



**CITY COUNCIL
MEETING MINUTES**

**January 7, 2025
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

REGULAR MEETING – 6:00 pm City Council Chambers

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

CALL TO ORDER BY MAYOR JACOBSON

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis

Joe Malloy, Nathan Ziegler, Samantha Steigleder, Randy Westlund, Ryan Davis– **Present**

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

Jacobson: There are many of you here tonight to speak about the Marina at Templins, The City has no authority over what happens at the marina. That is something that we have no control over. The public comment section of tonight's meeting is for issues pertaining to the city. As I said the expansion of the marina does not fall under city related business. If you want to pick one person to bring your comments forward to council we will allow it, even though it is not city related. We can only make decisions on issues that come under our purview.

The city received the Government Finance Officers Association's Distinguished Budget Presentation Award for the 2023 budget. Congratulations to Jason and his team.

City Council will hold a special meeting on Thursday, January 16th, at 5pm to interview candidates for City Council Seat #2.

The January 21 City Council meeting has been cancelled.

The City is still collecting responses for the Housing Need Survey. Visit the city's website to complete the survey by January 17th.

City Hall and city business offices will be closed on Monday January 20, in observance of Martin Luther King Jr. Day.

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

None

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

**City of Post Falls
City Council Minutes**

January 7, 2025

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

Steigleder: I need to recuse myself from Consent Item F.

Motion by City Council Malloy to move Consent Item F to its own vote

Second by City Council Steigleder.

Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Westlund, City Council Davis

Motion Carried

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes – December 17, 2024, City Council Meeting
- b. Payables 12/19/2024 - 01/08/2025
- c. Mongeau Meadows Annexation Agreement File No. ANN-24-3
- d. Shawver Autobody Zone Change Reasoned Decision (ZC-24-1)
- e. North Place East 2nd Addition Subdivision Construction Improvement Agreement
- f. Mountain View Bible Church Annexation Reasoned Decision (ANN-23-6)

This item was given its own vote separate from the consent section.

Motion by City Council Malloy to Approve the Mountain View Bible Church Annexation Reasoned Decision (ANN-23-6).

Second by City Council Westlund.

Ayes: City Council Malloy, City Council Ziegler, City Council Westlund, City Council Davis

Nays: None

Abstain: Steigleder

Motion Carried

- g. Acceptance of Easement and Rights-of-Way from Land Camp LLC
- h. North Place East 2024 Subdivision Master Development Agreement File No. SUBD-23-7

Motion by City Council Malloy to accept the Consent Calendar as amended (to exclude item F in this vote).

Second by City Council Ziegler.

Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council

**Westlund, City Council Davis
Motion Carried**

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:

- a. FY 2025 Budget Amendment No. 2

Public Hearing Opened at 6:07pm

Finance Director Jason Faulkner Presenting: These are items that were budgeted for FY2024 but were not actually expended so they need to be carried forward to FY2025. The individual items were reviewed with council. Total transfers would be \$5,099,986 to FY2025.

Steigleder: Can you explain the Westwood Water Distribution Project?

Faulkner: It was previously approved last year, we are just bringing them forward to FY25. It is specifically for this project and will be used on this project.

Public Hearing Closed: 6:11pm

**Motion by City Council Malloy to Approve the FY 2025 Budget Amendment No. 2.
Second by City Council Westlund.**

Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Westlund, City Council Davis

Motion Carried

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

4. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely

ACTION ITEMS:

5. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings, including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

Cheryl Scoffield, Post Falls: This is regarding the Marina expansion. Many of the people who live on the river do not want this expansion. Different departments were asked for a comment for the hearing, only the Sheriff and the environmental people replied with no comment. The rest of the people didn't respond at all. There are concerns over shoreline erosion and safety issues. There was a hearing where we found out that Stan Craft is extending beyond what Templins currently has. This is a water grab.

Jacobson: For clarification, I want to see the redevelopment of the Red Lion Hotel. I am not weighing in on the marina itself. Development is not about the profit, for us it is about the value to the city and the additional call for city services. We hear you and appreciate your concerns.

6. ADMINISTRATIVE / STAFF REPORTS

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

a. Corbin Lift Station Rehabilitation Project Staff Report

Public Works Project Manager Jaxon Fleshman: This is an update on the Corbin Lift Station Rehabilitation Project. We negotiated the property purchase and temporary construction easement a few years ago. With the project we have increased the size of the wet well, added overflow emergency storage, constructed a new electrical control building, replaced the site generator for backup power, and made improvements to the odor control system. The project started in April 2022 and we had substantial completion in September 2024. The final engineering and construction management agreement was \$368,600 and the final construction contract was \$1,686,759. Both these numbers include any change orders or amendments. The 2023 engineers estimate was \$2.1 million, actual total in 2024 was \$2.06 million, so it was under budget. Photos of the construction progress were shown.

Jacobson: Its great to have the project come in under budget and on time. It was good planning on the property acquisition and easement.

b. FY 2026 Budget Process

Deputy City Administrator Warren Wilson Presenting: We wanted to give an update of how we anticipate this process rolling out in the Spring. It helps to have Council priorities to help staff align the future budget. There will be a couple of longer workshops and solicitation for Council involvement. By January 31st, we would like to have council's "big picture" budget priorities for FY26. February 20th will be a two hour workshop. By March 31st, we would ask council for any

specific budgetary requests which should include an estimated dollar amount. May 15 will be a two hour workshop where we present the draft budget. Additional workshops and presentations may be scheduled as necessary. The Budget Hearing will take place in August.

Westlund: I would like to see more information on the individual departments financial outlook.

Wilson: We can work on that. I would also suggest that if you have questions let us know and we can sit down and answer those.

Steigleder: I would like to see the operating versus capital costs broken out. A standard way of talking about those numbers from meeting to meeting would be helpful.

7. MAYOR AND COUNCIL COMMENTS

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

Jacobson: Seat #2 interviews will take place on Thursday the 16th. I talked with council and they requested some considerations such as not considering anyone who had previously been defeated in an election. Also, they requested someone with a business background (although we have four to five currently that have business backgrounds), and who was not grown up in the structure of the city or served on a committee. I will make my nomination on Thursday and then if they are approved we will swear them in that night. I would like to give a reminder to watch for pedestrians and if there's the ability as you are driving to move away from the pedestrians as they are walking please do.

8. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

ACTION ITEMS:

- a. 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

Motion by City Council Malloy to enter into Executive Session pursuant to Idaho Code 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement, further that no action will be taken during the session and that the session will last approximately 30 minutes.

Second by City Council Ziegler.

Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Westlund, City Council Davis

Motion Carried

Executive Session Entered at 6:43pm

Return to Regular Session at 7:30pm

- b. Authorization for Mediation Participation in City V. GVD Partners and Redtail Construction Litigation

Motion by City Council Malloy to Approve the Authorization for Mediation Participation in City V. GVD Partners and Redtail Construction Litigation.

Second by City Council Ziegler.

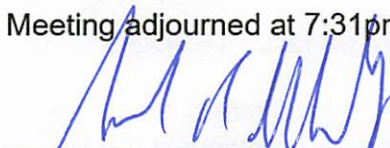
Ayes: City Council Malloy, City Council Ziegler, City Council Steigleder, City Council Westlund, City Council Davis

Motion Carried

RETURN TO REGULAR SESSION

ADJOURNMENT

Meeting adjourned at 7:31pm.



Ronald G. Jacobson, Mayor


Joe Malloy, Council President



Rhiannon O'Neill, Deputy City Clerk

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 N Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Mayor Ronald G. Jacobson
Councilors: Samantha Steigleder, Joe Malloy, Nathan Ziegler, Randy Westlund , Ryan Davis

Mission
Building Community.