



**CITY COUNCIL
MEETING MINUTES**

**May 6, 2025
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

WORKSHOP – 5:00 pm 2nd Floor Conference Room

Mayor Jacobson, Steigleder, Plew, Malloy, Ziegler, Westlund, Davis - Present

a. City of Post Falls Transportation Master Plan

In 2023 the City commenced an update to the Transportation Master Plan. This meeting will review new findings and data and seek guidance and feedback from the City Council in preparation for the 2nd Open House and the formation of transportation mitigation projects through 2045. This presentation will include results from the 1st Open House, Public Survey Results, and a review of the existing conditions along with the "No-Build" projections of system operations in 2030, 2035, and 2045.

REGULAR MEETING – 6:00 pm City Council Chambers

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

CALL TO ORDER BY MAYOR JACOBSON

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis
Steigleder, Plew, Malloy, Ziegler, Westlund, Davis - Present

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

Mayor: I'd like to take a moment to recognize two outstanding members of our Parks and Recreation Department who were recently honored by the Idaho Recreation & Parks Association. Recreation Supervisor, Jason Wiley, received the Dr. Leon Green Fellowship Award - the highest award given by IRPA. This award is a tribute to Dr. Green's legacy and is presented to those who have shown exceptional leadership and vigorous activity in the field of parks and recreation. Jason's contributions to both the profession and the community exemplify the spirit of this prestigious recognition.

Additionally, Bryan Myers, our Parks Manager, received the Professional of Excellence Award for Parks, Trails, and Conservation. This award recognizes individuals who have made significant and lasting impacts on the parks and trails in our communities and are committed to continuing that high level of service into the future. We're proud of both Jason and Bryan for representing Post Falls with such professionalism and dedication.

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

None

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

None

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes – April 15, 2025, City Council Meeting
- b. Accounts Payable 4.2.25-5.7.25
- c. Killdeer Annexation Grant of Rights-of-Way and Easements (ANNX-24-4)
- d. Killdeer Meadows Master Development Agreement (SUBD-24-8)
- e. Request to Dispose of a 2003 Toyota Forklift (S345)
- f. Grant of Easement - Prairie Crossing Sewer
- g. 7-Eleven Pleasant View & Seltice Grant of Rights-of-Way and Easement (SPR-24-27)
- h. North Place East 3rd Addition Construction Improvement Agreement

Motion by Malloy to accept the Consent Calendar as presented.

Second by Ziegler.

Vote: Steigleder-Aye, Plew-Aye, Malloy-Aye, Ziegler-Aye, Westlund-Aye, Davis-Aye

Motion Carried

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony

should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:

- a. Public Hearing on Fee Increases and New Fees

Public Hearing opened at 6:05 PM.

Staff Report Jason Faulkner, Finance Director: Each year, during the budget process, staff reviews city fees to ensure that the fees being charged for services are adequate. Additionally, staff reviews, and recommends, changes to fees during the year when a need arises to adjust fees before the next annual fee hearing. In this case, there was a need to increase several fees prior to the annual fee hearing later this summer.

Business License: Current - \$25 Proposed - New License \$100 with a \$50 renewal

Vehicle Storage: Current - \$15 per day Proposed - \$25 per day

Parking Fine: Current - \$20 Proposed - \$40

Salvage Permit Fee (30 days): Current - \$75 Proposed - \$100

Salvage Permit Fee (6 months): Current - \$300 Proposed - \$500

PD Community Room Cleaning Fee: Current - \$25 Proposed - \$50

PD Audio/Visual: Current - \$10 Proposed - \$15

Records and Copy Fees: Current \$2 Proposed - \$15 for thumb drive

PD Community Room Rental: Current - \$25 Proposed - \$35

Adult Flag Football Tournament: \$150 Resident/\$150 Non-resident

Rock Climbing Adult: \$60 for 1 session (indoors)

Rock Climbing Youth: \$50 for 1 session (indoors)

Rock Climbing Youth: \$130 for 3 session (indoors)

Volleyball Tournament: \$110/\$110 to \$150/\$150

Youth Competitive Basketball: \$478/\$495 to \$485/\$500

Cemetery Memorial Tree: \$1,250 to \$2,500

Grand Pavilion heat \$25 per hour and lights \$25 per hour

Black Bay Park Gas BBQ: \$50

Special Room Configuration/Setup: \$75

Ball/Sports Field 2 hour minimum from \$15 to \$20 per hour

Prep of baseball fields: \$40 per day to \$50 per day

Corbin disc golf course: Weekday \$250 and weekend \$500

Parks donation bench: \$5,500

Concessionaire Fee: \$25 per day + 15% of sales over \$500

Education & Fitness Activity User Fee: \$2.00 per person plus any shelter/field fees

Fee in-lieu for parking: Current - \$6,102 Proposed - \$17,815

Wastewater Dye Test: Current - \$50 Proposed - \$95

Testimony

None

Public Hearing closed at 6:23 PM.

Discussion

Council had some questions on why residents and non-residents were charged the same price in the recreation fees. This will be looked into.

Motion by Malloy to approve the fee increases and new fees.

Second by Ziegler.

Vote: Plew-Aye, Malloy-Aye, Ziegler-Aye, Westlund-Aye, Davis-Aye, Steigleder-Aye

Motion Carried

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

a. Construction Agreement for Warren Field Park Road Frontage Improvements

Robbie Quinn, Parks Planner: On April 16, 2024, Council approved staff to proceed with an application for the Idaho Community Development Block Grant (ICDBG) for Warren Field Park Road Frontage Improvements. The city was awarded the grant for \$325,000 on August 12, 2024. Then, on September 3, 2024, Council approved the design contract with JUB Engineers for the survey and engineering design of said road frontage improvements. On April 2, 2025, the city opened bids for the road frontage improvements. The city received four bids and WM. Winkler Co. was the low bidder at \$302,304. The Engineer's Estimate for construction was \$327,000. After review, JUB and city legal staff believe the bid to be responsive and recommend the project be awarded to WM. Winkler Co. The improvements to 2nd Avenue and Idaho Street along Warren Field Park will include curbing, gutter, stormwater management, sidewalks, asphalt parking, and street and pedestrian lighting. ADA standards will be significantly improved through ADA pedestrian road crossing ramps, striped parking stalls including ADA parking, and ADA-accessible routes to enter the park. Staff is also seeking council approval for a contingency of 10 percent in the amount of \$30,230.40 for potential change orders of unforeseen conditions, utilizing the remaining grant funding and Warren Park Improvement general fund budget. Change orders utilizing the contingency funds will require approval and signature by the Parks and Recreation Director or his designee.

Motion by Malloy to approve the construction agreement for Warren Field Park Road Frontage Improvements.

Second by Westlund.

Vote: Malloy-Aye, Ziegler-Aye, Westlund-Aye, Davis-Aye, Steigleder-Aye, Plew-Aye

Motion Carried

b. Ordinance - Killdeer Annexation (ANNX-24-4)

Motion by Malloy to place the Ordinance Killdeer Annexation on its first and only reading by title only while under suspension of the rules.

Second by Westlund.

Vote: Ziegler-Aye, Westlund-Aye, Davis-Aye, Steigleder-Aye, Plew-Aye, Malloy-Aye

Motion Carried

AN ORDINANCE OF THE CITY OF POST FALLS, A MUNICIPAL CORPORATION OF THE

STATE OF IDAHO ANNEXING PROPERTY CONSISTING OF APPROXIMATELY 4.89 ACRES LOCATED AT 2640 E. KILLDEER AVENUE; PROVIDING FOR AMENDMENT OF THE OFFICIAL ZONING MAP; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF

Motion by Malloy to approve the Ordinance Killdeer Annexation and to direct the clerk to assign the appropriate number and that it be published by summary only.

Second by Westlund.

Vote: Ziegler-Aye, Westlund-Aye, Davis-Aye, Steigleder-Aye, Plew-Aye, Malloy-Aye

Motion Carried

c. Public Works Operations Center

John Beacham, Public Works Director: Public Works divisions are currently hosted in a number of locations throughout the city. The Streets and Fleet divisions lease a space at the Water Reclamation Facility. The Water Division paid for one-half of the shop and admin facility at the Water Reclamation Facility. The Projects Division has used various offices over the last three years and is currently using space at City Hall. The City's 2021 Facilities Needs Assessment addressed a need for the Streets, Fleet, and Water divisions to relocate off the site of the Water Reclamation Facility and for an operation center to house those divisions along with the needed administrative support staff. The Public Works portion of the larger facilities planning effort called for mitigating several immediate issues and purchasing land in the short-term and investing in an operations center around 2040. 9.5 acres was purchased in 2022 for the facility, on Hargrave Ave. to the east of Pleasant View Rd. Instead of pursuing short-term modifications to the Streets facilities, in 2024 City Council approved a contract with Integrus Architecture to complete a feasibility analysis for an Operations Center to inform next steps. Integrus assisted staff in reviewing potential site layouts, required improvements, and possible building configurations. While this was not a design effort, enough consideration was put into a potential design to develop reasonable cost estimates. The cost estimate for the first phase of the project is approximately \$11.6M. Overall, building the project at this time has been determined to be feasible. The major components of the project are to move the Streets Division, the Water Division, and the Utilities Admin staff to the new facility. The Fleet Division will move in the future when funding allows. Future needs not addressed by this project include moving the fleet shop and sign shop to the new site, and to add additional operational amenities such as a decant facility and wash bay. Removing some of these "would like to have" elements from the initial phase of the project accounts for a \$1.2M decrease in cost. Sewer service to the site is not currently available. The feasibility analysis included a plan to utilize a septic system for the near term and to connect to sanitary sewer when it becomes available. This will allow for office and crew accommodations in the near term, but adding features such as a decant facility will require a sanitary sewer connection. The employee capacity projection of 54 full-time employees provides for approximately 50% growth in staffing, after including an allowance for the Fleet to relocate to the new facility.

Motion by Ziegler to approve moving forward with the Public Works Operations Center.

Second by Malloy.

Vote: Westlund-Aye, Davis-Aye, Steigleder-Aye, Plew-Aye, Malloy-Aye, Ziegler-Aye

Motion Carried

d. C-PACE Financing Program

Shelly Enderud, City Administrator: On March 18, 2025, staff presented the concept of a C-PACE program to the Council. The C-PACE Act enables local governments to facilitate long-term

financing for energy efficiency, renewable energy, and water conservation improvements to commercial properties. The program is funded through private capital providers and is repaid via assessments on the property. Following the initial presentation, Council requested clarification on several aspects of the program. Can the city establish a C-PACE boundary different from its jurisdictional boundary? Yes. The city has the discretion to define a specific "region" for program eligibility; however, it may not extend beyond the city's boundaries. Can residential projects be excluded? No. The Act explicitly includes multifamily residential properties with five or more units under the definition of "commercial property." The city cannot arbitrarily exclude otherwise eligible properties. Can certain business types be excluded? No. The statute mandates that all qualifying commercial properties must be treated equitably. The city may not apply the program selectively based on business type. Who is responsible for verifying qualifying improvements? The lending entity bears responsibility for ensuring compliance with the Act. Verification typically involves a construction manager and includes attestation from both the lender and borrower. What is the anticipated time commitment for city staff? The city's role is minimal. The lender manages the application process. The city receives a \$500 application fee and a servicing fee of 1% of the financed amount (capped at \$50,000 per project).

Motion by Malloy to move forward with the C-Pace Program.

Second by Ziegler.

Vote: Davis-Aye, Steigleder-Aye, Plew-Aye, Malloy-Aye, Ziegler-Aye, Westlund-Aye

Motion Carried

e. Impact Fee Study Phase One Report

Robert Seale, Community Development Director: The consultant team (Welch Comer, FCS Group, Iteris) has been working with City staff primarily on growth, parks, police, and transportation since May of 2024. The purpose of this presentation is to present the findings of the Impact Fee Report Phase One and layout the next steps. During the report development process, City staff provided the consultant team with data and resources such as planning documents, building and facility inventories, capital improvement plans and level of service updates, among others. The City's transportation plan update is currently underway and will be used to inform Phase Two as well. Additionally, work associated with the travel demand model, growth, and employment projections were updated for this document. Phase Two, which is not under contract at this time, will include selection of locally-preferred methodology, updated fee calculations, and final preparation of the impact fee report.

Motion by Malloy to accept the Impact Fee Study Phase One Report.

Second by Ziegler.

Vote: Steigleder-Aye, Plew-Aye, Malloy-Aye, Ziegler-Aye, Westlund-Aye, Davis-Aye

Motion Carried

f. Memorandum of Understanding with City of Rathdrum for The Seltice Way Rehabilitation Project

Jaxon Fleshman, Project Manager: In 2024, the City Council authorized design work for the rehabilitation of Seltice Way between Chase Rd. and McGuire Rd. A major component of this project is making improvements to underground utilities inside the project limits. Early in the design, city staff along with JUB Engineers reached out to various stakeholders that included the City of Rathdrum. The City of Rathdrum's sewer system pumps wastewater to the City of Post Falls Water Reclamation Facility. Rathdrum's wastewater master plan identifies the future need for a new 16" force main within the Seltice Way project limits. To minimize the impact to

surrounding residences and businesses, the City of Rathdrum requested a section of the new force main be designed and installed as part of the City of Post Falls Seltice Way project. Constructing this pipeline at the same time as the Post Falls work decreases the likelihood of future projects in this corridor and including this work within the City's project will decrease the potential for conflicts within the construction zone. Overall, this is anticipated to save both entities on the construction work and to decrease the long-term impact to the public. This memorandum of understanding (MOU) between the City of Post Falls and the City of Rathdrum establishes the roles and responsibilities of the parties and outlines the reimbursement to the City of Post Falls for the scope of work requested by the City of Rathdrum. JUB Engineers will provide the engineering and design phase services outlined in the amendment. Upon completion of design work, both the City of Rathdrum and the City of Post Falls will review the project plans and provide approval before moving forward with construction. Construction of the Seltice Way Pipeline and Rehabilitation project is anticipated to begin in 2026.

Motion by Malloy to approve the memorandum of understanding with the City of Rathdrum for the Seltice Way Rehabilitation Project.

Second by Ziegler.

Vote: Plew-Aye, Malloy-Aye, Ziegler-Aye, Westlund-Aye, Davis-Aye, Steigleder-Aye

Motion Carried

g. Seltice Way Rehabilitation - Contract Amendment with JUB Engineers

Jaxon Fleshman, Project Manager: In 2024, the City Council authorized design work for the rehabilitation of Seltice Way between Chase Rd. and McGuire Rd. This project includes new wastewater infrastructure to address future needs of the city. Early in the design, city staff along with JUB Engineers reached out to various stakeholders, including the City of Rathdrum. The City of Rathdrum, in consultation with JUB Engineers and city staff, have developed this contract amendment for the design of a new wastewater forcemain to be operated by the City of Rathdrum. The City of Rathdrum will reimburse the City of Post Falls for the costs associated with this amendment in line with the terms of the MOU. The design cost for this amendment is \$48,900.

Motion by Malloy to approve the Seltice Way Rehabilitation contract amendment with JUB Engineers.

Second by Westlund.

Vote: Malloy-Aye, Ziegler-Aye, Westlund-Aye, Davis-Aye, Steigleder-Aye, Plew-Aye

Motion Carried

4. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

ACTION ITEMS:

a. Construction Improvement Agreement – Montrose Sports Complex

Dave Fair, Parks and Recreation Director: This is the formal document that covers the agreed-upon development obligations of Greenstone-Kootenai II in relationship to the construction of the Montrose Sports complex. It is also the instruments that allow them to construct on this site and

for us to cost share in a portion of the fencing that exceeds the development budget. Phase one improvements include the construction of two adult softball fields, a 114-stall parking lot, construction of a main asphalt entrance path and a northern perimeter asphalt path, associated landscape and irrigation improvements, site utilities, and a gravel maintenance yard. The total cost for Phase one construction is \$2,135,850.56. Per the PUD requirements, the developer is obligated to contribute 42,052,484.56 and the City will reimburse the remaining \$83,366.00. Staff is also seeking a 3% contingency for the whole project cost for unforeseen conditions in the amount of \$64,075.52, for a total request of \$147,441.52.

Motion by Malloy to approve the Construction Improvement Agreement Montrose Sports Complex.

Second by Westlund.

Vote: Ziegler-Aye, Westlund-Aye, Davis-Aye, Steigleder-Aye, Plew-Aye, Malloy-Aye
Motion Carried

b. Montrose Park Impact Fee Amendment

Dave Fair, Parks and Recreation Director: In 1996, just before the city started collecting impact fees, Greenstone-Kootenai II and the city agreed not to collect park impact fees with the understanding that Greenstone would build the city a park in lieu of the impact fees. Over the years, as phases, timing and public needs changed, so did the park plans. Greenstone's obligation to construct the city a park since 1996 will be fulfilled with the construction of the Montrose Sports Complex and, beginning in June of this year, the city will begin collecting park impact fees to offset the impact of continued growth in Montrose on the parks system.

Motion by Malloy to approve the Montrose Park Impact Fee Amendment.

Second by Westlund.

Vote: Westlund-Aye, Davis-Aye, Steigleder-Aye, Plew-Aye, Malloy-Aye, Ziegler-Aye
Motion Carried

c. Declaration of Intent to Exchange Real Property - SW Corner of Mullan Ave. and Lincoln St.

Robert Seale, Community Development Director: The Community Development Department is requesting the City Council to declare their intent to exchange the .20 acres property located at the southwest corner of Mullan Ave. and Lincoln St., in exchange for a 20-foot easement centering on a waterline crossing the John C. Young Family, LLC property as depicted in the attached exhibit. The .20 acre property was originally dedicated to the City in July 1980 by John C. Young for the use and maintenance of a water line. No water line or other utility was ever located within the .20 acre property and is of no value or use to the city in its configuration and with its use restriction. Late last year, the architect and representative of the Young Family approached the Community Development Department with plans to do a major redevelopment of the site, including parking lot and access improvements on the north side of their property. The desired access would require crossing the city-owned property or severely limit the redevelopment potential of the building. After further discussion and research, it was determined the city-owned property had never been utilized for its intended purpose and there were no plans or route to do so. Additionally, when it was discovered the land was dedicated by the same family intending to redevelop the parcel, staff recommended relinquishing the city's interest in the parcel in exchange for the easement, allowing the family to make the desired improvements to the property. Idaho Code 50-1402 requires that, prior to exchanging real property, the City must declare its intent to exchange the property on the record at a public meeting. Thereafter, the city

must hold a public hearing on the proposed exchange prior to moving forward with the proposal.

Motion by Malloy to declare the intent to exchange real property at the SW corner of Mullan and Lincoln St.

Second by Davis.

Vote: Davis-Aye, Steigleder-Aye, Plew-Aye, Malloy-Aye, Ziegler-Aye, Westlund-Aye

Motion Carried

d. 2025 Chip and Fog Seal Contract - Poe Asphalt

Ross Junkin, Maintenance Manager: The City of Post Falls solicited pre-qualification documents beginning January 14th, 2025 for the 2025 Chip Seal contract. The City received two pre-qualification packets, both of which were pre-qualified to bid on this project. However, only one submitted a bid, Poe Asphalt Paving Inc, at \$679,058.00. This year's contract consists of 109,694 square yards of 1/4" chip seal placement, 46,814 square yards of 3/8" chip seal placement and 163,015 square yards of fog seal placement. The bid came in above our targeted budget amount of \$600k. Staff recommends awarding this contract to the bidder, Poe Asphalt. The amount of the contract that exceeds the \$600k budget will be supplemented by street reconstruction funds.

Motion by Malloy to approve the 2025 Chip and Fog Seal Contract with Poe Asphalt.

Second by Westlund.

Vote: Steigleder-Aye, Plew-Aye, Malloy-Aye, Ziegler-Aye, Westlund-Aye, Davis-Aye

Motion Carried

e. Police Department Parking Lot Improvements

Andrew Arbini, Project Division Manager: Additional secured and public parking is needed at the Police Department. This need was outlined in the 2021 Facilities Needs Assessment. The City purchased roughly 2 acres of property east of the Police Department Headquarters to expand the Police Department campus. A portion of this property will be utilized to expand the secured parking for police personnel and Police Department vehicles. These improvements will include an expansion of the public parking area to accommodate visitors accessing the Police Department campus. These improvements address the current need at the site and include the additional spaces that are likely to be required at the time of a future expansion of the Headquarters building. A few of the significant elements of this project include the parking lot design, site lighting, stormwater utilities and frontage improvements. HMM Engineering was selected from the City's consultant roster following an interview with city staff. This agreement authorizes the design and bidding services with HMM. Construction documents are expected to be completed at the end of this year with construction bidding to occur in early 2026. City Staff will return with a recommendation and project update following the bidding phase of this agreement. Construction of this project is anticipated to occur in 2026.

Motion by Malloy to move forward with the Police Department Parking Lot Improvements.

Second by Ziegler.

Vote: Plew-Aye, Malloy-Aye, Ziegler-Aye, Westlund-Aye, Davis-Aye, Steigleder-Aye

Motion Carried

5. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings,

including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

None

6. ADMINISTRATIVE / STAFF REPORTS

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

None

7. MAYOR AND COUNCIL COMMENTS

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

8. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

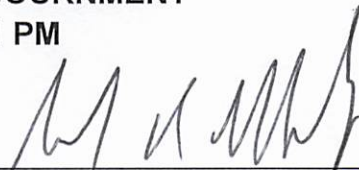
ACTION ITEMS:

None

RETURN TO REGULAR SESSION

ADJOURNMENT

8:51 PM


Ronald G. Jacobson, Mayor


Joe Malloy, Council President


Shannon Howard, City Clerk


Rhannon O'Neill, Deputy City Clerk

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 N. Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Mayor Ronald G. Jacobson

Councilors: Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Randy Westlund, Ryan Davis

**Mission
Building Community.**