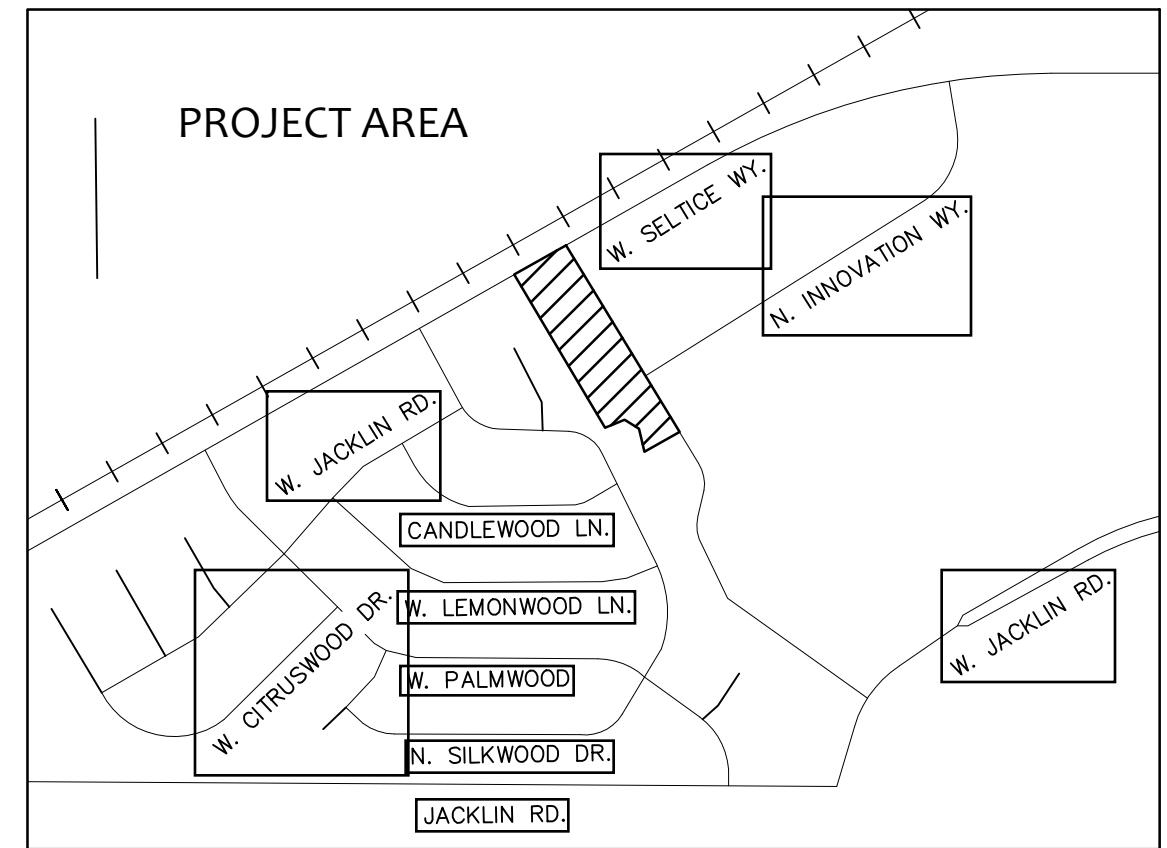
BUDGET CODE:

N/A

ATTACHMENTS:

1. Approved Plat - Teton Meadows

EXPO AT POST FALLS 6TH ADDITION, LOTS 1-6, BLOCK 1 AND EXPO AT
POST FALLS 7TH ADDITION, A PORTION OF LOT 1, BLOCK 2, LOCATED IN
THE NE 1/4 SEC. 6, T.50N., R.5W., B.M.,
CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO

VICINITY MAP
NTS

(R1) PLAT OF EXPO AT POST FALLS, 6TH ADDITION - BOOK K, PAGE 29
(R2) PLAT OF EXPO AT POST FALLS, 7TH ADDITION - BOOK L, PAGE 352



SCALE: 1"=50'

DRAWN BY: AAC

CHECKED BY: R. HOLT

FIELD BOOK:

DATE: 10/29/24

TETON MEADOWS SUBDIVISION
EXPO AT POST FALLS 6TH ADDITION, LOTS 1-6, BLOCK 1 AND EXPO AT
POST FALLS 7TH ADDITION, A PORTION OF LOT 1, BLOCK 2 LOCATED IN
THE NE 1/4 SEC. 6, T.50N., R.5W., B.M.,
CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO

JOB NO.
24-032

DRAWING NO.
24-032 SD.DWG

SHEET
1 OF 3

TETON MEADOWS SUBDIVISION

EXPO AT POST FALLS 6TH ADDITION, LOTS 1–6, BLOCK 1 AND EXPO AT POST FALLS 7TH ADDITION, A PORTION OF LOT 1, BLOCK 2, LOCATED IN THE NE 1/4 SEC. 6, T.50N., R.5W., B.M., CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO

Parcel Line Table		
Line #	Length	Direction
L1	23.81	S30° 16' 00.00"E
L2	28.50	S30° 16' 00.00"E
L3	28.50	N30° 16' 00.00"W
L4	28.50	N30° 16' 00.00"W
L5	40.00	S30° 16' 00.01"E
L6	28.50	N30° 15' 59.99"W
L7	28.50	N30° 16' 00.00"W
L8	28.50	N30° 16' 00.00"W
L9	28.50	N30° 16' 00.00"W
L10	28.50	N30° 16' 00.00"W
L11	28.50	N30° 16' 00.00"W
L12	28.50	N30° 16' 00.00"W
L13	28.50	N30° 16' 00.00"W
L14	9.49	S30° 16' 00.03"E
L15	28.50	N30° 15' 59.99"W
L16	28.50	N30° 16' 00.00"W
L17	28.50	N30° 16' 00.00"W
L18	28.50	N30° 16' 00.00"W
L19	28.50	N30° 16' 00.00"W
L20	28.50	N30° 16' 00.00"W
L21	28.50	N30° 16' 00.00"W
L22	28.50	N30° 16' 00.00"W
L23	20.00	S30° 14' 52.92"E
L24	97.62	N30° 16' 00.00"W
L25	40.36	N59° 44' 00.00"E
L26	97.57	N30° 16' 00.00"W
L27	40.36	S59° 39' 13.01"W
L28	90.00	N59° 44' 00.00"E
L29	90.00	S59° 44' 00.00"W
L30	90.00	N59° 44' 00.00"E

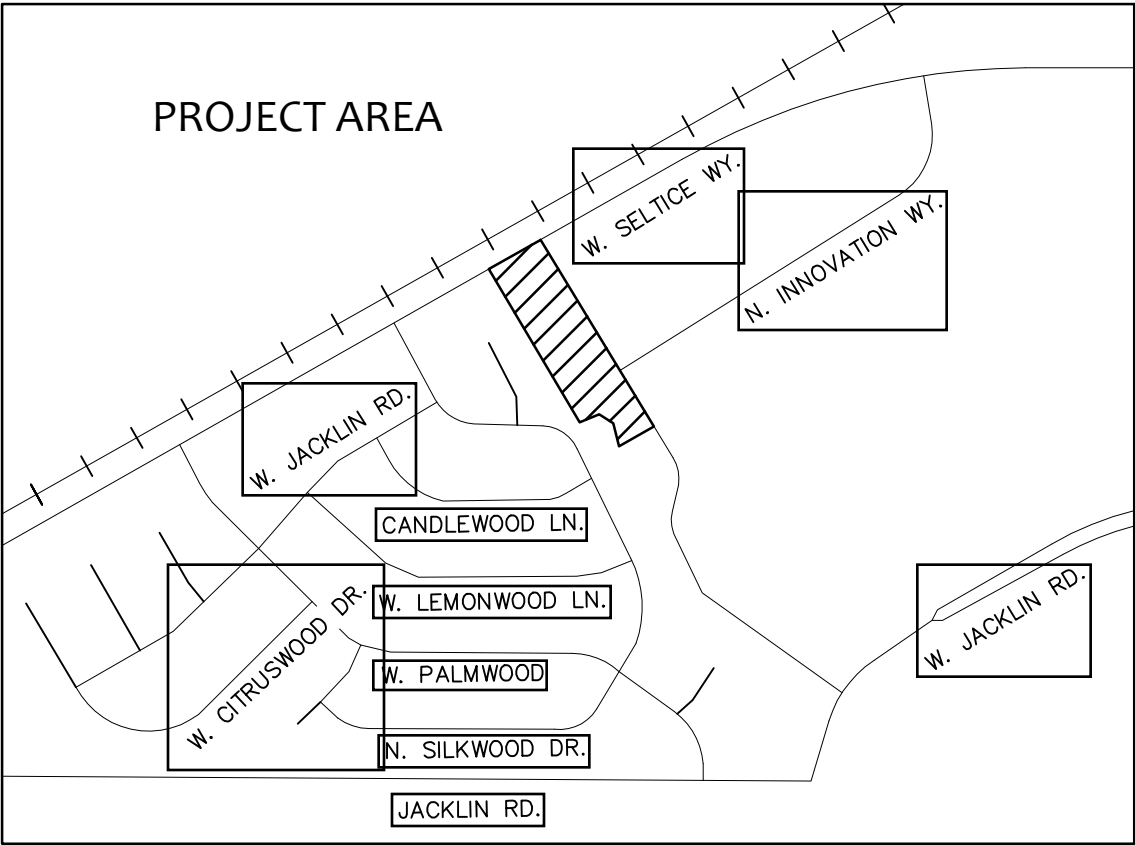
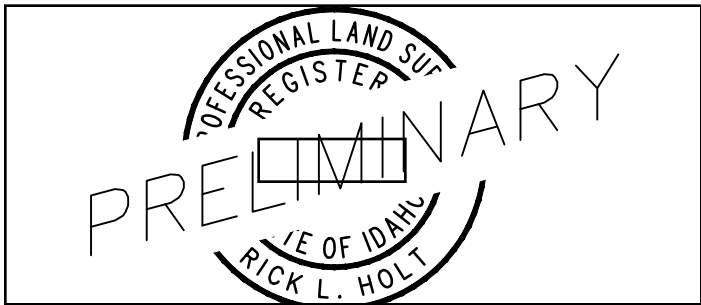
Parcel Line Table		
Line #	Length	Direction
L31	90.00	N59° 44' 00.00"E
L32	90.00	N59° 44' 00.00"E
L33	90.00	N59° 44' 00.00"E
L34	90.00	S59° 44' 00.00"W
L35	90.00	N59° 44' 00.00"E
L36	90.00	S59° 43' 59.99"W
L37	90.00	N59° 44' 00.00"E
L38	90.00	N59° 44' 00.00"E
L39	90.00	N59° 44' 00.00"E
L40	90.00	S59° 44' 00.00"W
L41	90.00	N59° 44' 00.00"E
L42	90.00	N59° 43' 59.99"E
L43	90.00	N59° 44' 00.00"E
L44	90.00	N59° 44' 00.00"E
L45	90.00	S59° 43' 59.99"W
L46	90.00	N59° 44' 00.00"E
L47	90.00	N59° 44' 00.00"E
L48	90.00	S59° 44' 00.00"W
L49	90.00	S59° 44' 00.00"W
L50	89.63	N59° 43' 59.93"E
L51	28.50	N30° 16' 00.00"W
L52	24.30	N30° 15' 59.99"W
L53	20.30	S30° 16' 00.01"E
L54	16.30	S30° 16' 00.00"E
L55	40.00	S30° 16' 00.00"E
L56	19.80	S30° 16' 00.00"E
L57	15.80	S30° 16' 00.01"E
L58	16.70	S30° 16' 00.00"E
L59	20.70	S30° 16' 00.00"E
L60	24.70	S30° 16' 00.00"E

Parcel Line Table		
Line #	Length	Direction
L61	28.50	S30° 16' 00.01"E
L62	28.50	S30° 15' 59.99"E
L63	28.50	S30° 16' 00.00"E
L64	28.50	S30° 16' 00.00"E
L65	28.50	S30° 16' 00.00"E
L66	28.50	S30° 16' 00.01"E
L67	28.50	S30° 16' 00.00"E
L68	28.50	S30° 16' 00.00"E
L69	28.50	S30° 16' 00.01"E
L70	28.50	S30° 16' 00.00"E
L71	28.50	S30° 16' 00.00"E
L72	76.63	S59° 39' 12.99"W
L73	101.20	N59° 44' 00.01"E
L74	100.35	S59° 44' 00.00"W
L75	99.50	S59° 44' 00.00"W
L76	98.65	S59° 44' 00.00"W
L77	97.81	S59° 44' 00.00"W
L78	96.96	N59° 44' 00.00"E
L79	96.11	S59° 44' 00.00"W
L80	95.26	S59° 44' 00.00"W
L81	94.41	S59° 44' 00.00"W
L82	94.12	N59° 44' 00.00"E
L83	93.27	S59° 44' 00.00"W
L84	92.43	S59° 44' 00.00"W
L85	91.46	S59° 44' 00.00"W
L86	90.49	S59° 44' 00.00"W
L87	89.53	N59° 44' 00.00"E
L88	88.56	S59° 44' 00.00"W
L89	87.59	S59° 44' 00.00"W
L90	86.62	N59° 44' 00.01"E

Parcel Line Table		
Line #	Length	Direction
L91	85.65	S59° 44' 00.00"W
L92	84.68	N59° 44' 00.00"E
L93	83.71	S59° 44' 00.00"W
L94	82.74	S59° 44' 00.00"W
L95	29.69	S28° 33' 33.99"E
L96	32.71	S28° 33' 34.00"E
L97	32.51	S28° 33' 34.00"E
L98	663.24	N28° 33' 34.00"W
L99	32.51	S28° 33' 34.00"E
L100	32.51	S28° 33' 34.00"E
L101	32.51	S28° 33' 34.00"E
L102	32.51	S28° 33' 34.00"E
L103	32.51	S28° 33' 34.00"E
L104	32.51	S28° 33' 34.00"E
L105	32.31	S28° 33' 34.00"E
L106	28.51	S28° 33' 34.00"E
L107	28.51	S28° 33' 34.00"E
L108	9.50	S28° 33' 34.00"E
L109	28.51	S28° 33' 34.00"E
L110	28.51	S28° 33' 34.00"E
L111	28.51	S28° 33' 34.00"E
L112	28.51	S28° 33' 34.00"E
L113	28.51	S28° 33' 34.00"E
L114	28.51	S28° 33' 34.00"E
L115	28.51	S28° 33' 34.00"E
L116	28.51	S28° 33' 34.00"E
L117	13.78	S28° 33' 33.98"E
L118	28.50	N30° 16' 00.00"W
L119	24.30	N30° 15' 59.99"W
L120	20.30	N30° 16' 00.01"W

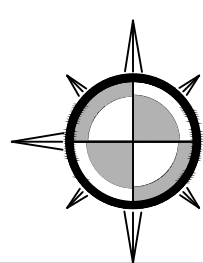
Parcel Line Table		
Line #	Length	Direction
L121	16.30	N30° 16' 00.00"W
L122	23.80	N30° 16' 00.01"W
L123	19.80	N30° 16' 00.00"W
L124	15.80	N30° 16' 00.01"W
L125	20.70	N30° 16' 00.00"W
L126	24.70	N30° 16' 00.00"W
L127	28.50	N30° 16' 00.01"W
L128	28.50	N30° 15' 59.99"W
L129	28.50	N30° 16' 00.00"W
L130	28.50	N30° 16' 00.00"W
L131	28.50	N30° 16' 00.00"W
L132	28.50	N30° 16' 00.01"W
L133	28.50	N30° 16' 00.00"W
L134	28.50	N30° 16' 00.00"W
L135	28.50	N30° 16' 00.01"W
L136	28.50	N30° 16' 00.00"W
L137	28.50	N30° 16' 00.00"W
L138	41.36	N59° 44' 00.00"E
L139	55.30	N59° 45' 36.50"E
L141	35.12	N30° 16' 00.01"W

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	41.49	30.00	0.00	S78° 53' 16"E	38.26
C2	4.71	30.00	9.00	S34° 46' 00"E	4.71
C3	73.46	70.13	60.02	N89° 36' 15"E	70.15



VICINITY MAP
NTS

PAGE 2 OF 3



HOLT SURVEYING AND
MAPPING, INC.
PROFESSIONAL LAND SURVEY SERVICES
TAPIO OFFICE CENTER, 104 S. FREYA LILAC FLAG BUILDING
SUITE 217A, SPOKANE, WA 99202
(509) 222-0468 rickholtsurveying@gmail.com

SCALE: 1"=50'
DRAWN BY: AAC
CHECKED BY: R. HOLT
FIELD BOOK:
DATE: 10/29/24

TETON MEADOWS SUBDIVISION
EXPO AT POST FALLS 6TH ADDITION, LOTS 1–6, BLOCK 1 AND EXPO AT POST FALLS 7TH ADDITION, A PORTION OF LOT 1, BLOCK 2 LOCATED IN THE NE 1/4 SEC. 6, T.50N., R.5W., B.M., CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO

JOB NO.: 24-032
DRAWING NO.: 24-032 SD.DWG
SHEET: 2 OF 3

TETON MEADOWS SUBDIVISION
EXPO AT POST FALLS 6TH ADDITION, LOTS 1-6, BLOCK 1 AND EXPO AT
POST FALLS 7TH ADDITION, A PORTION OF LOT 1, BLOCK 2, LOCATED IN
THE NE 1/4 SEC. 6, T.50N., R.5W., B.M.,
CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO

OWNERS CERTIFICATE

BE IT KNOWN BY ALL PRESENT THAT INFINITY HOMES OF WASHINGTON IS THE OWNER OF THE PROPERTY DESCRIBED HEREIN AND INTEND TO INCLUDE THE SAME BE KNOW AS TETON MEADOWS SUBDIVISION, BEING A PORTION OF LOTS 1, 2, 3, AND 4, BLOCK 1, EXPO AT POST FALLS 6TH ADDITION, ACCORDING TO THE PLAT FILED IN BOOK K OF PLATS AT PAGE 29, RECORDS OF KOOTENAI COUNTY, IDAHO. AS WELL AS LOT 5, BLOCK 1, EXPO AT POST FALLS 6TH ADDITION, ACCORDING TO THE PLAT FILED IN BOOK K OF PLATS AT PAGE 29, RECORDS OF KOOTENAI COUNTY, IDAHO. TOGETHER WITH THAT PART OF LOT 1, BLOCK 2, EXPO AT POST FALLS, 7TH ADDITION, ACCORDING TO THE PLAT THEREOF FILED FOR RECORD IN BOOK L OF PLATS, PAGE 352, RECORDS OF KOOTENAI COUNTY, IDAHO; DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEASTERLY CORNER OF SAID LOT 1;

THENCE SOUTH 30°13'29" EAST, ALONG THE NORTHEASTERLY LINE THEREOF 97.64 FEET;

THENCE SOUTH 59°45'45" WEST 81.71 FEET TO THE SOUTHWESTERLY LINE OF SAID LOT 1;

THENCE NORTH 28°53'01" WEST, ALONG SAID SOUTHWESTERLY LINE 42.86 FEET TO AN ANGLE POINT IN SAID SOUTHWESTERLY LINE;

THENCE NORTH 63°48'17" WEST, ALONG SAID SOUTHWESTERLY LINE 65.59 FEET TO THE NORTHWESTERLY CORNER OF SAID LOT 1;

THENCE NORTH 59°41'44" EAST 116.98 FEET TO THE POINT OF BEGINNING

BE IT FURTHER KNOWN THAT:

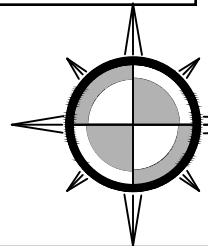
- THE 20 FOOT WIDE UTILITY AND SIDEWALK EASEMENT ALONG CREATIVE WAY, AS RECORDED IN (R1) EXPO AT POST FALLS, 6TH ADDITION, BOOK K, PAGE 29, IS HEREBY REDUCED TO A 15 FOOT WIDE DRAINAGE, UTILITY AND SIDEWALK EASEMENT.
- THE 40'X50' SHARED COMMON ACCESS EASEMENTS ALONG CREATIVE WAY, AS RECORDED IN (R1) EXPO AT POST FALLS, 6TH ADDITION, BOOK K, PAGE 29, ARE HEREBY ELIMINATED.
- THE OWNER SHALL DEED TRACTS A, B, C, AND D TO THE TETON MEADOWS HOMEOWNERS ASSOCIATION. TRACT A SHALL BE USED FOR UTILITIES AND EMERGENCY TURN AROUND, TRACT B FOR UTILITIES AND ACCESS, TRACT C FOR PEDESTRIAN ACCESS AND TRACT D FOR UTILITIES, ACCESS AND PARKING.
- LOTS WITHIN THIS PLAT ARE SUBJECT TO THE EASEMENTS, RESERVATIONS, RESTRICTIONS, AND DEDICATIONS AS SHOWN ON THE OFFICIAL PLAT OF EXPO AT POST FALLS, 6TH ADDITION RECORDED IN BOOK 5 OF PLATS AT PAGE 29, RECORDS OF KOOTENAI COUNTY, IDAHO.
- LOTS WITHIN THIS PLAT ARE SUBJECT TO THE EASEMENTS, RESERVATIONS, RESTRICTIONS AND DEDICATIONS AS SHOWN ON THE OFFICIAL PLAT OF EXPO AT POST FALLS, 7TH ADDITION RECORDED IN BOOK L OF PLATS AT PAGE 352, RECORDS OF KOOTENAI COUNTY, IDAHO.
- LOTS WITHIN THIS PLAT ARE PART OF THE TETON MEADOWS HOMEOWNERS ASSOCIATION AND SUBJECT TO THE REQUIREMENTS OF THE CC&R'S AS RECORDED I INSTRUMENT#
- SANITARY SEWER DISPOSAL SHALL BE PROVIDED BY THE CITY OF POST FALLS.
- DOMESTIC WATER PURVEYOR FOR THIS PLAT SHALL BE THE EAST GREENACRES IRRIGATION DISTRICT.
- ACCESS TO/FROM SELTICE WAY TO/FROM RESIDENTIAL LOTS IS PROHIBITED.
- ACCESS TO/FROM N. CREATIVE WAY TO/FROM RESIDENTIAL LOTS IS PROHIBITED.
- THE HOMEOWNERS ASSOCIATION SHALL BE RESPONSIBLE FOR THE LANDSCAPING, IRRIGATION AND MAINTENANCE OF SWALES ALONG SELTICE WAY AND N. CREATIVE WAY (INCLUDING SNOW REMOVAL FROM THE MULTI-USE PATH AND SIDEWALKS).
- ON LOTS 41 AND 42, A PRIVATE ROADWAY, PARKING AND ACCESS EASEMENT, AS SHOWN ON THE FACE OF THE PLAT, IS HEREBY DEDICATED TO THE TETON MEADOWS HOA.
- ON LOTS 41 AND 42, A PUBLIC UTILITY EASEMENT, AS SHOWN ON THE FACE OF THE PLAT, IS HEREBY DEDICATED TO THE CITY OF POST FALLS.
- A 55' EASEMENT, AS SHOWN ON THE FACE OF THE PLAT IS HEREBY DEDICATED TO THE TETON MEADOWS HOA FOR THE PURPOSE OF CONSTRUCTION, MAINTENANCE AND OPERATION OF GALBRAITH LOOP, A PRIVATE ROADWAY.
- A 55' PUBLIC UTILITY EASEMENT, INCLUDING ACCESS, AS SHOWN ON THE FACE OF THE PLAT IS HEREBY DEDICATED TO THE CITY OF POST FALLS IS SHOWN WITHIN GALBRAITH LOOP.
- TRACTS B AND D ARE SUBJECT TO A PUBLIC UTILITY AND ACCESS EASEMENT, DEDICATED TO THE CITY OF POST FALLS, OVER THEIR ENTIRETY.
- AN EMERGENCY SERVICES ACCESS AND TURN AROUND EASEMENT IS HEREBY DEDICATED ON TRACT A, TO THE CITY OF POST FALLS.

INFINITY HOMES OF WASHINGTON, _____, PRESIDENT DATE

NOTARY PUBLIC CERTIFICATE

STATE OF IDAHO }s.s
COUNTY OF KOOTENAI
THIS RECORD WAS ACKNOWLEDGED BEFORE ME ON THIS_____ DAY OF _____ IN THE YEAR 20_____, BY _____ PRESIDENT, INFINITY HOMES OF WASHINGTON.

NOTARY PUBLIC FOR THE STATE OF IDAHO
MY COMMISSION EXPIRES ON _____



HOLT SURVEYING AND MAPPING, INC.
PROFESSIONAL LAND SURVEY SERVICES
TAPIO OFFICE CENTER, 104 S. FREYA LILAC FLAG BUILDING
SUITE 217A, SPOKANE, WA 99202
(509) 222-0468 rickholtsurveying@gmail.com

CITY COUNCIL APPROVAL

THIS PLAT HAS BEEN ACCEPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF POST FALLS IDAHO.
DATED THIS _____ DAY OF _____20_____
RONALD G. JACOBSON – MAYOR SHANNON HOWARD – CLERK
CITY ENGINEERS CERTIFICATE
I HEREBY CERTIFY THAT I HAVE EXAMINED, ACCEPTED AND APPROVED THIS PLAT
DATED THIS _____ DAY OF _____20_____
ROBERT S. PALUS PE #10039
POST FALLS CITY ENGINEER

HEALTH DISTRICT APPROVAL

SANITARY RESTRICTIONS AS REQUIRED BY IDAHO CODE, TITLE 50, CHAPTER 13 HAVE BEEN SATISFIED BASED ON A REVIEW BY A QUALIFIED LICENSED PROFESSIONAL ENGINEER (OLPE) REPRESENTING THE CITY OF POST FALLS AND EAST GREENACRES IRRIGATION DISTRICT AND THE OLPE APPROVAL OF THE DESIGN PLANS AND SPECIFICATIONS AND THE CONDITIONS IMPOSED ON THE DEVELOPER FOR CONTINUED SATISFACTION OF THE SANITARY RESTRICTIONS. BUYER IS CAUTIONED THAT AT THE TIME OF THIS APPROVAL, NO DRINKING WATER EXTENSIONS OR SEWER EXTENSIONS WERE CONSTRUCTED. BUILDING CONSTRUCTION CAN BE ALLOWED WITH APPROPRIATE BUILDING PERMITS IF DRINKING WATER EXTENSIONS OR SEWER EXTENSIONS HAVE SINCE BEEN CONSTRUCTED OR IF DEVELOPER IS SIMULTANEOUSLY CONSTRUCTING THOSE FACILITIES. IF THE DEVELOPER FAILS TO CONSTRUCT THOSE FACILITIES SANITARY RESTRICTIONS MAY BE REIMPOSED, IN ACCORDANCE WITH SECTION 50-1326, IDAHO CODE, BY THE ISSUANCE OF A CERTIFICATE OF DISAPPROVAL, AND NO CONSTRUCTION OF ANY BUILDING OF SHELTER REQUIRING DRINKING WASTER OR SEWER/SEPTIC FACILITIES MAY BE ALLOWED.
DATED THIS _____ DAY OF _____, 20_____
PANHANDLE HEALTH DISTRICT 1

SURVEYOR'S CERTIFICATE

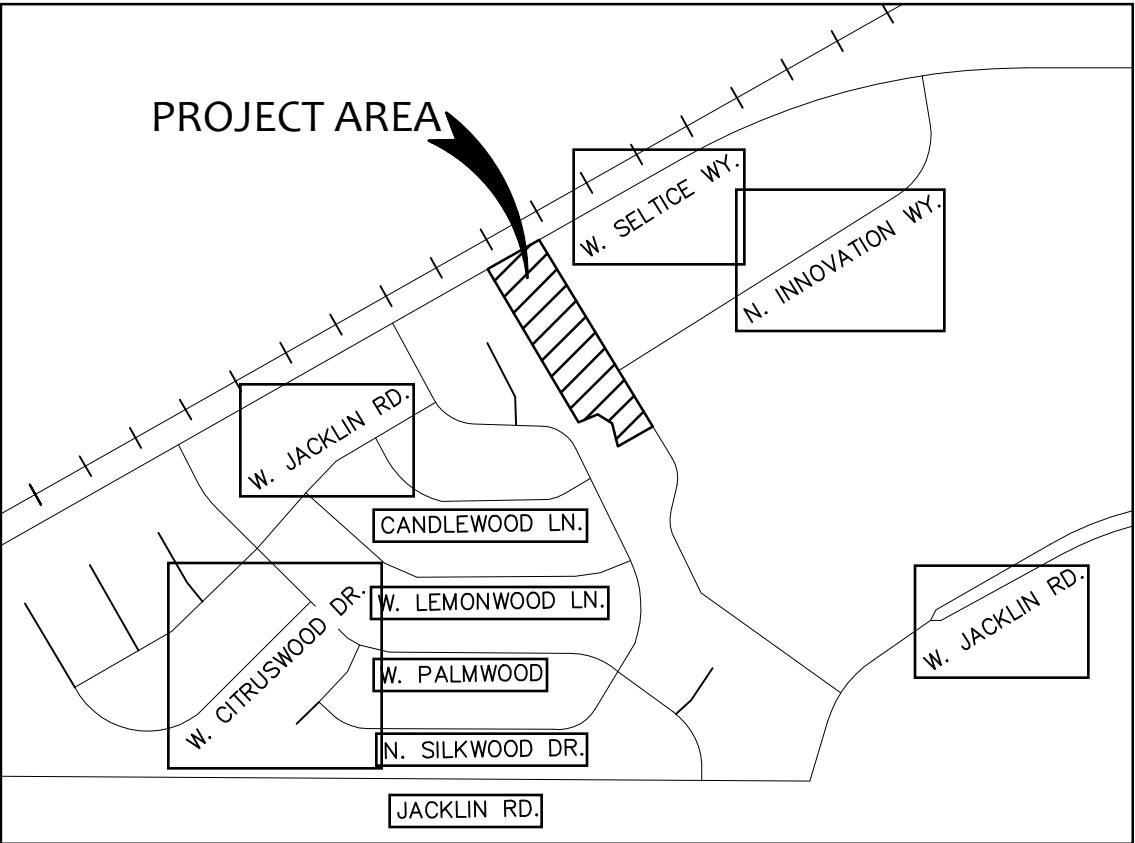
I, RICK L. HOLT, PLS 16044, DO HEREBY CERTIFY THAT I AM A LAND SURVEYOR REGISTERED BY THE STATE OF IDAHO, AND THAT THIS PLAT OF TETON MEADOWS SUBDIVISION, AS DESCRIBED IN THE CERTIFICATE OF THE OWNERS, WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY DIRECT SUPERVISION, ACCURATELY REPRESENTS THE POINTS PLATTED THEREON, AND IS IN CONFORMITY WITH THE STATE OF IDAHO CODE RELATING TO PLAT SAND SURVEYS.



COUNTY SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THE HEREIN PLAT AND APPROVE THE SAME FOR RECORDING.
THIS _____ DAY OF _____20_____
KOOTENAI COUNTY SURVEYOR

BOOK _____ PAGE _____
INSTRUMENT# _____



VICINITY MAP
NTS

COUNTY RECORDER

I HEREBY CERTIFY THAT THIS PLAT WAS RECORDED IN THE KOOTENAI COUNTY, IDAHO, RECORDER'S OFFICE AT THE REQUEST OF INFINITY HOMES OF WASHINGTON.
THIS _____ DAY OF _____20_____
AT _____ MINUTES PAST _____ O'CLOCK _____
AND DULY RECORDED IN PLAT BOOK _____, AT PAGE(S) _____
COUNTY CLERK: JENNIFER LOCKE
BY _____ DEPUTY CLERK
FEE \$_____
COUNTY TREASURER'S CERTIFICATE
I HEREBY CERTIFY THAT THE TAXES DUE FOR THE PROPERTY DESCRIBED IN THE OWNER'S CERTIFICATE HAVE BEEN PAID
THROUGH _____
THIS _____ DAY OF _____
KOOTENAI COUNTY, TREASURER

SCALE 1"=50'
DRAWN BY AAC
CHECKED BY R. HOLT
FIELD BOOK
DATE 10/29/24

TETON MEADOWS SUBDIVISION
EXPO AT POST FALLS 6TH ADDITION, LOTS 1-6, BLOCK 1 AND EXPO AT
POST FALLS 7TH ADDITION, A PORTION OF LOT 1, BLOCK 2 LOCATED IN
THE NE 1/4 SEC. 6, T.50N., R.5W., B.M.,
CITY OF POST FALLS, KOOTENAI COUNTY, IDAHO

JOB NO.
24-032
DRAWING NO.
24-032 SD.DWG
SHEET
3 OF 3

**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/17/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Jonathon Manley, Planning Manager

SUBJECT: Mongeau Meadows 2024 Annexation Reasoned Decision File No. ANNX-24-3

ITEM AND RECOMMENDED ACTION:

This agenda item presents the Reasoned Decision for the Mongeau Meadows Annexation (ANNX-24-3) for review and approval.

DISCUSSION:

Wildhorse Investments requested annexation of approximately 5.8 acres located east of Idaho Road, west of Syringa, and east of 16th Avenue into the City of Post Falls with Single-Family Residential (R-1) zoning. The City Council approved the request on October 15, 2024, and directed staff to prepare the final Reasoned Decision, which is attached. Council may approve the Reasoned Decision as presented or direct staff to make changes and return the decision.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

On October 15th, 2024, City Council heard the proposal during a public hearing and approved the annexation and zoning request.

APPROVED OR DIRECTION GIVEN:

The city council approved the requested annexation.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

ATTACHMENTS:

1. 2024.12.06 CC RD Request_Mongeau Meadows_ANNX-24-3

**Mongeau Meadows
File No. ANNX-24-3
City Council
Reasoned Decision**

A. INTRODUCTION:

APPLICANT: Ray Kimball on behalf of Wild Horse Investments, Applicant
LOCATION: Located east of Idaho Road, west of Syringa, and east of 16th Avenue.
REQUEST: Request to annex 5.8 acres into the City with a zoning designation of Single Family Residential (R-1).

B. RECORD CREATED:

1. A-1A Annexation Application.
2. A-1B Subdivision Application.
3. A-2 Annexation/Subdivision Narrative.
4. A-3 Vicinity Map
5. A-4 Preliminary Map
6. A-5 Owner Authorization
7. S-1 Vicinity Map
8. S-2 Zoning Map
9. S-3 Future Land Use Map
10. S-4 Planning and Zoning Commission Staff Report
11. PA-1 PFSD Comments
12. PA-2 KCFR Comments
13. PA-3 YPL Comments
14. PA-4 PFPD Comments
15. PA-5 DEQ Comments
16. PA-6 PFHD Comments
17. PA-7 ITD Comments
18. PA-8 YPL Comment
19. PA-9 PFPD Comments
20. PA-10 PFHD Comments
21. CC Staff Report
22. Testimony at the October 15, 2024 City Council public hearing:

The public hearing was noticed correctly and conducted per the requirements of Idaho Code Sections 67-6511 and 67-6509, as well as City Code section 18.20.060. The meeting was in-person and live-streamed on the City of Post Falls YouTube Channel. The purpose of the hearing was to allow the applicant and the public to supply testimony and documentation to the City Council in their application of City Code section 18.20.100.

Jon Manley, Planning Manager

Mr. Manley presented the annexation request submitted by Ray Kimball, representing the property owner, Wild Horse Investments. The proposal involves annexing 5.8 acres located near Idaho Road, Syringa, and 16th Avenue into the City of Post Falls with a Single-Family Residential (R-1) zoning

designation. The proposal aligns with the Future Land Use Map, which designates the area as low-density residential and is consistent with surrounding zoning. The annexation aims to create 21 lots with a density of 3.61 units per acre, promoting infill development and enhancing infrastructure connectivity.

Ray Kimball, Applicant

Mr. Kimball testified that this is an infill pocket and annexations within the infill pocket are entirely voluntary. It promotes infill development, supports interconnected development patterns, and provides pedestrian connectivity. Mr. Kimball stated that it meets the Sewer Master Plan and expands water and sewer throughout. Increasing available land for housing inventory is essential to meet that goal or that policy. It expands street connectivity and sidewalk connectivity.

The hearing was opened for public comment.

James Herman

Mr. Herman, a Post Falls resident and Quail Run Homeowners Association member supported the annexation, noting it as a positive addition to the community. However, he raised concerns about potential prolonged closures of 16th Avenue during construction, citing previous experiences of extended street closures without visible progress. He emphasized maintaining access on this major collector road to ensure emergency vehicle access.

Rebuttal:

Ray Kimball, Applicant

Mr. Kimball acknowledged the concerns raised by Mr. Herman and committed to minimizing street closures during construction should the annexation and subsequent development proceed.

Deliberations: After the public hearing was complete, the hearing was closed, and the Council moved to deliberations to discuss their interpretation of the information presented both orally and in the written record and to apply that information to the approval criteria contained in Post Falls Municipal Code ("PFMC") § 18.20.100.

C. EVALUATION OF ZONE CHANGE APPROVAL/REVIEW CRITERIA:

C1. Is the proposed zoning district consistent with the Future Land Use Map and Focus Area contained in the currently adopted Post Falls Comprehensive Plan?

The Council finds that the proposed Single-Family Residential (R-1) zoning district is consistent with the Future Land Use Map and the Central Island Focus Area of the currently adopted Post Falls Comprehensive Plan. The property is designated as low-density residential, which supports up to 8 dwelling units per acre, and the proposed development's density of 3.61 units per acre is well within this range. The Central Island Focus Area emphasizes the importance of infill development to reduce county islands, promote efficient land use, and enhance connectivity. This proposal aligns with these objectives by integrating with surrounding development, improving infrastructure, and supporting the overall connectivity of the area. These findings are supported by the evidence presented in the staff report and the applicant's presentation, which highlighted the alignment of the project with city policies for logical growth and enhanced pedestrian connections.

C2. Is the proposed zoning district consistent with the goals and policies found in the currently adopted Post Falls Comprehensive Plan that are relevant to the area under consideration?

The proposed zoning district is consistent with the goals and policies of the Comprehensive Plan that

are relevant to the area under consideration. Policy 27 encourages improving street and pedestrian connectivity, which the project achieves through proposed sidewalk extensions and a planned crosswalk at the T-intersection on 16th Avenue, as discussed by the applicant and City Engineer Rob Palus during the hearing. Policy 33 supports annexation projects implementing the Transportation Master Plan, particularly those that include right-of-way dedications and infrastructure enhancements along major collectors like 16th Avenue. Additionally, Policy 15 underscores the need to ensure sufficient housing inventory to meet community needs. The project addresses this policy by contributing 21 new low-density residential lots while maintaining compatibility with adjacent land uses. These findings are further substantiated by the staff report and testimony provided during the public hearing.

C3. Does the proposed zoning district create a Demonstrable Adverse Impact upon the delivery of services by any political subdivision providing public services within the city?

The Council finds that the proposed zoning district does not create a demonstrable adverse impact on the delivery of services by any political subdivision providing public services within the city. Testimony from the applicant, staff, and relevant service providers confirms that the City of Post Falls can provide sewer and water services in compliance with the Sewer Master Plan. No concerns were raised by the Post Falls Police Department or other service providers about the city's capacity to deliver services. Although a public commenter raised concerns about prolonged closures of 16th Avenue during construction, the applicant committed to minimizing closures, and the City Engineer described measures such as performance bonding to ensure timely completion of construction. These actions ensure that essential services, including emergency access, will not be adversely impacted. The Council concludes that the annexation and zoning designation supports the efficient delivery of public services.

D. REASONED DECISION OF THE CITY COUNCIL.

Based on the record developed during the public hearing process, including the recommendation of the Planning and Zoning Commission, the City Council finds that the proposed annexation and zoning designation of Single-Family Residential (R-1) for the Mongeau Meadows property is consistent with the Post Falls Comprehensive Plan and applicable review criteria. Additionally, the Council finds that the annexation is in the city's best interest, as it reduces a county island, enhances connectivity, and supports the efficient provision of public services. The City Council hereby approves the applicant's annexation request and zoning designation.

Date

Mayor

Attest

NOTICE OF RIGHTS:

Any affected person aggrieved by a final decision of the Planning and Zoning Commission may submit a written notice of appeal along with the required fees in accordance with the City's adopted fee schedule, to the City Clerk for appeal to the Post Falls City Council within fourteen (14) days of the date of the written decision, pursuant to Post Falls City Code 18.20.60.E

The final decision of the Planning and Zoning Commission is not a final decision for purposes of judicial review until the City Council has issued a final decision on appeal and the party seeking judicial review has requested reconsideration of that final decision as provided by Idaho Code 67-6535(2)(b), pursuant to Post Falls City Code 18.20.60.E.

Any applicant or affected person seeking judicial review of compliance with the provisions of Idaho Code Section 67-6535 must first seek reconsideration of the final decision within fourteen (14) days of such decision. Such written request must identify specific deficiencies in the decision for which reconsideration is sought.

The applicant has the right to request a regulatory taking analysis pursuant to Idaho Code Section 67-8003. Any affected person aggrieved by a final decision concerning matters identified in Idaho Code Section 67-6521(1)(a) may, within twenty-eight (28) days after all remedies have been exhausted under local ordinances, seek judicial review under the procedures provided by Chapter 52, Title 67, Idaho Code.

**CITY OF POST FALLS
AGENDA REPORT
CONSENT CALENDAR
MEETING DATE: 12/17/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Jason Faulkner, Finance Director

SUBJECT: Fiscal Year 2024 Annual Road Report

ITEM AND RECOMMENDED ACTION:

This agenda item presents the annual road report that must be submitted to the Idaho State Controller. Approval of this item will authorize the city to submit the report with the mayor's signature. No presentation is planned on this item.

DISCUSSION:

The Idaho State Controller requires each city in Idaho to submit an Annual Road and Street Financial Report.

The annual report looks at local, state, and federal funding sources and how those funds are spent. Items that are tracked are new construction, street reconstruction, routine maintenance, equipment, and administrative expenses. In addition, street impact fees are listed along with the planned projects for fiscal year 2025.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

None, this is an annual report.

APPROVED OR DIRECTION GIVEN:

Approve as presented by staff and authorize the mayor to sign.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

ATTACHMENTS:

1. Annual Road and Street Report 2024

Annual Road and Street Financial Report

Page 1 of 3

Reporting Entity Name - Enter below by entity type		Please return, not later than December 31 , to: BRANDON D. WOOLF IDAHO STATE CONTROLLER ATTN: HIGHWAY USERS STATEHOUSE MAIL BOISE, ID 83720
City or	County of City	
City of Post Falls	Kootenai	
County or		
Highway District	County of Hwy. District	
This certified report of dedicated funds is hereby submitted to the State Auditor as required by 40-708, <i>Idaho code</i> .		
Dated this: 17th day of December, 2024.		
ATTEST:		
Jason Faulkner, Treasurer		Ronald G. Jacobson, Mayor
City Clerk/County Clerk/District Secretary (type or print name & sign)		Commissioners or Mayor (type or print name & sign)
Contact Phone Number: (208) 457-3310		
FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024		
Line 1	BEGINNING BALANCE AS OF OCTOBER 1 PREVIOUS YEAR	\$ 4,501,781.00
RECEIPTS		
LOCAL FUNDING SOURCES		
Line 2	Property tax levy (for roads, streets and bridges)	
Line 3	Sale of assets	\$ 75,845.45
Line 4	Interest income	\$ 487,071.99
Line 5	Fund transfers from non-highway accounts.	\$ 3,184,517.70
Line 6	Proceeds from sale of bonds (include LIDs)	
Line 7	Proceeds from issue of notes (include loans)	\$ -
Line 8	Local impact fees	\$ 2,652,652.00
Line 9	Local option registration fee	
Line 10	All other LOCAL receipts or transfers in.	\$ 436,108.47
Line 11	Total Local Funding (sum lines 2 through 10).	\$ 6,836,195.61
STATE FUNDING SOURCES		
Line 12	Highway user revenue	\$ 3,313,309.30
Line 13	Sales tax/Inventory replacement tax	
Line 14	Sales tax/Revenue sharing	\$ 326,432.01
Line 15	State Exchange funds.	
Line 16	All other STATE receipts or transfers.	\$ 573,867.50
Line 17	Total State Funding (sum lines 12 through 16).	\$ 4,213,608.81
FEDERAL FUNDING SOURCES		
Line 18	Secure Rural Schools	
Line 19	Federal-aid Bridge	
Line 20	Federal-aid Rural	
Line 21	Federal-aid Urban.	\$ 23,333.42
Line 22	Federal Lands Access Funds and All other FEDERAL receipts or transfers	\$ -
Line 23	Total Federal Funding (sum lines 18 through 22)	\$ 23,333.42
Line 24	TOTAL RECEIPTS (sum lines 11, 17, 23)	\$ 11,073,137.84

DISBURSEMENTS		Page 2 of 3
NEW CONSTRUCTION		
Line 25	Roads	\$ 1,676,519.38
Line 26	Bridges, culverts and storm drainage	
Line 27	RR Crossing	
Line 28	Other (specify - including salaries and benefits)	
Line 29	Total New Construction (sum lines 25 through 28).	\$ 1,676,519.38
RECONSTRUCTION/REPLACEMENT/REHABILITATION		
Line 30	Roads (rebuilt, realign, or 2" overlay upgrade).	\$ 342,357.33
Line 31	Bridges, culverts and storm drainage	
Line 32	RR Crossing.	
Line 33	Other (specify - including salaries and benefits).	\$ 768,628.25
Line 34	Total Reconstruction/Replacement (sum lines 30 through 33).	\$ 1,110,985.58
ROUTINE MAINTENANCE		
Line 35	Chip sealing or seal coating.	\$ 247,444.65
Line 36	Patching	\$ 17,599.18
Line 37	Winter Maintenance	\$ 168,089.01
Line 38	Grading/blading	
Line 39	Bridge.	
Line 40	Other (specify - including salaries and benefits).	\$ 768,628.25
Line 41	Total Routine Maintenance (sum lines 35 through 40)	\$ 1,201,761.09
EQUIPMENT		
Line 42	Equipment purchase - automotive, heavy, other.	\$ 4,379,616.67
Line 43	Equipment lease / purchase	\$ -
Line 44	Equipment maintenance.	\$ 221,826.56
Line 45	Other (specify).	\$ 392,522.23
Line 46	Total Equipment (sum lines 42 through 45)	\$ 4,993,965.46
ADMINISTRATION		
Line 47	Administrative salaries and expenses.	\$ 234,651.79
OTHER		
Line 48	Right-of-way and property purchases	
Line 49	Property leases	
Line 50	Street lighting	\$ 128,794.00
Line 51	Professional services - audit, clerical, and legal.	
Line 52	Professional services - engineering.	
Line 53	Interest - bond (include LIDs).	\$ 15,850.83
Line 54	Interest - notes (include loans).	
Line 55	Redemption - bond (include LIDs)	\$ -
Line 56	Redemption - notes (include loans)	
Line 57	Payments to other local government.	
Line 58	Fund transfers to non-highway accounts.	
Line 59	All other local expenditures	
Line 60	Total Other (sum lines 48 through 59)	\$ 144,644.83
Line 61	TOTAL DISBURSEMENTS (sum lines 29, 34, 41, 46, 47, 60).	\$ 9,362,528.12
Line 62	RECEIPTS OVER DISBURSEMENTS (line 24 - line 61).	\$ 1,710,609.72
Line 63	OTHER ADJUSTMENTS (Audit adjustment and etc.).	\$ -
Line 64	CLOSING BALANCE (sum lines 1, 62, 63)	\$ 6,212,390.72
Line 65	Funds on Line 64 obligated for specific future projects.	\$ -
Line 66	Funds on Line 64 retained for general funds and operations.	
Line 67	ENDING BALANCE (line 64 minus the sum of lines 65, 66)	\$ 6,212,390.72

REPORTING MEASURES

Page 3 of 3

	<u>NEW CONSTRUCTION</u>		
Line 68	Total lane miles constructed		0.00
Line 69	Total square feet of bridge deck constructed		0.00
	<u>RECONSTRUCTION/REPLACEMENT/REHABILITATION</u>		
Line 70	Total lane miles rebuilt, realigned, or overlay		1.97
Line 71	Total square feet of bridge deck reconstructed or rehabilitated.		0.00
	<u>ROUTINE MAINTENANCE</u>		
Line 72	Total lane miles with surface treatments, chip sealed, seal coated etc. on line 35.		5.31
Line 73	Total lane miles graded or bladed on line 38		0.00
PROJECTS			
	<u>NEW PROJECTS</u>		
Line 74	Available Funds (From line 65).	\$	7,072,683.17
	Project List	Start Year	Projected Cost
	<u>Chase Road UPRR Railroad Crossing</u>	FY 2025	\$425,000.00
	<u>Prairie and Charleville Intersection</u>	FY 2025	\$175,000.00
	<u>Prairie Trail Extension</u>	FY 2025	\$150,000.00
	<u>Chase Road SNFF Railroad Crossing</u>	FY 2025	\$100,000.00
	<u>I-90 & Hwy 41 Interchange Cycle Track</u>	FY 2025	\$100,000.00
Line 75	Estimated Cost of future projects.	\$	950,000.00
Line 76	Available for Other Projects (line 76 minus line 77)	\$	6,122,683.17

<u>MANDATORY Section must be completed on HB312 Revenue</u> Reporting is required on the highway user revenue from HG312. Make sure you list how much you received in additional revenue on line 77. Starting on line 78, check the maintenance that was completed with the additional funds, provide how much was spent on each item, and a general description including quantity of length.																																
Line 77	Total amount of Highway User Revenue from HB312	\$ 489,716.58																														
	<table border="1"> <thead> <tr> <th>Maintenance performed</th> <th>Amount Spent</th> <th>Description of Work</th> </tr> </thead> <tbody> <tr> <td>Line 78 Rehabilitation of Road</td> <td align="right">\$ 728,293.80</td> <td>Street reconstruction projects</td> </tr> <tr> <td>Line 79 Rehabilitation and maintenance of bridge</td> <td align="right">\$ -</td> <td></td> </tr> <tr> <td>Line 80 Chip Sealing / Seal Coating</td> <td align="right">\$ 247,444.65</td> <td>Road patching along with sealing and maintenance.</td> </tr> <tr> <td>Line 81 Grading / Blading</td> <td align="right">\$ -</td> <td></td> </tr> <tr> <td>Line 82 Striping</td> <td align="right">\$ 46,422.15</td> <td></td> </tr> <tr> <td>Line 83 Traffic Control</td> <td align="right">\$ -</td> <td></td> </tr> <tr> <td>Line 84 All other maintenance</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total amount spent on maintenance or replacement</td> <td align="right">\$ 1,022,160.60</td> <td></td> </tr> </tbody> </table>	Maintenance performed	Amount Spent	Description of Work	Line 78 Rehabilitation of Road	\$ 728,293.80	Street reconstruction projects	Line 79 Rehabilitation and maintenance of bridge	\$ -		Line 80 Chip Sealing / Seal Coating	\$ 247,444.65	Road patching along with sealing and maintenance.	Line 81 Grading / Blading	\$ -		Line 82 Striping	\$ 46,422.15		Line 83 Traffic Control	\$ -		Line 84 All other maintenance						Total amount spent on maintenance or replacement	\$ 1,022,160.60		
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Line 84 All other maintenance																																
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Line 85	Deferred maintenance cost over the last 5 years (in dollars)	\$ -																														

CITY OF POST FALLS
AGENDA REPORT
UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS
MEETING DATE: 12/17/2024

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Robbie Quinn, Parks Planner
SUBJECT: Quarry Sports Complex Lot Line Adjustment

ITEM AND RECOMMENDED ACTION:

The Parks Department is seeking council approval for the Mayor to sign the deeds for a lot line adjustment at the Quarry Sports Complex.

DISCUSSION:

As a housekeeping item, the Parks Department is seeking council approval to file for a lot-line adjustment with Kootenai County, at the Quarry Sports Complex. Currently, the Quarry Sports Complex is composed of two lots totaling 25.93 acres. During Phase 1 of construction, a restroom/shelter building will be constructed that will cross the lot-line, which doesn't comply with building standards.

The Parks Dept. would like to adjust the lot-line to allow for the building construction during Phase 1 and to keep all of Phase 1 within one parcel.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

08/06/24 - Quarry Sports Complex LWCF Grant Application

APPROVED OR DIRECTION GIVEN:

Council approved previous items(s)

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

ATTACHMENTS:

1. Final Deed - Parcel 1
2. Final Deed - Parcel 2
3. Final Deed - Transfer Parcel
4. Quarry LLA-PowerPoint Presentation

RECORDING REQUESTED BY:

CITY OF POST FALLS
408 N. Spokane Street
Post Falls, Idaho 83854
Tel: (208) 73-0215

QUITCLAIM DEED
(Boundary Line Adjustment)

THIS QUITCLAIM DEED, made by CITY OF POST FALLS, a municipal corporation (“Grantor”) to CITY OF POST FALLS (“Grantee”) whose address is 408 Spokane Street, Post Falls Idaho 83854.

THEREFORE, for valuable consideration received, Grantor does hereby convey, release, remise and forever quitclaim to Grantee all of Grantor’s right, title and interest in and to the Real Property in Kootenai County, Idaho described on Exhibit A, as Parcel 1, attached.

This conveyance is made to adjust the boundary line descriptions of two (2) previously existing contiguous parcels and not for the purposes of creating any further building parcels, in compliance with Section 8.6.103(d) Kootenai County Code. No new parcels are being created by such adjustment.

Including after-acquired title, if any, to have and to hold all and singular the premises, together with all appurtenances, to transferee and to transferee's heirs and assigns forever.

EXECUTED this _____ day of December, 2024.

CITY OF POST FALLS

By: Ronald G. Jacobson
Its: Mayor

Attest:

By: Shannon Howard
Its: City Clerk

STATE OF IDAHO)
 : ss
COUNTY OF Kootenai)

This record was acknowledged before me on this ____ day of December 2024, by Ronald G. Jacobson and Shannon Howard as Mayor and City Clerk, respectively of the City of Post Falls.

NOTARY PUBLIC
My Commission Expires: _____

August 2, 2024

Parcel 1

A parcel of land located in the NW1/4 of the NW1/4 of the NE1/4 of Section 25, Township 51 North, Range 5 West, Boise Meridian, Kootenai County, City of Post Falls, Idaho; More particularly described as follows:

Tract 4, Section 25 of Post Falls Irrigated Tracts as shown on the plat filed in Plat Book C, at Page 78, record of Kootenai County.

EXCEPTING THEREFROM: Road right-of-way of Prairie Avenue and Cecil Road as shown on the Record of Survey recorded as instrument number 2732864000 filed in Book 31 at Page 246 and 246A of Surveys, records of Kootenai County.

CONTAINING: 8.589 acres of land more or less.

SUBJECT TO: any existing easements, covenants, conditions, rights, reservations, restrictions, or encumbrances.



Dusty B. Obermayer 12/02/2024

RECORDING REQUESTED BY:

CITY OF POST FALLS
408 N. Spokane Street
Post Falls, Idaho 83854
Tel: (208) 73-0215

QUITCLAIM DEED
(Boundary Line Adjustment)

THIS QUITCLAIM DEED, made by CITY OF POST FALLS, a municipal corporation (“Grantor”) to CITY OF POST FALLS (“Grantee”) whose address is 408 Spokane Street, Post Falls Idaho 83854.

THEREFORE, for valuable consideration received, Grantor does hereby convey, release, remise and forever quitclaim to Grantee all of Grantor’s right, title and interest in and to the Real Property in Kootenai County, Idaho described on Exhibit A, identified as Parcel 2, attached.

This conveyance is made to adjust the boundary line descriptions of two (2) previously existing contiguous parcels and not for the purposes of creating any further building parcels, in compliance with Section 8.6.103(d) Kootenai County Code. No new parcels are being created by such adjustment.

Including after-acquired title, if any, to have and to hold all and singular the premises, together with all appurtenances, to transferee and to transferee's heirs and assigns forever.

EXECUTED this _____ day of December, 2024.

CITY OF POST FALLS

By: Ronald G. Jacobson
Its: Mayor

Attest:

By: Shannon Howard
Its: City Clerk

STATE OF IDAHO)
 : ss
COUNTY OF Kootenai)

 This record was acknowledged before me on this ____ day of December 2024, by Ronald G. Jacobson and Shannon Howard as Mayor and City Clerk, respectively of the City of Post Falls.

NOTARY PUBLIC
My Commission Expires: _____

August 2, 2024

Parcel 2

A parcel of land located in the NW1/4 of the NE1/4 of Section 25, Township 51 North, Range 5 West, Boise Meridian, Kootenai County, City of Post Falls, Idaho; More particularly described as follows:

Tract 13, Section 25 of Post Falls Irrigated Tracts as shown on the plat filed in Plat Book C, at Page 78 together with Lot 1, Block 7 of Tullamore Fifth Addition as shown on the plat filed in Plat Book L at Page 128-128C all within the records of Kootenai County.

EXCEPTING THEREFROM: Road right-of-way of Killdeer Avenue and Cecil Road as shown on the Record of Survey recorded as instrument number 2732864000 filed in Book 31 at Page 246 and 246A of Surveys, records of Kootenai County

CONTAINING: 17.348 acres of land more or less.

SUBJECT TO: any existing easements, covenants, conditions, rights, reservations, restrictions, or encumbrances.



Dusty B. Obermayer 12/02/2024

RECORDING REQUESTED BY:

CITY OF POST FALLS
408 N. Spokane Street
Post Falls, Idaho 83854
Tel: (208) 73-0215

QUITCLAIM DEED
(Boundary Line Adjustment)

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THEREFORE, for valuable consideration received, Grantor does hereby convey, release, remise and forever quitclaim to Grantee all of Grantor’s right, title and interest in and to the Real Property in Kootenai County, Idaho described as:

A parcel of land located in the NW1/4 of the NE1/4 of Section 25, Township 51 North, Range 5 West, Boise Meridian, Kootenai County, City of Post Falls, Idaho; More particularly described as follows:

Lot 1, Block 7 of Tullamore Fifth Addition as shown on the plat filed in Plat Book L at Page 128-128C, records of Kootenai County.

EXCEPTING THEREFROM: Road right-of way of Kildeer Avenue and Cecil Road as shown on the Record of Survey recorded as Instrument No. 2732864000 filed in Book 31 at Page 246 and 246A of Surveys, records of Kootenai County.

This conveyance is made to adjust the boundary line descriptions of two (2) previously existing contiguous parcels and not for the purposes of creating any further building parcels, in compliance with Section 8.6.103(d) Kootenai County Code. No new parcels are being created by such adjustment.

Including after-acquired title, if any, to have and to hold all and singular the premises, together with all appurtenances, to transferee and to transferee's heirs and assigns forever.

EXECUTED this _____ day of December, 2024.

CITY OF POST FALLS

By: Ronald G. Jacobson
Its: Mayor

By: Shannon Howard
Its: City Clerk

This record was acknowledged before me on this ____ day of December 2024, by Ronald G. Jacobson and Shannon Howard as Mayor and City Clerk, respectively of the City of Post Falls.

QUITCLAIM DEED - 2

Quarry Sports Complex Lot Line Adjustment

Robbie Quinn
Parks Planner

12/17/24

City Council Meeting



Lot Line Adjustment

- Housekeeping item
- Building location



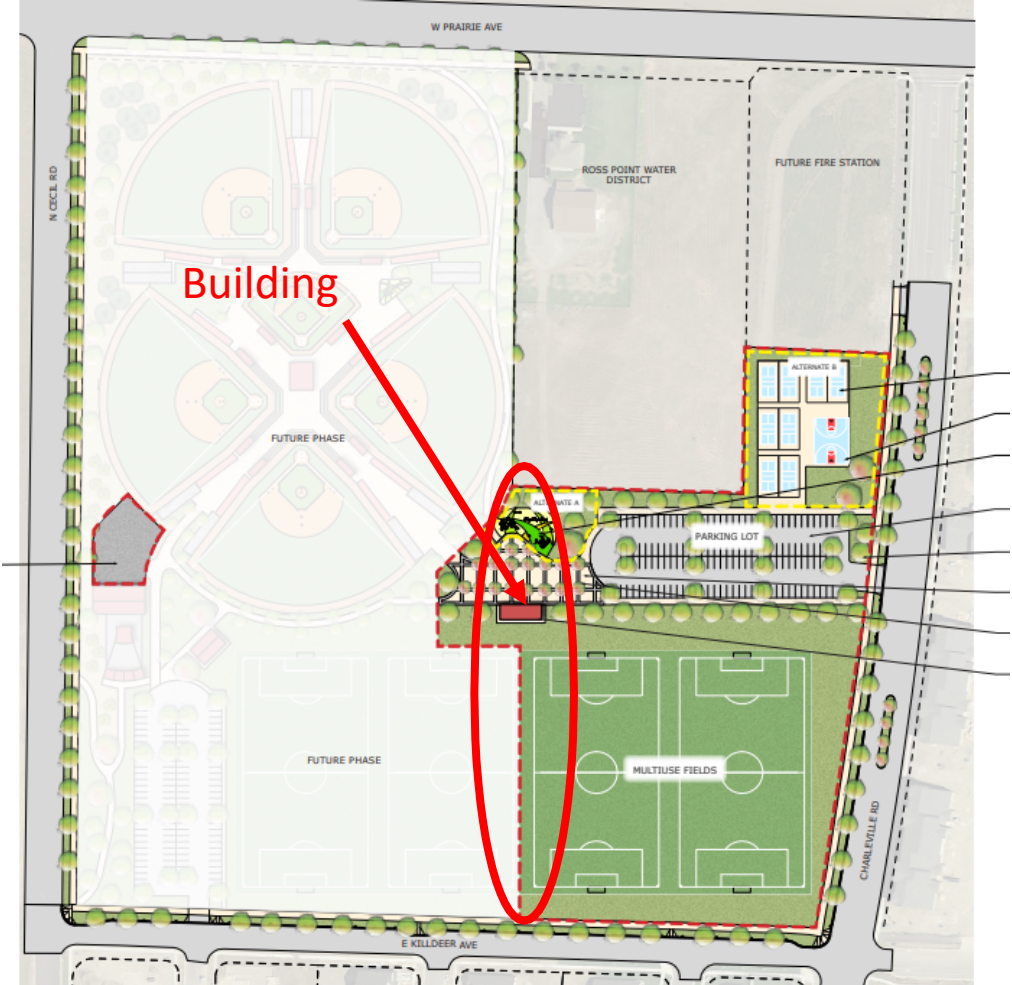
Phase 1 Construction



Current Property Lines



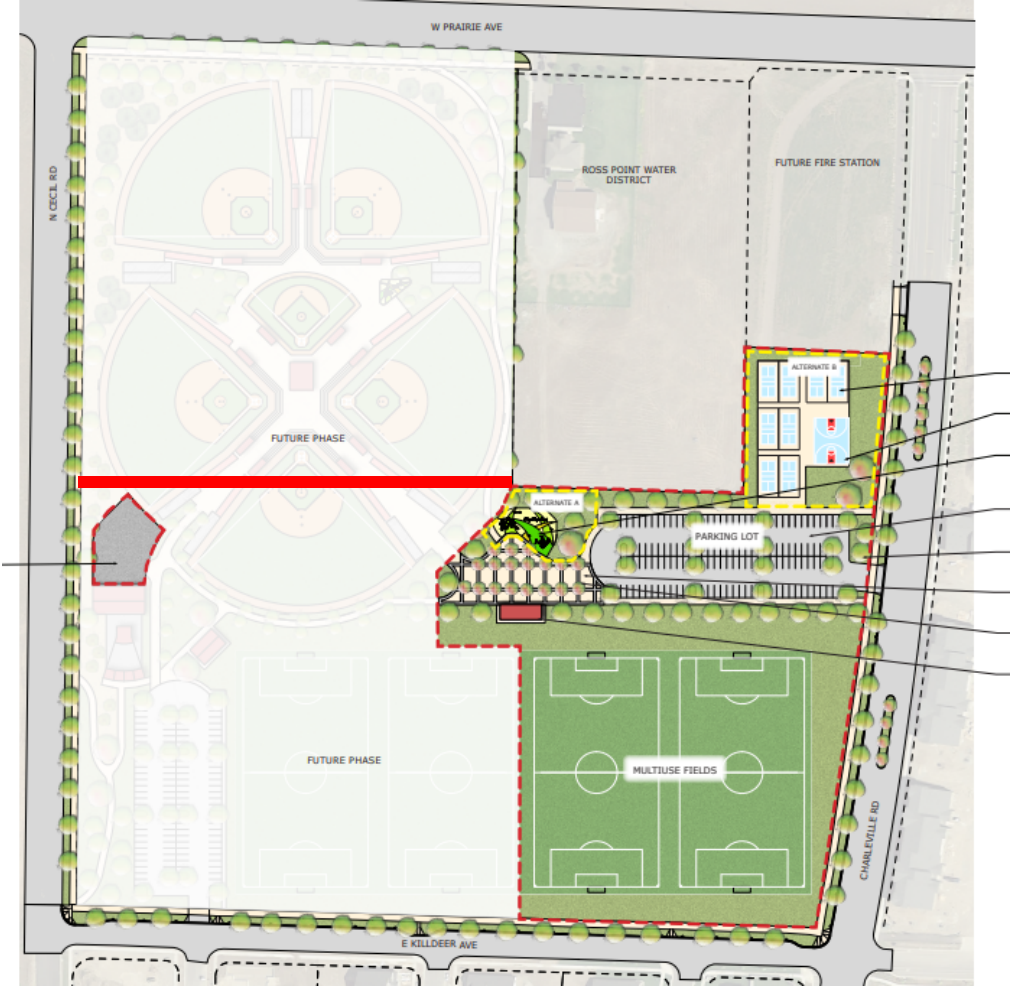
Phase 1 Construction



Proposed Property Lines



Phase 1 Construction



Questions?



CITY OF POST FALLS
AGENDA REPORT
UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS
MEETING DATE: 12/17/2024

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Jaxon Fleshman, Project Manager

SUBJECT: Well #4 Rehabilitation Recommendation of Award

ITEM AND RECOMMENDED ACTION:

This agenda item seeks City Council approval to award the contract for the Well House #4 Rehabilitation project to WM Welch Corp and authorize the Mayor to sign the Notice of Award. Additional contract documents will be presented to the Mayor for signature at a future date.

DISCUSSION:

The City opened bids for the Well House #4 Rehabilitation project on November 13, 2024. The city received six bids. The low bid of \$1,686,966.00 was submitted by WM Welch Corp. The Engineer's estimate for construction is \$1,880,00.00. The bid submitted by WM Welch contained a few irregularities in the submitted bid form. Upon review by the city's Engineering consultant, J-U-B Engineers and the City's Legal staff, these irregularities were reviewed and determined to be immaterial. City Staff recommends the construction contract be awarded to WM Welch Corp as the lowest responsive bidder.

Rehabilitation of the Well House will address supply deficiencies and increase reliability of the City's water distribution system. This project is identified as a capital improvement need in the 2018 Water System Master Plan. Utilizing the existing well casing, this project includes replacement of the well house and pump, improvements to the water distribution system associated with the well house facility and a new generator to produce back-up power to the well site. Additional elements of the project will make improvements to the surrounding area, adjacent to Millennium Skate Park and address security concerns for the current well house. Because the well shares a site with Millennium Skate Park, care was taken to coordinate the construction activities with the Parks and Recreation department.

A start-date for construction will be determined following an executed agreement with the contractor. Project construction is expected to be complete by the end of 2025.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

October 17, 2023 – Well #4 Rehabilitation – J-U-B Engineering Services

APPROVED OR DIRECTION GIVEN:

Council approved the items noted above.

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

The contract amount is \$1,686,966 with an additional contingency up to 10% (\$168,697) to address issues that may arise during construction. Change orders greater than \$50,000 will be brought to the City Council for approval, absent an emergency. Below that amount, city policies authorize the Public Works Director to approve the change. Funding for this project will come from the Well House #4 Rehabilitation Budget.

BUDGET CODE:

750-462.3227.95550

ATTACHMENTS:

1. BidReviewLetter_2024-11-20_Signed
2. 2024.12.13 Legal Bid Review
3. Well #4 13_ISPWC-00510 Notice of Award
4. 2024 Well 4 Rehabilitation - Recommendation to Award PPT Presentation

November 20, 2024

John Beacham
Public Works Director
City of Post Falls
408 N. Spokane Street
Post Falls, ID 83854

RE: CITY OF POST FALLS WELL HOUSE NO.4

Dear Mr. Beacham:

On November 14, 2024, the City of Post Falls received six bids for the 2024 Well House No.4 Project. Per Article 19.04 of the Instructions to Bidders, the basis of award is the lowest Base Bid Total. Per Article 2 of the Bid Form, the Bids will remain subject to acceptance for 60 days after the Bid opening. WM Welch Corp of Idaho, Inc. submitted the apparent low responsive bid. A summary of the bids is included below, and a detailed Bid Abstract is enclosed.

BIDDER	Total Base Bid
WM Welch Corp	\$1,686,966.00 ^(a)
Ginno Construction of Idaho, Inc.	\$1,830,000.00
LaRiviere, Inc.	\$1,966,153.15 ^(b)
TML Construction, Inc.	\$2,047,000.00
Big Sky ID Corp	\$2,121,000.00
S&L Underground, Inc.	\$2,298,600.00

^(a) WM Welch Corp bid form was modified with an added line item. The Base Bid Price includes the additional line item.

^(b) The Bid Schedule was not fully completed. Base Bid Total is the sum of Total Price for each line item.

J-U-B ENGINEERS, Inc. (J-U-B) has reviewed the bids to determine general compliance with the administrative requirements of the bidding process (i.e., whether each bid received was responsive) based on the following:

- Bid received on time, in a properly sealed envelope
- Bid signed
- Evidence of authority to sign provided
- Addenda properly acknowledged
- Bid Form completed in general conformance with the Instructions to Bidders
- Bid Security included and executed
- Bidder's Idaho Public Works Contractor License number included
- Statutory Naming of Subcontractors Form completed (Plumbing, Electrical, HVAC).
- Contractor's Non-Collusion and Anti-Discrimination Affidavits signed and included

Our review did not include independent verification of the Bidder's business status, the signatory's evidence of authority to sign, or other possible reasons for considering the bids unresponsive. However, J-U-B did verify the active status of the Idaho Public Works license for all Bidders and their named subcontractors. We reviewed that the license was valid but not scope classification nor specialty work.

We noted the following potential irregularities during our review of the Bids relative to the above items:

- WM Welch
 - Discrepancy within the bid schedule with the addition of a misc. line item in the amount of \$660,066.00.
 - The Bid Form did not include the Public Works License number.
 - There was no visible notary stamp on the scanned copy of the Non-Collusion Affidavit form.
 - The HVAC Subcontractor listed does have an HVAC Contractors License listed on the Division of Occupational and Professional Licenses Website search, however, there is no record of the Public Works Contractors License that was included in the Naming of Subcontractors Form in the Bid.
- LaRiviere, Inc.
 - Unit Prices were written in the Total Price space and the Unit Price spaces were blank for three bid items.

Based on our review of the contract documents, and upon completion of further review and concurrence by City legal staff, we recommend the City consider awarding the project to WM Welch Corp for a total contract price of One Million, Six-hundred-Eighty-Six Thousand, Nine-hundred-Sixty-Six Dollars (\$1,686,966.00). A copy of the bid from WM Welch Corp. and the Bid Abstract are enclosed for reference.

Please conduct any additional review deemed necessary and provide your authorization of Award and we will move forward with the preparation of the Notice of Award and Contract Documents for WM Welch Corp.

If you would like to discuss our review or have additional questions, please do not hesitate to contact me at 208-762-8787.

Sincerely,

J-U-B ENGINEERS, Inc.



Logan Sorensen, P.E.

Project Manager

Attachments: Bid Abstract (1 page)

WM Welch Corp Bid Packet (13 pages)

Cc: Jaxon Fleshman, Project Manager

Engineer's Opinion of Probable Cost: \$1,880,000.00

BID ABSTRACT				BIDDER NAME: ADDRESS:		WM Welch Corp 2700 E Seltice Way, Ste 12A Post Falls, ID 83854		Ginno Construction of Idaho, Inc. 3893 N. Schreiber Way Coeur d'Alene, ID 83815		LaRiviere, Inc. 17564 N. Dylan Court Rathdrum, ID 83858		TML Construction, Inc. P.O. Box 2970 Hayden, ID 83835		Big Sky ID Corp 10063 Navion Drive Hayden, ID 83835		S&L Underground, Inc. P.O. Box 1952 Bonners Ferry, ID 83805	
ITEM	ITEM	EST.		UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
NO.	DESCRIPTION	QUAN.	UNIT	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE
Base Bid																	
1	Existing Well House Demolition	1	LS	\$25,000.00	\$25,000.00	\$27,000.00	\$27,000.00	\$9,617.19	\$9,617.19	\$45,000.00	\$45,000.00	\$70,000.00	\$70,000.00	\$50,000.00	\$50,000.00		
2	Existing Well Inspection	1	LS	\$10,000.00	\$10,000.00	\$22,000.00	\$22,000.00	\$22,391.25	\$22,391.25	\$90,000.00	\$90,000.00	\$31,000.00	\$31,000.00	\$20,000.00	\$20,000.00		
3	Existing Well Testing	4	HR	\$225.00	\$900.00	\$8,750.00	\$35,000.00	\$8,500.00	\$34,000.00	\$13,000.00	\$52,000.00	\$22,000.00	\$88,000.00	\$7,400.00	\$29,600.00		
4	Existing Well Development	4	LS														
5	Well House No. 4 Construction	1	LS	\$950,000.00	\$950,000.00	\$1,696,000.00	\$1,696,000.00	\$1,820,262.40	\$1,820,262.40	\$1,816,000.00	\$1,816,000.00	\$1,809,000.00	\$1,809,000.00	\$2,124,000.00	\$2,124,000.00		
6	Landscaping Improvements	1	LS	\$41,000.00	\$41,000.00	\$50,000.00	\$50,000.00	\$79,882.31	\$79,882.31	\$44,000.00	\$44,000.00	\$123,000.00	\$123,000.00	\$75,000.00	\$75,000.00		
		1	LS	\$660,066.00	\$660,066.00												
BASE BID TOTAL:				^(a)	\$1,686,966.00		\$1,830,000.00	^(e)	\$1,966,153.15		\$2,047,000.00		\$2,121,000.00		\$2,298,600.00		
Completed Bid Form				Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Addenda Acknowledged				Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Addendum No. 1				Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Addendum No. 2				Yes		Yes		Yes		Yes		Yes		Yes		Yes	
General Contractor Public Works License Number				018607-AA ^(b)		PWC-C-14560-U-3-5		PWC-C-17425		PWC-C-14401-U-1-3-5		002207-U		14825-U-1-2-3			
Anti-Discrimination Affidavit				Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Non-Collusion Affidavit				Yes ^(c)		Yes		Yes		Yes		Yes		Yes		Yes	
Bid Security				Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Naming of Subcontractors				Yes		Yes		Yes		Yes		Yes		Yes		Yes	
Plumbing				United Crown - PWC-C-13798		ETCO Services - PWC-C-15905		R.L. Jacobs - PWC-C-12056		R.L. Jacobs - PWC-12056		blank		B+M Plumbing - 029925-D-4			
HVAC				Legacy Heating + Cooling - 002525-A-4 ^(d)		Shannon Industrial - PWC-C-17037		Shannon Industrial - PWC-C-17037		Shannon Industrial - PWC-C-17037		Shannon Industrial - PWC-C-17037		S&L Underground, Inc.			
Electrical				Peterson Electric - 023372-AAA-4		Shannon Industrial - PWC-C-17037		Shannon Industrial - PWC-C-17037		Shannon Industrial - PWC-C-17037		Shannon Industrial - PWC-C-17037		Shannon Industrial - PWC-C-17037			

Notes:

^(a) WM Welch modified the bid form with an added line item labeled "All other work not specifically described above" for the amount of \$660,066. Base Bid Price was modified in accordance with Article 14.01.C of the Instructions to Bidders. Also reference Instructions to Bidders Article 13.02 for Preparation of Bid Form, and Section 01025 1.3.C for description of lump sum items.

^(b) Public Works License Number was not included on bid form.

^(c) No observable Notary Seal on the Non-Collusion Affidavit in the scanned bids.

^(d) Subcontractor has an HVAC License Listed on Division of Occupational and Professional License Website Search (HVC-C-2135). No record was found of the provided Public Works Contractors License number.

^(e) Unit Prices were written in the Total Price space and the Unit Price spaces were blank for three bid items.



Legal Services
Phone: (208) 773-0215
Fax: (208) 773-0214

Memorandum of Legal Counsel

To: Jaxon Fleshman
From: Field K. Herrington, City Attorney
Date: December 13, 2024
Re: November 13, 2024, Bid Opening – Well House #4

My review and analysis are based purely on the legal aspects of the bid as authorized by the Idaho purchasing statutes, particularly Idaho Code § 67-2805, and the required information contained in the notice inviting bids. I received copies of six (6) bids that were received and opened by the Deputy City Clerk, Rhiannon O'Neill, at or about 2:30 p.m. on November 13, 2024.

The bids consisted of the following:

- WM Welch Corp: \$1,686,966.00
- Ginno Construction: \$1,830,000.00
- LaRiviere, Inc.: \$1,967,807.87
- TML Construction: \$2,047,000.00
- Big Sky: \$2,121,000.00
- S&L Underground: \$2,298,600.00

After evaluating the bids, I conclude that WM Welch Corp's bid is the lowest responsive and responsible bid. Upon further review of the issues raised by the engineer, the irregularities cited in WM Welch Corp's bid are either immaterial or resolvable under Idaho law and the bidding documents.

My review of WM Welch Corp's bid leads me to conclude that they are the lowest responsive bidder on a purely legal level. If the City intends to award the bid, then the bid should be awarded to WM Welch Corp. My conclusion is based on the following information:

1. I have reviewed the Bid Total Sheet and bid submittals from the City Clerk. It appears that the submittal by WM Welch Corp was timely.
2. The submittal was provided on the required form and with the required attachments:
 - a. Completed proposal;
 - i. **Discrepancy in Bid Schedule:** WM Welch Corp added an extra line item labeled "All other work not specifically described above" for \$660,066. While unconventional, this modification is permissible under the Instructions to Bidders (Articles 13.02 and 14.01.C) and does not affect the bid's responsiveness.

- b. 5% Bid Bond;
 - c. Bidder information;
 - d. List of required subcontractors with the requisite license information;
 - i. **Compliance with Idaho Code § 67-2310:** WM Welch Corp listed Legacy Heating and Cooling as the HVAC subcontractor with a Public Works license number belonging to Steel, LLC (002525-A-4). Legacy Heating and Cooling operates under Steel, LLC, and has a valid HVAC Contractor License (HVC-C-2135). This satisfies the licensing requirement under Idaho Code § 67-2310.
 - e. Executed Non-Collusion Affidavit;
 - i. **Notary Seal:** The scanned Non-Collusion Affidavit lacked a visible notary seal. This minor defect does not affect the validity of the affidavit or the bid.
 - f. Executed Anti-Discrimination Affidavit; and
 - g. The president of the corporation executed the attestations and documents.
3. I researched the Public Works License of WM Welch Corp to confirm the validity of the license, the level of the license, and the approved types of work. WM Welch Corp is a licensed Public Works Contractor with a “Class AA” License No. 018607. According to Idaho Code § 54-1904, a Class “AA” license is issued for any contractor whose qualifications, ability, and responsibility to execute contracts for public works involving an estimated cost of not more than three million dollars (\$3,000,000).

Based on my review, WM Welch Corp complies with Idaho Law and the City of Post Falls Procurement standards and is the lowest responsive bidder at \$1,686,966.

I did not review the plans’ details or specifications or see any proposed alternates or modifications. I will defer to you on the technical aspects of the bid as I lack the requisite knowledge and skills to muse on the technical aspects.

Should you have any questions, please feel free to contact me.

Very Truly Yours,



Field K. Herrington
City Attorney

Notice of Award

Date: 12/9/24

Project: City of Post Falls – 2024 Well House No.4

Owner: City of Post Falls, ID

Owner's Contract No.:

Contract: City of Post Falls – 2024 Well House No.4

Engineer's Project No.: 20-23-052

Bidder: WM Welch Corp.

Bidder's Address: *[send Notice of Award Certified Mail, Return Receipt Requested]*

2700 E. Seltice Way Unit 12A

Post Falls, ID 83854

You are notified that your Bid dated 11/13/24 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for

City of Post Falls – 2024 Well House No. 4 Project

The Contract Price of your Contract is \$1,686,966.00

[Insert appropriate data if unit prices are used. Change language for cost-plus contracts.]

One electronic copy of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

2 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner [3] fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:
N/A

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Post Falls, ID

Owner

By: _____

Authorized Signature

Title

Copy to Engineer

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Well 4 Rehabilitation Recommendation to Award

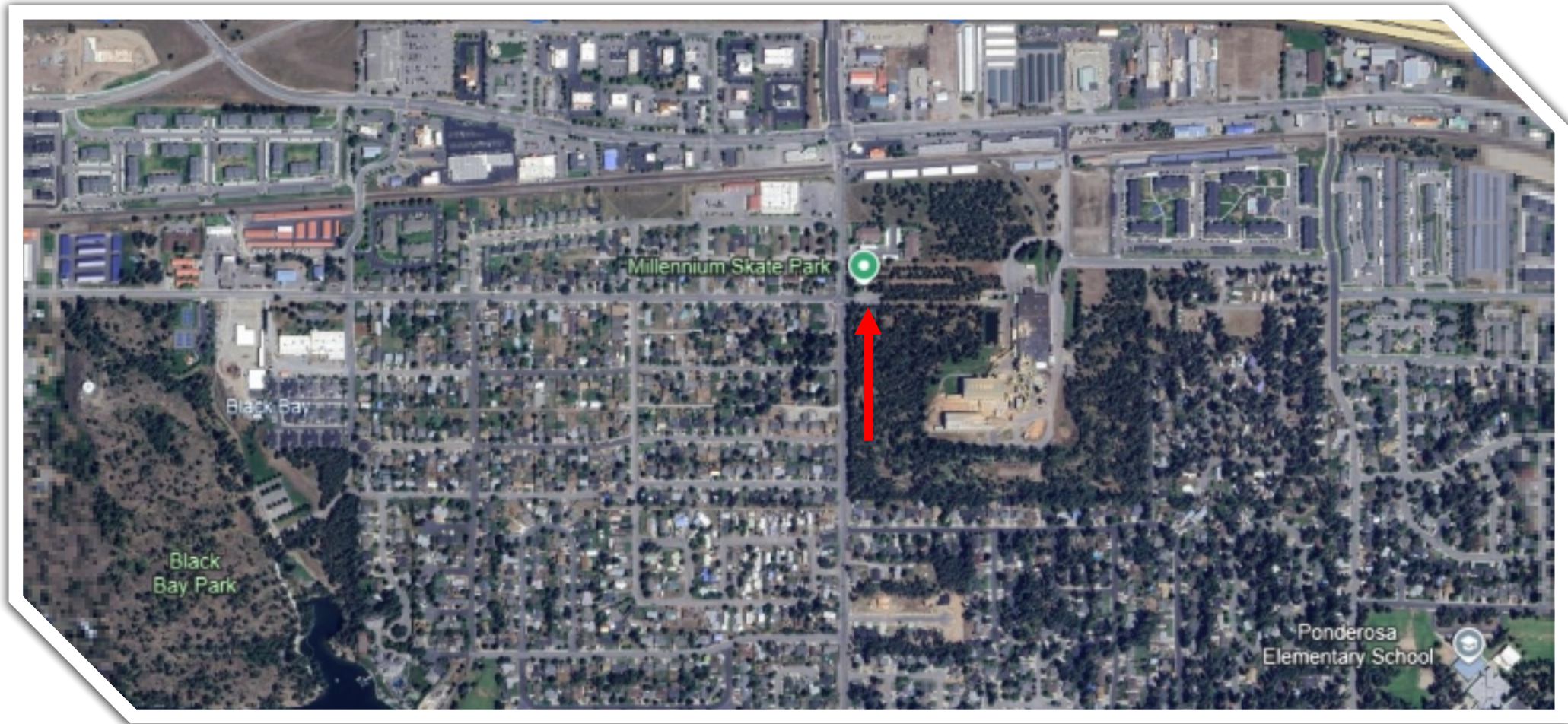
Jaxon Fleshman

Project Manager, Public Works

December 17, 2024



Well 4 – Site Location



Existing Well 4

- Co-located with Millennium Skate Park
- Constructed in 1974
- No on-site backup power.
- Existing pumping capacity is below design capacity.



Well 4 Rehabilitation

- 2018 Water System Master Plan
 - Rehabilitation of Well 4 is identified as a capital improvement project.
 - Rehabilitation needed to ensure capacity and reliability meet demand requirements

Well 4 Rehabilitation Specifics

- Replace well house
- Replace well pump
- Add site generator for back-up power generation
- Pipeline improvements to the distribution system
- Coordination of site and security improvements with Parks Department and the Police Department

For Comparison – Well #3



Bid Results

BIDDER	Total Base Bid
WM Welch Corp	\$1,686,966.00
Ginno Construction of Idaho, Inc.	\$1,830,000.00
LaRiviere, Inc.	\$1,966,153.15
TML Construction, Inc.	\$2,047,000.00
Big Sky ID Corp	\$2,121,000.00
S&L Underground, Inc.	\$2,298,600.00

*Bids reviewed by J-U-B Engineers and City Legal. Staff recommendation to Award to WM Welch Corp.

Financials

Engineering and Construction Oversight	\$1,686,966.00
Contingency (10%)	<u>\$168,697.00</u>
Total	\$1,855,663.00

- Funded through Well House 4 Rehabilitation Budget
GL Code: 750-462.3227.95550

Next Steps

- Execute Notice of Award – This request
- Construction to begin in 2025.
- Construction to be complete by end of 2025.

A serene landscape photograph featuring a calm river in the foreground, which perfectly reflects the surrounding environment. On the left, a steep, densely forested hillside rises from the water's edge. The opposite bank is also covered in trees, with some bare branches visible in the lower right. In the background, a range of mountains is visible, with the central peak and surrounding ridges covered in a layer of snow. The sky is a clear, pale blue. The overall mood is peaceful and natural.

Questions

**CITY OF POST FALLS
AGENDA REPORT
ADMINISTRATIVE / STAFF REPORTS
MEETING DATE: 12/17/2024**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Craig Borrenpohl, Utility Manager
SUBJECT: Tertiary Treatment at the Water Reclamation Facility

ITEM AND RECOMMENDED ACTION:

Staff will provide an update on the purpose and need of tertiary treatment at the Post Falls Water Reclamation Facility.

DISCUSSION:

The Post Falls Water Reclamation Facility is completing installation and beginning the start-up process of new treatment technologies necessary to meet discharge permit requirements into the future. Staff will provide an update detailing the purpose and type of tertiary treatment selected to meet permit limits and the basics of how the unit processes work.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

N/A

APPROVED OR DIRECTION GIVEN:

N/A

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

ATTACHMENTS:

1. 20241217 Wastewater Tertiary Treatment Staff Update Share

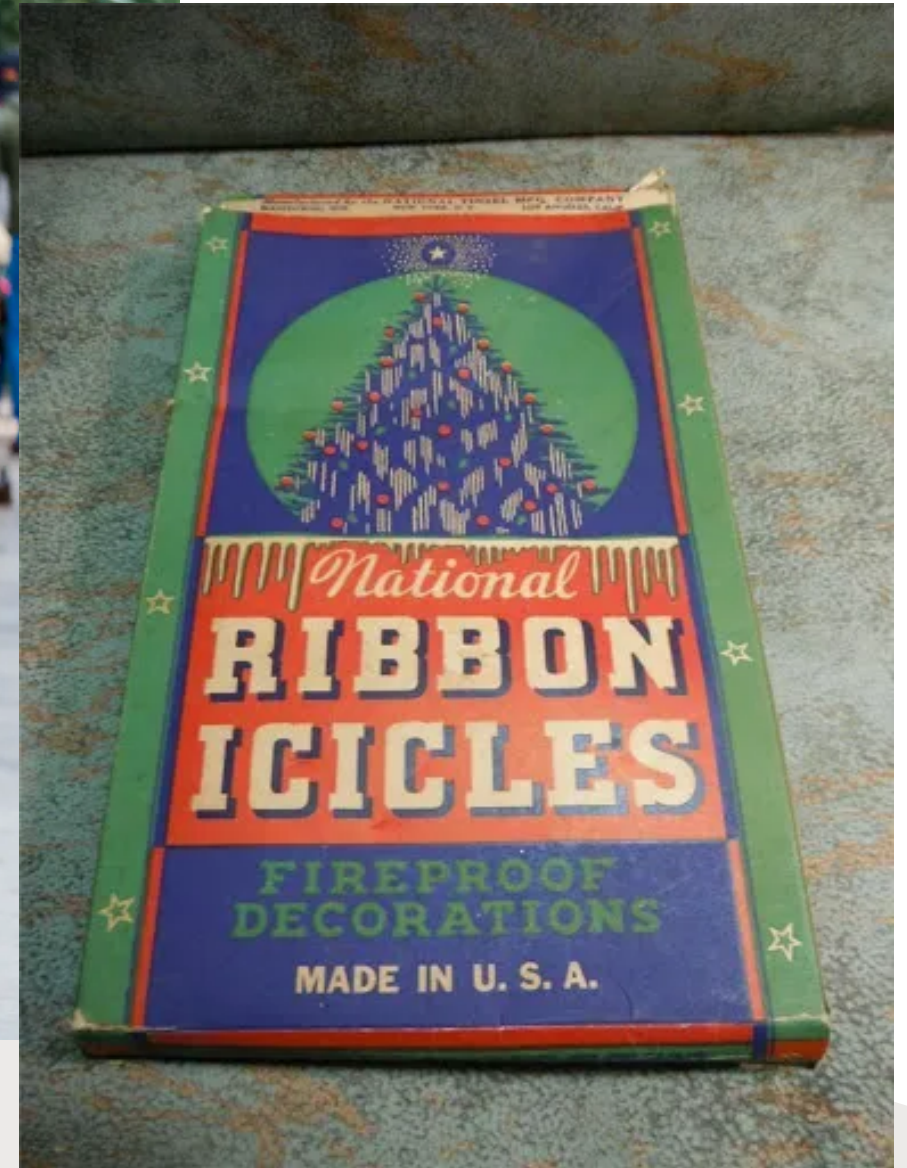
Post Falls WRF Tertiary Treatment

Staff Update

Craig Borrenpohl

December 17, 2024





Thought Experiment – Christmas Tree Decoration



Thought Experiment – Christmas Tree Decoration



Thought Experiment – Christmas Tree Decoration

- January Press Release –
Christmas Tree Pick Up

- Trees placed curbside before 6 AM
- Cut into 4-foot bundles



Thought Experiment – Christmas Tree Decoration

- January Press Release –
Christmas Tree Pick Up

- Trees placed curbside before 6 AM
- Cut into 4-foot bundles
- **Trees must have all decorations removed**



Thought Experiment – Christmas Tree Decoration

Removing Pollutants

Post Falls Treatment Stages

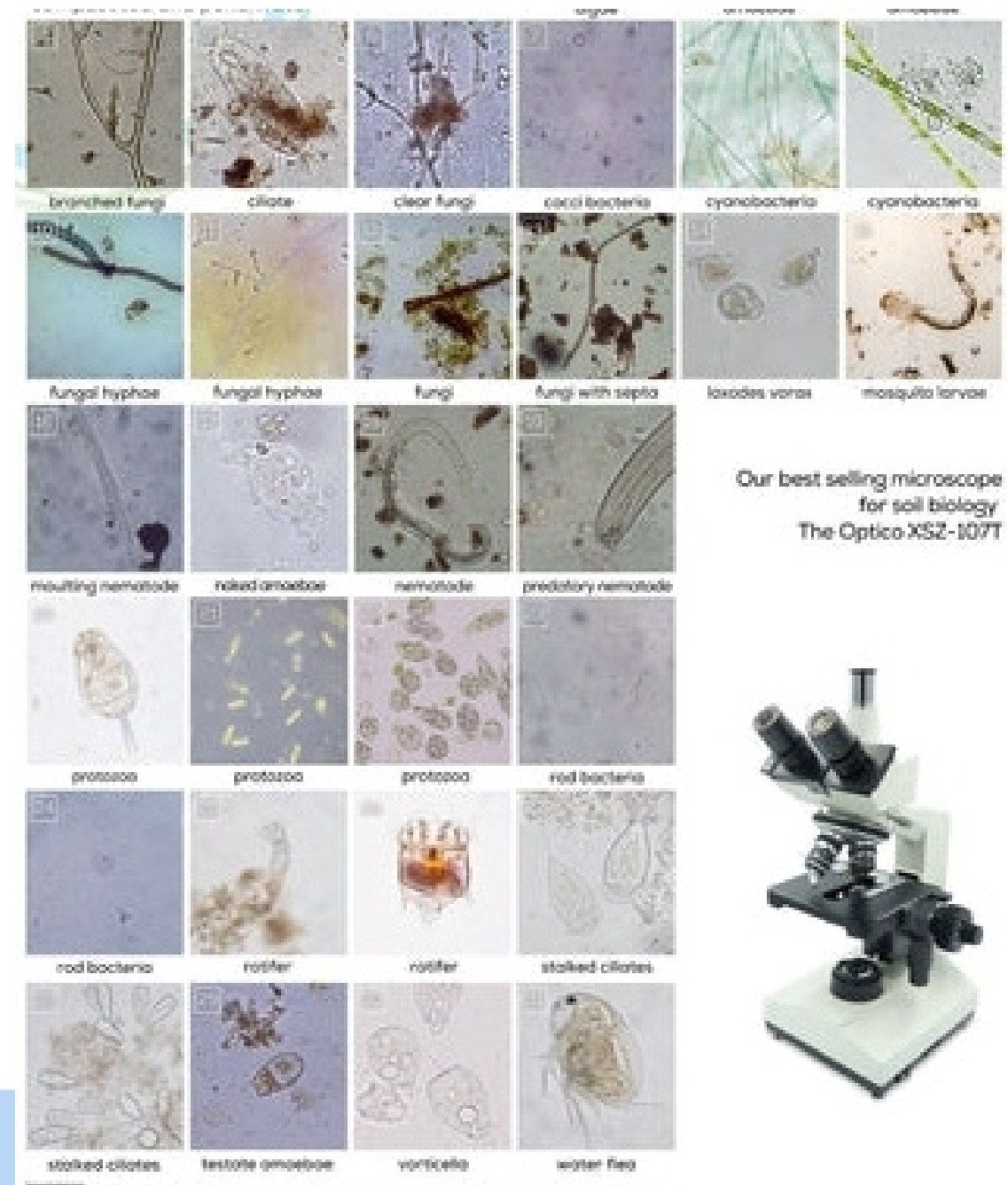
- Preliminary Treatment
 - Remove trash
 - Flow equalization



Removing Pollutants

Post Falls Treatment Stages

- Preliminary Treatment
 - Remove trash
 - Flow equalization
- Secondary Treatment
 - Biological Process
 - Microbes metabolize organic material for cellular growth



Removing Pollutants

Post Falls Treatment Stages

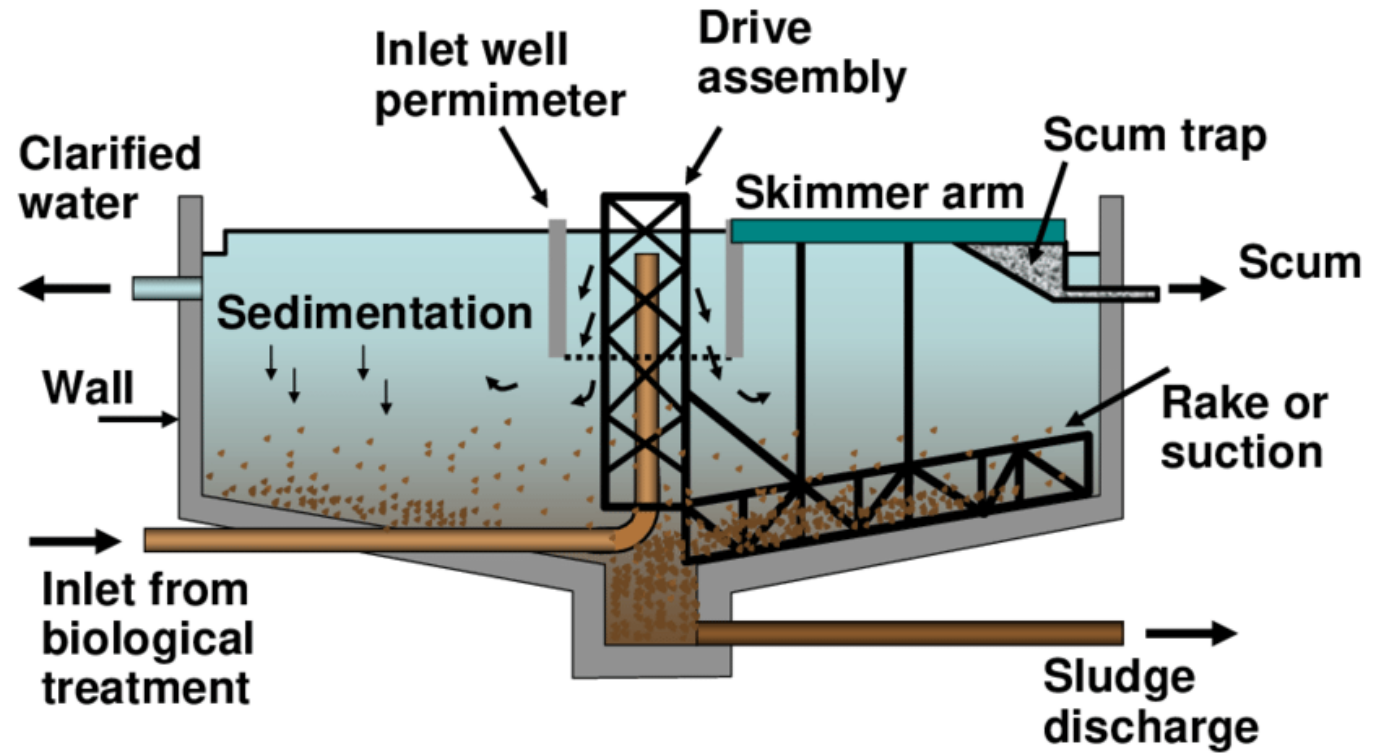
- Preliminary Treatment
 - Remove trash
 - Flow equalization
- Secondary Treatment
 - Biological Process
 - Microbes metabolize organic material for cellular growth
- Secondary Clarifiers
 - Settle microbes for recirculation or disposal



Removing Pollutants

Post Falls Treatment Stages

- Preliminary Treatment
 - Remove trash
 - Flow equalization
- Secondary Treatment
 - Biological Process
 - Microbes metabolize organic material for cellular growth
- Secondary Clarifiers
 - Settle microbes for recirculation or disposal



Removing Pollutants

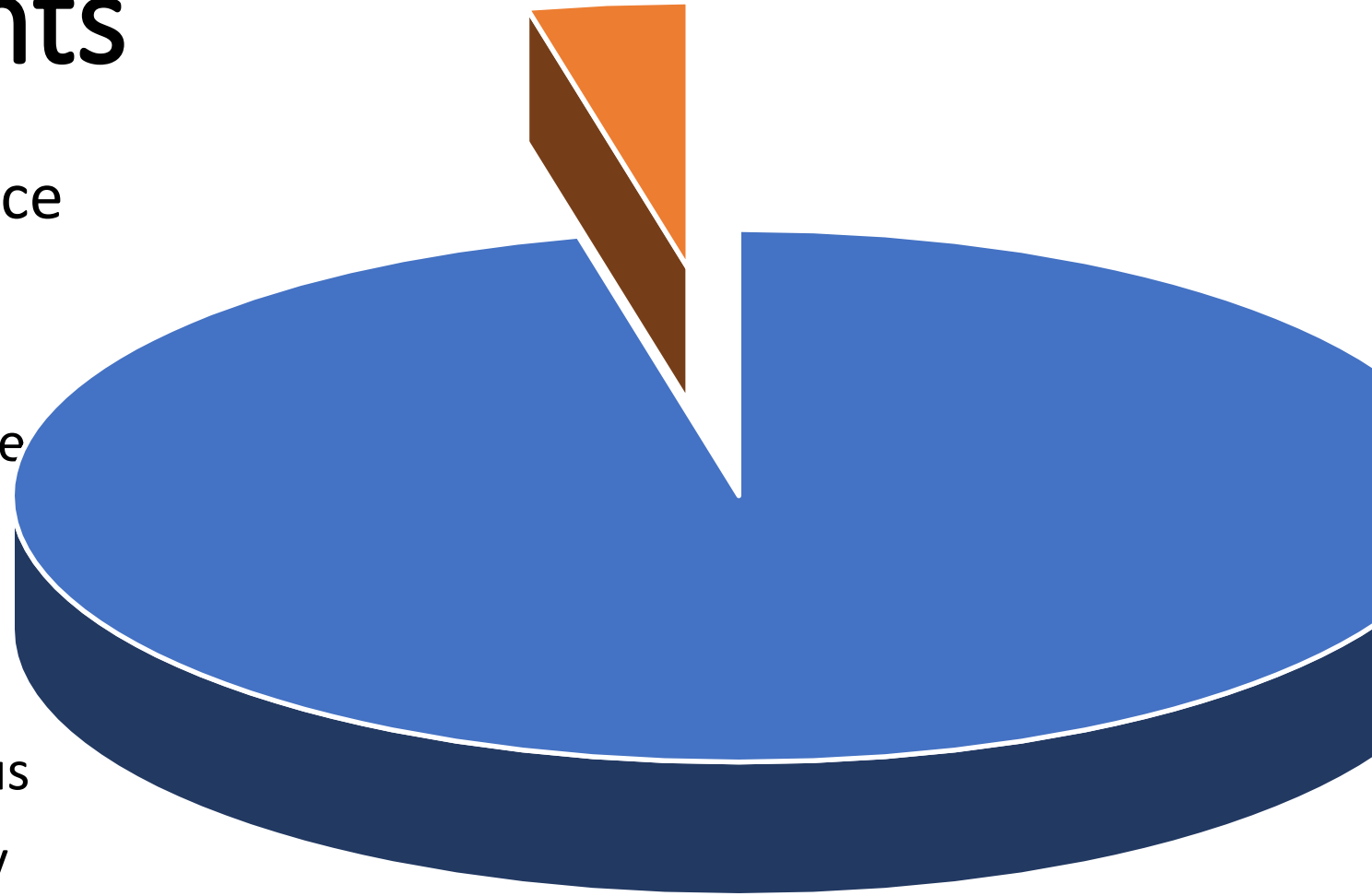
Secondary Treatment Performance

- Total Phosphorus
 - 190 lb/day into facility
 - ~ 96% removal in secondary system
 - 7 lb/day out of facility

Permit Limit – 3.19 lb/day

Need to remove additional phosphorus

Need additional treatment technology



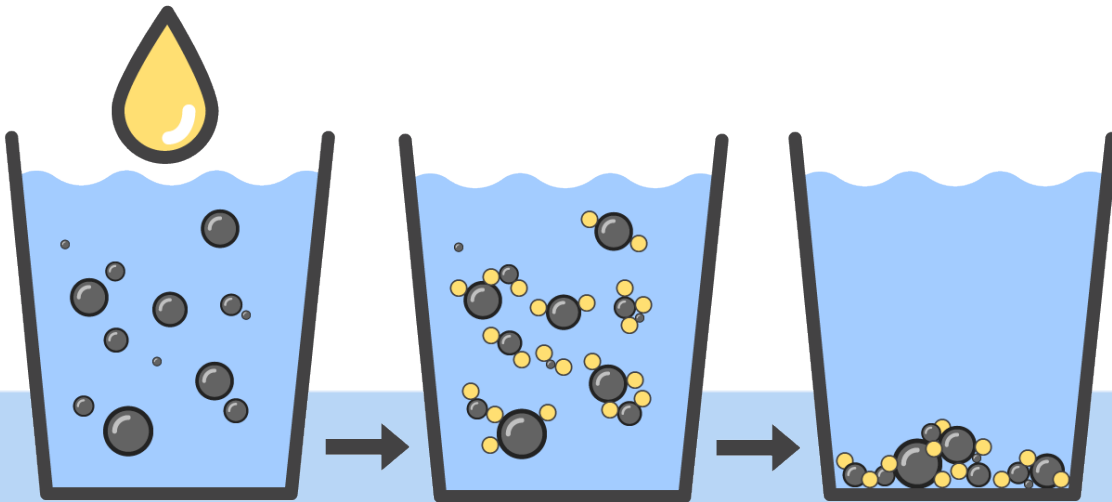
Tertiary Treatment: Pilot Study

- Pilot Study Informed Strategy
 - Tertiary Clarification
 - Membrane Filtration
- Expected performance will meet permit limits over a 20-year period.



Tertiary Clarifiers

- Chemical addition to secondary clarified water
- Coagulant traps pollutant forming larger floc
- Floc precipitates and is wasted with other solids.



Tertiary Filtration

- Further chemical addition to tertiary clarified water.
- Coagulant creates additional flocculants.
- Water passed through membrane filter.



Tertiary Filtration

- Further chemical addition to tertiary clarified water.
- Coagulant creates additional flocculants.
- Water passed through membrane filter.



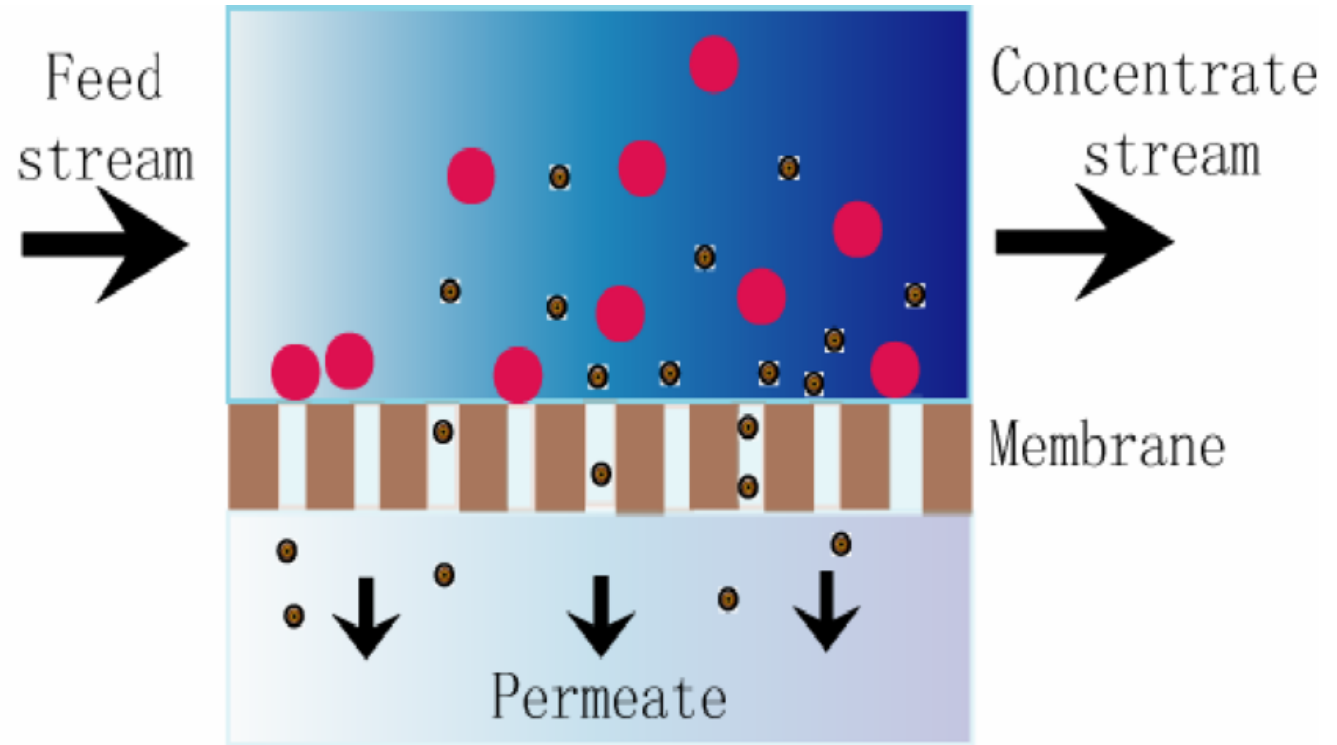
Membrane Filters

- Very small straws with tiny pores on each strand.
- Pore size is $0.03\text{ }\mu\text{m}$
- Human hair ranges from 17 to $180\text{ }\mu\text{m}$
- Filtered water passes through, coagulated pollutant wasted with solids



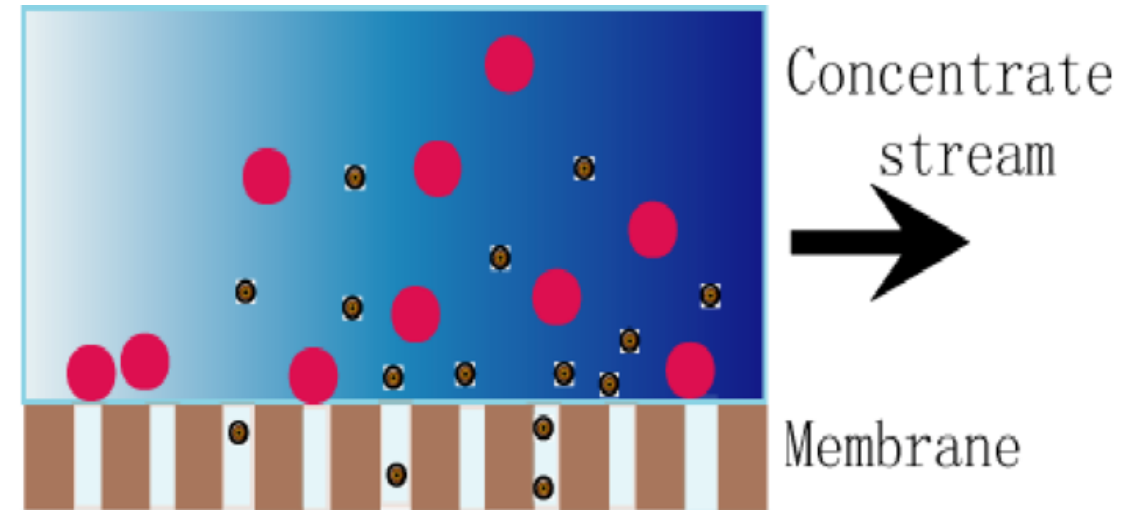
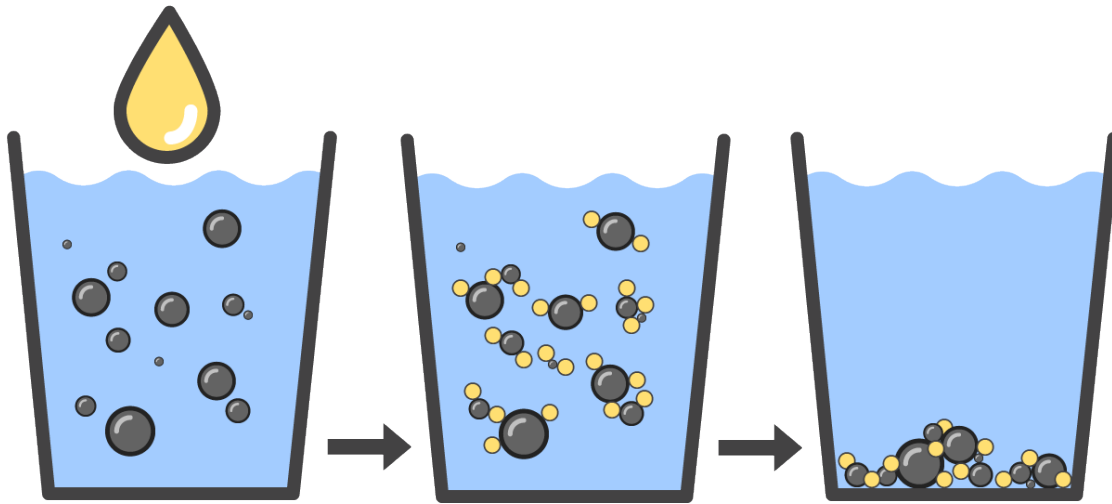
Membrane Filters

- Very small straws with tiny pores on each strand.
- Pore size is $0.03\text{ }\mu\text{m}$
- Human hair ranges from 17 to $180\text{ }\mu\text{m}$
- Filtered water passes through
- Coagulated pollutant with solids enters waste stream.



Cross Flow Filtration

Thought Experiment - Coagulated Pollutants



Thought Experiment - Coagulated Pollutants



Disinfection & Discharge

Tertiary treated water disinfected with Ultraviolet light prior to discharge to Spokane River.

Tertiary treatment will also allow land application to recycled water sites.



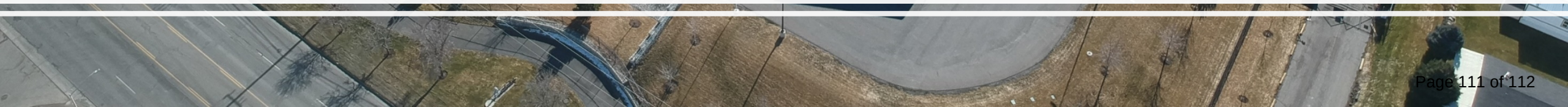
The Future

Existing facilities and those under construction will allow for treatment of 5.2 million gallons per day; 3.1 MGD currently.

Additional secondary and tertiary units brought online as the service area grows to meet demands at Water Reclamation Facility.



Questions



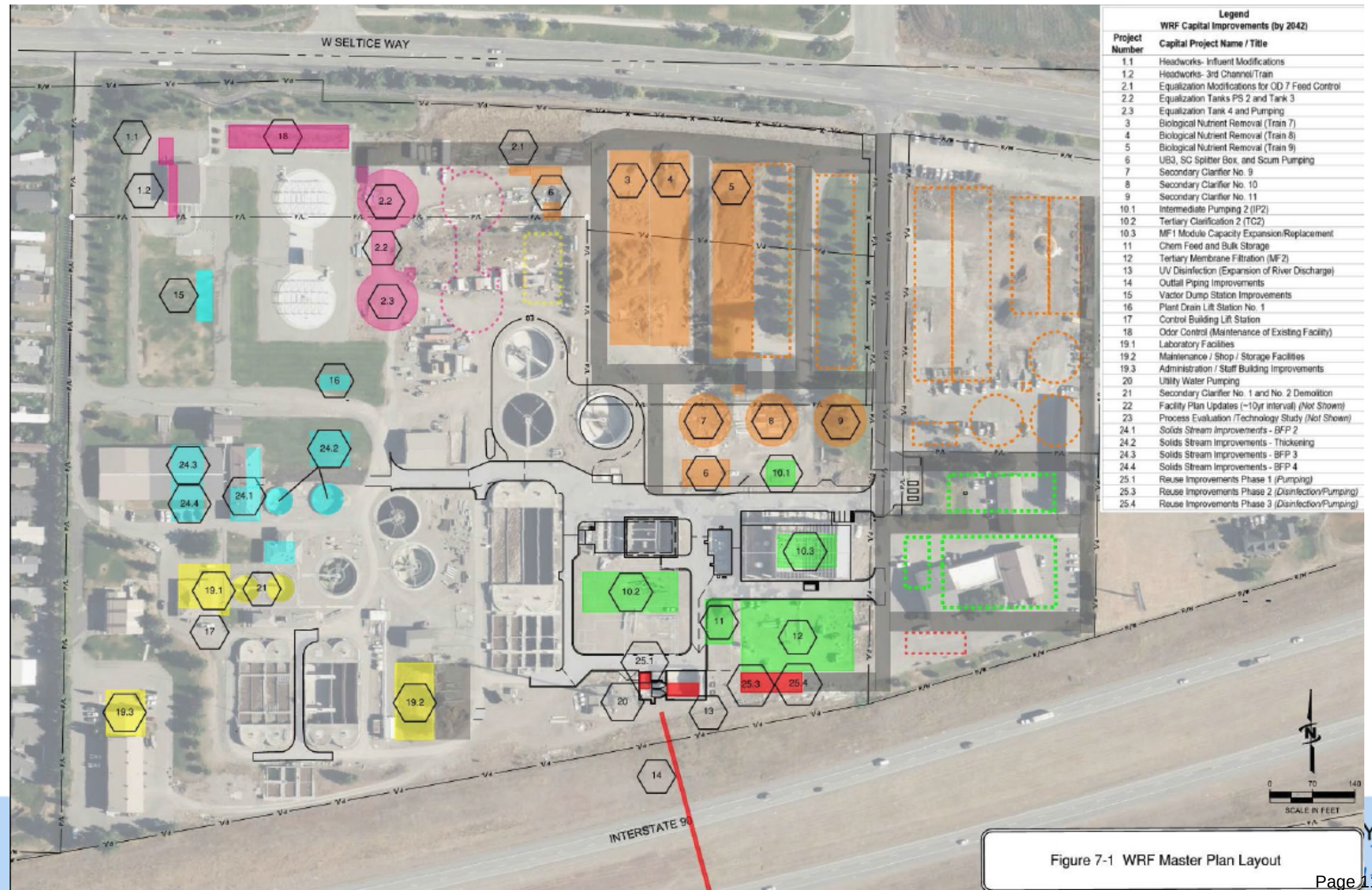


Figure 7-1 WRF Master Plan Layout