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**PARKS AND RECREATION COMMISSION  
MEETING MINUTES**

**May 27, 2025  
6:00 PM**

**Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854**

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**REGULAR MEETING – 6:00 pm City Council Chambers**

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**WELCOME – PLEASE TURN OFF CELL PHONES – Thank you**

**ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS**

James Hail, Jayson Cornwell, Geena Hall, Krista Noyes, Devon Braithwaite, Deborah Patterson, Dani Zibell-Wolfe

**AMENDMENTS TO THE AGENDA**

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Commission.

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:  
ACTION ITEM**

- a. Recognition of Bryan Myers and Jason Wiley for recent Award they received from the Idaho Recreation and Park Association.

Recreation Manager, Traci Stevenson, spoke about the Professional of Excellence award that Bryan Myers received at Idaho Parks and Recreation Association conference for Parks and Trail Conservationist. Jason Wiley received the Dr. Leon Green Fellowship award. This is the highest honor.

**DECLARATION OF CONFLICT**

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

**1. CONSENT CALENDAR**

The consent calendar includes items which require formal Commission action, but which are typically routine or not of great controversy. Individual Commission members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Commission agenda packet regarding these items and any contingencies are part of the approval.

**ACTION ITEMS:**

- a. Minutes from Parks and Recreation Commission meeting 04/22/25

A motion to approve the minutes for 04/22/25, was given by Hail. Hall seconded. A vote was held and minutes were approved.

**2. CITIZEN ISSUES**

This section of the agenda is reserved for citizens wishing to address the Commission on an issue that is not on the agenda. Comments on issues that are planned for future meeting agendas should be held for that meeting.

**3. UNFINISHED / OLD BUSINESS**

- a. Election of Chair and Vice Chair

Commissioner Zibell-Wolfe nominated Geena Hall as Chair. Commissioner Hail seconded. The vote was unanimous. Geena Hall will remain Chair. Commissioner Zibell-Wolfe nominated Devon Braithwaite for Vice Chair. Commissioner Noyes seconded. The vote was unanimous. Devon Braithwaite was elected to be Vice Chair.

- b. Falls Park - Dam Construction Update

Parks Manager, Bryan Myers, gave an update on the dam's construction and Falls Park. Avista is still currently doing a remodel of the dam and ran into some issues that are being addressed and will be needing permits to go through the process. Falls Park parking lot has been closed due to the dam project. The parking lot is being opened this summer. There will still be some closures in the park. The pond has been filled and has been stocked by Idaho Fish and Game.

**4. NEW BUSINESS**

**5. ADMINISTRATIVE / STAFF REPORTS**

- a. Summer BBQ

Traci Stevenson spoke on Dave Fair's behalf while looking at the dates for the Summer BBQ. Kirsten is to send out potential dates and get the Commissioners' thoughts.

- b. Department Head Recruitment Process

Deputy Administrator, Warren Wilson, spoke about the process of finding Dave Fair's position of Parks and Recreation Director. Prothman is retained to help in the process. They will interview managers and other staff to get input. The target time to have this done is the end of July. Parks and Recreation are hoping to bring someone on by the end of November, so there is an overlap before Dave leaves.

- c. Urban Forester's Monthly Report

City Arborist, Randy Cenell, gave the monthly report in the absence of Preston Hill. The staff have completed construction of three foot bridges within the Community Forest. Volunteers and staff worked hard in the mud to get the job completed. Tree pruning at Warren playfield was done before any improvements started to the playfield and the surrounding parking area.


Improvements are done to the nursery in the shop. They have improved the draining of water, irrigation and the installation of a cable system to help trees with wind damage. Urban Forestry hosted a 4th grade field trip. Four different schools participated. They visited the Community

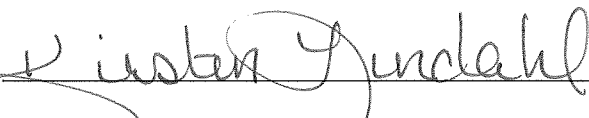
Forest and learned about the life cycles of trees and bugs. The 2025 Arbor Day Celebration was a success. There was vandalism on the steal grate to get into the mine that took about 8 hours to repair. The crew will continue working on street tree pruning.

**6. COMMISSION COMMENT**

**7. ADJOURNMENT**

6:29pm

Date: 6-24-25 Chair: 

Attest: 

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Commission Chair: Geena Hall Vice-Chair:

Members: Jayson Cornwell, Dani Zibell-Wolfe, James A. Hail III, Krista Noyes, Deborah Patterson, Devon Braithwaite

Mission  
Building Community