



**CITY COUNCIL
MEETING AGENDA**

**January 16, 2025
5:00 PM**

Location: City Hall, 408 N. Spokane Street, Post Falls, ID 83854

SPECIAL MEETING – 5:00 pm 2nd Floor Conference Room

CALL TO ORDER BY MAYOR JACOBSON

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

1. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

ACTION ITEMS:

- a. Interview Candidates for Council Seat #2
- b. Brief Recess
- c. Nomination and Confirmation of Mayor's Appointment for Council Seat #2
- d. Oath of Office for Council Seat #2

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 N. Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Mayor Ronald G. Jacobson
Councilors: Samantha Steigleder, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis

Mission
Building Community.

**CITY OF POST FALLS
AGENDA REPORT
NEW BUSINESS
MEETING DATE: 1/16/2025**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Warren Wilson, Deputy City Administrator

SUBJECT: Interview Candidates for Council Seat #2

ITEM AND RECOMMENDED ACTION:

This agenda item allows the City Council to interview the three finalists selected by Mayor Jacobson to fill the vacancy in Council Seat #2, which was created by the resignation of Councilor Josh Walker.

DISCUSSION:

Mayor Jacobson has selected Julie Hensley, Annette Nolting, Patrick O'Halloran, and Aaron Plew as the finalists to fill the vacancy in Council Seat #2. This agenda item is scheduled to allow the City Council to ask questions of each finalist. Approximately 20 minutes is allotted to ask questions of each applicant. Following the interviews, a brief recess is planned to allow Mayor Jacobson time to reflect on the information gathered during the interviews prior to asking for council confirmation of his selected appointment. The council is requested to remain in the conference room during the recess and refrain from discussing the interviews to ensure that all deliberation occurs during the meeting allowing the public to witness the full discussion.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

Council previously approved the process to be used to fill this vacancy.

APPROVED OR DIRECTION GIVEN:

N/A

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

ATTACHMENTS:

1. Council Seat #2 Finalists_Redacted



Application for City Council

Send your completed form to cityclerk@postfalls.gov or Post Falls City Hall, 408 N. Spokane St, Post Falls, ID 83854

Name E-mail

Home Address

Mailing Address Phone

Employer Position

Resident of the City of Post Falls Since:

Resident of Kootenai County Since:

Current government or associated government positions you hold or have held:

Current or past Post Falls community involvement:

What experience would you contribute to the Council:

Do you anticipate any conflict of interest in any finding which you might be required to make as a Council Member?

Why do you want to be considered for this appointment?

Signature

Date

Rhiannon O Neill

From: Julie Hensley [REDACTED]
Sent: Thursday, November 7, 2024 12:49 PM
To: CityClerk
Subject: Application for City Council Julie Hensley
Attachments: Julie Hensley City Council Application.JPG; Julie Hensley City Council Application.pdf

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

I have attached an application for the City Council Member seat. Please let me know if you have any difficulties opening the file.

Thank You,

Julie Hensley

JULIE HENSLEY

I am an experienced business owner and nurse with a variety of problem solving, critical thinking, and leadership skills. Roles have included being a charge nurse in multiple units, handling marketing, finances, and project management for multiple businesses. I am looking to obtain a position on City Council, where I can use my professional and leadership experience to be a voice for citizens, ensuring it is done legally and ethically.

EXPERIENCE

SEPTEMBER 2019- PRESENT

REGISTERED NURSE, NORTHWEST SPECIALTY HOSPITAL

Operating Room Circulator, Charge Nurse for Pre-op and PACU. I also worked to help enhance pre-surgical evaluations to decrease number of same day surgery cancelations.

2015-PRESENT

BUSINESS OWNER

I have started and own multiple businesses. I manage the marketing, financial operations, and many of the projects that come with owning and operating a business.

REGISTERED NURSE, KOOTENAI OUTPATIENT SURGERY

Care for pediatric and adult patients pre-operatively and in the post-anesthesia care unit. Work with physicians with updating discharge instructions, preoperative intake calls, and precept new employees.

JUNE 2012 – FEBRUARY 2018

REGISTERED NURSE, ST. JOSEPH HOSPITAL EMERGENCY CARE CENTER

Assisted in coordinating patient flow through the department's 60 beds as a Charge Nurse and a clinical nurse. Member of departments Unit Based Council. Assisted in interviewing prospecting new employees and precept new employees once hired.

FEBRUARY 2009 – JUNE 2012

PATIENT CARE TECHNICIAN, ST. JOSEPH HOSPITAL EMERGENCY DEPARTMENT

AUGUST 2006 – FEBRUARY 2009

CERTIFIED NURSING ASSISTANT, PLACENTIA-LINDA HOSPITAL

EDUCATION

MAY 2015

BACHELOR OF SCIENCE IN NURSING, UNIVERSITY OF TEXAS, ARLINGTON

Cum Laude

DECEMBER 2011

ASSOCIATE OF SCIENCE IN NURSING, MOUNT SAN ANTONIO COLLEGE

Certified Nursing Assistant Certification earned in 2005

Emergency Medical Technician Certification earned in 2006

SKILLS & TRAINING

- Manager and Leadership workshops
- Case Management
- Data Analysis
- Marketing
- Financial Management
- Business Management
- Digital Marketing
- Management of Assaultive Behavior
- Project Management



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Resident of Kootenai County Since:

Current government or associated government positions you hold or have held:

Current or past Post Falls community involvement:

What experience would you contribute to the Council:

Do you anticipate any conflict of interest in any finding which you might be required to make as a Council Member?

Why do you want to be considered for this appointment?

Signature Date

What experience would you contribute to the council?

I'm actively involved in the Post Falls community and North Idaho as a whole. With a background in nonprofits, I can bring in perspective and experience for those both those who access services and work at nonprofits. Additionally, I have over 15 years of leadership experience, almost all of which has been directly interacting with the public. Currently in nonprofit development which comes with navigating difficult situations, strong personalities and sensitive subjects.

Why do you want to be considered for this appointment?

I love the Post Falls community. This is where my husband and I have chosen to raise our 3 boys because we know it is a safe, welcoming area we can call home. I have a passion for public service and a strong desire to collaborate with fellow community members, local leaders, and organizations to create a thriving, inclusive, and resilient city. I understand that good governance requires both practical decision-making and a deep understanding of the diverse perspectives within the community.

Additionally, I'm excited about the opportunity to listen to the concerns of my neighbors, advocate for their needs, and work together to strengthen our local infrastructure, education systems, and quality of life. I'm confident that with my dedication, leadership skills, and commitment to transparency, I can help contribute to a better future for our city.

Rhiannon O Neill

From: Annette Nolting [REDACTED]
Sent: Saturday, November 16, 2024 9:14 PM
To: CityClerk
Subject: Application for City Council Seat
Attachments: Annette Nolting Resume.pdf; Application questions.pdf; Keith Rector letter of reference.pdf; Annette Letter of Recommendation.pdf; Britt Thurman Recommendation.pdf; Annette Nolting Cover Letter PF.pdf; Annette Nolting Application.pdf

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

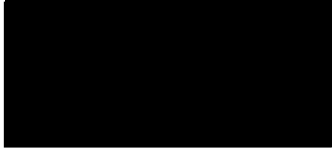
To whom it may concern,

Attached is my application and supporting documents for the open Post Falls City Council seat. I had problems with the PDF application so I have included my answers to a couple of those questions in an additional document.

Please let me know if you have any questions. Thank you for your consideration.

Annette Nolting

Annette Nolting



Dear Mayor and City Council,

I am writing to express my interest in the open City Council position for Post Falls. With a deep commitment to public service, community engagement, and the continued growth of our city, I am eager to bring my experience, passion, and vision for a vibrant, inclusive community to the City Council.

Throughout my career in nonprofit management, I have worked on a wide range of initiatives that directly align with the priorities of local government. From managing community development projects to securing funding for social services, I have developed a comprehensive understanding of how policy decisions impact people's lives. Whether advocating for better public services or promoting local arts and culture, I have always strived to be an effective advocate for the people I serve.

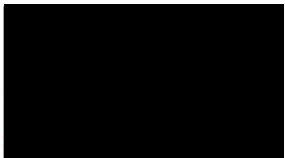
My background in non-profits has provided me with a strong foundation in policy analysis, budgeting, and collaborative decision-making. Additionally, I believe that the best decisions come from listening to a diverse range of voices. I am committed to transparency, open communication, and ensuring that all members of our community feel heard and valued.

As a City Council member, I would bring a strong focus on community engagement and transparency. I would work tirelessly to promote policies and I believe that through collaboration and thoughtful decision-making, we can build a city that benefits everyone.

Thank you for considering my application. I would welcome the opportunity to discuss how my skills and experiences align with the goals and priorities of the City Council. I look forward to the possibility of contributing to the future success and prosperity of Post Falls.

Sincerely,

Annette Nolting



Annette Nolting

EXPERIENCE

Museum of North Idaho — *Development Director*

November 2022 - Present

- Fundraising, including capital campaign
- Community development
- Website maintenance
- Social media management
- Donor management
- Marketing

Safe Passage — *Development Director*

March 2020 – November 2022

- Fundraising
- Community development
- Advocacy
- Website maintenance
- Social media management
- Donor management
- Marketing

Coeur d'Alene Summer Theatre — *Managing Director*

August 2017 – March 2020

- Customer Service
- Community development
- All office graphic design
- Website maintenance
- Social media management
- Ticket sales and database management
- Contracts and invoicing

Post Falls Chamber of Commerce — *Office Coordinator*

September 2015 - August 2017

- Membership liaison
- Managing visitor center and guest services

- Event planning
- Managing all social media
- Updating Post Falls Chamber, Visit Post Falls and Jacklin Arts Center websites
- Managing e-mail marketing and all electronic and print communication
- Creating monthly newsletter

SKILLS

Proficient with Microsoft Word, PowerPoint, Excel, Adobe Suite, Canva and Google Docs. Experience with QuickBooks, Microsoft Access, Weebly and Word Press. Actively involved in the local arts community for 15+ years, both on and off stage. Comfortable working with people of all ages and have extensive experience working with children.

EDUCATION

Lewis-Clark State College – *Bachelors in Business Administration*

2023

North Idaho College - *Associates Degree*

2020

River City Leadership Academy

Class of 2019 Graduate

COMMUNITY ENGAGEMENT

I volunteer with a variety of organizations including Safe Passage, Safe Start, Aspire Community Theatre, as we well as other local nonprofits. I am a member of the Coeur d'Alene Soroptimist club and a Rotarian with the Post Falls club. Additionally, I serve as the Vice President for the Coeur d'Alene Regional Chamber nonprofit committee.

REFERENCES

JAME' DAVIS - Sales and Marketing Manager for Intermax Networks

[REDACTED]

AMANDA KRIER - Executive Director of Safe Passage

[REDACTED]

PAM HOUSER - VP of Community Relations and Communication for Heritage Health

[REDACTED]

Diana Bailey

City of Post Falls
408 N Spokane Street
Post Falls, ID 83854

Dear City Council Members

I am writing to enthusiastically recommend Annette Nolting for the vacant City Council Seat. I have had the pleasure of working with Annette for a number of years, both in her professional capacity and as a fellow community member, and I believe she possessed the skills, dedication, and vision to serve Post Falls with integrity and effectiveness.

Annette has an extensive background in nonprofit work, where she has demonstrated not only leadership and strategic thinking, but also a deep commitment to the well-being of our community. Her ability to collaborate across various sectors—nonprofits, government agencies, and local businesses—has been instrumental in advancing key initiatives that address both immediate needs and long-term goals. Through her work with Safe Passage and the Museum of North Idaho she has developed a keen understanding of resource management, community engagement, and policy advocacy. I am confident that these skills would translate well into the legislative, policy, and budgetary duties required of a City Council member.

In addition to her community work, Annette has a strong understanding of the responsibilities associated with local government and a deep respect for the democratic process. She is a problem solver who listens thoughtfully, weighs diverse perspectives, and approaches challenges with a spirit of cooperation. I believe she will bring a thoughtful, balanced, and solution-oriented approach to City Council discussions and decision-making.

In conclusion, I believe that Annette would be an excellent addition to the Post Falls City Council. Her professional expertise, community commitment, and collaborative leadership style would enable her to contribute meaningfully to the growth and development of our city. I wholeheartedly recommend her for City Council Seat #6 and am confident that she will serve the residents of Post Falls with dedication and integrity.

Please do not hesitate to contact me if you require further information or additional insight into Annette's qualifications.

Sincerely,
Diana Bailey

Britt Thurman
Executive Director
Museum of North Idaho



11/15/2024

To Whom It May Concern,

I am writing to wholeheartedly recommend Annette Nolting for a position on the Post Falls City Council. I have had the privilege of knowing and working alongside Annette for a few years, and I can say without hesitation that she would be an exceptional addition to the council.

Annette is a true community leader, always willing to lend a hand and contribute her time to causes that benefit others. Whether it's organizing local events or being a source of support for victims of domestic violence, she's always ready to step up and help. Her passion for our community is undeniable.

Beyond her dedication to service, Annette has a strong moral compass. She is honest, reliable, and someone you can always count on to do the right thing, even when it's not the easiest choice. Her integrity and sense of responsibility are qualities that would serve her well in a leadership position like city council.

Annette's ability to communicate with people from all walks of life is one of her greatest strengths. She listens, she understands, and she has a natural talent for bringing people together. She's the kind of person who can have a meaningful conversation with anyone and make them feel heard and respected. These interpersonal skills are crucial in local government, where collaboration and inclusivity are key. It is no surprise that she has gained a vast network of friends and colleagues who all sing her praises.

On a personal note, Annette is a true friend. She's supportive, kind, and genuinely cares about the people in her life. Her heart and passion for others make her not only a great colleague but also an amazing human being. She is the embodiment of strength and resilience, balancing the demands of being a dedicated mother to three boys, excelling in her full-time career, and still finding time to give back to her community.

I truly believe that being on the Post Falls City Council is the perfect next step for Annette. She is an incredible woman who not only cares deeply about her community but has the conviction and determination to take meaningful action. I have no doubt she will approach this responsibility with the same dedication and excellence that she brings to everything she does.

Please don't hesitate to contact me if you'd like to discuss Annette's qualifications further.

Sincerely,

Britt Thurman

Keith Rector



13 Nov 2024

To who it may concern,

I am writing to enthusiastically recommend my dear friend Annette Nolting, for the city council seat here in Post Falls. I have had the privilege of knowing Annette for over 15 years, and during this time, she has consistently demonstrated an extraordinary commitment to our community, and her family.

Annette is not only a passionate advocate for social change but also a proactive leader who brings people together to achieve collective goals. Her involvement in various community initiatives has had a profound impact on our community. Whether it's organizing a fundraiser for local charities, or volunteering her time to make a difference big or small here locally. Annette dedicates herself wholeheartedly to making a positive difference in everything she does.

One of the initiatives she champions is her involvement in the Museum of North Idaho restoration project, garnered support from numerous residents and local businesses, resulting in a significant contribution from our community to keep this historic building alive. This project not only showcased her exceptional organizational skills but also highlighted her ability to inspire others to join her in service. It is this quality that sets Annette apart; she has a unique talent for fostering collaboration and motivating individuals from all walks of life to engage in meaningful work.

In addition to her practical contributions, Annette embodies the spirit of kindness and empathy. She genuinely cares about the well-being of others and approaches every interaction with warmth and understanding. This has made her a trusted friend and confidante to many in our community, further deepening her connection to those around her.

Her dedication extends beyond her immediate surroundings; she actively participates in the chambers of CdA, Hayden, and Post Falls, where she shares her expertise and advocates for important causes.

In conclusion, I wholeheartedly endorse Annette for the city council seat here in Post Falls. Her relentless enthusiasm, leadership skills, and unwavering commitment to community service make her an outstanding candidate. I am confident that she will bring the same passion and dedication to this position as she has to our community.

Thank you for considering my recommendation. If you have any further questions or require additional information, please do not hesitate to reach out.

Warmest regards,

Keith Rector



Application for City Council

Send your completed form to cityclerk@postfalls.gov or Post Falls City Hall, 408 N. Spokane St, Post Falls, ID 83854

Name E-mail

Home Address

Mailing Address Phone

Employer Position

Resident of the City of Post Falls Since:

Resident of Kootenai County Since:

Current government or associated government positions you hold or have held:

Past roles: Major USAF-retired, Interim-Chair NIC Trades & Industries (Parker Ctr), NIC Aerospace Director, NIC Staff Assembly & Senate, Various ID Career & Tech Ed. projects. "Air Washington"

Current or past Post Falls community involvement:

Current: Kootenai County Veterans Council (NIC rep), Mission 43 Leaders Fellowship. Past: 10+ years w/ annual I-90 Expo. 2019 COE Airport plan. Board member Idaho Aerospace Alliance

What experience would you contribute to the Council:

25+ years in leadership roles. Certified Project Manager (PMI PMP), led successful projects in highly-regulated environments; FAA, DoD, USDOL & higher ed. Even temperament / humor

Do you anticipate any conflict of interest in any finding which you might be required to make as a Council Member?

I do not.

Why do you want to be considered for this appointment?

I have Post Falls' best interest at heart in applying. Mandy and I chose Post Falls to return to and raise our family after the military service and I want this place to remain as appealing as its been.

Signature Date



Outlook

Post Falls City Council Application - O'Halloran

From Patrick O'Halloran [REDACTED]
Date Wed 11/27/2024 1:02 AM
To CityClerk <cityclerk@postfalls.gov>

📎 1 attachment (2 MB)
City-Council-Application_O'Halloran_NOV2024.pdf;

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Post Falls City Official --

Attached you'll find my application and other supporting documents stating my interest in the upcoming vacancy of Seat #2 of our City Council.

I'm wary of the deadline of noon on 11/27/24, and so would appreciate a brief reply confirming receipt of this email.

Thanks very much and Happy Thanksgiving to you.

-- Sincerely, Patrick O'Halloran

Patrick O'Halloran

Post Falls, ID

November 26, 2024

Dear Mayor Jacobson and City Officials of Post Falls,

I appreciate your work on behalf of our city. I'm writing to state my interest in filling the upcoming vacancy of City Council Seat #2. Accompanying this letter you'll find my application, resume, and two letters of support.

Although I cannot claim to be an Idaho native, Post Falls is definitely home. I was fortunate enough to be stationed at nearby Fairchild Air Force Base in 2000 when I fell for the area and also fell for my wife, Mandy, who taught at Post Falls High School at the time. We left together in 2003, and served two more assignments before I retired from the Air Force and we took up permanent residence here in 2010. We chose Post Falls as the place to raise our four kids.

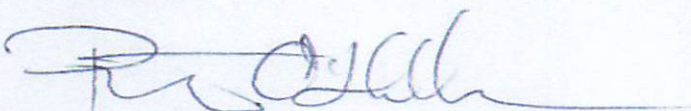
We've lived in the Montrose development for fourteen years, but I can still recall when the land beneath it was an open field. The growth to our region and to our city since 2000 has been astounding; recent years especially. My family and I have been a part of that growth. We've felt welcomed and have been contributing members of this community. I want to help ensure Post Falls continues to adapt well and remain welcoming to those who – quite understandably – would like to join us here.

In my time here I've primarily worked in higher education, particularly in the trades. First at Spokane Community College, and now for more than a decade with North Idaho College – holding on tight during NIC's troubles. Most of my effort has been around bolstering our aerospace and advanced manufacturing workforce. Bringing ATC manufacturing to Post Falls was a coup—well done. I worked with that company while at SCC, much more while I was NIC's Aerospace Director, and most recently as part of the Tech Hub proposal. I want to foster more such growth and business attraction to our area.

While I haven't served in city government previously, I am no stranger to navigating regulations and bureaucracy. Besides the military's red tape, I've also worked through FAA regulations, led federal grant projects while mindful of the CFRs, and worked through curriculum development in higher ed a few times. Within the USAF, some of our most stringent rules involve the maintenance of aircraft and munitions and I've led operations with both. I know I'll have a lot to learn regarding city & state code, and local ordinance, but I do also have a history of adapting well and quickly becoming a contributing team member in new settings.

Post Falls faces a lot of challenges ensuring sustainable development and growth while preserving the city's character. As my own kids now start to launch, I feel I have the capacity for public service of this kind and I'd like to help. I hope you'll be open to discussing service on the Post Falls City Council in follow up. Thank you for your time and consideration.

Sincerely,



Patrick O'Halloran

PROFESSIONAL SUMMARY

Experienced Director and Military Veteran with 20+ years of disciplined experience in managing aircraft and munitions maintenance, college training programs, federal grants, and outreach initiatives within diverse environments. Skilled in project management, grant administration, and establishing effective communication channels among stakeholders. Experienced in driving change and championing organizational mergers to foster broader industry collaboration. Adept at leading teams, managing budgets, and implementing innovative solutions to achieve program objectives. Recognized for dynamic public speaking, training expertise, and mentorship capabilities, with a solid foundation in aircraft maintenance and avionics systems.

- Cross-Functional Leadership
- Personnel Oversight
- Community Engagement
- Program Management
- Training | Development
- Relationship Building
- Project Planning | Execution
- Written | Oral Communication
- Grant Oversight | Reporting

EDUCATION | CERTIFICATIONS

Bachelor of Science (B.S.) Professional Aeronautics | Minor: Safety | Embry-Riddle Aeronautical University | 1998
Associate of Applied Science (A.A.S.) Avionics Systems Maintenance | Community College of the Air Force | 1995

Project Management Professional (PMP) | Project Management Institute | 2022

Specialized Training

Aviation Maintenance Management | Advanced Leadership and Management | Academic Instructor Training

PROFESSIONAL EXPERIENCE

North Idaho College (NIC) | Coeur d'Alene, ID

2013 – Present

Advisor, Veterans & Military Families | Advising (Aug 2024–present)

- Provides intentional academic advising and holistic support and campus programming for prospective and current students in the veteran and military family population. Steward for applying Veterans Administration education benefits
- Represents NIC in the community, particularly with Kootenai County Veterans Council & ID Div. of Veterans Services
- Enrollment and Veterans Education benefit advisor to 160+ students Fall 2024

Interim Division Chair | Trades and Industry (2023-2024)

- Directed and oversaw 11 programs; 26 Career and Technical Education (CTE) faculty & staff and the Parker CTE Center training facility; fostered strategic planning for offerings at Parker CTE, esp. advancing Mechatronics
- Championed the advancement of CTE initiatives by recommending, orienting, and supervising faculty and staff; ensured a high-performing team environment; fostered cross-discipline curriculum between machining & design programs.
- Exercised fiscal responsibility by approving budgets, overseeing purchasing activities, managing scheduling logistics, and facilitating curricular changes to optimize program effectiveness and alignment with institutional objectives
- Fostered collaboration within the division by facilitating meetings, coordinating training sessions, and providing support and guidance to division personnel. Upheld instructional quality standards via course evaluation and tenure processes
- Initiated and cultivated communication channels with NIC administrators, division chairs, faculty, students, external agencies, and the broader community to foster partnerships, address concerns, and promote program visibility

Director | Special Projects (2021 – 2023)

- Led the planning and execution of key strategic initiatives and special projects at North Idaho College, adopting several projects left in limbo by sudden exodus of mid- and upper- level administrators.
- Managed project teams and cross-functional stakeholder collaboration to ensure successful project delivery; federal apprenticeships, state-WDC-funded dental lab project, Metallica Scholars program, Micron/mechatronics project.
- Secured funding and allocated resources for special projects; optimized budget utilization and resource allocation to achieve project objectives within established timelines and budget constraints
- Maintained communication with college leadership, stakeholders, & funding agencies; provided reporting & updates

Director | Aerospace Division (2013 – 2021)

- Led strategic development and enhancement of aerospace academic programs at North Idaho College, driving curriculum innovation and alignment with industry standards to ensure graduates are prepared for success in the sector
- Managed a diverse team of faculty and staff within the aerospace division, providing leadership, mentorship, and professional development opportunities to foster a collaborative and high-quality educational environment
- Spearheaded change as a board member of the Idaho Aerospace Alliance, leading the successful merger into the Idaho Manufacturing Alliance, a pivotal move that catalyzed the formation of a statewide manufacturing industry group
 - Fostered collaboration and synergy across diverse sectors
- Played an integral role in the annual organization of the I-90 Corridor Conference & Expo, orchestrated a regional development initiative that convenes 150+ exhibitors; facilitated connections, and fostered growth opportunities

Spokane Community College | Spokane, WA**2011 – 2013****Veteran's Transition Manager | Air Washington Project**

- Managed the veterans' transition program as part of the Air Washington Project, a \$20M Department of Labor grant distributed among a consortium of 11 community and technical colleges
- Spearheaded efforts to increase the number and capacity of training programs within the aviation industry, focusing on providing world-class education and preparing veterans for successful transitions into civilian careers
- Developed strategies to incorporate prior learning assessments for service members and veterans, leveraging individual relevant experiences to guide personnel toward advanced placement within civil aviation training programs
- Established partnerships with military organizations, veterans' service agencies, and industry stakeholders to enhance program effectiveness and expand opportunities for transitioning veterans
 - Directly involved in veterans' advisory panels in Washington's Pierce, King, and Spokane counties

Program Manager | State Energy Sector Partnership

- Orchestrated the management of an \$800K American Recovery and Reinvestment Act (ARRA) grant, strategically designed to support construction industry workers adversely affected by the economic downturn
- Spearheaded the establishment of comprehensive training programs tailored to address the specific needs of displaced workers; oversaw all aspects of program development, implementation, and evaluation
- Implemented innovative improvements during life of the project; leveraging grant modifications to improve impact
- Maintained records and fulfilled reporting requirements following grant guidelines; ensured transparency and accountability in all grant-related activities
- Collaborated with key stakeholders, including industry partners, educational institutions, and community organizations, to identify emerging needs and opportunities for program enhancement and expansion

PREVIOUS WORK HISTORY**Marquette University | Milwaukee, WI****2006 – 2010****Assistant Professor | USAF ROTC Commandant of Cadets**

Served as a trusted mentor and counselor, embodying leadership, and excellence as a role model for over 700 officer candidates within the national AFROTC program. Delivered personalized feedback and invaluable career guidance to cadets, subordinates, and prospective applicants, fostering professional growth and success.

United States Air Force | Various Locations**1986 – 2006****Aircraft and Munitions Maintenance Officer (1999-2010)**

Directed aircraft and munitions maintenance operations, ensuring the optimal readiness and performance of multi-million dollar aircraft and weapon systems critical to mission success. Simultaneously served as Flight Commander, Munitions Accountable Systems Officer, and Weapons Safety Program Manager; oversaw the operational readiness of munitions to ensure strict accountability and manage safety programs.

Avionics Systems Journeyman | Technician (1986-1999)

Leveraged 13 years of expertise as an Aviation Electronics Technician to conduct electronic testing, troubleshooting, and repair of sophisticated systems, including the Loral AN/ARP-47 Radar Homing and Warning Receiver and Raytheon's Electronic Countermeasures Pod. Managed a team of 8 personnel, effectively prioritizing daily workload and coordinating maintenance activities to support the operational readiness of 36 aircraft.



COEUR D'ALENE AREA
ECONOMIC DEVELOPMENT CORPORATION
3731 N. Ramsey Rd., Suite 110B ~ Coeur d'Alene, ID 83815 ~

Dear Members of the Post Falls City Council,

I am writing to express my enthusiastic support for Patrick O'Halloran as he seeks a seat on the Post Falls City Council. Having lived in Kootenai County since 2015, I have been an active member of this community, and I believe Patrick has the vision, experience, and leadership to represent our city effectively.

As a retired U.S. Air Force Major with extensive experience in highly regulated environments, including aircraft and nuclear weapons maintenance, Patrick has proven time and again his ability to navigate complex regulatory frameworks. This background will be invaluable as our city faces new challenges and opportunities in a rapidly changing landscape. Throughout Patrick's career, he has demonstrated a unique ability to adapt, solve problems, and bring together diverse perspectives—all skills essential to serving on the City Council.

In addition to his military background, Patrick has long been an advocate for workforce development and educational opportunities in the region. Since 2011, he has been a key proponent of aerospace and advanced manufacturing training, working with organizations like the Idaho Aerospace Alliance and North Idaho College (NIC) to advance our region's workforce capabilities. His leadership in securing a \$3 million federal grant to establish an FAA-approved aerospace maintenance school and to expand advanced manufacturing training at NIC speaks to his commitment to both our economy and future generations.

Beyond workforce development, Patrick has demonstrated a deep and consistent commitment to the community. He has been an active supporter of the I-90 Corridor Aerospace Expo for over 10 years, helping connect local manufacturers with key industry players and creating valuable opportunities for our region's businesses. He was also a key player in the merger of the Idaho Aerospace Alliance into the Idaho Manufacturing Alliance, expanding its impact statewide.

BOARD OF DIRECTORS

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Chris Meyer
Parkwood Business Properties
Scott Marikis & Brett Dickey
Empire Airlines
Alivia Metts
ignitecda
Jessica Bauman
Express Employment Professionals
Eve Knudtsen
Knudtsen Chevrolet
Pam Houser
Jobs+ Action Committee
Wally Jacobson
Panhandle Area Council
Gynii A. Gilliam
President & CEO

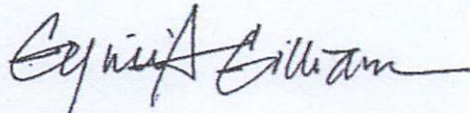
In addition to his professional accomplishments, Patrick has worked tirelessly to support veterans and military families. As NIC's Advisor for Veterans and Military Families, he helped students and families navigate the complexities of education and VA benefits. His work with Mission 43, <https://www.mission43.org/leaders-fellowship> an organization dedicated to making Idaho a welcoming place for veterans, and involvement with the Kootenai County Veterans Council, further demonstrates Patrick's commitment to our community's service members.

Having raised four children in Post Falls and been an advocate for our region's workforce and educational initiatives for over a decade, I have seen firsthand how Patrick works to elevate those around him. Whether through his efforts in aerospace, veterans' services, or education, Patrick is someone who brings people together and gets things done.

I am confident that Patrick would be an excellent addition to the Post Falls City Council, and I urge you to give his candidacy your full support. He most definitely has the experience, leadership, and heart to serve our community with integrity and vision.

Thank you for your time and consideration.

Sincerely,



Gyni A Gilliam, President & CEO
Coeur d'Alene Area Economic Development Corporation/Jobs Plus, Inc.





North Idaho College

1000 West Garden Avenue, Coeur d'Alene, Idaho 83814
www.nic.edu

Workforce Education

November 25, 2024

City Clerk
Post Falls City Hall
408 N. Spokane Street
Post Falls ID 83854

Dear Mayor Jacobson and City Officials,

I am writing to recommend Pat O'Halloran for a seat on the city council. As the Dean of Instruction for Workforce Education at North Idaho College, I have had the privilege of working closely with Pat for the past five years. During this time, including tumultuous times over the past year, Pat demonstrated unwavering dedication to our college and its mission.

With over a decade of experience in workforce development, Pat has been a cornerstone of our institution. His commitment to enhancing educational opportunities and supporting our students has been truly commendable.

In addition to Pat's professional achievements, he is a retired Major from the Air Force, where he gained invaluable experience in regulatory compliance. He was entrusted with the safekeeping and maintenance of various weapons systems, to include nuclear weapons, and was responsible for the welfare of dozens of fellow Airmen. His military service is a testament to his leadership, discipline, and commitment to public service. He also led the development of our Airframe Mechanics program, successfully navigating the regulatory complexities of the FAA's certification process.

Furthermore, Pat has raised four children in the City of Post Falls, demonstrating a strong personal investment in the community. His dedication to both his family and his professional responsibilities is a reflection of his character and values.

I am confident that Pat will bring the same level of dedication, expertise, and integrity to the city council as he has to our college. His unique blend of experience in workforce development, regulatory compliance, and community engagement makes him an ideal candidate for this role.

Thank you for considering Pat O'Halloran for this important position. Please feel free to contact me if you require any further information.

Sincerely,

Vicki Isakson
Dean of Instruction - Workforce Education
North Idaho College



Application for City Council

Send your completed form to cityclerk@postfalls.gov or Post Falls City Hall, 408 N. Spokane St, Post Falls, ID 83854

Name E-mail

Home Address

Mailing Address Phone

Employer Position

Resident of the City of Post Falls Since:

Resident of Kootenai County Since:

Current government or associated government positions you hold or have held:

Current or past Post Falls community involvement:

What experience would you contribute to the Council:

Do you anticipate any conflict of interest in any finding which you might be required to make as a Council Member?

Why do you want to be considered for this appointment?

Signature Date

Rhiannon O Neill

From: Aaron Plew [REDACTED]
Sent: Wednesday, November 13, 2024 8:55 AM
To: CityClerk
Subject: Applicant for City Council: Aaron Plew
Attachments: aaron_resume - 2024.doc; Plew Cover.pdf; Aaron Plew Recommendation.pdf; CouncilApplication, Aaron Plew.pdf

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

I am wishing to apply for the vacant city council seat. Attached are the application form for the Post Falls, a cover letter, my resume, and a letter of recommendation.

Please let me know if anything else is needed.

Best regards,
Aaron Plew

Aaron Plew



November 7th, 2024

Post Falls City Council
Post Falls City Hall
408 N Spokane St.
Post Falls, ID 83854

Dear Members of the Post Falls City Council,

I am writing to express my interest in filling the vacant city council seat for Post Falls. As a long-time resident, father of eight, and active community member, I am deeply committed to our city's future. I view Post Falls as a well-run government, and I would be honored to contribute to its continued success.

With over a decade of leadership experience in product development and my involvement on the church council and as a leader of our local Trail Life troop, I have honed skills in governance, strategic planning, and community engagement. My professional background, including leading cross-functional teams to drive growth and innovation, has equipped me to make informed, results-driven decisions. Additionally, my work with the Trail Life troop has reinforced my dedication to fostering leadership and responsibility in our youth.

Post Falls is at an exciting crossroads, and I am eager to help guide our city through thoughtful, sustainable growth. I am committed to preserving the qualities that make Post Falls a great place to live while supporting continued development.

Thank you for considering my application. I look forward to the opportunity to contribute to the ongoing success of our city.

Sincerely,

Aaron Plew



SUMMARY: A people-focused strategic leader with over a decade of product experience and expansion-based insight in domestic and international battery markets for industrial, commercial, and automotive applications. An effective communicator possessing a strong drive and vision to create increasing growth along with the ability to prioritize and delegate responsibly. Able to consistently employ strong analytical skills focusing on revenue and profitability in the development of product offerings.

DAY-TO-DAY: At Fullriver Battery I served as a central hub who worked with marketing, sales, tech, and finance teams to develop and deploy our products with great success. Wherever I was, I was an anchor point for the sales team. Taking calls and answering their email regarding product capability, market strategy, and customer dialogue.

I traveled in North America and Europe with company sales associates and executives to meet with large and small OEM's engineering, marketing, and finance associates (E.G. Textron, Ingersoll Rand, Polaris, Terex, Brain Corp).

When not traveling to customers and conferences, I headed up all product testing in our lab. Testing mostly involved vetting new products, reviewing competitor's product performance, and testing to customer specifications.

Additionally, I crafted all company communications, writing copy for marketing, website, technical bulletins, product manuals, and internal communications.

SKILLS:

- Strong organizational collaboration with strategic objectives
- Ability to prioritize according to company growth patterns
- Market awareness and product development initiative
- Effective professional communication
- Natural Team Leader able to drive a group toward accomplishing its goals

WORK EXPERIENCE

2017-Present	<i>Director of Product (North America and Europe)</i>
Fullriver Battery Camarillo, CA	▪ Focused on new product development solutions that incorporated repackaging of existing separate products into new application-specific offerings. Highlights include five unique products for use in markets, ranging from PV to Material Handling ▪ Vetted potential new product offerings via lab and field R&D on prototype units, conducted testing to BCI specifications as well as real world e-metering ▪ Interfaced with OEM clients in product support, application-based warranty extensions, beta deployments, and internal test parameters ▪ Directed Technical Support and Warranty Groups. Reduced warranty units by 64% 2016-2017 year over year ▪ Oversaw technical product improvement dialogue between factory engineers and executive administration ▪ Led marketing and sales strategies in Automotive, Golf, PV, and Material Handling applications

- Guided new and existing products into untapped market channels with rebranded product lines into areas such as racing, municipality, and material handling
- Presented regularly at industry group gatherings (e.g. DC Power Group, Columbia Basin Tech Conference)
- Managed and created content for B to B and B to C platforms

Western Regional Parts Manager

- Developed and coordinated the creation of three new products and one recurring service platform that generated 15% growth year over year for the department
- Oversaw 57%, year over year, departmental revenue growth in a 7-year period (1 mil to 5 mil from 2009 to 2016)
- Launched and led in-house sales initiatives to promote the use of new products and services for the company
- Executed regular internal inventory surveys driving inventory shrinkage to less than 2%
- Coordinated international projects with outside vendors, manufacturers, and customers
- Organized and created monthly reports on company revenue and expenditures to CEO and CFO for review
- Oversaw front-end customer fulfillment, light manufacturing processes, spec and quote battery handling projects
- Involved in the details and processes of large national and international projects
- Demonstrated ability to manage from a leadership position and oversee each detail in the assembly

2007-2017

**Motive Energy, Inc
Anaheim, CA**

EDUCATION

2007

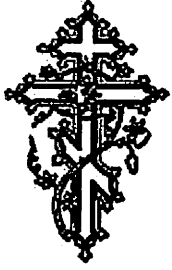
**Concordia University-
Irvine, Ca**

B.A. Liberal Arts

2001-2005

**Fullerton College-
Fullerton, Ca**

A.A. Degree Liberal Studies



St. John the Baptist Antiochian Orthodox Church

A parish of the Antiochian Orthodox Church of North America

FR. MARK TOWNSEND, PASTOR

November 12, 2024

To Whom It May Concern,

I am writing to highly recommend Aaron Plew for the open Post Falls City Council position. As Aaron's pastor over the past several years, I have come to know him as a dedicated, industrious, and pragmatic gentleman. I have had the pleasure of working closely with him on our Parish Council and watching him interact with people of all backgrounds to achieve diplomatic solutions that benefit all. Aaron is a highly respected member of our team, and his contributions to our work and mission are truly immeasurable.

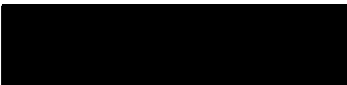
I firmly believe that his contributions to the city of Post Falls will be equally impressive and will further promote the policies and ordinances of our city.

I strongly urge you to consider Aaron Plew for the vacant Council Seat #6. He is an outstanding candidate, and I am confident that he will be a valuable addition to the Council. Please feel free to contact me by email at [REDACTED] or via phone at [REDACTED]

Sincerely,

Fr. Mark Townsend

St. John the Baptist Orthodox Church



**CITY OF POST FALLS
AGENDA REPORT
NEW BUSINESS
MEETING DATE: 1/16/2025**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Warren Wilson, Deputy City Administrator

SUBJECT: Nomination and Confirmation of Mayor's Appointment for Council Seat #2

ITEM AND RECOMMENDED ACTION:

This agenda item allows Mayor Jacobson to request City Council confirmation of his choice to fill the vacancy in Council Seat #2, created by the resignation of Councilor Josh Walker.

DISCUSSION:

Following interviews of each of the finalists to fill Council Seat #2, Mayor Jacobson will request City Council confirmation of his selection to fill the vacancy. I.C. 50-704 provides that vacant city council seats are filled by nomination made by the mayor and confirmed by the city council. This process recognizes the different roles of the mayor and city council. The mayor is charged with selecting the person whom he believes is best qualified to fill the vacancy. The city council is charged with ensuring that the selected nominee is generally qualified to fill the position rather than selecting the person that they would prefer to fill the vacancy. Prior to voting on a motion to confirm, the council may debate on the motion. A majority vote of council members present is required to confirm the appointment.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

The city council previously approved the process to fill this vacancy.

APPROVED OR DIRECTION GIVEN:

N/A

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

ATTACHMENTS:

None

**CITY OF POST FALLS
AGENDA REPORT
NEW BUSINESS
MEETING DATE: 1/16/2025**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Warren Wilson, Deputy City Administrator
SUBJECT: Oath of Office for Council Seat #2

ITEM AND RECOMMENDED ACTION:

This agenda item will allow the newly appointed councilor to take the oath of office, immediately filling City Council Seat #2.

DISCUSSION:

Following city council confirmation of a person to fill Council Seat #2, that confirnee will take the oath of office and immediately fill the seat.

ITEM / PROJECT PREVIOUSLY REVIEWED BY COUNCIL ON:

N/A

APPROVED OR DIRECTION GIVEN:

N/A

FISCAL IMPACT OR OTHER SOURCE OF FUNDING:

N/A

BUDGET CODE:

N/A

ATTACHMENTS:

None