



**CITY COUNCIL
MEETING MINUTES**

**January 20, 2026
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

1. WORKSHOP – 5:00 pm 2nd Floor Conference Room

a. Personnel Policy

Roll Call: Mayor Westlund, Steigleder, Plew, Malloy, Ziegler, Mosby - **Present**
Lucca - **Absent**

Field Herrington, City Attorney, and Janet Best, Human Resources Director, spoke about some changes to the Personnel Policy that will be coming up. The discussion did not finish at the time allowed, so this will come back to a future Council Workshop for more discussion.

REGULAR MEETING – 6:00 pm City Council Chambers

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

CALL TO ORDER BY MAYOR WESTLUND

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Jack Mosby, Marc Lucca
Steigleder, Plew, Malloy, Ziegler, Mosby, Lucca - Present

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

a. Proclamation - America 250-ID Celebrations in Post Falls, Idaho

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

None

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in

certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

None

2. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes – January 6, 2026, City Council Meeting
- b. Payables 01/07/2026 - 01/20/2026
- c. November Cash and Investments
- d. Westfork Townhomes Subdivision Final Plat Approval
- e. Killdeer Meadows Subdivision Final Plat Approval

Motion by Malloy to accept the Consent Calendar as presented.

Second by Ziegler.

Vote: Ziegler-Aye, Plew-Aye, Lucca-Aye, Steigleder-Aye, Mosby-Aye, Malloy-Aye

Motion Carried

3. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:

None

4. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

- a. Engineering and Design Services Agreement with Welch Comer Engineers for The Fisher Lift Station Project

Jaxon Fleshman, Project Manager: The existing Fisher Ave. Lift Station was identified in the 2019 Collections System Master Plan for medium and high priority improvements which include safety and operational enhancements. In 2021, the Prairie and Idaho Sewer Study supplemented these recommendations by identifying the need to increase wastewater pumping capacity and recommended the replacement of this lift station. The Fisher Lift Station project will include increased capacity and will incorporate the medium and high priority improvements from the 2019 Collections System Master Plan. In March 2023, the City contracted with Welch Comer for a preliminary engineering report to inform the negotiation and purchase of property for the new lift station. The site is adjacent to the existing site along Fisher Ave. The City's oversight of the design and construction of this project ensures the improvements are consistent with the City's wastewater collection system and planned improvements. The Fisher Lift Station replacement is the second of three capital improvement projects within the Fisher Sewer Basin planned over the next 5–10 years. Construction of the first project in this basin will begin in 2026 with the installation of a gravity sewer in Fisher Ave. and will eventually connect to the new Fisher Lift Station. The third project is a gravity interceptor line running north to Prairie Ave. and east to an existing, unused sewer line. That project is tentatively scheduled for the year after the Fisher Lift Station is upgraded. This agreement with Welch Comer will authorize the design, engineering and bid phase services for the project. Anticipated completion of the design phase with bid ready contract documents is early 2027. The addition of construction phase services may be negotiated with Welch Comer at a future date. This project is budgeted under the Fisher Lift Station Upgrade budget code, as a capital improvements project. The total cost of this agreement is \$318,900. City staff requests a 10% contingency of \$31,890 for potential change orders for unforeseen conditions and/or changes that would benefit the wastewater collection system. Contract changes utilizing contingency funds will require authorization of the Public Works Director or his designee. City Council approval is for the requested amount of \$350,790.

Motion by Malloy to approve the Engineering and Design Services Agreement with Welch Comer Engineers for the Fisher Lift Station Project.

Second by Ziegler.

Vote: Ziegler-Aye, Plew-Aye, Lucca-Aye, Steigleder-Aye, Mosby-Aye, Malloy-Aye

Motion Carried

5. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

ACTION ITEMS:

- a. K-9 Agreement for Det. Jason Cope and Electronic Storage Detection Dog Uno

Jason Mealer, Acting Police Chief: The US Secret Service awarded an Electronic Storage Detection Dog to the City of Post Falls, without cost, named Uno. Generally, a K-9 like this costs between \$8,000-\$10,000, which doesn't include the cost of the training for the handler. This type of K-9 is used to detect hidden electronic storage devices during investigations, typically based on a search warrant. Detective Jason Cope was selected by the Police Department to be Uno's handler. The City enters into an agreement with the handler to address the additional costs and

time associated with being a K-9 handler. Under the agreement, the City will equip the officer's home with the necessary equipment to humanely house and care for the dog. Additionally, the officer is reimbursed for 4 hours a week for caring for the dog. Uno was provided to the City without cost. However, there will be costs to the City to install the necessary equipment at the handler's home to care for the dog and there will be additional costs associated with caring for the dog.

Motion by Malloy to approve the K-9 Agreement for Det. Jason Cope and Electronic Storage Detection Dog Uno.

Second by Ziegler.

**Vote: Lucca-Aye, Steigleder-Aye, Mosby-Aye, Malloy-Aye, Ziegler-Aye, Plew-Aye
Motion Carried**

6. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings, including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

Kim Brown spoke about the Historical Society.

7. ADMINISTRATIVE / STAFF REPORTS

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

None

8. MAYOR AND COUNCIL COMMENTS

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

Mayor Westlund spoke about the importance of researching your family's history.

Councilor Plew said it was his and his wife's 25th wedding anniversary, and he would be home soon.

9. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

ACTION ITEMS:

- a. 74-206(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code

Motion by Malloy to enter into Executive Session pursuant to Idaho Code 74-206(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code, further that no action will be taken during the session and that the session will last approximately 12 minutes.

Second by Ziegler.

Vote: Steigleder-Aye, Mosby-Aye, Malloy-Aye, Ziegler-Aye, Plew-Aye, Lucca-Aye

Motion Carried

Entered into Executive Session at 6:42 pm.

Exited Executive Session at 7:36 pm.

RETURN TO REGULAR SESSION

7:36 pm.

10. CONTINUED NEW BUSINESS

ACTION ITEMS:

- a. Consideration of Adding Invocation to City Council Agendas

Motion by Malloy to table the discussion to another meeting.

Second by Steigleder.

Vote: Mosby-Aye, Malloy-Aye, Ziegler-Aye, Plew-Aye, Lucca-Aye, Steigleder-Aye

Motion Carried

ADJOURNMENT

7:38 pm.



Randy Westlund, Mayor

Shannon Howard, City Clerk

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 N. Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel

<https://www.youtube.com/c/CityofPostFallsIdaho>.

Mayor Randy Westlund

Councilors: Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Jack Mosby, Marc Lucca

Mission
Building Community.