



**PARKS AND RECREATION COMMISSION
MEETING MINUTES**

**September 23, 2025
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

Workshop – 6:00 pm 2nd Floor Conference Room

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – Thank you

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

James Hail, Jayson Cornwell, Geena Hall, Krista Noyes, Devon Braithwaite, Deborah Patterson, Dani Zibell-Wolfe

**Braithwaite, Cornwell, Zibell-Wolfe, Hail, Noyes, Patterson - Present
Hall - Excused**

1. Park Construction Update - Robbie Quinn, Parks Planner

- Robbie presented the Warren Road Frontage improvements that started in July and finished in August, showing pictures of the improvements. Robbie explained that with the frontage project taking place, general funds were used to improve Warren Park as well. A pickleball court, a new shelter and a new playground have been added to the Park. This project is expected to be completed within two weeks.
- Montrose sports complex is well underway. The parking lot is paved and striped and irrigation has been installed in all the planting areas. Poles have been installed for 20' nets to contain homerun balls and dugout construction is underway. This project is expected to be completed next year with programming for the fields to begin in 2027.
- 3rd Ave Corporate Yard/Black Bay parking lot is moving along with a couple of small delays. Curbing has been poured on the west end and the z-wall construction is almost complete for dumpster access; in addition, a swale has been added to the Black Bay Parking lot and sod was installed today. Paving will begin on this project in about two and half weeks.
- While Parks and Recreation is not involved in the construction portion of the Prairie Trail it will become an asset when the trail is complete. This project is expected to be completed in about a month. When the Highway District starts the project of widening the Prairie, the plan is to build an underpass for this trail.

- There will be a Black Bay Phase 1 meeting with the contractor tomorrow to see when the grading and handrails will arrive. We will discuss what can be done to finish the beach area as one of the requirements for the grant is that the project will be finished this year.
- Hasting house is no longer being rented out, and several outbuildings have been demolished there. This is where equipment is being stored and secured while the 3rd Ave corporate yard parking lot remodel is underway. In addition, fencing has been installed at the Hasting property, which will eventually become part of the dog park. Surveying is currently taking place on that property, and the Parks and Recreation Council can expect to be reviewing a few design options soon.
- Upcoming construction projects for next year will be the Quarry, Chase Restroom Rebuild, starting the Dog Park, adding to Crown Pointe Park and the Q'emiln well upgrade.

2. Temporary Vendor Update - Dave Fair, Parks and Recreation Director

Dave Fair discussed; explained that a temporary permit system for vendors to vend in the Post Falls Parks was tested this year. Ultimately, three permits were issued for the season. The review process went smoothly, there were no complaints, and more money was brought in with this system than the single vendor contract used in the past. This system worked well and will be even better with some refinement.

3. Community Engagement Discussion

Dave Fair, Parks Director, explained to the Parks & Recreation Commission that unlike a Fire Department, Parks & Recreation Departments are all different because they reflect the needs of the community. Community engagement is a critical part of the department's success, and we must be in line with our community. Community engagement includes surveys, but also the everyday feedback we get from our citizens and community, whether at the grocery store or at work, is community engagement. Dave encouraged the Park & Recreation Commission to help with Community Engagement and public communication as the new Director comes on board and builds connections with the community.

Dave asked for suggestions on ways to improve connection/communication with the community.

- Do another community-wide survey.
- Have town meetings, maybe during movie night.
- Hold events for the P & R Commission to meet the community.
- Ask people running for elected positions what their viewpoint is on Parks & Recreation.
- Posting signs to let people know what is coming in future areas, for example the Quarry.
- Have commissioners wear name tags at community events.
- Simplify feedback methods and possibly incentivize feedback.

Meeting adjourned at 7:22pm.

Date: 11/25/2025

Chair: Geena Hall

Attest: [Signature]

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Commission Chair: Geena Hall, Vice-Chair: Devon Braithwaite
Members: Jayson Cornwell, Dani Zibell-Wolfe, James A. Hail III, Krista Noyes, Deborah Patterson

Mission
Building Community