



**CITY COUNCIL
MEETING MINUTES**

**February 19, 2025
5:00 PM**

Location: 2nd Floor Conference Room, 408 N. Spokane Street, Post Falls, ID 83854

WORKSHOP – 5:00 pm 2nd Floor Conference Room

Samantha Steigleder, Aaron Plew, Joe Malloy, Randy Westlund, Ryan Davis – **Present**

Nathan Ziegler – **Excused**

a. Department Head Recruitment

Parks & Recreation Director Dave Fair has tendered his retirement effective December 31, 2025. City Administrator Shelly Enderud reviewed with council the proposed process to recruit and fill his position. City staff believe it would benefit the city to use an external recruiter to assist with this endeavor. The goal is to have the final candidate in the position before Mr. Fair's retirement date to allow information exchange. Next steps will be a contract with the recruiter and meetings with staff and the parks and recreation commission. The recruitment process will begin in the second quarter of this year.

b. Mayor and Council Salary Review

Deputy City Administrator Warren Wilson discussed mayor and council salaries. These salaries may only be changed in election years. The adoption of any changes must take place 75 days before the election (so at the August 19th meeting). Other comparable city compensation for these rolls was shown. Options will return to council during the FY26 budget process.

c. Long Range Financial Planning

City Administrator Shelly Enderud discussed the city's long-range financial planning efforts. Reasons for doing long-range financial planning were reviewed. Benefits for all participants of the plan (citizens, council, businesses, staff) were outlined. The city has contracted with FCS Group to assist with this project and produce a ten-year plan.

d. FY 2026 Budget Priorities

Deputy City Administrator Warren Wilson discussed the council's FY26 budget priorities. The goal of this discussion is to winnow the priorities down to the top five. Both staff and council's previously submitted budget priorities were reviewed. Council should submit specific fund requests to staff by March 31, 2025. The next budget workshop will be on May 15, 2025.

Meeting was adjourned at 6:53pm

A handwritten signature in blue ink, appearing to read "Ron Jacobson", is written over a horizontal line.

Ronald G. Jacobson, Mayor



Rhiannon O'Neill, Deputy City Clerk

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 N. Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Mayor Ronald G. Jacobson

Councilors: Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis

Mission
Building Community.