



**CITY COUNCIL
MEETING MINUTES**

**May 19, 2026
6:00 PM**

Location: City Council Chambers, 408 N. Spokane Street, Post Falls, ID 83854

WORKSHOP – 5:00 pm 2nd Floor Conference Room

- a. Land Use Application Data 2018-2025

Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Jack Mosby, Marc Lucca
– **Present**

Community Development Director Bob Seale presented Land Use Application Data from 2018-2025. Annexation applications, plat applications, site plan applications, multifamily site plans by zone, and preliminary plat applications for that time period were discussed and reviewed.

Workshop adjourned at 5:50pm

REGULAR MEETING – 6:00 pm City Council Chambers

The regular agenda is scheduled to start at 6:00 PM, but may start earlier depending on the completion of any preceding workshop.

CALL TO ORDER BY MAYOR WESTLUND

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF CITY COUNCIL MEMBERS

Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Jack Mosby, Marc Lucca

Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Jack Mosby, Marc Lucca
– **Present**

CEREMONIES, ANNOUNCEMENTS, APPOINTMENTS, PRESENTATION:

ACTION ITEM

Mayor Westlund made an announcement that City Hall and City offices will be closed on Monday May 25th in observance of Memorial Day. There is a Memorial Day Ceremony at 10am at Evergreen Cemetery.

- a. Appointment of Mark Brantl as Police Chief and Approval of Employment Contract and Oath of Office **ACTION ITEM**

Motion by City Council Malloy to Approve the Appointment of Mark Brantl as Police Chief and Approval of Employment Contract and Oath of Office.

Second by City Council Ziegler.

Ayes: City Council Plew, City Council Malloy, City Council Ziegler, City Council Mosby, City Council Lucca

Nays: City Council Steigleder

Motion Carried

Mark Brantl was sworn in as Chief of Police.

- b. Appointment of Scott Tulleners to the Parks and Recreation Commission **ACTION ITEM**

Mr. Tulleners was present for questions from council on his request to be appointed to the Parks and Recreation Commission.

Motion by City Council Malloy to Approve the Appointment of Scott Tulleners to the Parks and Recreation Commission.

Second by City Council Ziegler.

Ayes: City Council Steigleder, City Council Plew, City Council Malloy, City Council Ziegler, City Council Mosby, City Council Lucca

Motion Carried

- c. Traditional Family Values Proclamation

AMENDMENTS TO THE AGENDA

Final action cannot be taken on an item added to the agenda after the start of the meeting unless an emergency is declared that requires action at the meeting. The declaration and justification must be approved by motion of the Council.

None

DECLARATION OF CONFLICT, EX-PARTE CONTACTS AND SITE VISITS

The Mayor and members of the City Council have a duty to serve honestly and in the public interest. Where the Mayor or a member of the City Council have a conflict of interest, they may need to disclose the conflict and in certain circumstances, including land use decisions, they cannot participate in the decision-making process. Similarly, ex-parte contacts and site visits in most land use decisions must also be disclosed.

None

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

ACTION ITEMS:

- a. Minutes – May 5th, 2026, City Council Meeting
- b. Payables 05/06/2026 - 05/20/2026
- c. Prairie Medical Campus Phase I Construction Improvement Agreement

- d. Adoption of Updated Personnel Policy
- e. Adoption of Updated Surplus Property Disposal Policy
- f. Adoption of Updated Procurement Policy

Motion by City Council Malloy to accept the Consent Calendar as presented.

Second by City Council Ziegler.

Ayes: City Council Steigleder, City Council Plew, City Council Malloy, City Council Ziegler, City Council Mosby, City Council Lucca

Motion Carried

2. PUBLIC HEARINGS

There are generally two types of public hearings. In a legislative hearing, such as adopting an ordinance amending the zoning code or Comprehensive Plan amendments, the Mayor and City Council may consider any input provided by the public. In quasi-judicial hearings, such as subdivisions, special use permits and zone change requests, the Mayor and City Council must follow procedures similar to those used in court to ensure the fairness of the hearing. Additionally, the Mayor and City Council can only consider testimony that relates to the adopted approval criteria for each matter. Residents or visitors wishing to testify upon an item before the Council must sign up in advance and provide enough information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for submission of information from City staff, then presentation by the applicant (15 min.), followed by public testimony (4 min. each) and finally the applicant's rebuttal testimony (8 min.). Testimony should be addressed to the City Council, only address the relevant approval criteria (in quasi-judicial matters) and not be unduly repetitious.

ACTION ITEMS:

- a. Prairie Avenue Annexation (ANNX-25-5)

Public Hearing Re-opened at 6:13pm (Continuation of March 17, 2026, hearing)

Planning Manager Jon Manley presented for the city. Roadway connectivity as a key condition was discussed. Surrounding zoning and comprehensive compatibility were reviewed. Councilor Steigleder had questions about the connectivity between Cecil and Prairie. Mr. Manley responded that the requirement that includes Prairie infers that Cecil is improved in order to get to Prairie.

Drew Dittman from Lake City Engineering spoke on behalf of the applicant. Councilor Malloy thanked them for working on the connectivity issue.

Testimony

In Favor: None

Neutral: Chief Holley with Kootenai County Fire and Rescue spoke as neutral (on this and future annexations). He explained that as they respond to both county and city parcels, if a parcel is annexed into the city, it does not change their obligation to respond to that parcel. He did explain that in the building process KCFR may interject based on code and safety issues.

Opposed: None

Public Hearing Closed at 6:30pm

Council answered the review criteria questions on zoning only as the annexation was approved at the March 17th, 2026 hearing.

Motion by City Council Malloy to Approve the Prairie Avenue Annexation (ANNX-25-5) with a zoning designation of Residential Mixed (RM) zoning.

Second by City Council Ziegler.

Ayes: City Council Steigleder, City Council Plew, City Council Malloy, City Council Ziegler, City Council Mosby, City Council Lucca

Motion Carried

3. UNFINISHED BUSINESS/RETURNING ORDINANCES AND RESOLUTIONS

This section of the agenda is to continue consideration of items that have been previously discussed by the City Council and to formally adopt ordinances and resolutions that were previously approved by the Council. Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

ACTION ITEMS:

- a. Mullan Annexation (ANNX-25-7)

Mayor Westlund explained that this item is continued deliberation only as the Public Hearing was closed at the previous hearing on March 17, 2026.

Planning Manager Jon Manley presented for the city. In the last hearing on this annexation request, there was concern about possible high-density residential development with the requested zoning designation. Council generally supported annexation but requested protections including adding a development agreement that the property stay commercial only and not residential. The applicant's representative responded that that would be agreeable at the time, but after the hearing, the ownership group stated they would not accept that provision. The ownership group would like CCS zoning as defined in the code.

Councilor Ziegler stated that the ownership's concerns are valid.

City Attorney Field Herrington explained that although the annexation question wasn't formally voted on, it was agreed to by council in the deliberation. There was a vote to approve zoning and annexation with the provision that passed. Council should treat this with the unanimity of the annexation decision.

Councilor Malloy expressed his irritation with the city not having a commercial-only zoning designation.

Councilor Steigleder thought perhaps there was a way to do a Limited Commercial zoning or just go ahead with the development agreement as council requests.

Councilor Ziegler asked what the criteria are for a special use permit if this applicant decided to go through that process.

Mr. Manley presented the general special use permit criteria to council.

Councilor Malloy asked if we could table this and direct staff to work with the applicant to see if there's another zone they would consider.

Motion by City Council Malloy to table this issue and direct staff to work with the applicant to see if there is another zone they are amenable to with a lower density of residential.

Second by City Council Ziegler.

Ayes: City Council Steigleder, City Council Plew, City Council Malloy, City Council Ziegler, City Council Mosby

Nays: City Council Lucca
Motion Carried

- b. Solids Conveyor Purchase Contract with JDV Equipment — Water Reclamation Facility Solids Handling Improvements Project

Public Works Projects Division Manager Andrew Arbini presented. Tonight's request is for two pieces of equipment. A solids conveyor with JDV Equipment and a change order with BDP for an additional belt press. There are two projects within these requests, project 1 and 2. Project 1 is the improvement of the existing solids treatment redundancy. Project 2 is a balance of solids improvements to meet long-term redundancy. The total ask for the solids conveyor is \$96,349, including the contingency. The total ask for the belt press change order is \$681,000, including the contingency. There would be three total belt presses in operation if this is approved tonight. Project 1 improvements should be constructed in early 2027. Project 2 would be constructed through 2028.

Councilor Lucca asked if this is replacing a unit that is already in operation. Mr. Arbini answered that yes, eventually. The oldest unit on site will be in operation until all three units are operating, and then we can decommission the oldest one.

Councilor Steigleder asked what would happen if council didn't agree to this. Mr Arbini answered that project 1 would be significantly delayed and that would delay project 2 as well.

Motion by City Council Malloy to Approve the Solids Conveyor Purchase Contract with JDV Equipment — Water Reclamation Facility Solids Handling Improvements Project.
Second by City Council Ziegler.

Ayes: City Council Steigleder, City Council Plew, City Council Malloy, City Council Ziegler, City Council Mosby, City Council Lucca

Motion Carried

- c. Change Order with BDP Industries for an Additional Belt Press - Water Reclamation Facility Solids Handling Improvements Project

The presentation for this item was done in item b.

Motion by City Council Malloy to Approve the Change Order with BDP Industries for an Additional Belt Press - Water Reclamation Facility Solids Handling Improvements Project.
Second by City Council Ziegler.

Ayes: City Council Steigleder, City Council Plew, City Council Malloy, City Council Ziegler, City Council Mosby, City Council Lucca

Motion Carried

4. NEW BUSINESS

This portion of the agenda is for City Council consideration of items that have not been previously discussed by the Council. Ordinances and Resolutions are generally added to a subsequent agenda for adoption under Unfinished Business, however, the Council may consider adoption of an ordinance or resolution under New Business if timely approval is necessary.

ACTION ITEMS:

- a. Professional Services Agreement — JUB Engineering - Poleline / Greensferry Project

Staff Engineer Chris Schneider presented. The scope of the project with JUB is to relocate the signal pole, widening Greensferry Ave, installing right-turn pocket for northbound Greensferry

traffic, multimodal improvements, and ADA improvements. The total contract amount is \$430,410, including the contingency, to be paid from impact fees. Construction would be done in the summer of 2027 to avoid any school traffic issues.

Councilor Lucca asked what the multimodal pedestrian improvements involved? Mr. Schneider responded that it is connection of sidewalks and crosswalk completion.

Councilor Steigleder asked about funding, specifically cash out developments. She was upset that these cash-outs do not pay for the improvements. Mr. Schnedier responded that this was why we rarely cash out anymore.

Motion by City Council Malloy to Approve the Professional Services Agreement — JUB Engineering - Poleline / Greensferry Project.

Second by City Council Ziegler.

Ayes: City Council Steigleder, City Council Plew, City Council Malloy, City Council Ziegler, City Council Mosby, City Council Lucca

Motion Carried

b.

Safe Streets for All Grant Application and Resolution

Public Works Director John Beacham presented. This is a federal grant through the Department of Transportation. The overall goal of the program is to reduce roadway fatalities and serious issues. This grant is a planning and demonstration grant. The benefit of having this plan is it will give us a list of improvements to increase safety, and secondly, we would qualify for future implementation grants. The high-end estimate for creating the plan would be \$440,800. The city would need a 20% match, which would be approximately \$88,160. We are not asking for those funds tonight, it would likely be in the FY28 budget. The resolution is an advisory resolution. The next steps in the grant process and plan development were reviewed.

Councilor Lucca asked if we create a plan, does it create a presumption that we should be following that plan? If there's a fatality in one of the areas we identified, have we set ourselves up so that we should have corrected it already? Mr. Beacham responded that the liability doesn't change, we are only improving the mechanisms for people to navigate the roads correctly.

Motion by City Council Malloy to Approve the Safe Streets for All Grant Application and Resolution.

Second by City Council Ziegler.

Ayes: City Council Steigleder, City Council Plew, City Council Malloy, City Council Ziegler, City Council Mosby, City Council Lucca

Motion Carried

CITY OF POST FALLS
RESOLUTION NO. 26-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POST FALLS, IDAHO,
SUPPORTING THE SUBMISSION OF AN APPLICATION FOR THE U.S. DEPARTMENT OF
TRANSPORTATION FY2026 SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT

PROGRAM; AND ESTABLISHING A COMMITMENT TO REDUCE AND WORK TOWARD
ELIMINATING ROADWAY FATALITIES AND SERIOUS INJURIES

WHEREAS, the U.S. Department of Transportation has made available funding through the Safe Streets and Roads for All (SS4A) grant program to support local initiatives to prevent roadway fatalities and serious injuries; and

WHEREAS, the City recognizes that roadway fatalities and serious injuries are preventable and that a proactive, system-wide approach to transportation safety can reduce the frequency and severity of crashes; and

WHEREAS, the SS4A program requires formal public commitment to improving roadway safety outcomes and advancing strategies that reduce and ultimately eliminate fatalities and serious injuries; and

WHEREAS, the City desires to align its transportation planning, project development, and investment decisions with a safety-focused approach that prioritizes all roadway users, including pedestrians, bicyclists, motorists, and commercial vehicles; and

WHEREAS, the City intends to submit an application for SS4A funding to support the implementation of projects and strategies identified in the Transportation Master Plan that improve safety and reduce crash risk across the transportation network;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF POST FALLS, IDAHO:

SECTION 1. Commitment to Safety

The City of Post Falls hereby formally commits to reducing roadway fatalities and serious injuries within its jurisdiction and to working toward the long-term goal of eliminating roadway fatalities and serious injuries. The City will pursue this commitment through data-informed decision-making, implementation of safety-focused transportation improvements, and continued evaluation of roadway conditions and performance.

SECTION 2. Implementation Approach

The City will utilize the strategies and projects identified in its Transportation Master Plan, along with future updates and refinements, to guide investments that improve roadway safety, reduce conflict points, manage speeds, and enhance accessibility for all users.

SECTION 3. SS4A Grant Application

The City Council supports the submission of an application to the U.S. Department of Transportation for FY2026 SS4A funding and authorizes the Mayor, City Administrator, Public Works Director, or their designee to prepare and submit all necessary application materials.

SECTION 4. Effective Date

This Resolution shall take effect immediately upon its adoption.

c. Ordinance Updating Door-to-Door Solicitation

City Attorney Field Herrington presented. This is the draft update to the door-to-door solicitation ordinance. The ordinance only covers commercial solicitation, not things like political

campaigning or religious activities.

Lieutenant Bowne also presented to council the reasons why the Police Department would like changes to the ordinance. Specifically, to allow a mechanism for the police department to deny permits based on criminal convictions.

Councilor Ziegler asked what the enforcement mechanism for the new ordinance would be if someone is violating the permit. Lieutenant Bowne responded that with the new ordinance we can cancel their permit. If they don't have a permit, they can be charged with a misdemeanor. Councilor Mosby asked if there's a benefit to having the applicants come in person to the Police Department versus applying online? Lieutenant Bowne responded that we could wait to issue the permit until the applicant came to verify their identity at the police department.

Mr. Herrington presented the proposed changes in the new ordinance.

Motion by City Council Malloy to Approve the changes to the Ordinance Updating Door-to-Door Solicitation with the requirement for the applicant to appear in person at the police department before obtaining the permit.

Second by City Council Ziegler.

Ayes: City Council Steigleder, City Council Plew, City Council Malloy, City Council Ziegler, City Council Mosby, City Council Lucca

Motion Carried

5. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. Persons wishing to speak will have 5 minutes. Comments related to pending public hearings, including decisions that may be appealed to the City Council, are out of order and should be held for the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. In order to ensure adequate public notice, Idaho Law provides that any item, other than emergencies, requiring Council action must be placed on the agenda of an upcoming Council meeting. As such, the City Council can't take action on items raised during citizens issues at the same meeting but may request additional information or that the item be placed on a future agenda.

None

6. ADMINISTRATIVE / STAFF REPORTS

This portion of the agenda is for City staff members to provide reports and updates to the Mayor and City Council regarding City business as well as responses to public comments. These items are for information only and no final action will be taken.

a. Publishing Council Agendas

City Attorney Field Herrington presented. Council requested staff publish agendas earlier than the current standard Friday at noon. The current process of compiling and reviewing the agenda and the packet by city staff was reviewed. Mr. Herrington explained that staff can get the agenda out sooner. It will be difficult but generally doable. Staff will endeavor to get the agenda published earlier than Friday at noon, usually by the close of business on Wednesday.

7. MAYOR AND COUNCIL COMMENTS

This section of the agenda is provided to allow the Mayor and City Councilors to make announcements and general comments relevant to City business and to request that items be added to future agendas for discussion. No final action or in-depth discussion of issues will occur.

8. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially subject to applicable legal requirements; the Council may enter executive session to discuss such matters. The motion to enter into executive session must reference the specific statutory section that authorizes the executive session. No final decision or action may be taken in executive session.

ACTION ITEMS:

RETURN TO REGULAR SESSION

ADJOURNMENT

Meeting adjourned at 8:33pm.

Randy Westlund, Mayor

Shannon Howard, City Clerk

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 N. Spokane Street or call 208-773-3511. City Council and City commission meetings are broadcast live on Post Falls City Cable on cable channel 1300 (formerly 97.103) as well as the City's YouTube Channel (<https://www.youtube.com/c/CityofPostFallsIdaho>).

Mayor Randy Westlund

Councilors: Samantha Steigleder, Aaron Plew, Joe Malloy, Nathan Ziegler, Jack Mosby, Marc Lucca

Mission
Building Community.