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**CITY COUNCIL  
MEETING MINUTES**

**April 7, 2026  
6:00 PM**

**Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854**

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**WORKSHOP – 5:00 pm 2nd Floor Conference Room**

- a. Procurement and Surplus Property Policies

**Roll Call: Plew, Mosby, Steigleder, Ziegler, Malloy, Lucca, Mayor Westlund - Present**

Warren Wilson, Deputy City Administrator, and Chris Gabbert, Deputy City Attorney Presenting:

This workshop is to discuss the updated procurement and surplus property disposal policies.

Procurement purposes: To ensure responsible use of public funds, promote fair and open competition, maintain transparency and accountability, and achieve the best value for residents.

Surplus property disposal purposes: Establish a consistent procedure for disposing of surplus assets, ensure transparency and accountability, maximize value to residents, and to maintain accurate city asset records.

Surplus property scope applies to all surplus personal property owned by the city and fixtures removed from city properties. It does not apply to disposal of real property owned by the city; this is governed by Idaho Code Title 50, Chapter 14.

Surplus: No longer needed or maintenance or other costs exceed the economic or useful life of property.

Personal Property: Equipment, vehicles, computers, or other movable property.

Fixture: Personal property attached to land or structure that is not readily removable. Example: HVAC system.

Employees and family members or representatives are prohibited from: purchasing surplus property - includes auctions/sealed bids. Transferring property to an Associated Entity. Violations can result in disciplinary action.

Associated Entity: Entity where the employee/volunteer or household member is a director, officer, employee etc.

There are four main disposal categories:

- Nominal value property. The Department determines if the asset is surplus and assesses the value. They determine the best disposal method. Discard, recycle, donate to another government agency or non-profit. They dispose of the asset and complete a fixed asset disposal form and send it to the Finance Department. Finance removes the asset from the tracking system and the records are retained for 4 years.

- Property valued at \$10,000 or less. The Department submits a disposal form to Finance with the reason for disposing of the asset, established value, and proposed disposal method included. Finance then reviews/approves the estimated value and disposal method and removes the asset from the tracking system. The Department disposes of the asset as approved, caution, sale, trade-in, donation to another government agency or non-profit with city administration approval. Finance retains the disposal form and makes an annual report to City Council.

- Property valued over \$10,000. The Department submits a disposal form with the reason for disposing of the asset, the established value, and proposed disposal method. Finance seeks City

Council approval of the disposal and disposal method: auction, sale, trade-in, donation to another government agency or non-profit with council approval. Finance removes the asset from the tracking system and retains the form for four years. The Department disposes of the asset as approved.

- Fixtures. A staff memo to council is written seeking approval of the public works project outlining anticipated fixture types to be removed during the project and proposed disposal methods. Council authorization of the project approves removing fixtures from the asset tracking system. At the project conclusion, the Department submits an asset disposal form listing all disposed of fixtures. Finance removes listed fixtures from the tracking system and retains the form for four years.

There are a few special cases, such as retiring K-9s. The Chief request the city council to transfer ownership to current/former employee or employee of another Police Department who can care for the dog. A preference is given to the current handler. Council approved the agreement transferring ownership of the dog and kennel. The new owner assumes liability and responsibility to care for the dog.

Another special case is retiring officer recognition. Police officers who retire in good standing after 10 years of service to the city are given their badge and handgun, rendered intolerable, which are affixed to a commemorative plaque. Based on I.C. 31-830, this authorizes sheriffs to award handgun to retiring deputies but does not address city police departments.

Procurement — Scope. Applies to goods, services, and public works construction. Includes both professional and general services. This is guided by the Idaho Code and city policy. Separate policies address real property and surplus disposals. Procurement - Guiding Principles. Fair and open competition, transparency in all transactions. Avoids favoritism and conflicts. Supports local and qualified vendors.

Departments manage their own procurement. They follow policy and seek guidance when needed. Legal Services provides support. Finance and Clerk ensure documentation and compliance.

Spending Authority: <\$100,000 Department Director authority is required. >\$100,000 City Council approval is required. All contracts are reviewed by Legal Services. This ensures oversight on larger expenditures.

Procurement Methods: Competitive Bidding: Used for goods or services, when price is the primary factor. It is awarded to the lowest responsive bidder. Formal or informal, depending on cost estimates. This promotes fairness and cost control.

Request for Proposals (RFP): This is used when solutions may vary. It evaluates approach, experience and cost. It looks for the best overall value — not just the lowest price. This is common for complex services.

Request for Qualifications (RFQ): This is used for professional services. The focus is on qualifications and expertise. Price is negotiated after selection. This is common for engineering or architecture.

The method depends on the type and complexity of the procurement. Staff will identify what is being purchased. Cost estimate determines the level of formality. Less than \$100K: no formal process is required by state law (but in the best interest of the city). Generally, staff will get three estimates. If expenditure is in the budget, the department director is authorized to sign.

Documentation is retained.

\$100K-\$250K The city must either 1) solicit bids or 2) use the RFP process. Bids solicited from at least three vendors. Selection is made of responsive bid proposing the lowest price. The contract is approved by council and executed by the Mayor. RFP provides instructions for proposals to address the city's needs. Invites solutions to complexities. Award may not be based only on price. The contract is approved by council and executed by the Mayor.

+\$250K There is a formal bidding process or RFP process. Formal bids solicited via advertisement. Selection is made of responsive bid proposing the lowest price. The contract is approved by council and executed by the Mayor.

There are exceptions and special cases. Emergency purchases, sole source vendors, cooperative purchasing agreements. All must be justified and documented. All procurement is public record, department document decisions, contracts and records are retained. This ensures accountability to the public.

Policy modifications: This restructured existing policy to reduce redundancy and reorganize, update it to reflect statutory changes and limits, increased department head spending limits to coincide with higher statutory procurement requirements, cleaned up directions on which processes are utilized, and updated licensing requirements on public works contracts.

**REGULAR MEETING – 6:00 pm City Council Chambers**

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

**CALL TO ORDER BY MAYOR WESTLUND**

**INVOCATION**

The Mayor will offer a brief invocation intended to solemnize the Council's proceedings. Attendance and participation are voluntary. The invocation is not intended to require or encourage participation by members of the public, nor to advocate or proselytize for any particular religion or belief. No Council action is influenced by participation or non-participation.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF CITY COUNCIL MEMBERS**

Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Jack Mosby, Marc Lucca  
**All Present**

**CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:  
ACTION ITEM**

There will be a Budget workshop on April 14th at 5:30 PM in the 2nd floor conference room.

- a. Proclamation - Fair Housing Month

**AMENDMENTS TO THE AGENDA**

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

**None**

**DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS**

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

**None**

## 1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

### ACTION ITEMS:

- a. Minutes – March 17th, 2026, City Council Meeting
- b. Payables 03/18/2026 - 04/08/2026
- c. Computer equipment disposal
- d. School Resource Officer Agreement Renewal with Post Falls School District
- e. City Vehicles/Equipment Disposal
- f. Public Hearing Notification

**Motion by Malloy to accept the Consent Calendar as presented.**

**Second by Ziegler.**

**Vote: Malloy-Aye, Lucca-Aye, Steigleder-Aye, Mosby-Aye, Plew-Aye, Ziegler-Aye**  
**Motion Carried**

## 2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

### ACTION ITEMS:

- a. Mullan Annexation (ANNX-25-7)

**Public Hearing opened at 6:06 PM.**

### Staff Report

Justin Sauder — Associate Planner: The Applicant is requesting the City Council to approve a request to annex approximately 4.39 acres with the Community Commercial Services (CCS) zoning into the City of Post Falls. Both parcels contain a single-family home. Water would be provided by the Ross Point Water District and wastewater by the City of Post Falls. The City has the capacity to provide service and is willing to serve the property at the requested density. /Mullan Avenue is a Minor Arterial. Additional rights-of way and easement would need to be provided as part of the annexation. Is the proposed zoning district consistent with the Future Land Use Map and Focus Area contained in the currently adopted Post Falls Comprehensive

Plan? The Future Land Use Map classifies this property with the land use designation of Business/Commercial. This designation provides a wide variety of general service, retail, professional office, light industrial, artisan manufacturing and mixed-uses that serve local and regional residents as well as the traveling public. This category promotes a mixture of moderate/high density housing types as within walking distance to the city center, neighborhood center and corridor commercial uses, as well as civic uses and other amenities within Post Falls. The implementing zoning district details the breadth and types of uses that would be permitted within the Business/Commercial area. The subject site is adjacent to properties with a land use designation of business/commercial to the east and west with low density residential to the north, and commercial to the south across East Mullan Avenue. The CCS zone is an implementing zoning district within the Business/Commercial land use designation. The proposed annexation is located within the Central Island Focus Area, which states the following: A particular challenger for Post Falls has been the incorporation of "county islands" into City Limits, particularly in this portion of town. A mix of agricultural uses and large-lot single-family uses has remained in place for decades, resistant to surrounding development pressures. As it transforms over time, challenges will include struggles to match and blend street network design and connections, ensure land use compatibility, and orchestrating improvements to utility systems. Successful development of this area and incorporation into City Limits will likely rely on incentives rewarding developers with higher density or modified design standards in exchange for forward-thinking integration of the land into its surrounding context. This area could benefit from a sub-area transition plan to ease the incorporation of these "county islands" into City Limits. Upon approval of annexation and zoning request to CCS, the applicant intends to market the property for sale as commercial zones to create opportunities for future commercial or mixed-use development.

**Testimony**

Tyler Smithson, In Favor: Submitted community comments from residents on Wildrose Land on landscaping and building height and setbacks and parking.

**Public Hearing closed at 6:21 PM.**

**Motion by Malloy to approve the Mullan Annexation with the CCS zoning.**

**Second by Ziegler.**

**Vote: Iucca-Aye, Steigleder-Aye, Mosby-Aye, Plew-Aye, Ziegler-Aye, Malloy-Aye**

**Motion Carried**

- b. Powderhorn Vacation (VAC-25-5)

**Public Hearing opened at 6:31 PM.**

**Staff Report** Justin Sauder, Associate Planner: The owner requests the vacation of the 10-foot utility easement that runs along the southern property line of 2503 North Powderhorn, to construct a garage. There are no utilities within the easement and Avista has provided a comment confirming they are agreeable to vacate the utility easement. Staff has no concerns with the proposed vacation of the easement on the plat. No other properties would be affected by the proposed vacation.

**Applicant** Logan Dyckhoff: I am asking for the 10 foot wide utilities easement lying adjacent to south interior side lot line to be vacated for the purpose of building a garage to be built in accordance with set back table 18.20.040.

Testimony None

Public Hearing closed at 6:37 PM.

**Motion by Ziegler to approve the Powderhorn Vacation.**

**Second by Lucca.**

**Vote: Steigleder-Aye, Mosby-Aye, Plew-Aye, Ziegler-Aye, Malloy-Aye, Lucca-Aye**

**Motion Carried**

- c. Millworx Vacation (VAC-26-1)

**The Public Hearing opened at 6:38 PM.**

**Staff Report** Jon Manley, Planning Manager: The owner/applicant requests the vacation of three different right-of-way areas. These areas would be a portion of N. Lincoln Street being brought off E. Railroad Avenue, the remaining alley portion east of N. Lincoln Street, and a portion of the south side of E. 4th Avenue being east of N. Lincoln Street. Staff has no concerns about the proposed vacations. City sanitary sewer mains and water mains exist within the vacation areas. An easement should be retained by the City for the identified utilities. These utilities would be removed from service with site development, which would allow for vacation of the easements at that time. Future phases of the project will provide the necessary utility extensions and dedicate the appropriate rights-of-way needed to support the planned transportation network, rather than relying on existing rights-of-way that do not align with the planned project or do not exist.

**Applicant:** The applicant is seeking to continue development of the Millworx mixed-use project located in Post Falls, Idaho. The next phase of the project consists of an infill redevelopment of the Veneer site, known west of the existing Millworx Phase 1 development. This phase of redevelopment will include a mix of senior housing, two-and three-story mixed-use buildings with ground-floor commercial uses and residential units above, as well as traditional apartment buildings. As part of this redevelopment, the applicant is requesting the vacation of limited portions of historic rights-of-way within the project area. Through redevelopment, the south side of East 4th Avenue and the East side of North Lincoln Street will be reconstructed with frontage improvements including infill paving, curb, gutter, dwale, and sidewalk. In addition, Railroad Avenue will be extended from North Idaho Street to North Lincoln Street, constructed to City standards, and dedicated to the City. Any existing City or private utilities located within the rights-of-way will be removed, relocated, or replaced as necessary, and new utilities will be constructed within the newly dedicated rights-of-way.

**Testimony** Ted Pettibone, ICC Chapel, Requesting clarification on their comments that were submitted.

**Public Hearing closed at 7:29 PM.**

**Motion by Malloy to approve the Millworx Vacation.**

**Second by Ziegler.**

**Vote: Mosby-Aye, Plew-Aye, Ziegler-Aye, Malloy-Aye, Lucca-Aye, Steigleder-Aye**

**Motion Carried**

### 3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

**ACTION ITEMS:**

- a. Westwood Water Distribution Replacement Phase 1 - Recommendation of Award

Jaxon Fleshman, Project Manager, Public Works presenting: This is in the area of Pine Villa Subdivision, East of Ponderose Elementary. Phase 1 includes 5,680 ft of pipe replacement. Includes service and meter replacements. Phase 1 construction in 2026 with Phase 2 in the future. The lowest responsive bidder was La Riviere at \$1,230,895.00 with a requested contingency of \$123,089.50. Also, tonight, this would approve the Construction Management Services Agreement with Century West. A community open house is set for April 16th from 5 to 7 pm in City Hall Rotunda. Phase I construction is anticipated to start on May 15th. Phase II Design would go out for bid in the winter of 2026–27 with Phase II construction in the summer of 2027.

**Motion by Malloy to approve the Westwood Water Distribution Replacement Phase 1 - Recommendation of Award.**

**Second by Steigleder.**

**Vote: Plew-Aye, Ziegler-Aye, Malloy-Aye, Lucca-Aye, Steigleder-Aye, Mosby-Aye**

**Motion Carried**

- b. Westwood Water Distribution Replacement Phase 1 - Construction Management Services Agreement

**Motion by Malloy to approve the Westwood Water Distribution Replacement Phase 1 - Construction Management Service Agreement.**

**Second by Mosby.**

**Vote: Ziegler-Aye, Malloy-Aye, Lucca-Aye, Steigleder-Aye, Mosby-Aye, Plew-Aye**

**Motion Carried**

**4. NEW BUSINESS**

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

**ACTION ITEMS:**

- a. Contract with Matrix for an Americans with Disabilities Act Transition Plan

John Beacham, Public Works Director presenting: 1990 Americans with Disabilities Act. Title II applies to State and Local Governments. All programs, services, and activities must be accessible. Immediate, continued, perfect compliance is unlikely. Therefore, transition plans are allowed to prioritize and resources. The City's prior plan was completed in 2008. Many items were completed, and the plan needs updating. \$40K was requested for FY25, and carried over to FY26 to more closely match funding requirements. Proposals were requested late in the end of 2025. Contract negotiations with Matrix were completed. The project is broken into phases for budgetary reasons. Phase 1 (under consideration) has data integration planning, field investigations, community outreach, and off-ramp in case Phase 2 is not funded. Phase 2 (future

work) Policy review, community outreach, plan development and completion. Deliverables (currently Phase 2) are Policy Review Report, Self Evaluation Report, Community and Stakeholder Engagement Report, GIS database of mitigation needs, and ADA Transition Plan. Cost Phase 1: \$93,948. Budget allocation: \$80,000 will reprioritize other expenses for the balance. Full Project Cost: \$190,000. Staff recommends City Council awarding Matrix the contract to complete the first phase of the ADA transition plan work. Next Steps, Phase 1 work. Consider Phase 2 Budget Request. Timeline: Phase 1 complete by September 30. Phase 2 (if awarded) by the end of the year.

**Motion by Ziegler to approve the contract with Matrix for an Americans with Disabilities Act Transition Plan.**

**Second by Malloy.**

**Vote: Malloy-Aye, Lucca-Aye, Steigleder-Aye, Mosby-Aye, Plew-Aye, Ziegler-Aye**

**Motion Carried**

b. Park Naming Policy

Kris Ammerman, Parks and Recreation Director, presenting: The purpose of this policy is to establish a consistent mechanism for evaluating and selecting names for City-owned parks. This policy applies to naming and requests to rename all City-owned Parks. City Staff would solicit suggested park names from the community. The Parks, Recreation, and Urban Forestry Commission will evaluate and select names and recommend to the City Council. The ultimate decision is made by City Council. Suggested criteria: neighborhood, planned usage, proposed naming rights agreement (sponsorship), natural or geographic features, historical or cultural significance, common name of the park or surrounding area, in honor of a person who has made a significant land and/or monetary contribution, in honor of a person who died more than two years prior who contributed exceptional community service, in honor of living person who has provided exceptional community service. Exceptional community service is defined as: sustained civic leadership, active community involvement — 5 or more years, assistance to the underprivileged, economically disadvantaged, physically and/or mentally handicapped, active promotion/direction of quality of life enriching community event, active promotion/direction of effective youth programs, active promotion/direction of effective senior programs. Naming Rights Agreements, paid naming rights (sponsorship) cannot be permanent and may not last longer than ten years without renewal. Naming rights agreements may apply to the full park, a portion of a park, such as a ball field, or to an amenity in a park. Park names are intended to be permanent (with the exception of sponsorship). A name change could occur ... it would need to follow this same process.

**Motion by Malloy to table this discussion for more information at a future council meeting.**

**Second by Mosby.**

**Vote: Lucca-Aye, Steigleder-Aye, Mosby-Aye, Plew-Aye, Ziegler-Aye, Malloy-Aye**

**Motion Carried**

c. Update to City Social Media Policy

**Field Herrington, City Attorney presenting:** The proposed update makes minor refinements to the City's Social Media Policy originally adopted in 2021. The update maintains the City's approach of using social media as a limited public forum for conveying information related to City programs, services, and activities. Consistent with the existing policy, the City's official website remains the primary source of information, with social media serving as a supplemental communication tool. Updates include revising the City's web address to the current .gov domain

and providing additional clarification on how social media platforms are managed. This includes guidance on the use of interactive features to secure consistency with the City's intended use of social media as an informational outreach tool. The policy continues to state that social media sites are not intended for formal public comment or official submissions. Established channels, including the city website, public meetings, and direct contact with City departments, are the appropriate avenues for public input.

**Motion by Malloy to approve the Update to the City Social Media Policy.**

**Second by Plew.**

**Vote: Steigleder-Aye, Mosby-Aye, Plew-Aye, Ziegler-Aye, Malloy-Aye, Lucca-Nay**

**Motion Carried**

## **5. CITIZEN ISSUES**

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings, including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

**None**

## **6. ADMINISTRATIVE / STAFF REPORTS**

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

### **a. Post Falls Little League Report**

Bryan Myers, Parks Manager: Community Concerns Fees of \$12,000 per year impacting Post Falls youth access to programs. Neighboring communities do not charge Little League. Significant volunteer efforts are needed. There is a desire to prioritize local youth access over adults. There is a desire for more and better fields. The city has 5 city-managed baseball/softball diamonds: 1—full size at Brett James Field and 4 youth fields. Sportsman Park has Saturday evening—Sunday morning restrictions. The School District provides 3 full-sized and 8 youth-sized fields. The memorandum summary gives a 2-week early reservation window, 50% hourly rate reduction. Post Falls Little League is responsible for field prep - waived prep fees, exclusive use of concessions and storage facilities, and donation-based credit opportunities. Credits and Donations: 2019 there was a scoreboard replacement, 2021 a pitching mound, 2023 equipment donation, 2024 pitching mound, 2025 pitching mound. The Quarry Sports Complex Master Plan includes 5 youth baseball fields constructed with a synthetic infield and natural grass outfield fields. 2020 operational and maintenance estimate fields only — \$94,715.00.

### **b. 2026 Post Falls Parade Update**

Shelly Enderud, City Administrator: In December 2025, the Post Falls Community Ambassadors (PFCOA) notified the Administration of their desire to step away as the parade host. The parade requires a lot of coordination and time. This, along with the hard costs, were the main reasons cited for stepping away. They did offer to assist with the transitioning of the parade to a new host.

During January and February, the Administration and the Mayor's office worked to secure a new host for the 2026 parade. All agencies approached were willing to assist, but no one wanted to take the lead as the host. Considering the timeline needed to meet the steps necessary to host a parade, the recommendation is for the City to host this year's parade. The theme of the parade this year is America 250. Staff will work to put together a package for a new host to take on the parade for future years. There has been some interest in putting together a committee to host future parades, similar to Post Falls Community Ambassadors. A draft Parade Host Request for Proposals (RFP) has been formulated. The PFCA has provided estimated hard costs for the last parade. It was approximately \$4,200. They have also provided sponsor information, to assist with covering these costs. City staff time has not been covered by sponsors for past parades. The Mayor and staff are desiring Council to provide input prior to moving forward with the final steps for the 2026 parade.

Council was in agreement to move forward with this especially since it is the America 250 celebration.

## **7. MAYOR AND COUNCIL COMMENTS**

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

**None**

## **8. EXECUTIVE SESSION**

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

### **ACTION ITEMS:**

- a. 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

**Motion by Malloy to enter into Executive Session pursuant to Idaho Code 74-206(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general, further that no action will be taken during the session and that the session will last approximately one hour.**

**Second by Ziegler.**

**Vote: Mosby-Aye, Plew-Aye, Ziegler-Aye, Malloy-Aye, Lucca-Aye, Stiegleder-Aye.**

**Motion Carried**

**Entered into Executive Session at 9:52 PM.**

**Exited Executive Session at 10:52 PM**

**RETURN TO REGULAR SESSION**

**ADJOURNMENT**



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Randy Westlund, Mayor



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Shannon Howard, City Clerk



Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 N. Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Mayor Randy Westlund

Councilors: Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Jack Mosby, Marc Lucca

Mission  
Building Community.