



**PARKS AND RECREATION COMMISSION
MEETING AGENDA**

**September 26, 2023
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

REGULAR MEETING – 6:00 pm City Council Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – Thank you

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Commission.

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:
ACTION ITEM**

DECLARATION OF CONFLICT

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

1. CONSENT CALENDAR

The consent calendar includes items which require formal Commission action, but which are typically routine or not of great controversy. Individual Commission members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Commission agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes from June 27, 2023

2. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Commission on an issue that is not on the agenda. Comments on issues that are planned for future meeting agendas should be held for that meeting.

3. UNFINISHED / OLD BUSINESS

4. NEW BUSINESS

- a. Review of Boat Launch Fees

5. ADMINISTRATIVE / STAFF REPORTS

- a. Update on Community Forest Fire
- b. Staff review on Post Falls Festival
- c. 2024 Construction Projects

6. COMMISSION COMMENT

7. ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Commission Chair: Geena Duczek Vice-Chair: Christie Vranich
Members: Jayson Cornwell, Dani Zibell-Wolfe, James A. Hail III, Krista Noyes, Angela Snyder

Mission

The City of Post Falls mission is to provide leadership, support common community values, promote citizen involvement and provide services which ensure a superior quality of life.

Vision

Post Falls, Idaho is a vibrant city with a balance of community and economic vitality that is distinguished by its engaged citizens, diverse businesses, progressive leaders, responsible management of fiscal and environmental resources, superior service, and a full range of opportunities for education and healthy lifestyles.

“Where opportunities flow and community is a way of life”



**PARKS & RECREATION COMMISSION
WORKSHOP MINUTES**

**JUNE 27, 2023
6:00 PM**

Location: Community Garden, 1157 E 3rd Ave., Post Falls, ID 83854

REGULAR MEETING – 6:00 pm COMMUNITY GARDEN

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – Thank you

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

Hail-present, Cornwell-present, Zibell-Wolfe-not present, Duczek-present, Noyes-present, Vranich-present, Snyder not present.

Parks and Recreation attendees were Bryan Myers, Robbie Quinn, Traci Stevenson, Hayle Carver, Jill McDowell, Cody Dehn and Kirsten Lindahl.

AMENDMENTS TO THE AGENDA

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CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATIONS

N/A

DECLARATION OF CONFLICT

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ACTION ITEMS

a. Approval of Minutes – March 28, 2023

Vranich motioned to approve the minutes. Cornwell seconded the motion. Vranich-aye, Noyes-obstain, Duczec-aye, Cornwell-aye, Hail-aye

2. CITIZEN ISSUES

None

3. UNFINISHED / OLD BUSINESS

Bryan gave an update for signage at Corbin Park. There has been additional signage placed at Corbin. He stated a life jacket station is not an option. A ring throw device is not the correct device to be used. He has reached out to agencies for solutions.

4. NEW BUSINESS

The Commissioners and Parks and Recreation dedicated the Rick Noordam Community Garden followed by visiting the sign that was placed and taking a photo.

5. ADMINISTRATIVE / STAFF REPORTS

None

6. COMMISSION COMMENTS

7. ADJOURNMENT

6:38 PM

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Commission Chair: Geena Duczek Vice-Chair: Christie Vranich
Members: Jayson Cornwell, Dani Zibell-Wolfe, James A. Hail III, Krista Noyes, Angela Snyder

Geena Duczek
Commission Chair

Hayle Carver
Parks and Recreation



**PARKS & RECREATION COMMISSION
REGULAR MEETING MINUTES**

**July 27, 2021
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

REGULAR MEETING – 6:00 pm City Council Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – Thank you

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

James Hail, Jayson Cornwell, Dani Zibell-Wolfe, Geena Duczek, Krista Noyes,
Christie Vranich, Angela Snyder – **Present**

Staff: Dave Fair, Bryan Myers, Robbie Quinn, Hayle Carver

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Commission.

None

CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATIONS

a. FIRE RESTRICTIONS FOR CITY PARKS

DECLARATION OF CONFLICT

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

None

1. CONSENT CALENDAR

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ACTION ITEMS

- a. Approval of Minutes – June 22, 2021

Motion made by Zibell-Wolfe to accept the Consent Calendar as presented.

Seconded by Duczek

Vote: Zibell-Wolfe -Aye, Duczek -Aye, Cornwell -Aye, Hail -Abstain, Snyder -Aye, Noyes -Aye, Vranich -Aye

Motion Carried

2. CITIZEN ISSUES

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3. UNFINISHED / OLD BUSINESS

- a. Singing Hills Park Renovation/Dog Park – **ACTION ITEM**

Dave Fair addressed the Commission regarding the history of discussion of adding a dog park for the City of Post Falls community.

Robbie Quinn, Parks Planner gave the Commission an update with what the dog park approved plans were and what the comments from the community open house meeting.

Reviewed the Options that were originally brought to the Commission.

Hail – On this new 2nd option are you going to see some opposed to taking away the small dog area.

Hail – Would usage be affected if it is smaller area.

Zibell-Wolfe in the open space on the new 2nd option how much space is there?

Quinn It is a half-acre

Cornwell – Irrigation would it go in either way with the artificial?

Quinn – The artificial is very minor and only at the entrance. So, there will be irrigation revisions.

Snyder – You have done a great job putting together this new option with the community comments.

Cornwell – What are the closest parks to Singing Hills

Quinn Hilde Kellogg Park is the closest.

Snyder – What would the rules that would be posted

Fair – We would post park rules, hours of operation, vaccinated suggestion,

Zibell-Wolfe – To live in Post Falls, dog owners must have their dogs licensed and vaccinated.

Hail – I will stand with our original design or with this design and believe we should move forward with a dog park

Vranich – I am for the new 2nd option as well

Noyes – I like the new 2nd option it is nice to have a kid play area

Duczek – I really liked the having two parks for small and large, but do like the new option as well

Zibell-Wolfe I like the idea of two parks, one for small and large dogs.

Snyder – I prefer the secondary new option

Cornwell – I prefer the 1st one with the 2 dog parks.

Motion made by Hail to move forward with the revision to the Singing Hills Dog Park.

Seconded by Vranich

Vote: Noyes -Aye, Vranich -Aye, Hail -Aye, Cornwell -Aye, Zibell-Wolfe -Aye, Duczek -Aye, Snyder -Aye

4. NEW BUSINESS

a. Q'emiln Park Parking – ACTION ITEM

Dave Fair, Parks & Recreation Director - The July 6th Council meeting directed that the issue of parking fees goes to the Parks & Recreation Commission for their consideration.

Zibell-Wolfe I believe this should go to a workshop

Hail – a subcommittee would be a great idea.

Suggested to form a committee to go over the #'s and or fees.

All in favor to hold a Workshop in August.

Workshop form email will go out to the Commission members in the next couple weeks, follow up with a 2nd one.

5. ADMINISTRATIVE / STAFF REPORTS

a. Tullamore Sports Field & Park Update

Robbie Quinn, Parks Planner, Quick update plans to start dirt work with LaRiviere. Started in September with a deadline in November. The parking lot will go into the north side and clean up.

Cornwell – Timeline on the Church and parking lot

Fair Right now it is going into plan reviews so probably spring.

Cornwell How big is the parking lot?

Quinn 26 stalls

6. COMMISSION COMMENTS

Cornwell – Vandalism at parks? Has it been going down or up?

Bryan Myers, Parks Manager- Vandalism is present and seems the next level of vandalism.

Police Department and engaging the community is hoping to help

Fair – what is happening is willful vandalism.

7. ADJOURNMENT 7:14PM

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Commission Chair: Jayson Cornwell Vice-Chair: Geena Duczek
Members: Dani Zibell-Wolfe, James A. Hail III, Krista Noyes, Christie Vranich, Angela Snyder



Jayson Cornwell, Chairman
Parks & Recreation Commission
City of Post Falls



Hayle Carver
Parks & Recreation Commission
City of Post Falls



**PARKS & RECREATION COMMISSION
WORKSHOP MINUTES**

**September 28, 2021
6:00 PM**

Location: Falls Park 305 W. 4th Street, Post Falls, ID 83854

WORKSHOP MEETING – 6:00 pm Falls Park

CALL TO ORDER

ROLL CALL OF PARKS & RECREATION COMMISSION MEMBERS

James Hail, Jayson Cornwell, Dani Zibell-Wolfe, Krista Noyes, Christie Vranich, Angela Snyder -
Present

Geena Duczek - **Excused**

Staff: David Fair, Bryan Myers, Robbi Quinn, Hayle Carver

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ACTION ITEMS

- a. Approval of Minutes – July 27, 2021
 - Motion made by Hail to accept the Consent Calendar as presented.**
 - Seconded by Zibell-Wolfe**
 - Vote: Zibell-Wolfe -Aye, Cornwell -Aye, Hail -Aye, Snyder -Aye,**
 - Noyes -Aye, Vranich -Aye**
 - Motion Carried**

2. WORKSHOP BUSINESS

a. Landings Public Space

The Commission met at Falls Park to start the workshop. Robbi Quinn, Parks Planner gave Commission a tour of the construction progress on the Landings Park site. Pathway, Amphitheater, Railing, planting, Benches, foundation for the synthetic grass and drainage system are being completed.

b. Parking Fee recommendation at Q'emiln Park **ACTION ITEM**

Parks & Recreation Commission looked over the proposal from the August workshop.

Recommendations of the Parks & Recreation Commission for parking and launch fees:

- Start charging for parking from Memorial Day regardless if Avista has closed the dam and we have opened up swimming and the boat launch.
- Provide one Free Resident Car Season pass per household. The passes will be picked up at the Parks & Recreation Office. If a pass is lost then the user will need to purchase a new pass.
- Must show drivers licence at park ticket booth to use the pass or get the resident daily rate.
- Start charging a launch fee which includes boat parking if available. It does not guarantee parking.

Daily rates

- Daily Car parking fees: Resident \$6.00; Non-resident \$10.00
- Daily RV parking fees: Resident \$15.00; Non-resident \$30.00
- Daily Boat Launch fees: Resident \$15.00; Non-resident \$30.00
- Daily Commercial Bus fees: \$50.00

Season rates

- Season Pass Car parking only: Resident \$20.00; Non-Resident \$50.00
- Season Commercial Resident Bus pass: \$150.00

Motion Made by Zibell-Wolfe to Provide one Free Resident Car Season Pass per household, recommend discussed fee structure as layed out and collect parking fees from Memorial Day weekend to Labor day.

Seconded by Vranich

**Vote: Hail -Aye, Zibell-Wolfe -Aye, Cornwell -Aye, Vranich -Aye, Snyder -Aye, Noyes -Aye,
Motion Carried**

c. NRPA Engagement with Parks Report

Dave Fair, Parks & Recreation Director presented the report for commission overview. This report highlights how much people are using the parks.

COMMISSION COMMENTS

Zibell-Wolfe, Brought up the park property along Seltice and Mullan for a potential Dog Park.

Fair, That property has been considered. Back in the 70's the City entered a 99 year lease with the bowling alley. That lease includes the the land from the batting cages down the hill. There are some other properties that have come about. All for purchase. We need to keep the dog park moving so we are working on it still.

3. ADJOURNMENT AT 7:31PM

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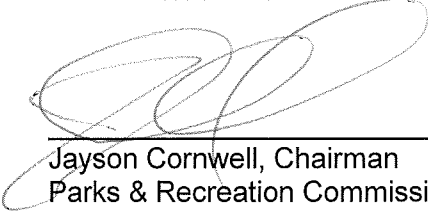
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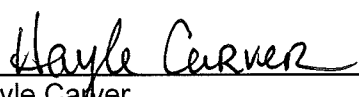
Commission Chair: Jayson Cornwell

Vice-Chair: Geena Duczek

Members: Dani Zibell-Wolfe, , Krista Noyes, Angela Snyder, Christie Vranich, James A. Hail III



Jayson Cornwell, Chairman
Parks & Recreation Commission
City of Post Falls



Hayle Carver
Parks & Recreation Commission
City of Post Falls