



**PARKS AND RECREATION COMMISSION
MEETING AGENDA**

**May 27, 2025
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

REGULAR MEETING – 6:00 pm City Council Chambers

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – Thank you

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

James Hail, Jayson Cornwell, Geena Hall, Krista Noyes, Devon Braithwaite, Deborah Patterson, Dani Zibell-Wolfe

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Commission.

CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:

ACTION ITEM

- a. Recognition of Bryan Myers and Jason Wiley for recent Award they received from the Idaho Recreation and Park Association.

DECLARATION OF CONFLICT

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

1. CONSENT CALENDAR

The consent calendar includes items which require formal Commission action, but which are typically routine or not of great controversy. Individual Commission members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Commission agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes from Parks and Recreation Commission meeting 04/22/25

2. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Commission on an issue that is not on the agenda. Comments on issues that are planned for future meeting agendas should be held for that meeting.

- 3. UNFINISHED / OLD BUSINESS**
 - a. Election of Chair and Vice Chair
 - b. Falls Park - Dam Construction Update

- 4. NEW BUSINESS**

- 5. ADMINISTRATIVE / STAFF REPORTS**
 - a. Summer BBQ
 - b. Department Head Recruitment Process
 - c. Urban Forester's Monthly Report

- 6. COMMISSION COMMENT**

- 7. ADJOURNMENT**

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Commission Chair: Geena Hall Vice-Chair:

Members: Jayson Cornwell, Dani Zibell-Wolfe, James A. Hail III, Krista Noyes, Deborah Patterson, Devon Braithwaite

Mission
Building Community



STATE CONFERENCE IDAHO RECREATION AND PARK ASSOCIATION AWARDS NOMINATION FORM

Instructions: Please fill out all information requested on this form. Submit detailed information in order that the committee may fairly evaluate your candidate. Please attach additional sheets and/or information as necessary.

Return completed form(s) to: Jason Wiley, Past President, jwiley@sandpointidaho.gov

Name of Nominee/Project/Program: Steve Siddoway
 Present Position (if applicable): Parks and Recreation Director
 Agency: City of Meridan
 Address: 33 E Broadway Ave. Meridan, ID 83642

TYPE OF AWARD NOMINATION: (Please Circle One)

Dr. Leon Green Fellowship Yes

Outstanding Support Staff Award

Professional Award (Recreation)

Citation of Merit Award-Outstanding Individual

Professional Award (Parks, Trails, or Conservation)

Citation of Merit Award-Partner Organization

Professional Award (Facilities)

Outstanding Park or Facility Award

Young Professional Award

Outstanding Innovative Program Award

ATTACH A NARRATIVE INCLUDING, BUT NOT LIMITED TO, THE FOLLOWING:

Please refer to the criteria for each award when writing the nomination. Describe in detail the contributions made by the person, project, or program. Provide supporting documentation that illustrates why the nominee is deserving of the award or citation.

Nominated by: Dave Fair & Meridian Parks and Recreation Position: Parks and Recreation Director

Employed by: City of Post Falls

Business address: 408 Spokane Street, Post Falls, ID 83854 Phone: 208-457-3324

NOMINATION DEADLINE - 2/1/2023

Letter of Nomination

(professional award in parks trails and conservation)

Dear awards committee,

Please accept my nomination of Bryan Myers for the professional award in parks trails and conservation. Bryan is the parks manager for the city of Post Falls. He has been in this position for 10 years and has previous experience as a park worker and senior park worker for the city. In addition to Bryan's municipal work, he served as director of ski and mountain bike patrols and a risk manager for silver mountain resort. Originally, he has was an owner of a landscape maintenance company.

Bryan has a Bachelor of Science degree from the University of Idaho in organizational science. Is a certified Parks and Recreation professional and a certified playground safety inspector through ARPA is a certified arborist and has received his tree risk assessment qualifications from the International Society of arboriculture ISA

Bryan is a member of The Idaho recreation and parks association IRPA, national recreation and parks association NRPA And the International Society of arboriculture ISA. He has been active in his service with the IRPA Idaho recreate park association serving as a board member since 2017 and is our current incoming president for 2025. Other board positions include district rep, vice president, president-elect, and he has also served on past conference committees

In 2019 Bryan was awarded the young professional award for his work with IRA and the Parks and Recreation community. Obtaining this award Is just a natural section progression and emphasizes his continued and unwavering support of the association.

Bryan has been active in his work with the city of Post Falls streamlining processes creating an equipment replacement program, he has worked on several park development projects, assist us and bringing in the latest technology to augment our workforce and help keep the department cost effective. Bryan is a key player in the department's management team.

This is a quick overview of Bryan Myers as an outstanding park and recreation professional. It also highlights his well-rounded skill set, his dedication to IRPA and the profession in general. But Bryan's stands apart from other being considered for this award by his desire to continuously improve. It is demonstrated through his leadership, his certifications, and his daily approach to the job.

He is truly deserving to be recognized for his contributions and to receive the professional award for parks trails and conservation.

Respectfully,

David C Fair, CPRE

Letter of Nomination

Doctor Leon green fellowship award

Dear Awards committee,

I wish to nominate Jason Wiley, a Recreation Supervisor with the Post Falls Parks and Recreation Department for the 2025 Doctor Leon Green fellowship award.

Jason has been a member of IRPA for over 20 years and has served the association as president in 2020 and 2021. For our association he has served as a district Rep, secretary, vice president, president-elect president which means he eventually made past president. He has been on several conference committees and has always worked behind the scenes wherever needed.

In addition to IRPA volunteer work, Jason has served on the Bonner County Community Health Coalition, the Community Coalition for Substance Abuse Prevention, YMCA Advisory Board for Sandpoint and the Park RX Coalition.

In 2006 Jason was recognized by IRPA for outstanding individual achievement and in 2009 he received the young professional award. Jason's education includes degrees from the University of Idaho, Bachelor of Science in Recreation and a Master of Science in Recreation and Sports Administration.

Jason has made recreation his career, both on the public side and the private side. For eight years he had an outdoor adventure business. On the municipal recreation side, he has worked for Soda Springs as a Recreation Director, Sandpoint as both a Recreation Supervisor and Park and Recreation Superintendent and is currently a Recreation Supervisor for Post Falls.

Jason is the perfect example of the park and recreation professional. No matter what comes up, no matter how much of an inconvenience it is, he is there to help. This runs the gamut from keeper of records, to understanding, fixing our website and the wild apricot registration program.

Jason has always worked hard, served his communities well, supported the profession and the association. Those who know Jason know that he is kind and gracious to all. He has a quick smile a quiet laugh that makes all who encounter him, feel welcomed. But maybe Jason's biggest indicator of his dedication to the profession is the distinction of being a district rep for two different districts.

He is truly deserving to be recognized for his contributions and to receive the Doctor Leon Green Fellowship Award.

Respectfully,

David C Fair, CPRE

WORKSHOP MEETING – 6:00 pm 2nd Floor Conference Room

CALL TO ORDER

WELCOME – PLEASE TURN OFF CELL PHONES – Thank you

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

James Hail, Jayson Cornwell, Geena Duczek, Krista Noyes, Devon Braithwaite, Deborah Patterson, Dani Zibell-Wolfe

1. ADMINISTRATIVE / STAFF REPORTS

a. Crown Reserve Park Concepts - Robert Quinn

Parks Planner, Robert Quinn, discussed the process of getting a final concept for Crown Reserve Park. There is the potential for a splash pad along with 2 basketball courts, cornhole/bocce ball, and a shelter with bathrooms attached. Roads and infrastructure is possible this year. More information to come in 2026.

b. Foxtail Park Construction Improvement Agreement - Robert Quinn

Robert Quinn spoke about Foxtail Park. The city acquired the 8.3 acres of land in 2009. Construction will begin in Spring of 2026 and will be completed in Oct. 2026. \$670,511.01 for the Design Developer paid out of park impact fees. There will be a 48-stall parking lot with water/sewer/electrical.

c. Transitory Parks Concession Guidelines and Permitting

Parks Manager, Bryan Myers, spoke about the increase in vendors wanting to go in and out of parks with their mobile units. We are looking to the commission for their views on mobile vendors selling their products in the parks.

d. Parks Update

Bryan Myers gave an update on an unfortunate fire at Chase Field. The fire started in a porta potty that was backed up to the restrooms, which also caught on fire. There are several seal coat projects for the parks. Spokane Mountaineers will be offering rock climbing with a guide in the park.

e. Urban Forestry Staff Report

Urban Forester, Preston Hill, gave an update about being very busy. Urban Forestry has been taking measures to protect against bark beetles next to the burn area trees in the Community

Forest. Tree pruning in the city is ahead of schedule. Preston and Daniel Hill attended a Trails Conference in the month of March. Preston made the announcement of Americorp cuts. Round 3 projects were cut first. Preston also introduced the two new Parks and Recreation Commissioners. Devon Braithwaite and Deborah Patterson both served on the Urban Forestry Sub Committee.

2. ADJOURNMENT

Date: _____

Chair: _____

Attest: _____

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Commission Chair: Geena Duczek Vice-Chair:

Members: Jayson Cornwell, Dani Zibell-Wolfe, James A. Hail III, Krista Noyes, Deborah Patterson, Devon Braithwaite

Mission
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Legend:

-  Opening to public
-  Vis Fence
-  Non-vis Fence
-  Straw Waddle w/Stakes
-  Eco Blocks
-  Staging
-  Temp light install